



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
APRIL 12, 2022 AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. (Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in). Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762

Passcode: 820875

Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor

Jim Ley, Vice Mayor

Billy Bates, Councilmember

Allan Hartle, Councilmember

Judy Smith, Councilmember

STAFF

Paul Larino, Town Manager

Anita Geraci-Carver, Town Attorney

Sean Parks, Town Planner

Lisa Busto, Associate Planner

Sandra Johnson, Town Clerk

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

1. Proclamation – May Motorcycle Safety Awareness Month

II. MINUTES APPROVAL

1. Minutes of the Town Council Regular Meeting held March 8, 2022.
2. Minutes of the Town Council Special Meeting held March 15, 2022.

III. CITIZENS QUESTION/COMMENT PERIOD

1. The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

IV. DEPARTMENT & COMMITTEE REPORTS

1. Town Manager Larino’s Report.
2. Town Attorney Geraci-Carver Report.
3. Town Planner Parks Report.
4. Lake County Commission Report.
5. Fire Department Report
6. Committee Reports
7. Town Council Reports.
8. Mayor Wynkoop Report.

MARCH FINANCE REPORT

Beginning Bank Balance	\$ 2,952,736.38
Revenues	\$ 311,842.10
Expenditures	\$ 313,107.94
Ending Balance	<u>\$ 2,951,470.54</u>
Grant Clearing Account	\$ 4,427,062.01
Total Bank Balance	\$ 7,340,558.82

V. DISCUSSION AND ACTION ITEMS

1. Approval of Task 1, Library - Authorizing the use of Lake County Grant Impact Fees in the amount \$130,910 for library architectural services and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
2. Approval of Task 1, Wastewater - Authorizing the use of ARPA and SRLF funds (when available) in the amount \$250,000 for a planning study and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
3. Approval of Task 1, Stormwater Quality Improvements - Authorizing the use of DEP funds and general funds in the amount of \$216,000 for engineering and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
4. Discussion regarding Waste Pro’s fee increase request.

VI. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

1. **Resolution 2022-10 (Tabled 03-08-2022)** A Resolution of the Town Council of the Town of Montverde, Florida, approving AIA Document B101-2017 standard form of agreement between the Owner and Architect, Gatorskitch Corporation; authorizing the town manager to execute the agreement; providing for an effective date.
2. **Ordinance 2022-02 (Tabled 03-08-2022)** An Ordinance of the Town of Montverde, Florida, amending regulations in Chapter 24 of the Town of Montverde code of ordinances relating to parking in residential and commercial districts within the Town of Montverde; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.
3. **Resolution 2022-07 (Tabled 03-08-2022)** A Resolution of the Town of Montverde, County of Lake, State of Florida, adopting the Town of Montverde 5-year capital improvement program; providing for an effective date.
4. **Public Hearing: Ordinance 2022-07** An Ordinance of the Town Council of the Town of Montverde, Florida amending the Town of Montverde's comprehensive plan pursuant to 163.3187, Florida Statutes, by amending the comprehensive land-use plan designation from single family low density to single family medium density on the future land-use map for the herein described property consisting of less than 10 acres owned by John and Karin Arellano; authorizing the Town Manager to amend said comprehensive plan; repealing all ordinances in conflict herewith; providing for severability and scrivener's errors; providing for an effective date; and providing for the forwarding of this ordinance to the state of Florida Department of Economic Opportunity.
5. **Public Hearing: Ordinance 2022-06** An Ordinance of the Town Council of the Town of Montverde, Florida changing the zoning designation of real property owned by John and Karin Arellano and located at Kirkland Road, Montverde, Lake County, Florida, from a single family low density (R1L) designation to single-family medium density district (R1M); providing for directions to the Town Manager; providing for severability and scrivener's errors; providing for conflict; and setting an effective date.
6. **Public Hearing: Ordinance 2022-08** An Ordinance of the Town Council of the Town of Montverde, Lake County, Florida amending the Land Development Code requiring right of way landscaping maintenance.
7. **Tabled to 6/14/2022 Public Hearing: Ordinance 2022-09** An Ordinance of the Town Council of the Town of Montverde, Lake County, Florida amending the Land Development Code pertaining to downtown district commercial overlay.

VII. REMINDERS AND ADJOURNMENT

1. Staff and Mayor reminders or comments.
2. Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.