

**MINUTES
TOWN OF MONTVERDE
TOWN COUNCIL MEETING**

February 14, 2017

The Town of Montverde met in regular session on Tuesday February 14, 2017 at 7:00 pm in the Town Hall Auditorium.

Council Present:

President, Jim Peacock
Vice President, Jim Ley
Billy Bates
Glenn Burns
Judy Smith

Staff Present:

Joe Wynkoop, Mayor
Graham Wells, Town Clerk, Treasurer
Terry Burden, Public Works Director
Kevin Rausch, Fire Chief
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner

Mayor Wynkoop called the meeting to order at 7:00pm and led the Pledge of Allegiance

Roll call was performed, and it was determined that a quorum was present.

The invocation was given by Pastor Jonathan Winningham from First Baptist Church, Montverde.

MINUTE APPROVAL

MOTION by Councilman Bates to approve the Regular Council Meeting Minutes for January 10, 2016; SECONDED by Councilman Burns

For: Bates, Burns, Ley Smith, Peacock

Against: None

MOTION CARRIED 5-0

CITIZENS QUESTION AND COMMENT

George Ganzenmuller – Asked what was going on with the rezoning of residential properties owned by the Academy. He said that he was concerned about the number of cars parked by the property in Franklin Pond that is owned by the school. Mayor Wynkoop explained where they were and that the property on Franklin Pond was not part of the rezoning application. *Mr. Ganzenmuller* said that if you give them some they will want more.

Mayor Wynkoop said that P & Z were on the same page. He added that the application had been heard by the Planning and Zoning Board and would come before Council in the next couple of months. Meetings concerning the Rezoning were posted on the website, bulletin board and also in the newsletter if known ahead of time.

COMMITTEES AND BOARDS

Visioning Committee – Rusty Meyer; Mayor Wynkoop explained the role of the committee. *Ms. Meyer* said that they were looking at the chairs in the auditorium and showed two samples. The committee was also looking at solar shade blinds for the windows which were raised and lowered by chains and would have a valance at the top. They would be two part with one part being a black out.

Mayor Wynkoop said all of the existing chairs would go. The new ones would latch together but would not be bolted to the floor. The back legs would be 1¼ inches shorter to allow for the slope on the floor. He asked residents how they liked the idea of carpet and the change out of the chairs. *Dan Davis* said that he was not in favor as he felt that there was nothing wrong with the existing ones to justify spending \$6,000. *Mayor Wynkoop* said that it took sixty days for the chairs to arrive so he wanted Council to give approval to order them.

Councilman Bates said that he wanted to leave Carey Hardens chair in place. Some felt that one odd ball chair would look out of place while others felt that it would quintessentially represent the spirit of who Carey Harden was.

MOTION by Councilman Ley to go ahead with the new chairs and leave Mr. Hardens chair in place; SECONDED by Councilman Bates

For: Bates, Burns, Ley, Peacock, Smith

Against: None

MOTION CARRIED 5-0

Cemetery Committee – Rusty Meyer said that the committee was working on Memorial Day and Veterans Day having a service in the cemetery the same as last year. They also want to put commemorative stones on posts the same as the ones outside of Town Hall to honor and remember our veterans. They would be placed in the area of the bench and fountain.

MAYOR AND COUNCIL SECTION

COUNCIL MEMBERS

Councilman Ley – followed up on the projects to fence Truskett Park and extend the sidewalk along Porter to the Park. *Terry Burden* said that he had got quotes between \$6,000 and \$13,000 for the sidewalk either 5 feet or 6 feet wide and 453 feet long to take it to the corner house on 3rd Street and Porter. The cost for the fence is \$7,000 to \$14,000 for 5 feet high aluminum with a gate on the sidewalk and chain link down the side. *Mr. Burden* added that he wanted to ensure that all the quotes were for the same quality of fence.

Councilman Peacock – thanked the Visioning Committee for all their hard work on the auditorium. He also asked about the water line feeding the lot on Lowry Road that was about to be built on. *Mr. Burden* said that he thought that the meter was already there and that it was a 4 inch line. He would check.

Councilwoman Smith – said that Franklin Pond was deplorable and had not been cleaned up. She hoped that letters would be sent out soon.

Councilman Bates – asked about the playground equipment for Truskett Park. *Mayor Wynkoop* said that he had not got to it yet. *Councilman Bates* would send details of equipment to Terry Burden.

Councilman Burns – brought up the meeting to be held on Thursday March 2 at pm at Minneola City Hall to discuss the Lake County Comprehensive Plan. One of the topics is the Coast to Coast trails master plan. *Sean Parks* said that someone from Montverde should be there if trails are important to the Town and they want their trails connected.

MAYOR

Mayor Wynkoop said that the audit committee had sent out the Request for Proposals to engage a new audit company for the Town. They would be having a meeting to review the proposal submitted and would bring their recommendation to Council shortly.

He said that the Town had completed a feasibility study to add five more impact fees to the water impact fee currently charged. The actual study now had to be completed on each fee to establish the dollar amount that should be charged. The new impact fees would apply to the new Black East Subdivision.

He is also looking at the permitting procedure currently used between the Town and Lake County. He is exploring using an outside vendor who would manage the process from A to Z. It would bring additional revenue to the Town. The system is used successfully by many local municipalities. We are evaluating if it makes sense for us to get involved.

The remuneration package for Town staff and the employee handbook are being finalized to ensure that a competitive package is available for existing employees and should the Town need to recruit new staff. A meeting of the Council is scheduled to move this on to completion.

Mayor Wynkoop gave an update on the issues that the Town has been having with the garbage company, WastePro and what they are doing to clean up the mess that their trucks caused to the roads.

He brought up that the developer of the Black East subdivision had requested a reduced rate for the impact and hookup fees that the Town charges. Following a meeting with the Town's attorney and engineer it was agreed that a cut in the rate was not appropriate and the developer was informed of that decision.

Sheriff Deputy's Report – No comment or questions were received.

Fire Chief's Report – Chief Rausch said that on January 12, 2017, Engine 85 staffed by Sgt. Bass, FF Layton, FF Anderson, and Acting Sgt. Schueler responded to the Montverde Mobile Home Park for the Cardiac Arrest. Our firefighters were first on the scene and due to their actions, the patient was successfully resuscitated. The firefighters were recognized by the Mayor and Council and congratulated for doing a great job.

Library Report – No comment or questions were received.

PUBLIC HEARINGS

ORDINANCE GIVING THE MAYOR THE AUTHORITY TO DECLARE A LOCAL STATE OF EMERGENCY IN THE TOWN

Attorney Anita Geraci-Carver read the title of the ordinance. This is the second reading of Ordinance 2016-28 amending Section 2-21 in Chapter 2 of the Town's code of ordinances. It provides for the Mayor to declare a local state of emergency where necessary to protect the health, safety and welfare of the citizens of Montverde. A state of emergency must be declared in order to receive funding from FEMA. *Mayor Wynkoop* opened public comment and there being none passed it back to Council. A motion to Approve Ordinance 2016-28 was requested.

MOTION by Councilwoman Smith to adopt Ordinance 2016-28; SECONDED by Councilman Bates

For: Bates, Burns, Ley, Peacock, Smith

Against: None

MOTION CARRIED 5-0

NEW BUSINESS

NOMINATIONS FOR RESIDENTS TO SERVE ON TOWN OF MONTVERDE BOARDS AND COMMITTEES IN 2017

Approval is requested to appoint members to serve on the following Boards and Committees in 2017.

Planning and Zoning Board
Visioning Committee
Public Safety Committee
Historical Committee
Parks and Recreation Committee
Library Committee
Audit committee

From the list provided to Council, the Mayor asked for Allen Hartle to be added to the Public Safety Committee and to remove Bob and Jane Tomlinson from the Visioning Committee. The full list of members to serve in 2017 is shown below.

Glen	Brecheen	Planning & Zoning Board
Karin	Arellano	Planning & Zoning Board
Chris	Mitchell	Planning & Zoning Board
Allen	Hartle	Planning & Zoning Board
Sandy	Baker	Planning & Zoning Board
Claudia	Stefanici	Visioning Committee
Rusty	Meyer	Visioning Committee
Duane	Clark	Visioning Committee
Marlines	Clark	Visioning Committee
Lance	Belcher	Public Safety Committee
Bill	Broeker	Public Safety Committee
Chris	Hopkins	Public Safety Committee
Don	Hiett	Public Safety Committee
Roy	Patterson	Public Safety Committee
Debbie	Driscoll	Public Safety Committee
Tim	Driscoll	Public Safety Committee
Noel	Fetters	Public Safety Committee
Perry	Woodruff	Public Safety Committee
Allen	Hartle	Public Safety Committee
Elaine	Bradbury	Historical Committee
Sandy	Smith	Historical Committee
Nancy	Fishinger	Historical Committee
Claire	Koshar	Historical Committee
Dale	Heathman	Historical Committee
Rusty	Meyer	Cemetery Committee
Janet	Davis	Cemetery Committee
Ginny	Kontny	Cemetery Committee
Karin	Arellano	Parks and Rec Committee
Claudia	Stefanici	Parks and Rec Committee
Maggie	Wattier	Parks and Rec Committee
Russell	Anderson	Parks and Rec Committee
Denise	Fields	Library Committee
Sandi	Fields	Library Committee
Lori	Gifford	Library Committee
Russell	Anderson	Audit Committee
Denarvise	Thornton	Audit Committee
Don	Hiett	Audit Committee
Roy	Patterson	Audit Committee

MOTION by Councilman Peacock to accept the nominations to serve on committees in 2017:

SECONDED by Councilwoman Smith

For: Bates, Burns, Ley, Peacock, Smith

Against: None

MOTION CARRIED 5-0

Mayor Wynkoop announced that Town Hall open hours will be change to 8:00 am – 5:00 pm while Stephanie is away on maternity leave.

Being no further business a motion to adjourn was requested at 8:14 pm

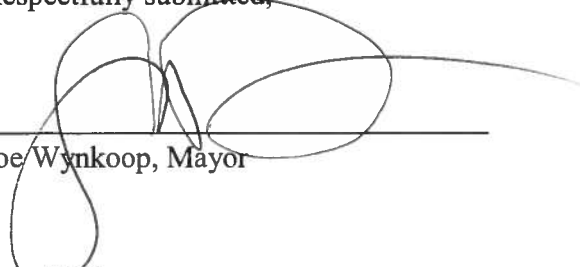
MOTION TO ADJOURN by Councilman Peacock to adjourn; SECONDED by Councilwoman Smith

For: Bates, Burns, Ley, Peacock, Smith

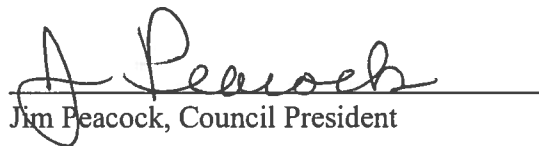
Against: None

MOTION CARRIED 5-0

Respectfully submitted,

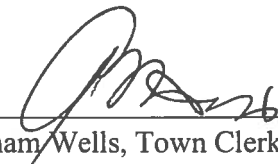


Joe Wynkoop, Mayor



Jim Peacock, Council President

ATTEST:



Graham Wells, Town Clerk

