



PLANNING AND ZONING BOARD AGENDA OCTOBER 12, 2022 AT 6:30 PM

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdKNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762

Passcode: 820875

Call in Number: 646-558-8656

BOARD MEMBERS

Glen Brecheen
Karin Arellano
Josie Weiss
Thomas Johnson
Holly Broecker

STAFF

Paul Larino, Town Manager
Sandy Johnson, Town Clerk
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner

Call to Order and Opening Ceremonies

- Call to Order
- Pledge of Allegiance
- Roll Call

I. Approval Of Minutes

A. Minutes of the August 17, 2022 Planning & Zoning Board Meeting.

II. Public Hearings and Action Items

A. **Ordinance No. 2022-18** An Ordinance of the Town of Montverde, Florida, amending Section 4-84 in Chapter 4 of the Town of Montverde Land Development Code to remove asphalt as an option for driveway aprons, increase pounds per square of concrete from 3,000 to 3,500, and include driveway apron detail; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.

- B. **Ordinance No. 2022-19-Public Hearing** An Ordinance of the Town of Montverde, Florida, amending landscaping requirements set forth in Article VIII in Chapter 4 of the Town of Montverde Land Development Code to require a detailed landscape plan and list the items required on a landscape plan, require an irrigation system and plan for landscaping, as well as to include a process for review and approval of an irrigation plan, require maintenance and inspection of irrigation systems, require foundational hedges, insert a new landscape buffer table, include for clarification Florida friendly landscaping materials located in a separate section of the land development code, include for clarification minimum tree requirements, provide for preferred types of mulch, limit percentage of sod and landscaping coverage, and include environmental swale landscaping requirements and add an environmental swale diagram; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.
- C. **Ordinance No. 2022-20-Public Hearing** An Ordinance of the Town of Montverde, Florida, amending fence requirements set forth in Article XI in Chapter 4 of the town of montverde land development code to specify minimum gauge welded wire mesh, prohibiting chicken wire unless certain criteria is met, allowing for deviation in maximum height of fences for topographic changes with town consent, allowing fences that secure town of montverde equipment and assets to be 10-feet in height, authorizing certain fences to exceed 6-feet in height, allowing certain fences within jurisdictional wetlands within the agriculture zoning district only, and requiring fences to be constructed in accordance with industry standards and of new materials; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.
- D. **Ordinance No. 2022-21-Public Hearing** An Ordinance of the Town Council of the Town of Montverde, Lake County, Florida, amending the Town of Montverde's comprehensive plan pursuant to 163.3184, Florida statutes, by amending the comprehensive land-use plan designation from lake county agriculture to town of montverde single family low density residential on the future land-use map for the herein described property; providing for severability and scrivener's errors; and directing the town manager to amend said comprehensive plan; repealing all ordinances in conflict herewith; providing for the forwarding of this ordinance to the State of Florida Department of Economic Opportunity; and providing for an effective date.
- E. **Ordinance No. 2022-22-Public Hearing** An Ordinance of the Town of Montverde, Lake County, Florida, amending various Sections of the Town of Montverde Land Development Code to transfer administrative responsibility and authority from the Mayor to the Town Manager consistent with the charter and the Council/Manager form of government; providing for conflicts, codification and severability; providing for an effective date.

III. Discussion Items

- A. Discuss Committee Appointments for 2023
- B. Town Manager's Updates
- C. Town Planner's Updates
- D. Town Attorney's Updates

IV. Adjournment

The Town reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.

Notice is hereby given, that one or more Members of the Montverde Town Council may be present at this meeting.