



**AMENDED  
MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA  
JANUARY 10, 2023, AT 7:00 P.M.**

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The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762  
Passcode: 820875  
Call in Number: 646-558-8656

**TOWN COUNCIL MEMBERS**

Joe Wynkoop, Mayor  
Jim Ley, Vice Mayor  
Billy Bates, Councilmember  
Allan Hartle, Councilmember  
Judy Smith, Councilmember

**STAFF**

Paul Larino, Town Manager  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner  
Lisa Busto, Associate Planner  
Sandra Johnson, Town Clerk  
BJ Cowan, Finance Director

**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

**CALL TO ORDER AND OPENING CEREMONIES**

- Pledge of Allegiance
- Invocation
- Roll Call

**I. PRESENTATION AND ADMINISTRATIVE MATTERS**

- A. Board appointments
- B. MPO Board Appointment

**II. MINUTES APPROVAL**

- A. Minutes of the Town Council Regular Meeting held December 13, 2022.

**III. CITIZENS QUESTION/COMMENT PERIOD**

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

**IV. DEPARTMENT & COMMITTEE REPORTS**

- A. Town Manager Larino’s Report.
  - a. Review of 2022
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.
- G. Other Reports.

**V. DECEMBER FINANCE REPORT**

Beginning Bank Balance	\$ 3,032,891.53
Revenues	\$ 745,071.58
Expenditures	\$ 197,572.17
Ending Balance	<u>\$ 3,580,390.94</u>
Grant Clearing Account	\$ 4,854,388.88
Total Bank Balance	\$ 8,457,751.52

**VI. DISCUSSION AND ACTION ITEM**

- A. Review of Impact Fee Study Proposal
- B. Discussion on Sports Courts
- C. Discussion on Fifth and Franklin Street partial closures.

**VII. PUBLIC HEARINGS, ORDINANCE AND RESOLUTIONS**

- A. **Ordinance No. 2023-24** An Ordinance of the Town of Montverde Florida, amending Sections 6-7 and 6-8 in Chapter 6 of the Code of Ordinances relating to the cemetery to require renewal of a certificate of reservation every five years commencing in 2025 rather than requiring renewal annually; declaring certificates of reservation existing as of December 20, 2022 valid through March 14, 2025; providing for the repeal of ordinances in conflict herewith; providing for codification and severability, and providing for an effective date. (First Reading)
- B. **Resolution No. 2023-39** A Resolution of the Town Council of the Town of Montverde, Florida approving the first amendment to proposal for continuing professional municipal planning services dated January 8, 2013, between the Town of Montverde and Parks Consulting Services LLC, authorizing execution; providing for an effective date.
- C. **Resolution No. 2023-40** A Resolution of the Town Council of the Town of Montverde, Florida approving the first amendment letter agreement dated November 13, 2007, between the Town of Montverde and the Law Office of Anita R. Geraci P.A. N/K/A Law Office of Anita Geraci-Carver, P.A.; authorizing execution; providing for an effective date.
- D. **Resolution No. 2023-43** A Resolution of the Town Council of the Town of Montverde Florida requesting the Lake County Board of Commissioners adopt new Transportation Impact Fees in the South Lake Transportation Impact Fee Boundary Area; providing for conflict, severability, administrative correction of scrivener's error, publication and an effective date.
- E. **Resolution No. 2023-44** A Resolution of the Town Council of the Town of Montverde, Florida, Approving Vice Mayor, Allan Hartle as signatory on Town of Montverde Accounts at United Southern Bank and providing for an effective date.

- F. **Ordinance No. 2022-21** An Ordinance of the Town Council of the Town of Montverde, Lake County, Florida, amending the Town of Montverde’s comprehensive plan pursuant to 163.3184, Florida Statutes, by amending the comprehensive land-use plan designation from Lake County Agriculture to Town of Montverde Single Family Low Density Residential on the future land-use map for the herein described property; providing for severability and scrivener’s errors; the directing the Town Manager to amend said comprehensive plan; repealing all ordinances in conflict herewith; providing for the forwarding of this ordinance to the State of Florida Department of Economic Opportunity; and providing for an effective date. (Item canceled at the request of the Developer)

**VIII. REMINDERS AND ADJOURNMENT**

- A. Discussion on future agenda items.
- B. Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.