



**MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA  
JULY 14, 2020 AT 7:00 P.M.**

**VIA TELEPHONE CONFERENCE  
PLEASE CALL 1-712-770-5359  
ACCESS CODE: 419162**

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**TOWN COUNCIL MEMBERS**

Allan Hartle, Council President  
Jim Ley, Council Vice President  
Billy Bates  
Jim Peacock  
Judy Smith

**STAFF**

Joe Wynkoop, Mayor  
Brenda Brasher, Town Clerk  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner

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**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Council Meetings, the Mayor or Town Council may, from time to time, schedule a workshop during which they will receive information from Staff, have discussions with Staff and among themselves, and then proceed to give Staff direction on the subject matter being discussed unless otherwise shows on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Council and Staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Council action or workshop, please deliver your written comments to the appropriate Town Staff or mail to the Town of Montverde, P.O. Box 560008, Montverde, FL 34756

**ITEMIZED AGENDA**  
**July 14, 2020**  
**7:00 P.M.**

**Call to Order**

**Pledge of Allegiance**

**Invocation**

**Roll Call**

**I. AGENDA UPDATE**

Discussion regarding proposed revisions to tonight's Agenda

**II. PRESENTATIONS – None**

**III. MINUTE APPROVAL**

**Tab 1- NONE**

**IV. CITIZENS QUESTION AND COMMENT PERIOD**

At this point in the meeting, the Town Council will hear questions, comments, and concerns from the citizens of Montverde. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Matters on this agenda or which may be coming before the Council later will not be discussed until such time as they come before the Council in a public hearing.

**V. DEPARTMENT & COMMITTEE REPORTS**

**Tab 2–** Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report

**Tab 3–** Councilmembers Report

**Tab 4 –** Mayor Wynkoop's Report

**Tab 5 –** Sheriff Deputy's Report – None

**Tab 6 –** Fire Chief's Report – None

**Tab 7 –** Library Director's Report –None

**Tab 8 –** June Finance Report

<b>Beginning Bank Balance</b>	<b>\$2,438,143.37</b>
<b>Revenues</b>	<b>\$123,660.20</b>
<b>Expenditures</b>	<b>\$166,708.23</b>
<b>Ending Balance</b>	<b>\$2,395,095.44</b>

## VI. PUBLIC HEARING

**Tab 9** – Second Reading and Adoption of Ordinance No. 2020-007 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING ZONING REGULATIONS IN CHAPTER 8 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO INCLUDE A DECLARATION OF UNITY OF TITLE PROCESS FOR THE COMBINATION OF REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

**Tab 10** – First Reading of Ordinance No. 2020-004 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 4 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO CORRECT THE SCIENTIFIC NAME OF WAX MYRTLE AND TO REGULATE THE QUALITY, SIZE, AND TYPE OF PLANT MATERIALS TO BE USED IN LANDSCAPING OF REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**Tab 11** - First Reading of Ordinance No. 2020-006 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 10 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO INCLUDE DESIGN REQUIREMENTS FOR CERTAIN ACCESSORY BUILDINGS AND IMPOSE LIMITATIONS ON THE NUMBER OF ACCESSORY BUILDINGS PER RESIDENTIAL LOT FOR REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**Tab 12** - First Reading of Ordinance No. 2020-012 - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING SECTION 20-87 IN ARTICLE IV OF CHAPTER 20 IN THE CODE OF ORDINANCES OF THE TOWN OF MONTVERDE, BY EXTENDING THE TERM OF YEARS FOR INCLUSION OF THE TOWN WITHIN THE LAKE COUNTY MUNICIPAL SERVICE TAXING UNIT FOR AMBULANCE AND EMERGENCY MEDICAL SERVICES; PROVIDING FOR CONFLICTS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

**Tab 13** - First Reading of Ordinance No. 2020-013 - AN ORDINANCE OF THE TOWN OF MONTVERDE, AMENDING CHAPTER 2, ARTICLE V, DIVISION 2 ENTITLED CODE ENFORCEMENT BOARD TO PROVIDE FOR A SPECIAL MASTER RATHER THAN A BOARD AS PROVIDED IN SECTION 162, *FLORIDA STATUTES*; SPECIFYING APPOINTMENT AND QUALIFICATION; PROVIDING FOR POWERS OF THE SPECIAL MASTER; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE

**Tab 14** - Resolution No. 2020-014 Not To Exceed Millage Rate - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, ADOPTING A NOT TO EXCEED MILLAGE RATE OF 2.8300 LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2020-2021 AND SETTING THE DATE, TIME AND PLACE OF PUBLIC HEARING ON THE BUDGET FOR FISCAL YEAR 2020-2021; PROVIDING FOR AN EFFECTIVE DATE

**VII. TOWN BUSINESS**

**Tab 15** – Set Budget Public Hearing Dates

**Tab 16** - Appointment of Kelly Oliver to the Planning & Zoning Board to replace Don Hiatt as he resigned - **No Backup**

**ADJOURN**

**The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.**

**Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.**