



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
FEBRUARY 14, 2023, AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Jim Ley, Vice Mayor
Billy Bates, Councilmember
Allan Hartle, Councilmember
Judy Smith, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
BJ Cowan, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

- A. MPO Appointment
- B. Appointment of Leslie Temmen to Lake County Library Advisory Board
- C. Appointment of Jane Tomlinson to Alternate Lake Library Advisory Board

II. MINUTES APPROVAL

- A. Minutes of the Town Council Regular Meeting held January 10, 2023
- B. Minutes of the Town Council Special Meeting held January 25, 2023

III. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

IV. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Fire Department Report
- F. Committee Reports
- G. Town Council Reports.
- H. Mayor Wynkoop Report.

V. JANUARY FINANCE REPORT

Beginning Bank Balance	\$ 3,580,390.94
Revenues	\$ 745,670.02
Expenditures	\$ 240,039.02
Ending Balance	<u>\$ 4,086,021.94</u>
Grant Clearing Account	\$ 4,854,430.94
Total Bank Balance	\$ 8,934,353.03

VI. DISCUSSION AND ACTION ITEM

- A. Approval of Sports Courts
- B. Discussion on road closures
- C. Discussion of International Property Maintenance – Staff Report
- D. Review of town grants tracking
- E. Review of active code enforcement cases
- F. Discussion on trails and sidewalks
- G. Review of JPA
- H. Review of ISBA

VII. PUBLIC HEARINGS, ORDINANCE AND RESOLUTIONS

- A. **Ordinance No. 2022-21** An Ordinance of the Town Council of the Town of Montverde, Lake County, Florida, amending the Town of Montverde’s comprehensive plan pursuant to 163.3184, Florida Statutes, by amending the comprehensive land-use plan designation from Lake County Agriculture to Town of Montverde Single Family Low Density Residential on the future land-use map for the herein described property; providing for severability and scrivener’s errors; the directing the Town Manager to amend said comprehensive plan; repealing all ordinances in conflict herewith; providing for the forwarding of this ordinance to the State of Florida Department of Economic Opportunity; and providing for an effective date. **(Applicant requested to be tabled to 3-14-2023)**
- B. **Ordinance No. 2022-23** An Ordinance of the Town of Montverde, Florida, creating Article III in Chapter 5 of the Town of Montverde Code of Ordinances to adopt the 2021 Edition of the International Property Maintenance Code; providing certain amendments thereto to conform to Florida law and the town’s existing Code of Ordinances by providing for the creation of a code official; defining weeds and prohibiting noxious weeds; supplementing provisions relating to interior surfaces, protective treatment, roofs and drainage, and boarding standards; and removing provisions for a board of appeals as set forth in the 2021 Edition of the International Property Maintenance Code; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Staff Requested to be Tabled 03-14-2023)**
- C. **Ordinance No. 2023-24** An Ordinance of the Town of Montverde Florida, amending Sections 6-7 and 6-8 in Chapter 6 of the Code of Ordinances relating to the cemetery to require renewal of a certificate of reservation every five years commencing in 2025 rather than requiring renewal annually; declaring certificates of reservation existing as of December 20, 2022 valid through March 14, 2025; providing for the repeal of ordinances in conflict herewith; providing for codification and severability, and providing for an effective date. **(Second Reading).**
- D. **Resolution No. 2023-41** A Resolution of the Town Council of the Town of Montverde Florida, designating certain town property (Exhibit A) as surplus property; authorizing the Town Manager to dispose of said personal property; or approving donation as allowed by

law; authorizing the Town Manager, and/or Town Clerk to execute any necessary documents to carry out the intent of this Resolution; providing for an effective date.

- E. **Resolution No. 2023-42** A Resolution of the Town of Montverde, County of Lake, State of Florida adopting the Town of Montverde 5-year Capital Improvement Program; providing for an effective date.

- F. **Resolution No. 2023-45** A Resolution of the Town Council of the Town of Montverde, Florida approving the federally – funded sub-award and grant agreement for DR-4673 Hurricane Ian, agreement number Z3251, between the Town of Montverde and the State of Florida Division of Emergency Management to provide funding for disaster recovery from Hurricane Ian; authorizing the Town Manager to execute the agreement and attachments thereto; providing for an effective date.

VIII. REMINDERS AND ADJOURNMENT

- A. Town Council Discussion items

- B. Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.