



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
AUGUST 8, 2023, AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Allan Hartle, Vice Mayor
Billy Bates, Councilmember
Jim Ley, Councilmember
Jim Peacock, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
Mai Yang, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

A. Proclamation for Daughters of the American Revolution for celebrating Constitution Week.

II. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

III. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Fire Department Report
- F. Committee Reports
- G. Town Council Reports.
- H. Mayor Wynkoop Report.

IV. JULY FINANCE REPORT

Beginning Bank Balance	\$ 4,683,973.72
Revenues	\$ 657,695.29
Expenditures	\$ 408,435.96
Ending Balance	<u>\$ 4,933,233.05</u>
Grant Clearing Account	\$ 5,872,965.47
Total Bank Balance	\$ 10,654,171.47

V. CONSENT AGENDA

The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.

- A. Minutes of the Town Council Regular Meeting held July 11, 2023.
- B. Minutes of the Town Council Special Meeting/Workshop held July 18, 2023.
- C. **Ordinance No. 2023-33** An Ordinance of the Town of Montverde, Florida, amending Chapter 5 of the Town of Montverde Code of Ordinances to include Article III titled unfit and unsafe buildings; including definitions, reporting or observance of violations, identifying an inappropriate or unsafe structure, disposition of unfit structures, determination of owner and manner of serving notice, process for violations and an appeal procedure; providing for liens, emergency action and penalties; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**

VI. DISCUSSION AND ACTION ITEM

- A. Discussion on NPDES Permitting
- B. Discussion on the Fiscal Year 2023-2024 Budget
- C. Discussion on Stormwater Projects

VII. PUBLIC HEARINGS, ORDINANCESPR AND RESOLUTIONS

- A. **Resolution No. 2023-62** A Resolution of the Town Council of the Town of Montverde, Florida, granting a variance from Section 10-52(e) in Chapter 10 of the Montverde Land Development Code from the minimum lot width at building to allow a minimum lot width at building of 84' rather than the required 90' minimum lot width at building required in R1M zoning for the real property located at 17129 Lakeside Drive, Montverde, Florida, owned by Sarah Soltis and Justin Moorefield; providing for conditions; and providing for an effective date.
- B. **Ordinance No. 2023-34** An Ordinance of the Town of Montverde, Florida amending zoning regulations in Chapter 8 of the Town of Montverde Land Development Code to include a declaration of Unity of Title process for the combination of real property within the Town of Montverde; providing for the repeal of ordinances in conflict herewith; providing for codification and severability, and providing for an effective date. **(First Reading)**

- C. **Ordinance No. 2023-35** An Ordinance of the Town of Montverde, Florida, Amending Article VI in Chapter 2 of the Town of Montverde Code of Ordinances to impose a pass-through convenience surcharge usage fee; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(First Reading)**
- D. **Ordinance No. 2023-36** An Ordinance of the Town Council of the Town of Montverde, Florida, adopting amendment to Interlocal Service Boundary Agreement; and providing for an effective date.
- E. **Resolution No. 2023-69** A Resolution of the Town Council of the Town of Montverde, Florida approving the First Amendment to Interlocal Agreement for fire protection and rescue services between Lake County, Florida and the Town of Montverde; providing for an effective date.
- F. **Resolution No. 2023-63** A Resolution of the Town Council of the Town of Montverde Florida, granting final plat approval for Willow Ridge Phase 2 consisting of 126 lots located on Blackstill Lake Road and Fosgate Road within the Town of Montverde, Lake County, Florida; providing for conditions, and providing for an effective date.
- G. **Resolution No. 2023-70** A Resolution of the Town Council of the Town of Montverde, Florida, authorizing the Town Manager and Town Attorney to bid at the foreclosure sale to be held in Lake County Case No. 35-2022-CCA-000162; authorizing the bid amount to equal the amount set forth in the final judgement of foreclosure; an providing for an effective date.
- H. **Resolution No. 2023-71** A Resolution of the Town of Montverde, Lake County , Florida, approving State Revolving Fund Amendment 2 to loan agreement DW351300 between the State of Florida Department of Environmental Protection and the Town of Montverde Florida, to reschedule load repayment activities to allow the town additional time to complete planning and design activities to allow the town additional time to complete planning and design activities for Drinking Water Capital Projects designated as Project DW351300; designating authorized representatives; providing for conflicts, severability, and effective date.
- I. **Resolution No. 2023-73** A Resolution of the Town Council of the Town of Montverde, Florida, authorizing the Town Manager to hire a temporary, part time employee to serve as the Project Manager for the construction of the library in lieu of a Construction Manager with guarantee maximum price; repealing Resolution No. 2023-68; and providing for an effective date.

VIII. REMINDERS AND ADJOURNMENT

- A.** Town Council Discussion items
- B.** Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.