

**SUMMARY MINUTES
TOWN OF MONTVERDE
TOWN COUNCIL BUDGET WORKSHOP**

August 11, 2016

The Town of Montverde met for a Council Budget Workshop on Thursday, August 11, 2016 at 5:30 pm in the Mayor's Office at Town Hall.

Council Members Present:

President, Billy Bates

Vice President, Glenn Burns

Jim Ley

Jim Peacock

Judy Smith

Staff Present:

Joe Wynkoop, Mayor

Graham Wells, Town Clerk, Treasurer

Terry Burden, Public Works Director

Kevin Rausch, Fire Chief

Mayor Wynkoop called the meeting to order at 5:30pm and led the Pledge of Allegiance.

Roll call was performed, and it was determined that a quorum was present.

Mayor Wynkoop opened the meeting saying that he had met with the department heads for Public Works, the Fire Department and the Library to put the budget together. He referred to the first few summary pages outlining that with the millage rate set at 2.83, the Town's income was \$100,000 more than the expenses which did not look good to our citizens.

With this in mind he had put additional money into areas that needed it. Roads showed \$45,000 in 2016 which had not yet been spent. He had added a further \$30,000 for 2017 so that there was sufficient funding to cover what needed to be done from last and this years projects. He added that it didn't mean that it had to be spent but was there if needed. He wanted to concentrate on the specifics in the following department budget pages that made up the summary sheets.

Page 4.1 – Council Section. *The Mayor* said that he had added \$100 per month to each Council Member's stipend. His thought was that it needed to be more to attract the right caliber of people. He said that he was not sure that we would have six people running for two council positions if the stipend was still at \$150 as it was for many years.

He wanted to make the position a little more attractive so he proposed the raise to \$500 and \$550 for the Council President. He had also added \$5,000 for travel as he wants them to attend more meetings and training courses to get the most for the Town.

Page 4.2 – Financial and Administration Department. *Councilman Ley* asked who Dolly Miller was. The Mayor explained that she was the financial director from the City of Mascotte. She had been working with the Town to assist in making sure that the financial reporting was being done correctly and in a timely manner.

Councilwoman Smith asked why the budget for Municode (codification) was higher than the \$1,000 budgeted for 2016. *The Mayor* responded that there was some element of catch up in 2016, it just depended on the number of ordinances created during the year. \$1,000 was unrealistic. The 2017 budget figure had a little padding but was based on the 2016 actual figure.

Page 4.4 – Fire Department. *Councilman Ley* raised the question about the reserve for the fire department. \$20,000 was put in for 2016 and zero in this year's budget. *The Mayor* explained that the general fund already supported the fire fund with \$48,000 to bridge the shortfall from the fire assessment. There did not seem any point in taking a further \$20,000 from the general fund to increase the fire fund reserves which already had \$290,000 in it. He added that keeping it in the general fund gave more flexibility to how the money could be spent.

Councilman Ley asked the Fire Chief how long the \$13 call pay had been in place. He responded that it had been raised from \$12 while the officers call pay had been reduced from \$15 to \$13. He felt that everyone should receive the same amount as the officers were also paid a stipend which was being increased this year.

The Fire Chief said that the figure he had requested for Target Solutions (training and EMS) had not been included in the budget. It was agreed to look at this before the next budget meeting. He added that the cost from Fire Programs had gone up by \$200 to \$300 with no tangible benefit. He wanted to use Emergency Reporting in the future. The Cost was \$64 per firefighter (the Town has around 20), however there was a onetime startup cost of \$1,900. *The Mayor* said that he would get with him before the next budget meeting.

Page 4.6 – Library. There was no discussion.

Page 4.7 – Mayor's Department. The Mayor's Stipend was to remain the same.

Page 4.8 – Parks Department. *Councilman Ley* asked about the fence around Truskett Park that was budgeted for last year. He added that once erected he would like to see children's play equipment put up. \$10,000 was already in the budget for the fence. *Councilman Bates* asked for funds to be added for the playground. *Mayor Wynkoop* said that he would add a further \$5,000.

Councilman Ley said that he wanted to renovate the house on Porter that the Town had purchased to be used as a second community building. He said it would be ideal for committee meetings, church groups and overflow when the other community building was booked. *Resident Allen Hartle* commented that it would have to be made ADA accessible with ramps and bathrooms which can be costly. *PW Director Terry Burden* concurred. *Mayor Wynkoop* said that he would look at it.

Page 4.9 – Roads Department. *Councilman Peacock* asked about funding for the road resurfacing and water main on Lowry Road. *The Mayor* said that the tree on the island was scheduled to be taken down. As far as the road was concerned they had got figures to do this several times with differing scenarios. The Town had also tried to get grant money to complete the project. *Terry Burden* said that he had got the price down to \$110,000 to replace the water line. The storm drainage had to meet the MS4 stipulations to prevent run off into Lake Florence. Discussion took place on the ways to improve the drainage including swales and directional boring. *The Mayor* said that it should be looked at again with the engineers through a series of workshops.

Page 4.10 – Water Department. There was no discussion.

Page 5.1 - Cemetery Section. There was no discussion.

Page 5.2 – COP Program Section. *The Mayor* said that he had put \$5,000 in the budget for a new COP car. *Councilman Ley* asked why we needed two cars. *Mayor Wynkoop* responded that the repair costs were high and that he wanted to get a new car up and running before the existing car was sold.

Page 5.3 – Elections Section. There was no discussion

Page 5.4 – Garbage section. There was no discussion.

Page 5.5 – Law Enforcement Section. *The Mayor* said that he added \$8,000 for FHP off duty patrols.

Page 5.6 – Legal Section. *Councilwoman Smith* commented on the disparity between the budget and actual figure for 2016. *Mayor Wynkoop* said that Anita had no contract and charged only an hourly rate for her time. It just depended on what was going on but that there had also been a sizeable rebate on legal fees from the Lake Apopka Sound Project that reduced that actual figure in 2016.

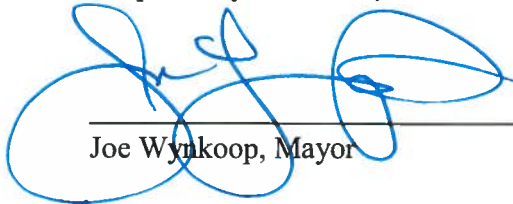
Page 5.7 – Montverde Day and Special Events. *Mayor Wynkoop* said that previous years typically came in over budget and that \$25,000 was more realistic. Even though it was a two day event this year the amount of money spent on entertainment was much lower than in previous years. *Councilwoman Smith* asked if the Carnival tore up the ballfield with their rides and trucks. She added that she wanted to get teams back using the field and that it should be put right after Montverde Day. *Councilman Ley* agreed that money should be set aside to repair the field and painting of the dugouts to make it all look decent. It was agreed to add \$2,000 to repair the ballfield within the Parks Department.

Page 5.8 – Public Works General Projects. Discussion took place on renovating the various ramps and railings around the Town using TREX instead of wood. This would reduce ongoing maintenance and the problem of splinters from dried out timbers. *Councilman Peacock* asked if there was money in the budget to finish off the Auditorium. *Mayor Wynkoop* said that there was \$10,000 in the Financial & Admin Department to finish the floor. Discussion as to the best way to do it and with what material, carpet squares or vinyl ensued but the Mayor wanted to wait until recommendations came forth from the visioning committee.

Being no further discussion a motion to adjourn was requested.

A motion to adjourn was made by Councilman Ley; Seconded by Councilwoman Smith. With all in favor the meeting adjourned at 7:05 pm.

Respectfully submitted,



Joe Wynkoop, Mayor



Billy Bates, Council President

ATTEST:



Graham Wells, Town Clerk