

# MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD JANUARY 11, 2022

## **TOWN COUNCIL PRESENT**

Councilmember Bates  
Councilmember Smith  
Vice Mayor Ley  
Mayor Wynkoop

## **ABSENT**

Councilmember Hartle

## **STAFF PRESENT**

Town Manager Larino  
Town Attorney Geraci-Carver  
Town Planner Parks  
Town Clerk Johnson

**AUDIENCE ATTENDANCE:** 19

## **CALL TO ORDER AND OPENING CEREMONIES**

Mayor Wynkoop called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

## **PRESENTATIONS AND ADMINISTRATIVE MATTERS**

None

## **APPROVAL OF MINUTES**

Minutes of the December 14, 2021, Regular Meeting. Councilmember Smith moved to approve the minutes. Councilmember Bates seconded. Minutes approved 4-0 (Councilmember Hartle was absent).

## **CITIZENS QUESTIONS/COMMENT PERIOD**

Lance Belcher – wanted to know what the Town Attorney found out about naming CR455. Town Attorney Geraci stated that CR455 is a county road and the Town doesn't have jurisdiction. The Town could name another street that is the Town's. There was brief discussion. The Town Manager will contact the County to see if the street could be named "honorary".

## **DEPARTMENT & COMMITTEE REPORTS**

### **Town Manager Larino's Report**

Received RFQ's today for the upcoming projects. These are for the Capital Projects we have been discussing over the past few months.

### **Town Attorney Geraci-Carver Reports**

The foreclosure is moving forward on the Santana property and should be filed by Friday (January14)

### **Town Planner Parks Report**

Introduced Eric White who is working on the GIS project – he is a local high school graduate and is very tech savvy. Had 6 or 7 zoning clearances this month. Working on code changes that will be presented in February or March. There was brief discussion.

### **County Commissioner Parks Report**

Commissioner Parks gave an overview of the County's use of the American Rescue Plan Act. Montverde will receive \$4,000,000 of the County's distribution. The County's portion of the plan will be used to repave, repair and replace numerous roads in the County. County is currently working with all the cities and towns to set up processes for better communication. The County would like to come up with a countywide conservation area. Working on JPA (Joint Partnership Agreement) with all area municipalities. There is going to be a Mayors and Managers meeting to discuss these agreements.

### **Fire Department Report**

No Report

### **Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety and Historical are welcome to report.**

No Report

### **Town Council Report**

Vice Mayor Ley wants to see about getting electronic locks at the parks.

Councilmember Hartle was absent.

Councilmember Bates Would like to see about getting a water fountain at Truskett Park.

Councilmember Smith wants to know the procedure for taking over a abandoned property that is uninhabitable. There was brief discussion. The Mayor asked Town Manager Larino to call the owner of the property and ask if they could clean up the property.

### **Mayor's Report**

Mayor Wynkoop explained the meeting that he is going to regarding JPA's. He also is working on updating the ISBA before any of their Councilmembers change. It is very important to maintain the vision Montverde has.

Mayor Wynkoop presented the finance report for December, 2021

Beginning Bank Balance	\$ 2,994,086.69
Revenues	\$ 508,561.16
Expenditures	\$ 266,343.22
Ending Balance	\$ 3,236,304.63

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## **PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

**Second Reading; Ordinance 2021-07** An Ordinance of the Town of Montverde, County of Lake, State of Florida, amending various sections of the Town of Montverde Code of Ordinances to clarify when connection to the Town's utility is required; to require that charges or rates adopted by the Town Council include a base charge and a tiered rate depending on usage; requiring connection under the direction and supervision of the Town Manager, including location of connection; providing for conflicts, codification and severability; providing for an effective date.

Town Attorney Geraci-Carver read the Ordinance by title only.

Mayor Wynkoop opened for public comment. There were no comments.

There was brief discussion.

Mayor Wynkoop made a motion to approve Ordinance No. 2021-07. Councilmember Bates seconded. Ordinance approved 3 – 0 (Councilmember Hartle was absent, Vice Mayor Ley left the meeting briefly).

**Second Reading - Ordinance 2021-08** An Ordinance of the Town of Montverde, County of Lake, State of Florida, creating Article V in Chapter 26 of the Code of Ordinances of the Town of Montverde to contain utility related fees and rates as well as adopting fees associated with utility customers served by the Town through a connection with the Town of Oakland and a connection with the City of Clermont, and for irrigation service<sup>3</sup> supplied by the Town outside the potable water utility; providing for codification and severability; and providing for an effective date.

Town Attorney Geraci-Carver read the Ordinance by title only.

Mayor Wynkoop opened for public comment. There were no comments.

There was brief discussion.

Councilmember Smith made a motion to approve Ordinance No. 2021-08. Vice Mayor Ley seconded. Ordinance approved 4 – 0. (Councilmember Hartle was absent)

**Resolution 2022-01** – A Resolution of the Town Council of the Town of Montverde Florida; approving the interlocal agreement for use of Lake County Regional Opioid Settlement Fund; authorizing execution of the Interlocal Agreement; Providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Mayor Wynkoop opened for public comment. There were no comments.

There was brief discussion.

Vice Mayor Ley moved to approve Resolution 2022-01. Councilmember Bates seconded. Resolution was approved 4 – 0. (Councilmember Hartle was absent)

**Resolution 2022-02** – A Resolution of the Town Council of the Town of Montverde Florida; adding a technology administrative fee relating to planning and zoning applications and building permit applications; amending fees for the use of the Glenn Burns Community Building; repealing any fees in conflict herewith; and providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Mayor Wynkoop opened for public comment. There were no comments.

There was brief discussion.

Mayor Wynkoop made a motion to table Resolution 2022-02 until the January 18, 2022 meeting.

**Resolution 2022-03** A Resolution of the Town Council of the Town of Montverde Florida, approving an agreement and statement of work between the Town of Montverde and Maryann Krisovitch for the National Pollutant Discharge Elimination System Stormwater Program; providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Mayor Wynkoop opened for public comment. There were no comments.

There was brief discussion.

Councilmember Bates made a motion to approve Resolution No. 2022-03. Councilmember Smith seconded. Resolution approved 4 – 0. (Councilmember Hartle was absent).

### **DISCUSSION AND ADJOURNMENT**

Approval of fund for online permitting. Town Manager Larino removed the item until January 18, 2022.

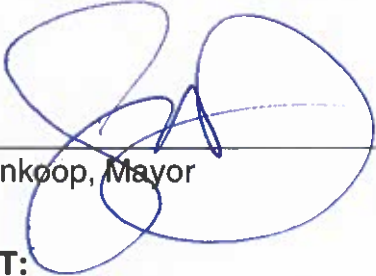
Town Manager Larino gave a presentation on the National Pollutant Discharge Elimination System (NPDES) program. Mayor Wynkoop asked the public if they had any questions or comments. There were none. Maryann Krisovitch introduced herself and explained her role in NPDES program.

Town Manager Larino gave an update on the County Road 455 speeding survey results. There was brief discussion.

**REMINDERS AND ADJOURNMENT**

**Motion to Adjourn.**

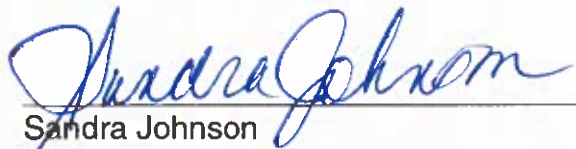
*Councilmember Smith moved to adjourn the meeting. Seconded by Vice Mayor Ley.  
Meeting Adjourned at 9:07 p.m.*



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Joe Wynkoop, Mayor

**ATTEST:**



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Sandra Johnson  
Town Clerk