

Parks and Recreation Committee Meeting Minutes

May 15, 2017 3:30 pm

Montverde Town Hall: Mayors office

Montverde, Florida

Opened with Pledge of Allegiance

Attendance: Present

Claudia Stefanici: Committee member

Karin Arellano: Chairman

Russell Anderson: Committee member

Maggie Wattier: Secretary

Joe Wynkoop: Mayor

Not Present: Denarvise Thornton: Committee member, Candi Keys: Committee member

Kevin Rausch: Fire Chief

- Rob Nichols Concert: May 20, Our attorney made waivers for the bull ride. There are no age limits set. We will talk to mechanical bull contact to ask if they set an age limit and decide if we want to set one.
- Russell and Claudia will be at mechanical bull checking ids and getting waivers signed 6-9pm
- Karin will be helping at her sponsor booth for the event.
- Beef O' Brady's and Ritter's Frozen Yogurt confirmed
- No contests or raffles for this one
- Karin has some barrels to help decorate stage, Russell will help bring and return them

Montverde Days: April meeting minutes approved

- Mounted police have been called and confirmed for the event
- "Car Show "Organizer has been acquired and will not charge if the event is rained out/
- "Big O carnival "confirmed**
- "Paquette's Historical Farmall Museum "has confirmed
- "24 Passenger Train with Whistle" will come at no charge. They will charge \$1 per person/ride
- "Rockit Fly" confirmed for Friday night \$1250
- Don is being considered to DJ part of the event for us. He has sound equipment that we will use so we may increase the realm of this contract . What would we offer? We paid \$2,000 + \$300 last year for sound and DJ Tabled for future discussion
- Committee agrees to rehire "Balloon Guy"
- "Face Painting" is \$75 1st hour and \$50 for each additional hour {for no charge to guests}
- Balloon Guy \$150 hour
- Asking Graham about save the date cards being sent and posting on Facebook page and Town website
- Karin has requested contact and will follow up on the "Anheiser Busch "Horses
- Subcommittees need to be defined but as a start:
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 - Advertising and Marketing- Joe & Graham
 - Decorations - Russell and Candi
 - Safety and Parking- Kevin

- Entertainment & Schedule- Claudia
- Raffle Prizes- Karin & Candi
- Contests- Maggie
- Car Show- Russell
- Booths/ single space vs larger booths- Stephanie Kernan
- Volunteers: Denarvise (sheriff explorers, builders club, YWAM, MVA baseball)
- Sponsors: Joe
- Vendor Booth Pricing: \$1,000 Main food vendor Beef O'Brady's, other food vendors \$300, snack booths \$150, 10x10 booth \$75, Montverde residents \$25
- Booths and vendors set up Friday
- Electric is an extra charge. Joe will see how many spots we have so we can prove out
- Claudia will bring schedule from last year to work from
- Zapp site: artists go to the site to look for events. For our size it would be apx \$1000 fee plus \$500 set up/license fee for advertising and promoting. Claudia will send link to look into.
- Tasks: Schedule, sponsors
- DJ Disco hour? Check Fender Benders, no rehire on Hayfire, check Tommy D 1 hour cost

Next Meeting is set for Tuesday, June 6th at 3:30 pm
Meeting adjourned 5:00 P.M.