



**MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA  
DECEMBER 10, 2024, AT 7:00 P.M.  
AT TOWN HALL – 17404 SIXTH STREET, MONTVERDE FL**

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The Montverde Staff and Council invite you to join the meeting in person or on your computer; you can watch and listen to the meeting from home by clicking the link below.

<https://southlake.tv/player/44150/44150>

**TOWN COUNCIL MEMBERS**

Joe Wynkoop, Mayor  
Carol Womack, Vice Mayor  
Jim Ley Councilmember  
Allan Hartle, Councilmember  
Joe Morganelli, Councilmember

**STAFF**

Paul Larino, Town Manager  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner  
Lisa Busto, Associate Planner  
Sandra Johnson, Town Clerk  
Mai Yang, Finance Director

**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council in discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting; however, the Mayor or Council Members may add items that are not part of this Agenda or remove items from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

**CALL TO ORDER AND OPENING CEREMONIES**

- Pledge of Allegiance
- Invocation
- Roll Call

**I. PRESENTATION, ADMINISTRATIVE MATTERS AND DISCUSSION**

**A. Selection of Planning and Zoning Board Member**

1. Aaron Wadsworth
2. John Keys
3. Matthew Baumann

**II. CITIZENS QUESTION/COMMENT PERIOD**

The Town Council invites the public to come forward with questions, comments, and concerns. The Council will not act at this meeting, but Staff may answer questions, or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comments on such items will be taken once the agenda item is before the Council for consideration.

**III. DEPARTMENT & COMMITTEE REPORTS**

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.

**IV. NOVEMBER FINANCE REPORT**

Beginning Bank Balance	\$ 5,245,015.67
Revenues	\$ 298,021.77
Expenditures	\$ 899,166.75
Ending Balance	\$ 4,643,870.69
Pending Liabilities	\$ 400,242.58
Available Cash	\$ 4,243,628.11
Grant Clearing Account	\$4,106,372.68
 Total Bank Balance	 \$ 8,350,000.79

**V. CONSENT AGENDA**

*The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.*

- A. Minutes of the Town Council Regular Meeting held November 12, 2024.

**VI. DISCUSSION AND ACTION ITEM**

- A. Review of water tower plans
- B. Discussion on Future water projects
- C. Discussion on Stormwater projects
- D. Library budget update

## **VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- A. ORDINANCE 2024-39**, AN ORDINANCE OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA; RELATING TO THE REGULATION OF THE OPERATION OF GOLF CARTS ON PUBLIC STREETS WITHIN THE TOWN OF MONTVERDE; AMENDING CHAPTER 24 OF THE MONTVERDE CODE OF ORDINANCES; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING).
  
- B. RESOLUTION 2024-151**, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING THE SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR DISBURSEMENT OF AMERICAN RESCUE PLAN ACT FUNDS BETWEEN LAKE COUNTY, FLORIDA, AND THE TOWN OF MONTVERDE; PROVIDING FOR AN EFFECTIVE DATE.
  
- C. RESOLUTION 2024-152**, A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, ACCEPTING PROPOSAL SUBMITTED BY ONSYTE PERFORMANCE, LLC PURSUANT TO THE TOWN'S REQUEST FOR PROPOSAL 2024-WW003 FOR DISTRIBUTED WASTEWATER TREATMENT SYSTEM; AUTHORIZING THE TOWN MANAGER TO APPROVE AND EXECUTE A CONTRACT BETWEEN THE TOWN OF MONTVERDE AND ONSYTE PERFORMANCE, LLC IN AN AMOUNT NOT TO EXCEED \$1.3 MILLION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.
  
- D. RESOLUTION 2024-153**, A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, APPROVING THE DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN AND CONSTRUCTION LOAN AGREEMENT DW351340 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE TOWN OF MONTVERDE, FLORIDA; AUTHORIZING EXECUTION OF THE LOAN AGREEMENT; DIRECTING THE TOWN MANAGER; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.
  
- E. REMINDERS AND ADJOURNMENT**
  - A.** Any further business from Town Manager or Councilmembers
  - B.** Motion to Adjourn

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except for items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities who need assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681 48 business hours before the scheduled meeting.



**Town of Montverde Florida**  
**Application to be considered for Appointment to Planning & Zoning Board**

All information must be provided in order to be considered. Please type or provide an easy-to-read print.

Name: Aaron Wadsworth Telephone: 425-248-0909

email address: awadsworth1276@yahoo.com Occupation: General Manager

Home Address: 17647 9th ST Montverde, FL 34756

Do you reside within the Town limits of Montverde? Yes X No      how long? 2 years

Are you a registered voter in Lake County: Yes X No     

I am available for meetings on Wednesday between the hours of 6:30 PM and 10:30 PM Yes X No     

Are you available for special meetings that may occur on other days? Yes X No     

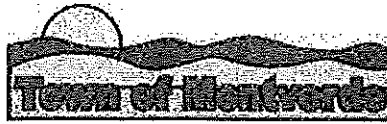
Please explain any relevant experience that would qualify you to serve on the Planning & Zoning Board:

While I have no specific experience with Planning and Zoning boards, I have worked with plot surveys and Zoning issues for personal and small business purposes. Having served on a Board of Directors and as Chairman of the Board for a small Not-for-Profit, I am familiar with board procedures and Roberts Rules of Order.

Do you currently serve on any other boards: Non-profit, volunteer, civic clubs, or any other groups? If so, please provide your position and duties as a board member.

I have no Current Roles or Affiliations. Previously, I served on the Board of Directors of a small Not-For-Profit organization for five years and was elected Chairman of the Board for the final two years of my tenure. Oversaw and directed By-Laws changes and budgets. Negotiated contracts with vendors on behalf of the organization. Streamlined the budgetary process and developed a new plan for fiscal responsibility to pay down existing debt and increase emergency reserves.

RECEIVED  
2:52 pm  
11/19/24



Explain why you want to serve on the Planning & Zoning Board: Planning and Zoning are the foundation for the future growth of our town; as a resident, I believe we need to find the balance between keeping our small town feel and culture while also moving forward and staying ahead of the changing needs of the residents. The population of Montverde will grow; that is inevitable, but we need to ensure that growth is managed so that we can maintain the small-town culture that makes Montverde, Montverde. We need to have people on the Planning & Zoning Board who can balance the needs of the town and the residents while not getting stuck in the past. The current Planning and Zoning Board has done a great job so far, but it is also important to have new blood in town government.

If you were appointed, explain what your short-term and long-term goals are as a Planning & Zoning Board member. In the short Term, my goal is to balance how variances and Architectural Reviews are handled. We need to maintain the quality of life along with the look and feel of Montverde, yet be mindful that our residents may have different needs, or their land plots may not allow for alignment to the current rules without being allowed small variances. In the long term, I would like to be part of planning the future use of the three large plots that are still open for development. We need to form a comprehensive plan limiting the type and kind of growth allowed on these three parcels. Improving infrastructure for our residents through developing a sewer system and improvements to high-speed internet service may require Planning & Zoning changes to facilitate. Being part of the Planning and Zoning Board will also give me experience in town government and help me develop relationships with the Town Council. I would be interested in running for a seat on the Town Council in the future, and being part of the Planning and Zoning Board would build some foundational knowledge to support that future effort.

I hereby authorize the Town of Montverde or its representatives to verify all information provided and I further authorize the release of any information by those in possession of such information which may be requested by the Town. I certify that all information provided herein is true and accurate to the best of my knowledge.

Aaron Wadsworth

11/19/2024

Signature:

Printed Name

Date:

All applications must be submitted to the Town Clerk by the above deadline. Town Hall is closed on Fridays, weekends, and all major holidays.

Please be advised, Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your application, email communication, or other written communications may therefore be subject to public disclosure.

If you require special accommodations due to a disability to participate in the application/selection process, you must contact the Town Clerk in advance the application deadline.



**Town of Montverde Florida**  
**Application to be considered for Appointment to Town Committees/Boards**

All information must be provided in order to be considered. Please type or provide an easy-to-read print.

Name: John Keys Telephone: 407-484-0469

email address: jwkeys555@gmail.com Occupation: Retired

Home Address: 16831 Florence View Drive, Montverde, FL 34756

Do you reside within the Town limits of Montverde? Yes  No  how long? 18 Years

Are you a registered voter in Lake County: Yes  No

I am available for meetings:

Monday  Tuesday  Wednesday  Thursday  between the hours of 6:30 PM and 10:30 PM

Board/Committee you are interested in serving on: Planning and Zoning

Please explain any relevant experience that would qualify you to serve on the a Town Committee/Board:

In terms of Planning and Zoning, as a mechanical engineer I would use my ability to read Plat and terrain maps, my working knowledge of surveying, knowledge of construction methods and building codes, as well as design and planning experience which includes all that is involved with scheduling issues such as manpower, lead times, procurement, and materials cost and selection as needed or requested.

Do you currently serve on any other boards: Non-profit, volunteer, civic clubs, or any other groups? If so, please provide your position and duties as a board member.

I volunteer for New Beginnings Homeless non-profit both as thrift store donation processor and as Florida state licensed Mental Health Counselor for assisting the clients in transition from their homeless situation to an employed; stable situation. I am working with the New Beginnings Case Managers and the WoodWinds housing program throughout their process. I also served As a Supervisor to the case managers to fulfill the Florida state requirements for their application to be licensed.



Explain why you want to serve on the a Town Board/Committee

I would like to serve on the planning and Zoning Committee in order to apply my technical skills to  
to improve the town and make it a more liveable and comfortable space for present and future  
residents.

If you were appointed, explain what your short-term and long-term goals are as a Town Board/Committee member.

My short term goals would be to correct or adjust any issues presented to the Committee in a fair  
and thoughtful manner per the prescribed processes and per existing rules and law.

Long term goals would be to take into account any affect committee decisions would have on the  
future growth and prosperity of the town as well as make decisions with plans to improve and  
grow the town.

I hereby authorize the Town of Montverde or its representatives to verify all information provided and I further authorize the release of any information by those in possession of such information which may be requested by the Town. I certify that all information provided herein is true and accurate to the best of my knowledge.

*Keys*

John Keys

21 NOV 2024

Signature:

Printed Name

Date:

**All applications must be submitted to the Town Clerk by the above deadline. Town Hall is closed on Fridays, weekends, and all major holidays.**

**Please be advised, Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your application, email communication, or other written communications may therefore be subject to public disclosure.**

**If you require special accommodations due to a disability to participate in the application/selection process, you must contact the Town Clerk in advance the application deadline.**



**Town of Montverde Florida**  
**Application to be considered for Appointment to Town Committees/Boards**

All information must be provided in order to be considered. Please type or provide an easy-to-read print.

Name: Matthew Baumann Telephone: (352) 255-3652

email address: matthew1281@gmail.com Occupation: Tax Accountant

Home Address: 1122 Imperial Eagle ST, Groveland, FL 34736

Do you reside within the Town limits of Montverde? Yes  No  how long? \_\_\_\_\_

Are you a registered voter in Lake County: Yes  No

I am available for meetings:

Monday \_\_\_\_\_ Tuesday  Wednesday  Thursday  between the hours of 6:30 PM and 10:30 PM

Board/Committee you are interested in serving on: Planning and Zoning

Please explain any relevant experience that would qualify you to serve on the a Town Committee/Board:

Former Mayor of the City of Groveland with a working knowledge of Comprehensive Plans, Land Use and Zoning. Current board member of the Groveland Community Redevelopment Agency. I attend town meetings regularly and own multiple properties, both commercial and residential within the town of Montverde. I have used the Municode Library to read much of the town's current code.

Do you currently serve on any other boards: Non-profit, volunteer, civic clubs, or any other groups? If so, please provide your position and duties as a board member.

I currently serve on the City of Groveland Community Redevelopment Agency  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**MONTVERDE TOWN COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 12, 2024, AT 7:00 P.M.**

**TOWN COUNCIL MEMBERS**

Joe Wynkoop, Mayor  
Joe Morganelli, Councilmember  
Jim Ley Councilmember  
Allan Hartle, Councilmember  
Carol Womack, Councilmember

**STAFF**

Paul Larino, Town Manager  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner  
Lisa Busto, Associate Planner  
Sandra Johnson, Town Clerk

**CALL TO ORDER AND OPENING CEREMONIES**

Mayor Wynkoop called the meeting to order and lead the Pledge of Allegiance.

**PRESENTATION, ADMINISTRATIVE MATTERS AND DISCUSSION**

Oath of Office for two Council members. Town Attorney Geraci-Carver administered the Oath of Office to Carol Womack and Joe Morganelli

Council Seat selection.

Womack 2            Ley    1            Morganelli    4            Hartle 5

Selection of Vice Mayor for FY 2024-2025

Mayor Wynkoop nominated Carol Womack as Vice Mayor. Vote 5-0.

**CITIZENS QUESTION/COMMENT PERIOD**

Randy Ellman, 16603 Lowry Road, asked who puts Resolutions on the agenda.

Mayor Wynkoop stated that he discusses it with Town Manager and then has the items placed on the agenda.

Mr. Ellman, 16603 Lowry Road at the last meeting it was discussed about using the remainder of the County funds for replacing septic systems on the lakes with DWTS. Why is that not on the agenda, there is a time limit on that.

Town Manager Larino stated that he would be discussing that in his report this evening. We are taking care of it. We are going through the process to use that money.

Mr. Wayne Meadows, 16401 Magnolia Bluff, Finance report is incorrect by \$575.50. You need to correct it.

Mayor Wynkoop said that they would check it.

Town Manager will get with the Finance Director and get this corrected.

Bob Tomlinson, 16634 Magnolia Terrace, would like to know about the stormwater runoff into the area lakes. We don't have a strong stormwater plan. I would like to see local government get grants to get this rectifying this problem cleaning up the lakes. Concerned about granular fertilization on lake front property. Would like to see them use liquid fertilizer instead.

Town Manager Larino stated nine months ago the council approved a vulnerability study that is being funded with a grant that we will be looking at the lakes and areas we can improve on pollutants being placed in the lakes.

## **DEPARTMENT & COMMITTEE REPORTS**

Town Manager Larino's Report.

Thanked staff and volunteers for all the work on Montverde Day, on average they worked 30 hours over. YWAM, Claudia and my wife Cathy for all their work.

Hydro tank serviced and cleaned. The lights on the water tower are corroded and need replaced. \$3.5 M in ARPA funds, both Anita and I met with the town attorney, and we have approval from the County Council 2<sup>nd</sup> meeting in December so we will have this done. It will be put out to bid next Friday. Bids will be back in December, hopefully it will be at the regular meeting.

Mayor asked when this would be approved by Commission.

Town Attorney Geraci-Carver stated that the Commissioners will hear this no later than December 17<sup>th</sup>.

Town Manager Larino stated it is going to be close, but we will get it done.

Mayor Wynkoop stated if Anita says it's going to be done, I believe it.

There was a question that there is just one company that does this, do we still have to bid.

Town Attorney Geraci-Carver stated we have to bid on this project.

Town Manager Larino informed the council the \$4M grant from DEP has to be returned to DEP, we reached out to the DEP, and they stated that we need to return the money, it cannot be used for anything but wastewater treatment plants.

Light up on Montverde December 7<sup>th</sup>, Santa on the fire truck that morning.

Anabelle completed her Eagle Scout project cleaning up the cemetery.

Councilmember Ley said that someone mentioned to me that pressure washing the stones can remove the protective coating on the stones.

Town Manager Larino stated they didn't pressure wash the stones.

Town Attorney Geraci-Carver Report.

No report

Town Planner Parks Report.

Lisa Busto stated 20-25 applications over the past month. We are keeping busy.

Lake County Commission Report.

No report

Town Council Reports.

Councilmember Ley thought this was the finest Montverde Day we ever had. Thanks to Paul and staff.

Vice Mayor Carol, echo Mr. Ley, it was a great event, I saw the staff all hours getting ready. Kudos on the dog park.

Councilmember Morganelli. Thank Carol for pushing me to run. I talked to Paul about Southlake TV; a lot of people have approached me about it spinning so they can't watch the meetings. I was wondering if you had time to talk to him. The website – made a motion to vote of the website. We need to talk about the website.

Mayor Wynkoop, we need to wait until January to work on the website, they have a lot of time on other things.

Councilmember Hartle is glad everyone had a good time at Montverde Day. I had several people mention to me that the ground on the old baseball field and in front of the stage are very uneven. We probably need to have a commercial roller to come out to even it. Shout out Don Haven for his work at Montverde Day and to Montverde Academy for their choirs, artwork, and support. I wanted to know if the Council would like to follow the fire truck.

Mayor Wynkoop would like more detail on the minutes. Good job on Milton. Want to do the charter change, density or zoning requires council to have a 4 out of 5 vote to approve.

#### OCTOBER FINANCE REPORT

Beginning Bank Balance	\$ 5,498,722.43
Revenues	\$ 581,418.30
Expenditures	\$ 835,125.06
Pending Liabilities	\$ 376,125.06
Ending Balance	<u>\$ 4,868,315.17</u>

Grant Clearing Account \$ 4,103,927.19

Total Bank Balance

\$ 8,972,242.36

**CONSENT AGENDA**

Minutes of the Town Council Regular Meeting held October 8, 2024.

Minutes of the Town Council Special Meeting/workshop held October 22,2024

Councilmember Ley moved to approve the consent agenda. Vice Mayor Womack seconded. Consent Agenda approved 5-0.

**DISCUSSION AND ACTION ITEM**

Discussion on the 23-24 FY budget to actual.

If you have any questions regarding this stop by and see me. I will have a budget amendment in there for several projects the Council approved last year.

Councilmember Ley asked if this was cleanup.

Mayor Wynkoop said, no.

Town Manager Larino stated it is the end of year numbers for the last fiscal year.

Discussion and authorization for Town Manager to pay remaining balance of DEP loan DW351300 with impact fees as applicable.

Mayor Wynkoop asked the Town Manager to explain this loan we need to repay.

Town Manager Larino stated that we had to study information about the Water Treatment plant so that we could get into the queue for other grants. We paid for this with a low-interest rate loan. We have made one payment, and I would like authorization to pay off this loan with Impact fees.

Mayor Wynkoop opens public hearing.

Mayor Wynkoop closed the public hearing.

Mayor Wynkoop moved to approve the payoff of the loan. Councilmember Ley seconded. Loan payoff approved 5-0.

**PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

**Ordinance No. 2024-39** An Ordinance of the Town of Montverde, Lake County, Florida; relating to the regulation of the operation of golf carts on public streets within the Town of Montverde; amending Chapter 24 of the Montverde Code of Ordinances; providing for repeal of all conflicting ordinances; providing for severability and providing for an effective date. (First Reading).

Town Attorney Geraci-Carver read the Ordinance by title only.

Town Manager Larino this will allow residents to utilize golf carts. There is an age limit.

Town Attorney Geraci-Carver, they are allowed on sidewalks adjacent to state highways, so it would not be permissible in Montverde.

Councilmember Ley stated that the trails, they should be allowed for golf carts for trash pickup.

Mayor Wynkoop stated that it allows them to ride on 455, Fosgate and Ridgewood. Have to be at least 18 years old, golf carts can go 30 mph or less, lights turn signals on the cart.

Councilmember Morganelli asked if we are going to have signs.

Town Attorney Geraci-Carver it's not planned to have signs. Designated control intersections will have signs.

Brian Rubio, Magnolia Terrace, if you have a lot of them at once it can cause traffic problems. You will need State Trooper presents to control. It creates a liability; they probably will not follow the rules. Alan Lait, 17569 County Road 455 where did this come from, what group of people asked for this. I think this is a bad idea.

Town Attorney Geraci-Carver stated this had to be done because state regulations had changed, and include 455, Fosgate, and Ridgewood because the County is approving this.

Councilmember Morganelli can we take 455 out of this?

Town Attorney Geraci-Carver stated that is why we are doing this.

Natalie Gallagher, I have a golf cart, but I see young children driving down Florence View.

Councilmember Ley has seat belts in his golf cart.

Mayor Wynkoop opened the Public Hearing

Mayor Wynkoop Closed the Public Hearing.

Councilmember Hartle made a motion to table Ordinance No. 2024-39. Councilmember Morganelli 2<sup>nd</sup>. Town Attorney Geraci-Carver asked to interrupt, can we bring back an ordinance that addresses the statutory issues that need to be changed?

Councilmember Hartle withdrew his motion.

Mayor Wynkoop stated that Town Attorney would come back with it.

**Resolution No. 2024-129** A Resolution of the Town of Council of the Town of Montverde, Florida approving the agreement for the use of the Alertlake Emergency Notification System between Lake County Florida, and the Town of Montverde, Florida authorizing the Town Manager to execute the agreement; and providing for an effective date.

Town Attorney Geraci-Carver read the Ordinance by title only.  
Mayor Wynkoop stated this is to replace CodeRED, it's a free service.

Mayor Wynkoop opened the Public Hearing  
No one spoke in favor of or against.  
Mayor Wynkoop Closed the Public Hearing.

Councilmember Hartle stated that this is really a good system that will notify us when seniors are missing.

Councilmember Morganelli asked if there was a cost if we canceled.  
Town Attorney Geraci-Carver stated no.

Vice Mayor Womack asked how often we use the old system.

Mayor Wynkoop stated we didn't use it very often.

Town Manager Larino stated that we already have over 100 residents signed up for this service.  
Residents are responsible for maintaining their information.

Councilmember Ley moved to approve. Councilmember Hartle seconded. Resolution approved 5-0.

**Resolution No. 2024-131** A Resolution of the Town of Montverde, Florida, Approving the Service Line Replacement funding program; allocating funding; waiving building permit fees retained by the Town; providing directions to the Town Manager; authorizing the Town Manager to administer the program; providing for conflicts, severability and effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Manager Larino there are 86 galvanized lines that need to be replaced. The homeowner will replace these, and the Town will reimburse specific costs.

Mayor Wynkoop opened the Public Hearing  
No one spoke in favor of or against.  
Mayor Wynkoop Closed the Public Hearing.

Some one from the audience asked if homeowners had been notified.  
Town Manager Larino stated yes.

Councilmember Morganelli moved to approve. Councilmember Hartle seconded. Resolution approved 5-0.

**Resolution No. 2024-138** A Resolution of the Town Council of the Town of Montverde, Florida, granting major site plan approval to Montverde Academy for the expansion of the Henry D. Roberts Gymnasium located internal to the campus; providing for conditions; and providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Associate Planner Busto explained the project to the Council.

Brad Long, Montverde Academy gave a detailed description of what the project is going to accomplish.

Councilmember Ley asked if it was one story.

Brad Long, Montverde Academy yes, one story.

Mayor Wynkoop stated it was pretty tight over there with pool.

Brad Long, Montverde Academy stated there is no pool you were at the wrong gym.

Mayor Wynkoop opened the Public Hearing

No one spoke in favor or against.

Mayor Wynkoop closed the Public Hearing.

Mayor Wynkoop asked why this is coming to the Council for approval, isn't this just a building being added on to?

Town Attorney Geraci-Carver stated this is a major site plan that must go before the Planning and Zoning Board, and then to Council for approval.

Town Manager Larino stated the code states that commercial or institutional buildings require a site plan to come before Planning and Zoning Board and the Town Council.

Leroy Swaby, 17631 Virginia Circle, feels this would be good for the school.

Councilmember Hartle moved to approve Resolution. Councilmember Ley seconded. Resolution approved 5-0.

**Resolution No. 2024-140** A Resolution of the Town Council of the Town of Montverde, Florida, granting a variance from Section 4-256 in Chapter 4 of the Montverde Land Development Code from the maximum height restriction on fences for the real property located at 17650 Doris Street, Montverde Florida, owned by Robson Bonatti and Mariana De Angelo; providing for conditions; and providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Associate Planner Busto gave a summary of the reason for the variance.

Mayor Wynkoop asked if they got a permit.



Town Manager Larino stated they got a permit after.

Councilmember Ley is privacy a reason for a variance.

Mayor Wynkoop doesn't agree it should be a variance – there was a hill behind their when they bought the house. I don't have a problem approving it, but I have a problem in a year with someone else asking for the same reasons.

Councilmember Ley agrees.

Councilmember Morganelli stated I spoke with several neighbors who don't have a problem with it.

Mayor Wynkoop opened the Public Hearing

Brian Rubio, 16548 Magnolia Terrace, this could open the flood gates, I personally do not care but it will open up for liability.

Leroy Swaby, 17631 Virginia Circle, feels when you purchase a fence it usually is for privacy.

Mayor Wynkoop stated but the rules state it doesn't. Maybe the council would want to do it as something other than a variance.

Mayor Wynkoop Closed the Public Hearing.

Town Planner Parks stated that we went through the six requirements (read them), and we felt they met them.

Councilmember Morganelli stated it is a very unique space.

Vice Mayor Womack, what happens if we do not allow the variance? I do not like that it is after the fact.

Natie Gallagher, the fence is already there, why is this coming to the council?

Mayor Wynkoop stated that Paul saw it when he was out in the neighborhood.

Councilmember Morganelli moved to approve. Vice Mayor Womack seconded.

Resolution approved 3-2 with a Roll Call vote: Councilmember Ley NO, Vice Mayor Womack YES, Councilmember Morganelli YES, Councilmember Hartle YES, Mayor Wynkoop NO

**Resolution No. 2024-141** A Resolution of the Town Council of the Town of Montverde, Florida, increasing the residential and commercial solid waste fees resulting from increases charged by the service provider to the Town; providing for conflicts, severability, and an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Manager Larino per their contract if their disposal rate increases, they can increase our rates, this will be \$ 0.10 per month for residents.

Councilmember Ley asked about the increase in June, or March.

Town Manager Larino stated it is usually increased in March should be a \$0.75 to \$1.00 increase.

Mayor Wynkoop opened the Public Hearing

No one spoke in favor of or against

Mayor Wynkoop Closed the Public Hearing.

Vice Mayor Womack asked is this the second increase this year?

Town Manager Larino that would be a year out.

Town Manager Larino stated yes, they have their annual increase and then are permitted by contract to increase when they have increases in their disposal rates.

Councilmember Ley moved to approve the Resolution. Councilmember Hartle seconded. Resolution approved 5-0.

**Resolution No. 2024-145** A Resolution of Town Council of the Town of Montverde, Lake County, Florida, approving Amendment 2 to Agreement No. 22FRP102 between Florida Department of Environmental Protection and Town of Montverde to add a new deliverable to the agreement, update attachments including adding additional terms for the Town of Montverde infrastructure flooding mitigation project; authorizing execution; providing for conflicts, severability, and effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Manager Larino explained this is the \$1.8M DEP grant for stormwater.

Town Attorney Geraci-Carver some changes to the statutory requirements that are these changes in this agreement. There is nothing here of concern, but you will need to approve the statutory requirements if you want the grant funds.

Mayor Wynkoop opened the Public Hearing

No one spoke in favor of or against.

Mayor Wynkoop Closed the Public Hearing.

Councilmember Hartle, our due date is June 30, 2026, is this a good completion date?

Town Manager Larino said this is the Lakeside project. So, I believe that we will be okay.

Councilmember Ley stated these are just new regulations.

Town Attorney Geraci-Carver, which is correct.

Councilmember Ley moved to approve. Councilmember Hartle seconded. Resolution was approved 5-0.

**Resolution No. 2024-146** A Resolution of Town Council of the Town of Montverde, Lake County, Florida amending the 2023-2024 Fiscal Year Budget pursuant to Section 5.05 of the Town Charter to align the budget with GASB codification of Governmental Accounting and Financial Reporting Standards which results in improved tracking of Impact Fees and expenditures to include use of Impact Fees; providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Mayor Wynkoop explained this is something the accountants want us to add regarding the Impact fees.

Town Manager Larino stated this is the budget amendment for projects we added during the year and tracking Impact Fees.

Mayor Wynkoop opened the Public Hearing

Mayor Wynkoop closed the Public Hearing.

Councilmember Hartle moved to approve Resolution. Councilmember Morganelli seconded. Resolution approved 5-0.

**Resolution No. 2024-148** A Resolution of the Town of Montverde, County of Lake, State of Florida, waiving application and permitting fees for permits to repair hurricane related damages of properties; applying the waiver retroactively to September 26, 2024, and expiring December 31, 2024; providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Town Manager Larino explained this the resolution you requested regarding permit fees for repairs for hurricane damage.

Mayor Wynkoop opened the Public Hearing

Matt Bauman 122 Imperial Eagle, Groveland is this all permit fees or just a portion of the fees.

Mayor Wynkoop Closed the Public Hearing.

Town Attorney Geraci-Carver stated it is written for just the permit fees, not the portion we pay to Alpha.

Town Manager Larino it currently ends December 31, 2024, so you might want to extend that to June 30, 2025.

Councilmember Hartle suggested that they replace with what they lost.

Councilmember Ley stated he lost part of his roof on his boat house.

Town Manager stated that I would suggest stating it was the town would pay up to a certain amount. 6 months from today.

Councilmember Morganelli asked if this were something we would do for all hurricanes or when the Mayor declares a state of emergency?

Town Manager stated that he thinks this should do this on a case by case or hurricane to hurricane, if the whole town was wipe out, we couldn't do this.

Councilmember Hartle made a motion to approve the resolution with the following amendments, to extend the sunset date to be 6 months from the effective date and the Town will absorb all fees for that period. Vice Mayor Womack seconded. Resolution approved 5-0.

**Resolution No. 2024-149** A Resolution of the Town of Montverde, Florida, approving the drinking water State Revolving Fund Planning, Design, and construction loan agreement LS351320; authorizing the Town Manager or Designee to carry out the terms of the loan agreement providing for conflicts, severability, and effective date.

Town Attorney Geraci-Carver read the Ordinance by title only.

Town Manager Larino, this is the funding that we used to do the lead service line study to show what water lines were going to need replaced. These were mapped and on a spreadsheet. It was \$175,000 and we are responsible for \$98,000 of that cost.

Mayor Wynkoop opened the Public Hearing

No one spoke for or against.

Mayor Wynkoop Closed the Public Hearing.

Councilmember Hartle moved to approve the Resolution. Councilmember Ley seconded. Resolution approved 5-0.

**Resolution No. 2024-150** A Resolution of the Town Council of the Town of Montverde, Florida, directing the Town Manager to return grant funds provided by the State of Florida Department of Environmental Protection pursuant to the Standard Grant Agreement for Montverde Septic to Sewer Project Phase I, agreement number WG058, having an expiration date of December 31, 2025 in the amount of

\$4,000,000.00 and take all necessary actions to cancel the grant agreement; authorizing the Town Attorney to provide advice and assistance to the Town Manager in canceling the grant agreement; providing for an effective date.

Town Attorney Geraci-Carver read the Resolution by title only.

Mayor Wynkoop, this is the grant we need to get back.

Mayor Wynkoop opened the Public Hearing

No one spoke in favor or against.

Mayor Wynkoop Closed the Public Hearing.

Councilmember Hartle do we keep the interest on the grant have to be returned.\

Town Manager Larino stated this is a reimbursement, there is no interest.

Councilmember Ley moved to approve the Resolution. Councilmember Hartle seconded. Resolution approved 5-0.

**Ordinance No. 2024-41** An Ordinance of the Town of Montverde, Florida, amending the Town of Montverde's Comprehensive Plan to include changing in all elements of the Town's Comprehensive Plan the planning timeframes from five years to ten years as required by SB 1604/chapter 2023-31 Laws of Florida; relocating Archaeological protection language in the Future Land Use element to the Archaeological and Historic Resources element; increasing the minimum open space percentages required for each Future Land Use designation in the Future Land Use element; requiring access management to be consistent with the Montverde walks plan; removing a requirement to identify wetlands as conservation open space; clarifying architectural design guidelines as permitted by state statutes will be added to the land development regulations to assist in compatibility between adjacent uses; excluding jurisdictional wetlands from gross land area; including the types of dwelling units that may be constructed in areas designated as affordable housing on the Future Land Use maps; including Commercial District 2 (C-2) as a type of commercial Future Land Use designation; clarifying open space definition; adding utility as a Future Land Use designation; include reference to a Joint Planning Agreement; amend table-2 in the Future Land Use element relating to density and intensity of land use designations; amending the Capital Improvements element and Public Facilities element as required by HB 1379/Chapter 2023-169 relating to water quality and Upper Ocklawaha BMAP; providing for conflicts; providing for severability; providing for inclusion in the Town of Montverde Comprehensive Plan; and providing for approval and an effective date. (First Reading).

Town Attorney Geraci-Carver read the Ordinance by title only.

Town Planner Parks stated you can review this quickly, approve it and we will transmit to the state and then return it to you where you can make changes.

Councilmember Hartle asked why the open land use applies to agriculture.

Councilmember Morganelli, why is County Road 455 minimum level services is rated D, what do we to get it to a C like the other areas around it?

Town Planner Parks is a county designation because it is county road. Do you want it at C?

Councilmember Morganelli I thought that meant it was below standards, that's the way I read that.

Town Planner Parks, it doesn't have anything to do with the quality of the road.

Councilmember Morganelli, I withdraw the question.

Councilmember Morganelli, who is the representative for affordable housing.

Town Planner Parks stated that would be the council.

Councilmember Morganelli stated that some of the public notice element for 300 ft to 600 ft.

Town Planner Parks stated there were some of the notices stayed at 300 ft. I thought it would be an expense in postage.

Mayor Wynkoop stated we can change if we send to the state.

Town Planner Parks, we can change it to

Mayor Wynkoop asked if we could have a meeting next Tuesday.

Town Attorney said you will have to readopt an ordinance.

Town Manager Larino on the major site plans, they will come with a PUD that would be 600 ft.

Mayor Wynkoop feels 600 ft is too much, we could go to 450 ft. Let's take this home, look at it and we will set it at the next meeting.

Town Manager Larino stated we will need to go back through P&Z and then twice to the council.

Town Attorney Geraci-Carver stated you do not need to include this in the comp plan.

Mayor Wynkoop opened the Public Hearing

No one spoke in favor or against

Mayor Wynkoop Closed the Public Hearing.

Councilmember Ley made a motion to approve Ordinance 2024-41 with the amendment to remove any references to public notice distances in the comp plan. Councilmember Morganelli seconded. Ordinance 2024-41 approved 5-0.

**REMINDERS AND ADJOURNMENT**

Any further business from Town Manager or Councilmembers  
Councilmember Hartle made a motion to adjourn. Councilmember Ley seconded.  
Meeting adjourned at 9:25 p.m.

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Joe Wynkoop, Mayor

ATTEST

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Sandy Johnson, Town Clerk

**Town of Montverde**

**Cash Balance Finance Report**  
**And**  
**Budget to Actual Report**  
**2024-2025**

<b>Date of Report:</b>	<b>December 4, 2024</b>
<b>Report Beginning Period:</b>	<b>November 1, 2024</b>
<b>Report Ending Period:</b>	<b>November 30, 2024</b>

**Prepared by: Mai Yang, Finance Director**  
**Reviewed by: Paul Larino, Town Manager**



**Cash Summary**

<b>Available Bank Cash - Fund Account:</b>	<b>\$4,243,628.11</b>
<b>Available Bank Cash - Grants Clearing Account:</b>	<b>\$4,106,372.68</b>
<b>Available Book Cash – Fund Account:</b>	<b>\$8,350,000.79</b>

**Fund Cash:**

<b>Restricted Funds:</b>	<b>\$6,893,013.51</b>
<b>Unrestricted Funds:</b>	<b>\$1,456,987.28</b>
<b><u>Total Cash:</u></b>	<b>\$8,350,000.79</b>

**TOWN OF MONTVERDE**  
**FINANCE CASH REPORT AS OF: FY November 2024 - November 2024**

**Book and Cash Account**

**Operating Cash Account 1 and 2:**

Beginning Bank Balance	\$5,245,015.67
Revenues	\$298,021.77
Expenditures	\$899,166.75
Ending Bank Balance	\$4,643,870.69
Pending/Outstanding Liabilities	\$400,242.58
Available Cash	\$4,243,628.11

**Grant Clearing Cash Account:**

Beginning Bank Balance	\$4,103,927.19
Revenues	\$2,445.49
Expenditures (Transfers)	\$0.00
Ending Bank Balance	\$4,106,372.68

**Total Cash Account:** \$8,350,000.79

**Restricted Funds:**

Parks & Recreation Impact Fee Fund	-\$194,521.94
Fire Protection Impact Fee Fund	\$0.00
Road & Street Impact Fee Fund	-\$32,851.64
Administrative Impact Fee Fund	\$415,436.05
Water Impact Fee Fund	\$886,279.39

Water Deposit	\$178,104.14
Water Cash	\$1,371,801.02

ARPA	\$425,310.35
County ARPA	\$3,607,840.81
Interest on the ARPA accounts	\$73,221.52
Capital Projects Appropriations	\$151,000.00
One Half Cent Sales Tax (Transportation Fee)	\$1,321.81
Police	\$6,436.00
Historical	\$3,636.00

**Restricted Funds Total:** \$6,893,013.51

**Available Unrestricted Funds for General Account:** \$1,456,987.28

Budget to Actual Summary

**Total Reporting Months in this Report:** 2 OF 12  
**Percentage of the Budget Year:** 16.7%

Revenues – General Fund

**General Revenue Budgeted:** \$2,827,134.01  
**General Revenue Budget Received YTD:** \$340,380.76  
**Percentage of Budget Received:** 12.04%  
**Remaining Revenue to be Received in FY 2024:** \$2,486,753.25

Expenditures – General Fund

**General Fund Expenditures Budgeted:** \$2,827,134.01  
**General Fund Expenditures Expended YTD:** \$515,552.60  
**Percentage of Budget Expended:** 18.24%  
**Remaining General Fund Budgeted to Expend:** \$2,311,581.41

Revenues – Water Fund

**Water Revenue Budgeted:** \$1,039,100.00  
**Water Revenue Budget Received YTD:** \$112,617.03  
**Percentage of Budget Received:** 10.84%  
**Remaining Revenue to be Received in FY 2024:** \$926,482.97

## Budget to Actual Summary

### Expenditures – Water Fund

Water Fund Expenditures Budgeted:	\$1,039,100.00
Water Fund Expenditures Expended YTD:	\$101,219.97
Percentage of Budget Expended:	9.74%
Remaining Water Fund Budgeted to Expend:	\$937,880.03

### Revenues – Sewer Fund

Sewer Revenue Budgeted:	\$183,325.00
Sewer Revenue Budget Received YTD:	\$15,756.37
Percentage of Budget Received:	8.59%
Remaining Revenue to be Received in FY 2024:	\$167,568.63

### Expenditures – Sewer Fund

Sewer Fund Expenditures Budgeted:	\$183,325.00
Sewer Fund Expenditures Expended YTD:	\$13,466.91
Percentage of Budget Expended:	7.35%
Remaining Water Fund Budgeted to Expend:	\$169,858.09

**Budget to Actual Summary**

**Revenues – Capital Fund**

Capital Revenue Budgeted:	\$44,077,214.36
Capital Revenue Budget Received YTD:	\$0.00
Percentage of Budget Received:	0.00%
Remaining Revenue to be Received in FY 2024:	\$44,077,214.36

**Expenditures – Capital Fund**

Capital Fund Expenditures Budgeted:	\$44,077,214.36
Capital Fund Expenditures Expended YTD:	\$357,271.74
Percentage of Budget Expended:	0.81%
Remaining Capital Fund Budgeted to Expend:	\$43,719,942.62

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>GENERAL FUND</b>						
001-311100	Ad Valorem Taxes	44,050.32	44,050.32	600,164.00	556,113.68	7.34%
001-311200	Delinquent Ad Valorem Taxes	.00	.00	10.00	10.00	.00
001-312410	Local Option Gas Tax	5,528.01	5,528.01	75,000.00	69,471.99	7.37%
001-312600	Discretionary Tax	24,877.73	24,877.73	190,000.00	165,122.27	13.09%
001-314100	Electric Service Tax	10,074.17	10,074.17	92,000.00	81,925.83	10.95%
001-314400	Natural Gas Service Tax	764.05	764.05	4,600.00	3,835.95	16.61%
001-315100	Communications Service Tax	6,933.14	6,933.14	66,000.01	59,066.87	10.50%
001-316100	Prof. & Occup. License Tax	.00	.00	50.00	50.00	.00
001-323100	Electricity Franchise	16,094.58	16,094.58	150,000.00	133,905.42	10.73%
001-323400	Gas Franchise	882.84	882.84	4,200.00	3,317.16	21.02%
001-329504	Permit Fire Reivew Fee	.00	.00	1,000.00	1,000.00	.00
001-329505	Reinspection Fees	1,200.00	1,200.00	20,000.00	18,800.00	6.00%
001-329506	Plan Review	28,464.43	28,464.43	150,000.00	121,535.57	18.98%
001-329507	Building Permit Fees	73,749.07	73,749.07	375,000.00	301,250.93	19.67%
001-329508	Administrative Fee	27,541.88	27,541.88	125,000.00	97,458.12	22.03%
001-329509	State Permit Surcharge	2,713.35	2,713.35	13,000.00	10,286.65	20.87%
001-329510	Zoning/Permit Appl Fees	3,686.13	3,686.13	20,000.00	16,313.87	18.43%
001-329515	Row Utilization Fees	500.00	500.00	1,500.00	1,000.00	33.33%
001-335150	Alcoholic Beverage License	.00	.00	500.00	500.00	.00
001-335180	1/2 Cent Sales Tax	9,426.88	9,426.88	130,000.00	120,573.12	7.25%
001-335190	State Revenue Sharing	5,575.90	5,575.90	65,000.00	59,424.10	8.58%
001-337700	Grants & Donations	.00	.00	500.00	500.00	.00
001-338000	Library Interlocal w/ Lake Co	9,784.32	9,784.32	35,000.00	25,215.68	27.96%
001-338100	One Cent Gas Tax - Lake Co.	1,321.81	1,321.81	6,500.00	5,178.19	20.34%
001-341210	Notary, Copy, Fax Fees	2,849.73	2,849.73	250.00	2,599.73-	1139.89%
001-341215	Public Record Requests	.00	.00	50.00	50.00	.00
001-341220	Mva Traffic Signal Maintenance	.00	.00	2,300.00	2,300.00	.00
001-341500	Lien Search Charge	200.00	200.00	1,500.00	1,300.00	13.33%
001-343400	Garbage Service Charges	26,980.78	26,980.78	295,000.00	268,019.22	9.15%
001-343410	Garbage Late Fee	186.79	186.79	1,200.00	1,013.21	15.57%
001-347220	Montverde Day	28,663.25	28,663.25	50,000.00	21,336.75	57.33%
001-347230	Easter Event	.00	.00	50.00	50.00	.00
001-347240	Light Up Montverde	.00	.00	50.00	50.00	.00
001-347261	License Plate Revenue	.00	.00	100.00	100.00	.00
001-351100	Court Fines - Dept Hwy Safety	423.20	423.20	3,800.00	3,376.80	11.14%
001-352100	Library Fines	33.15	33.15	150.00	116.85	22.10%
001-354200	Code Compliance Fines	.00	.00	15,000.00	15,000.00	.00
001-361100	Interest Earnings	4,410.69	4,410.69	16,000.00	11,589.31	27.57%
001-362100	17406 7Th Street Rental	.00	.00	14,000.00	14,000.00	.00
001-362260	Rental Income - Cell Tower	.00	.00	41,000.00	41,000.00	.00
001-362300	Post Office Rental Revenue	3,327.50	3,327.50	18,100.00	14,772.50	18.38%
001-364100	Asset Sales (Equip/Veh/Mchnry)	.00	.00	50,000.00	50,000.00	.00
001-366240	Community Building Rental	.00	.00	3,500.00	3,500.00	.00
001-366245	Contributions To Cemetry	.00	.00	50.00	50.00	.00
001-369900	Other Revenues	137.06	137.06	40,000.00	39,862.94	0.34%
001-381200	Bal Fwd Fund Appropriation	.00	.00	150,000.00	150,000.00	.00
001-388800	Library Book Sales	.00	.00	10.00	10.00	.00
<b>Total Revenue:</b>		<b>340,380.76</b>	<b>340,380.76</b>	<b>2,827,134.01</b>	<b>2,486,753.25</b>	<b>12.04%</b>
<b>GENERAL FUND Revenue Total:</b>		<b>340,380.76</b>	<b>340,380.76</b>	<b>2,827,134.01</b>	<b>2,486,753.25</b>	<b>12.04%</b>
<b>Net Total GENERAL FUND:</b>		<b>340,380.76</b>	<b>340,380.76</b>	<b>2,827,134.01</b>	<b>2,486,753.25</b>	<b>12.04%</b>

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>PARKS &amp; REC IMPACT FEE FUND</b>						
140-347200	Impact Fee Revenue	10,654.68	10,654.68	65,000.00	54,345.32	16.39%
140-347201	Fund Balance Forward	.00	.00	92,000.00	92,000.00	.00
Total Revenue:		10,654.68	10,654.68	157,000.00	146,345.32	6.79%
PARKS & REC IMPACT FEE FUND Revenue Total:		10,654.68	10,654.68	157,000.00	146,345.32	6.79%
Net Total PARKS & REC IMPACT FEE FUND:		10,654.68	10,654.68	157,000.00	146,345.32	6.79%

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>ROAD &amp; STREET IMPACT FEE FUND</b>						
160-324218	Road & Streets Impact Fees	9,581.88	9,581.88	75,000.00	65,418.12	12.78%
160-324219	Road & Streets Impact Fees Bal	.00	.00	50,000.00	50,000.00	.00
Total Revenue:		9,581.88	9,581.88	125,000.00	115,418.12	7.67%
ROAD & STREET IMPACT FEE FUND Revenue Total:		9,581.88	9,581.88	125,000.00	115,418.12	7.67%
Net Total ROAD & STREET IMPACT FEE FUND:		9,581.88	9,581.88	125,000.00	115,418.12	7.67%



Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>ADMINISTRATIVE IMPACT FEE FUND</b>						
170-324250	Admin Impact Fee - Library	28,951.81	28,951.81	50,000.00	21,048.19	57.90%
170-324251	Admin Impact Fee Library C Fwd	.00	.00	240,000.00	240,000.00	.00
<b>Total Revenue:</b>		<b>28,951.81</b>	<b>28,951.81</b>	<b>290,000.00</b>	<b>261,048.19</b>	<b>9.98%</b>
<b>ADMINISTRATIVE IMPACT FEE FUND Revenue Total:</b>		<b>28,951.81</b>	<b>28,951.81</b>	<b>290,000.00</b>	<b>261,048.19</b>	<b>9.98%</b>
<b>Net Total ADMINISTRATIVE IMPACT FEE FUND:</b>		<b>28,951.81</b>	<b>28,951.81</b>	<b>290,000.00</b>	<b>261,048.19</b>	<b>9.98%</b>

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>CAPITAL - BOAT RAMP</b>						
330-334700	State DEP Grant	.00	.00	300,000.00	300,000.00	.00
330-334710	Stormwater Grants	.00	.00	100,000.00	100,000.00	.00
330-334711	LCWA Grant - Boat Ramp	.00	.00	80,000.00	80,000.00	.00
Total Revenue:		.00	.00	480,000.00	480,000.00	.00
CAPITAL - BOAT RAMP Revenue Total:		.00	.00	480,000.00	480,000.00	.00
Net Total CAPITAL - BOAT RAMP:		.00	.00	480,000.00	480,000.00	.00

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>FOSGATE TRAIL CONNECTION</b>						
370-336000	Developer Donations Carry Fwd	.00	.00	100,000.00	100,000.00	.00
	Total Revenue:	.00	.00	100,000.00	100,000.00	.00
	FOSGATE TRAIL CONNECTION Revenue Total:	.00	.00	100,000.00	100,000.00	.00
	Net Total FOSGATE TRAIL CONNECTION:	.00	.00	100,000.00	100,000.00	.00

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>WATER</b>						
400-343300	Water Service Chrgs - Potable	36,079.19	36,079.19	565,000.00	528,920.81	6.39%
400-343301	Bulk Water Sales	.00	.00	4,500.00	4,500.00	.00
400-343310	Irrigation Water Service Chrgs	19,599.08	19,599.08	175,000.00	155,400.92	11.20%
400-343330	Administrative Fee	3,263.63	3,263.63	15,000.00	11,736.37	21.76%
400-343331	Water Meter Install Charges	50,400.00	50,400.00	175,000.00	124,600.00	28.80%
400-343390	Water Late Fees	708.67	708.67	4,000.00	4,708.67	-17.72%
400-343600	Surcharge	2,093.51	2,093.51	.00	2,093.51	.00
400-361100	Interest Earnings	1,890.29	1,890.29	500.00	1,390.29	378.06%
400-369900	Other Revenues	.00	.00	100,100.00	100,100.00	.00
Total Revenue:		112,617.03	112,617.03	1,039,100.00	926,482.97	10.84%
WATER Revenue Total:		112,617.03	112,617.03	1,039,100.00	926,482.97	10.84%
Net Total WATER:		112,617.03	112,617.03	1,039,100.00	926,482.97	10.84%

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>WATER IMPACT FEE FUND</b>						
410-324210	Water Impact Fees	11,100.20	11,100.20	300,000.00	288,899.80	3.70%
410-324211	Water Impact Fees - Carry Fwd	.00	.00	624,000.00	624,000.00	.00
Total Revenue:		11,100.20	11,100.20	924,000.00	912,899.80	1.20%
WATER IMPACT FEE FUND Revenue Total:		11,100.20	11,100.20	924,000.00	912,899.80	1.20%
Net Total WATER IMPACT FEE FUND:		11,100.20	11,100.20	924,000.00	912,899.80	1.20%

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>CAPITAL-WATER ENTERPRISE</b>						
420-334311	SHAFI Grant	.00	.00	12,970,000.00	12,970,000.00	.00
	Total Revenue:	.00	.00	12,970,000.00	12,970,000.00	.00
	CAPITAL-WATER ENTERPRISE Revenue Total:	.00	.00	12,970,000.00	12,970,000.00	.00
	Net Total CAPITAL-WATER ENTERPRISE:	.00	.00	12,970,000.00	12,970,000.00	.00

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>SEWER-ENTERPRISE (WASTE WATER)</b>						
421-343307	Sewer Connection Fees	4,250.00	4,250.00	50,000.00	45,750.00	8.50%
421-343320	Sewer Service Charge	10,261.36	10,261.36	120,000.00	109,738.64	8.55%
421-343390	Sewer Late Fees	127.19	127.19	750.00	622.81	16.96%
421-343500	Surcharges Out of Town Limits	1,117.82	1,117.82	12,500.00	11,382.18	8.94%
421-361100	Interest Earnings	.00	.00	25.00	25.00	.00
421-369900	Other Revenues	.00	.00	50.00	50.00	.00
<b>Total Revenue:</b>		<b>15,756.37</b>	<b>15,756.37</b>	<b>183,325.00</b>	<b>167,568.63</b>	<b>8.59%</b>
<b>SEWER-ENTERPRISE (WASTE WATER) Revenue Total:</b>		<b>15,756.37</b>	<b>15,756.37</b>	<b>183,325.00</b>	<b>167,568.63</b>	<b>8.59%</b>
<b>Net Total SEWER-ENTERPRISE (WASTE WATER):</b>		<b>15,756.37</b>	<b>15,756.37</b>	<b>183,325.00</b>	<b>167,568.63</b>	<b>8.59%</b>

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>CAPITAL - SEWER ENTERPRISE</b>						
422-334350	Grants - Sewer	.00	.00	19,823,318.00	19,823,318.00	.00
422-334355	Intragovernmental Carry Fwd	.00	.00	3,607,840.81	3,607,840.81	.00
422-334356	Sewer Grants (DEP)	.00	.00	4,000,000.00	4,000,000.00	.00
Total Revenue:		.00	.00	27,431,158.81	27,431,158.81	.00
CAPITAL - SEWER ENTERPRISE Revenue Total:		.00	.00	27,431,158.81	27,431,158.81	.00
Net Total CAPITAL - SEWER ENTERPRISE:		.00	.00	27,431,158.81	27,431,158.81	.00



Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>CAPITAL - STORM WATER</b>						
430-334360	Grants	.00	.00	375,000.00	375,000.00	.00
430-334361	State Appropriation	.00	.00	1,500,000.00	1,500,000.00	.00
Total Revenue:		.00	.00	1,875,000.00	1,875,000.00	.00
CAPITAL - STORM WATER Revenue Total:		.00	.00	1,875,000.00	1,875,000.00	.00
Net Total CAPITAL - STORM WATER:		.00	.00	1,875,000.00	1,875,000.00	.00

Account Number	Account Title	2024-25 November Actual	2024-25 YTD Actual	2024-25 Amended Budget	Revenue to be Received	% Of Budget
<b>CAPITAL - LIBRARY</b>						
500-324660	Intragovernmental Grant - Lib	.00	.00	895,745.20	895,745.20	.00
500-332000	MV ARPA Funds (w/ Interest)	.00	.00	425,310.35	425,310.35	.00
Total Revenue:		.00	.00	1,321,055.55	1,321,055.55	.00
CAPITAL - LIBRARY Revenue Total:		.00	.00	1,321,055.55	1,321,055.55	.00
Net Total CAPITAL - LIBRARY:		.00	.00	1,321,055.55	1,321,055.55	.00
Net Grand Totals:		529,042.73	529,042.73	49,722,773.37	49,193,730.64	1.06%

Report Criteria:

- Accounts to include: With balances or activity
- Print Fund Titles
- Page and Total by Fund
- Include Departments: None
- Print Department Titles
- Total by Department
- Include Objects: None
- All Segments Tested for Total Breaks

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>GENERAL FUND</b>						
<b>TOWN COUNCIL</b>						
001-511-240	Workers Compensation	.00	.00	666.00	666.00	.00
001-511-342	Council Stipends	6,566.66	6,566.66	44,500.00	37,933.34	14.76%
001-511-400	Travel	.00	.00	750.00	750.00	.00
001-511-445	Election Expense	.00	.00	5,000.00	5,000.00	.00
001-511-450	Insurance	2,109.41	2,109.41	8,690.00	6,580.59	24.27%
001-511-460	Repairs & Maintenance	.00	.00	100.00	100.00	.00
001-511-470	Printing & Copying	268.63	268.63	500.00	231.37	53.73%
001-511-490	Other Current Charges	50.00	50.00	1,800.00	1,750.00	2.78%
001-511-491	Council Workshop & Comm Meals	2,731.82	2,731.82	18,000.00	15,268.18	15.18%
001-511-510	Office Supplies	21.92	21.92	500.00	478.08	4.38%
001-511-520	Operating Supplies	.00	.00	2,500.00	2,500.00	.00
001-511-521	Uniforms & Clothing	.00	.00	800.00	800.00	.00
001-511-540	Subscriptions & Memberships	2,559.25	2,559.25	4,500.00	1,940.75	56.87%
001-511-550	Seminars & Training	.00	.00	7,000.00	7,000.00	.00
001-511-551	Economic Development	.00	.00	750.00	750.00	.00
Total TOWN COUNCIL:		14,307.69	14,307.69	96,056.00	81,748.31	14.90%
<b>FINANCE &amp; ADMINISTRATIVE</b>						
001-513-120	Regular Salaries & Wages	16,302.94	16,302.94	109,561.00	93,258.06	14.88%
001-513-121	Employee Christmas and Perform	.00	.00	12,500.00	12,500.00	.00
001-513-140	Overtime	1,064.12	1,064.12	8,500.00	7,435.88	12.52%
001-513-210	FICA Matching	1,425.34	1,425.34	8,878.67	7,453.33	16.05%
001-513-220	Retirement Plan	3,396.30	3,396.30	21,000.00	17,603.70	16.17%
001-513-230	Health Insurance	3,069.01	3,069.01	24,000.00	20,930.99	12.79%
001-513-234	Short-Term Disability	170.04	170.04	950.00	779.96	17.90%
001-513-240	Workers Compensation	.00	.00	1,860.00	1,860.00	.00
001-513-310	Professional Services	.00	.00	2,500.00	2,500.00	.00
001-513-320	Accounting & Auditing	.00	.00	19,500.00	19,500.00	.00
001-513-340	Contractual Services	3,688.00	3,688.00	14,500.00	10,812.00	25.43%
001-513-400	Travel	.00	.00	1,500.00	1,500.00	.00
001-513-410	Telephone	337.28	337.28	3,000.00	2,662.72	11.24%
001-513-411	Internet	200.00	200.00	2,500.00	2,300.00	8.00%
001-513-420	Postage & Freight	1,040.22	1,040.22	3,000.00	1,959.78	34.67%
001-513-430	Utilities	458.24	458.24	5,500.00	5,041.76	8.33%
001-513-440	Rentals & Leases Building Repr	174.36	174.36	7,500.00	7,325.64	2.32%
001-513-450	Insurance	5,061.49	5,061.49	20,625.00	15,563.51	24.54%
001-513-460	Repair & Maintenance	3,122.94	3,122.94	9,500.00	6,377.06	32.87%
001-513-470	Printing & Copying	237.08	237.08	3,500.00	3,262.92	6.77%
001-513-490	Other Current Charges	147.97	147.97	2,500.00	2,352.03	5.92%
001-513-492	Employee Meals & Appreciation	1,807.31	1,807.31	3,500.00	1,692.69	51.64%
001-513-495	Bank Finance Charges	60.75	60.75	400.00	339.25	15.19%
001-513-510	Office Supplies	256.23	256.23	5,000.00	4,743.77	5.12%
001-513-513	TM Allowance	406.16	406.16	4,400.00	3,993.84	9.23%
001-513-520	Operating Supplies	.00	.00	2,800.00	2,800.00	.00
001-513-521	Uniforms & Clothing	.00	.00	1,200.00	1,200.00	.00
001-513-522	Small Tools & Equipment	.00	.00	500.00	500.00	.00
001-513-540	Subscriptions, Membership	281.78	281.78	2,900.00	2,618.22	9.72%
001-513-550	Seminars And Training	225.00	225.00	4,000.00	4,225.00	-5.63%
Total FINANCE & ADMINISTRATIVE:		42,482.56	42,482.56	307,574.67	265,092.11	13.81%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>LEGAL COUNSEL</b>						
001-514-310	Professional Services	.00	.00	72,500.00	72,500.00	.00
001-514-510	Office Supplies	.00	.00	500.00	500.00	.00
<b>Total LEGAL COUNSEL:</b>		<b>.00</b>	<b>.00</b>	<b>73,000.00</b>	<b>73,000.00</b>	<b>.00</b>
<b>PERMITTING</b>						
001-519-120	Regular Salaries & Wages	14,933.69	14,933.69	100,821.00	85,887.31	14.81%
001-519-140	Overtime	2,082.85	2,082.85	9,500.00	7,417.15	21.92%
001-519-210	FICA Matching	1,316.13	1,316.13	8,439.56	7,123.43	15.59%
001-519-220	Retirement Plan	3,067.74	3,067.74	19,400.00	16,332.26	15.81%
001-519-230	Health Insurance	3,882.51	3,882.51	23,000.00	19,117.49	16.88%
001-519-234	Short-Term Disability	140.68	140.68	748.00	607.32	18.81%
001-519-240	Workers Compensation	.00	.00	836.00	836.00	.00
001-519-310	Professional Services	6,585.97	6,585.97	24,000.00	17,414.03	27.44%
001-519-315	Building Official Fees	44,015.19	44,015.19	350,000.00	305,984.81	12.58%
001-519-340	Contractual Services-Citizens	4,028.00	4,028.00	14,000.00	9,972.00	28.77%
001-519-350	Municode	236.25	236.25	4,800.00	4,563.75	4.92%
001-519-410	Telephone	151.94	151.94	2,000.00	1,848.06	7.60%
001-519-411	Internet	200.00	200.00	2,000.00	1,800.00	10.00%
001-519-420	Postage & Freight	515.22	515.22	2,500.00	1,984.78	20.61%
001-519-440	Rentals & Leases	.00	.00	1,200.00	1,200.00	.00
001-519-450	Insurance	1,479.41	1,479.41	5,775.00	4,295.59	25.62%
001-519-470	Printing & Copying	472.87	472.87	750.00	277.13	63.05%
001-519-490	Other Current Charges	11.84	11.84	250.00	238.16	4.74%
001-519-495	Bank Finance Charges	.00	.00	3,500.00	3,500.00	.00
001-519-510	Office Supplies	37.06	37.06	1,500.00	1,462.94	2.47%
001-519-513	TM Allowances	276.92	276.92	3,300.00	3,023.08	8.39%
001-519-520	Operating Supplies	.00	.00	500.00	500.00	.00
001-519-521	Uniforms & Clothing	.00	.00	250.00	250.00	.00
001-519-540	Subscriptions, Membership	515.82	515.82	500.00	15.82	103.16%
001-519-550	Seminars And Training	.00	.00	3,500.00	3,500.00	.00
<b>Total PERMITTING:</b>		<b>83,950.09</b>	<b>83,950.09</b>	<b>583,069.56</b>	<b>499,119.47</b>	<b>14.40%</b>
<b>PUBLIC SAFETY</b>						
001-520-240	Workers Compensation	.00	.00	495.00	495.00	.00
001-520-343	Contract Svcs Highway Patrol	26,872.90	26,872.90	100,000.00	73,127.10	26.87%
001-520-344	Contract Svcs LCSO or HP	.00	.00	50,000.00	50,000.00	.00
001-520-410	Telephone	80.88	80.88	500.00	419.12	16.18%
001-520-411	Internet	628.92	628.92	6,500.00	5,871.08	9.68%
001-520-430	Utilities	154.82	154.82	1,600.00	1,445.18	9.68%
001-520-442	Equipment Leases (Vehicles)	13,487.40	13,487.40	13,500.00	12.60	99.91%
001-520-450	Insurance	578.37	578.37	2,112.00	1,533.63	27.38%
001-520-460	Repair & Maintenance	984.23	984.23	1,500.00	515.77	65.62%
001-520-490	Other Current Charges	.00	.00	500.00	500.00	.00
001-520-493	Volunteer Appreciation	.00	.00	650.00	650.00	.00
001-520-520	Operating Supplies	.00	.00	500.00	500.00	.00
001-520-521	Uniforms & Clothing	.00	.00	500.00	500.00	.00
001-520-524	Fuel	41.52	41.52	2,000.00	1,958.48	2.08%
<b>Total PUBLIC SAFETY:</b>		<b>42,829.04</b>	<b>42,829.04</b>	<b>180,357.00</b>	<b>137,527.96</b>	<b>23.75%</b>
<b>FIRE CONTROL\POST OFFICE</b>						
001-522-450	Insurance	1,843.21	1,843.21	7,920.00	6,076.79	23.27%
001-522-460	Repair & Maintenance	749.00	749.00	10,000.00	9,251.00	7.49%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>Total FIRE CONTROL/POST OFFICE:</b>		2,592.21	2,592.21	17,920.00	15,327.79	14.47%
<b>CODE COMPLIANCE</b>						
001-524-120	Regular Salaries & Wages	973.84	973.84	6,430.00	5,456.16	15.15%
001-524-210	FICA Matching	78.72	78.72	491.90	413.18	16.00%
001-524-220	Retirement Plan	282.40	282.40	1,864.70	1,582.30	15.14%
001-524-230	Health Insurance	114.90	114.90	1,430.00	1,315.10	8.03%
001-524-234	Short-Term Disability	8.72	8.72	122.00	113.28	7.15%
001-524-240	Workers Compensation	.00	.00	205.00	205.00	.00
001-524-310	Professional Services	700.00	700.00	5,000.00	4,300.00	14.00%
001-524-313	Legal Service	.00	.00	5,000.00	5,000.00	.00
001-524-420	Postage & Freight	78.54	78.54	900.00	821.46	8.73%
001-524-450	Insurance	959.01	959.01	3,520.00	2,560.99	27.24%
001-524-490	Other Current Charges	.00	.00	250.00	250.00	.00
001-524-510	Office Supplies	.00	.00	100.00	100.00	.00
001-524-513	TM ALLOWANCE	55.40	55.40	660.00	604.60	8.39%
001-524-550	Seminars And Training	83.94	83.94	500.00	416.06	16.79%
<b>Total CODE COMPLIANCE:</b>		3,335.47	3,335.47	26,473.60	23,138.13	12.60%
<b>GARBAGE/SOLID WASTE SERVICES</b>						
001-534-340	Contractual Services	23,804.39	23,804.39	255,000.00	231,195.61	9.34%
001-534-490	Bad Debt	.00	.00	500.00	500.00	.00
<b>Total GARBAGE/SOLID WASTE SERVICES:</b>		23,804.39	23,804.39	255,500.00	231,695.61	9.32%
<b>PUBLIC WORKS</b>						
001-539-120	Regular Salaries & Wages	4,474.44	4,474.44	33,103.00	28,628.56	13.52%
001-539-140	Overtime	347.94	347.94	4,500.00	4,152.06	7.73%
001-539-210	FICA Matching	431.32	431.32	2,876.63	2,445.31	14.99%
001-539-220	Retirement Plan	772.90	772.90	5,140.91	4,368.01	15.03%
001-539-230	Health Insurance	1,168.53	1,168.53	7,689.00	6,520.47	15.20%
001-539-234	Short-Term Disability	63.28	63.28	222.00	158.72	28.50%
001-539-240	Workers Compensation	.00	.00	800.00	800.00	.00
001-539-340	Contractual Services	.00	.00	3,500.00	3,500.00	.00
001-539-400	Travel	.00	.00	250.00	250.00	.00
001-539-410	Telephone	80.88	80.88	560.00	479.12	14.44%
001-539-430	Utilities	.00	.00	1,500.00	1,500.00	.00
001-539-442	Equipment Leases (Vehicles)	26,800.00	26,800.00	26,800.00	.00	100.00%
001-539-450	Insurance	2,071.34	2,071.34	8,580.00	6,508.66	24.14%
001-539-460	Repair & Maintenance	254.94	254.94	12,000.00	11,745.06	2.12%
001-539-464	Hurricane Repairs	125,678.11	125,678.11	.00	125,678.11-	.00
001-539-490	Other Current Charges	.00	.00	1,000.00	1,000.00	.00
001-539-510	Office Supplies	37.07	37.07	200.00	162.93	18.54%
001-539-520	Operating Supplies	271.48	271.48	2,500.00	2,228.52	10.86%
001-539-521	Uniforms & Clothing	.00	.00	750.00	750.00	.00
001-539-522	Small Tools & Equipment	.00	.00	2,500.00	2,500.00	.00
001-539-524	Fuel	1,199.30	1,199.30	6,000.00	4,800.70	19.99%
001-539-540	Subscriptions, Membership	.00	.00	250.00	250.00	.00
001-539-640	Machinery & Equipment	9,342.00	9,342.00	35,000.00	25,658.00	26.69%
<b>Total PUBLIC WORKS:</b>		172,993.53	172,993.53	155,721.54	17,271.99-	111.09%
<b>ROAD &amp; STREET FACILITIES</b>						
001-541-120	Regular Salaries & Wages	4,839.96	4,839.96	35,386.00	30,546.04	13.68%

Account Number	Account Title	2024-25	YTD	2024-25	Variance	% Of Budget
		November Actual	Actual	Amended Budget		
001-541-140	Overtime	.00	.00	5,000.00	5,000.00	.00
001-541-210	FICA Matching	467.93	467.93	3,089.53	2,621.60	15.15%
001-541-220	Retirement Plan	833.71	833.71	5,129.02	4,295.31	16.25%
001-541-230	Health Insurance	1,966.93	1,966.93	8,800.00	6,833.07	22.35%
001-541-234	Short-Term Disability	73.84	73.84	448.00	374.16	16.48%
001-541-240	Workers Compensation	.00	.00	600.00	600.00	.00
001-541-310	Professional Services	.00	.00	2,000.00	2,000.00	.00
001-541-340	Contractual Services	5,281.20	5,281.20	20,000.00	14,718.80	26.41%
001-541-430	Utilities	87.94	87.94	6,500.00	6,412.06	1.35%
001-541-431	Street Lighting - Power	6,950.30	6,950.30	48,000.00	41,049.70	14.48%
001-541-450	Insurance	2,458.76	2,458.76	10,230.00	7,771.24	24.03%
001-541-460	Repair & Maintenance	2,349.00	2,349.00	20,000.00	17,651.00	11.75%
001-541-462	Lakes Drain Repair/Maintenance	1,322.00	1,322.00	7,800.00	6,478.00	16.95%
001-541-463	Stormwater	.00	.00	2,500.00	2,500.00	.00
001-541-490	Other Current Charges	.00	.00	2,500.00	2,500.00	.00
001-541-520	Operating Supplies	.00	.00	2,500.00	2,500.00	.00
001-541-521	Uniforms & Clothing	.00	.00	500.00	500.00	.00
001-541-523	Decorations And Flags	.00	.00	12,000.00	12,000.00	.00
001-541-530	Road Materials & Supplies	5,012.00	5,012.00	12,500.00	7,488.00	40.10%
001-541-630	Infrastructure-Street Repair	.00	.00	160,428.93	160,428.93	.00
001-541-640	Vehicle, Equipment & Machinery	.00	.00	42,500.00	42,500.00	.00
<b>Total ROAD &amp; STREET FACILITIES:</b>		<b>31,643.57</b>	<b>31,643.57</b>	<b>408,411.48</b>	<b>376,767.91</b>	<b>7.75%</b>
<b>CEMETERY</b>						
001-569-240	Workers Compensation	.00	.00	352.00	352.00	.00
001-569-420	Postage & Freight	.00	.00	125.00	125.00	.00
001-569-450	Insurance	731.27	731.27	2,860.00	2,128.73	25.57%
001-569-460	Repair & Maintenance	.00	.00	2,500.00	2,500.00	.00
001-569-490	Other Current Charges	.00	.00	250.00	250.00	.00
001-569-494	Benevolence	.00	.00	500.00	500.00	.00
001-569-510	Office Supplies	.00	.00	100.00	100.00	.00
<b>Total CEMETERY:</b>		<b>731.27</b>	<b>731.27</b>	<b>6,687.00</b>	<b>5,955.73</b>	<b>10.94%</b>
<b>LIBRARY</b>						
001-571-120	Regular Salaries & Wages	10,721.43	10,721.43	83,100.00	72,378.57	12.90%
001-571-140	Overtime	201.19	201.19	3,200.00	2,998.81	6.29%
001-571-210	FICA Matching	829.91	829.91	6,601.95	5,772.04	12.57%
001-571-220	Retirement Plan	1,488.76	1,488.76	10,960.10	9,471.34	13.58%
001-571-230	Health Insurance	630.88	630.88	5,000.00	4,369.12	12.62%
001-571-234	Short-Term Disability	93.24	93.24	770.00	676.76	12.11%
001-571-240	Workers Compensation	.00	.00	407.00	407.00	.00
001-571-340	Contractual Services	1,573.00	1,573.00	19,000.00	17,427.00	8.28%
001-571-400	Travel	.00	.00	250.00	250.00	.00
001-571-410	Telephone	.00	.00	2,400.00	2,400.00	.00
001-571-411	Internet	200.00	200.00	2,500.00	2,300.00	8.00%
001-571-420	Postage & Freight	.00	.00	250.00	250.00	.00
001-571-430	Utilities	405.83	405.83	3,000.00	2,594.17	13.53%
001-571-450	Insurance	2,611.70	2,611.70	9,020.00	6,408.30	28.95%
001-571-460	Repair & Maintenance	.00	.00	2,000.00	2,000.00	.00
001-571-480	Promotional Activities	.00	.00	1,500.00	1,500.00	.00
001-571-490	Other Current Charges	.00	.00	500.00	500.00	.00
001-571-510	Office Supplies	74.13	74.13	3,500.00	3,425.87	2.12%
001-571-520	Operating Supplies	.00	.00	3,500.00	3,500.00	.00
001-571-521	Uniforms & Clothing	.00	.00	250.00	250.00	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
001-571-540	Subscriptions, Membership	.00	.00	500.00	500.00	.00
001-571-640	Vehicle, Equipment & Machinery	.00	.00	18,000.00	18,000.00	.00
001-571-660	Library Books & Material	.00	.00	18,000.00	18,000.00	.00
<b>Total LIBRARY:</b>		<b>18,830.07</b>	<b>18,830.07</b>	<b>194,209.05</b>	<b>175,378.98</b>	<b>9.70%</b>
<b>PARKS &amp; RECREATION</b>						
001-572-240	Workers Compensation	.00	.00	2,900.00	2,900.00	.00
001-572-340	Contractual Services	1,737.20	1,737.20	18,000.00	16,262.80	9.65%
001-572-345	Contract Mowing/Landscaping Se	2,966.00	2,966.00	82,000.00	79,034.00	3.62%
001-572-410	Telephone	.00	.00	250.00	250.00	.00
001-572-411	Internet	200.00	200.00	2,000.00	1,800.00	10.00%
001-572-430	Utilities	1,199.84	1,199.84	6,200.00	5,000.16	19.35%
001-572-440	Rentals & Leases	.00	.00	250.00	250.00	.00
001-572-450	Insurance	6,549.70	6,549.70	23,920.00	17,370.30	27.38%
001-572-460	Repair & Maintenance	4,510.06	4,510.06	25,000.00	20,489.94	18.04%
001-572-470	Printing & Copying	268.63	268.63	500.00	231.37	53.73%
001-572-490	Other Current Charges	685.95	685.95	2,465.11	1,779.16	27.83%
001-572-520	Operating Supplies	.00	.00	15,000.00	15,000.00	.00
001-572-524	Fuel	119.87	119.87	1,000.00	880.13	11.99%
001-572-605	Capital Outlay-Benches, Tables	.00	.00	40,000.00	40,000.00	.00
001-572-606	Capital Projects-Stage & Gazebo	.00	.00	.00	.00	.00
001-572-607	Capital -Dog Park Rehab	.00	.00	.00	.00	.00
001-572-640	Machine & Equipment	.00	.00	6,000.00	6,000.00	.00
001-572-641	Capital - Play Ground Equip	.00	.00	150,000.00	150,000.00	.00
<b>Total PARKS &amp; RECREATION:</b>		<b>18,237.25</b>	<b>18,237.25</b>	<b>375,485.11</b>	<b>357,247.86</b>	<b>4.86%</b>
<b>SPECIAL EVENTS</b>						
001-574-240	Workers Compensation	.00	.00	660.00	660.00	.00
001-574-450	Insurance	708.81	708.81	2,809.00	2,100.19	25.23%
001-574-481	Montverde Day	48,269.72	48,269.72	88,500.00	40,230.28	54.54%
001-574-482	Light Up Montverde	6,905.35	6,905.35	28,000.00	21,094.65	24.66%
001-574-483	Fall & Spring Concert Series	.00	.00	7,500.00	7,500.00	.00
001-574-484	Easter Event	.00	.00	5,000.00	5,000.00	.00
001-574-485	Trunk or Treat	3,931.58	3,931.58	5,200.00	1,268.42	75.61%
001-574-486	4th of July and Other Misc Eve	.00	.00	9,000.00	9,000.00	.00
<b>Total SPECIAL EVENTS:</b>		<b>59,815.46</b>	<b>59,815.46</b>	<b>146,669.00</b>	<b>86,853.54</b>	<b>40.78%</b>
<b>GENERAL FUND Expenditure Total:</b>		<b>515,552.60</b>	<b>515,552.60</b>	<b>2,827,134.01</b>	<b>2,311,581.41</b>	<b>18.24%</b>
<b>Net Total GENERAL FUND:</b>		<b>515,552.60-</b>	<b>515,552.60-</b>	<b>2,827,134.01-</b>	<b>2,311,581.41-</b>	<b>18.24%</b>

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>PARKS &amp; REC IMPACT FEE FUND</b>						
<b>PARKS &amp; RECREATION</b>						
140-572-630	Parks & Rec Impact - Kirk Park	.00	.00	92,000.00	92,000.00	.00
140-572-631	Parks & Rec Impact - Restrooms	19,706.49	19,706.49	.00	19,706.49-	.00
140-572-635	Parks & Rec Impact - Butterfly	3,100.00	3,100.00	65,000.00	61,900.00	4.77%
Total PARKS & RECREATION:		22,806.49	22,806.49	157,000.00	134,193.51	14.53%
PARKS & REC IMPACT FEE FUND Expenditure Total:						
		22,806.49	22,806.49	157,000.00	134,193.51	14.53%
Net Total PARKS & REC IMPACT FEE FUND:						
		22,806.49-	22,806.49-	157,000.00-	134,193.51-	14.53%



Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>ROAD &amp; STREET IMPACT FEE FUND</b>						
<b>Department: 541</b>						
160-541-460	Road & Streets Impact Fees	960.00	960.00	75,000.00	74,040.00	1.28%
160-541-465	Road & Streets Impact Fees Bal	.00	.00	50,000.00	50,000.00	.00
Total Department: 541:		960.00	960.00	125,000.00	124,040.00	0.77%
ROAD & STREET IMPACT FEE FUND Expenditure Total:						
		960.00	960.00	125,000.00	124,040.00	0.77%
Net Total ROAD & STREET IMPACT FEE FUND:						
		960.00-	960.00-	125,000.00-	124,040.00-	0.77%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>ADMINISTRATIVE IMPACT FEE FUND</b>						
<b>Department: 571</b>						
170-571-605	Admin Impact Fee Library C Fwd	.00	.00	240,000.00	240,000.00	.00
170-571-635	Admin Impact Fee - Library	730.00	730.00	50,000.00	49,270.00	1.46%
Total Department: 571:		730.00	730.00	290,000.00	289,270.00	0.25%
ADMINISTRATIVE IMPACT FEE FUND Expenditure Total:						
		730.00	730.00	290,000.00	289,270.00	0.25%
Net Total ADMINISTRATIVE IMPACT FEE FUND:						
		730.00-	730.00-	290,000.00-	289,270.00-	0.25%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - BOAT RAMP</b>						
<b>PARKS &amp; RECREATION</b>						
330-572-605	Stormwater Grants	.00	.00	100,000.00	100,000.00	.00
330-572-630	LCWA Grant - Boat Ramp	.00	.00	80,000.00	80,000.00	.00
330-572-635	State DEP Grant	.00	.00	300,000.00	300,000.00	.00
Total PARKS & RECREATION:		.00	.00	480,000.00	480,000.00	.00
CAPITAL - BOAT RAMP Expenditure Total:		.00	.00	480,000.00	480,000.00	.00
Net Total CAPITAL - BOAT RAMP:		.00	.00	480,000.00-	480,000.00-	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - LEAD SERVICE LINE</b>						
<b>WATER UTILITY SERVICES</b>						
341-533-460	REPAIR & MAINTENANCE	17,487.00	17,487.00	.00	17,487.00-	.00
Total WATER UTILITY SERVICES:		17,487.00	17,487.00	.00	17,487.00-	.00
CAPITAL - LEAD SERVICE LINE Expenditure Total:		17,487.00	17,487.00	.00	17,487.00-	.00
Net Total CAPITAL - LEAD SERVICE LINE:		17,487.00-	17,487.00-	.00	17,487.00	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL – VULNERABILITY</b>						
<b>WATER UTILITY SERVICES</b>						
342-533-460	REPAIR & MAINTENANCE	13,500.00	13,500.00	.00	13,500.00-	.00
	Total WATER UTILITY SERVICES:	13,500.00	13,500.00	.00	13,500.00-	.00
	CAPITAL – VULNERABILITY Expenditure Total:	13,500.00	13,500.00	.00	13,500.00-	.00
	Net Total CAPITAL – VULNERABILITY:	13,500.00-	13,500.00-	.00	13,500.00	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>FOSGATE TRAIL CONNECTION</b>						
<b>PARKS &amp; RECREATION</b>						
370-572-630	Developer Donations Carry Fwd	.00	.00	100,000.00	100,000.00	.00
Total PARKS & RECREATION:		.00	.00	100,000.00	100,000.00	.00
FOSGATE TRAIL CONNECTION Expenditure Total:		.00	.00	100,000.00	100,000.00	.00
Net Total FOSGATE TRAIL CONNECTION:		.00	.00	100,000.00-	100,000.00-	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - IMPACT FEE STUDY</b>						
<b>FINANCE &amp; ADMINISTRATIVE</b>						
380-513-310	Capital - Impact fee study	.00	.00	.00	.00	.00
Total FINANCE & ADMINISTRATIVE:		.00	.00	.00	.00	.00
CAPITAL - IMPACT FEE STUDY Expenditure Total:		.00	.00	.00	.00	.00
Net Total CAPITAL - IMPACT FEE STUDY:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL -PW &amp; IMPACT</b>						
<b>PUBIC WORKS</b>						
390-539-605	Capital - PW Cap & Impact	.00	.00	.00	.00	.00
Total PUBIC WORKS:		.00	.00	.00	.00	.00
CAPITAL -PW & IMPACT Expenditure Total:		.00	.00	.00	.00	.00
Net Total CAPITAL -PW & IMPACT:		.00	.00	.00	.00	.00



Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>WATER</b>						
<b>WATER UTILITY SERVICES</b>						
400-533-120	Regular Salaries & Wages	29,030.93	29,030.93	286,000.00	256,969.07	10.15%
400-533-140	Overtime	5,710.58	5,710.58	12,500.00	6,789.42	45.68%
400-533-210	FICA Matching	2,589.76	2,589.76	22,835.25	20,245.49	11.34%
400-533-220	Retirement Plan	5,634.65	5,634.65	40,648.91	35,014.26	13.86%
400-533-230	Health Insurance	5,851.28	5,851.28	43,560.00	37,708.72	13.43%
400-533-234	Short-Term Disability	318.40	318.40	2,400.00	2,081.60	13.27%
400-533-240	Workers Compensation	.00	.00	6,200.00	6,200.00	.00
400-533-310	Professional Services	2,727.75	2,727.75	6,500.00	3,772.25	41.97%
400-533-320	Accounting & Auditing	.00	.00	15,000.00	15,000.00	.00
400-533-340	Contractual Services	16,198.18	16,198.18	97,569.90	81,371.72	16.60%
400-533-350	Municode	.00	.00	2,500.00	2,500.00	.00
400-533-400	Travel	.00	.00	1,500.00	1,500.00	.00
400-533-410	Telephone	553.85	553.85	4,500.00	3,946.15	12.31%
400-533-411	Internet	818.92	818.92	8,500.00	7,681.08	9.63%
400-533-420	Postage & Freight	305.96	305.96	3,500.00	3,194.04	8.74%
400-533-430	Utilities	4,319.86	4,319.86	38,000.00	33,680.14	11.37%
400-533-440	Rentals & Leases	.00	.00	3,000.00	3,000.00	.00
400-533-450	Insurance	14,604.77	14,604.77	63,800.00	49,195.23	22.89%
400-533-460	Repair & Maintenance	5,418.42	5,418.42	45,000.00	39,581.58	12.04%
400-533-465	Repair & Replace (Retain)	.00	.00	.00	.00	.00
400-533-470	Printing & Copying	268.62	268.62	1,200.00	931.38	22.39%
400-533-490	Other Current Charges	.00	.00	2,500.00	2,500.00	.00
400-533-495	Bank Finance Charges	2,516.38	2,516.38	10,000.00	7,483.62	25.16%
400-533-510	Office Supplies	21.92	21.92	1,500.00	1,478.08	1.46%
400-533-513	TM Allowance	387.64	387.64	3,960.00	3,572.36	9.79%
400-533-520	Operating Supplies	1,450.40	1,450.40	22,000.00	20,549.60	6.59%
400-533-521	Uniforms & Clothing	.00	.00	750.00	750.00	.00
400-533-522	Small Tools & Equipment	.00	.00	5,000.00	5,000.00	.00
400-533-524	Fuel	537.48	537.48	4,500.00	3,962.52	11.94%
400-533-540	Subscriptions, Membership	293.74	293.74	1,500.00	1,206.26	19.58%
400-533-550	Seminars And Training	.00	.00	2,279.94	2,279.94	.00
400-533-577	Bulk Water	1,660.48	1,660.48	50,396.00	48,735.52	3.29%
400-533-605	Irrigation Water	.00	.00	100,000.00	100,000.00	.00
400-533-609	Water Meter Replacement	.00	.00	130,000.00	130,000.00	.00
<b>Total WATER UTILITY SERVICES:</b>		<b>101,219.97</b>	<b>101,219.97</b>	<b>1,039,100.00</b>	<b>937,880.03</b>	<b>9.74%</b>
<b>WATER Expenditure Total:</b>		<b>101,219.97</b>	<b>101,219.97</b>	<b>1,039,100.00</b>	<b>937,880.03</b>	<b>9.74%</b>
<b>Net Total WATER:</b>		<b>101,219.97-</b>	<b>101,219.97-</b>	<b>1,039,100.00-</b>	<b>937,880.03-</b>	<b>9.74%</b>

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>WATER IMPACT FEE FUND</b>						
<b>Department: 533</b>						
410-533-605	Water Impact Fees	94,845.00	94,845.00	300,000.00	205,155.00	31.62%
410-533-635	Water Impact Fees - Carry Fwd	.00	.00	624,000.00	624,000.00	.00
Total Department: 533:		94,845.00	94,845.00	924,000.00	829,155.00	10.26%
WATER IMPACT FEE FUND Expenditure Total:		94,845.00	94,845.00	924,000.00	829,155.00	10.26%
Net Total WATER IMPACT FEE FUND:		94,845.00-	94,845.00-	924,000.00-	829,155.00-	10.26%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL-WATER ENTERPRISE</b>						
<b>WATER UTILITY SERVICES</b>						
420-533-634	SHAFI Grant	.00	.00	12,970,000.00	12,970,000.00	.00
420-533-640	Water Impact Machinery & Equip	.00	.00	.00	.00	.00
Total WATER UTILITY SERVICES:		.00	.00	12,970,000.00	12,970,000.00	.00
CAPITAL-WATER ENTERPRISE Expenditure Total:		.00	.00	12,970,000.00	12,970,000.00	.00
Net Total CAPITAL-WATER ENTERPRISE:		.00	.00	12,970,000.00-	12,970,000.00-	.00

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>SEWER-ENTERPRISE (WASTE WATER)</b>						
<b>SEWER UTILITY ENTERPRISE</b>						
421-535-120	Regular Salaries & Wages	4,338.92	4,338.92	34,058.00	29,719.08	12.74%
421-535-210	FICA Matching	378.85	378.85	2,605.44	2,226.59	14.54%
421-535-220	Retirement Plan	821.15	821.15	4,325.37	3,504.22	18.98%
421-535-230	Health Insurance	907.04	907.04	11,154.00	10,246.96	8.13%
421-535-234	Short-Term Disability	41.68	41.68	300.00	258.32	13.89%
421-535-239	Other Employer Contributions	.00	.00	100.00	100.00	.00
421-535-240	Workers Compensation	.00	.00	418.00	418.00	.00
421-535-340	Contractual Services	.00	.00	2,069.20	2,069.20	.00
421-535-430	Utilities	56.39	56.39	2,500.00	2,443.61	2.26%
421-535-460	Repair & Maintenance Res	.00	.00	62,724.99	62,724.99	.00
421-535-470	Printing & Copying	446.59	446.59	1,500.00	1,053.41	29.77%
421-535-513	TM Allowance	55.40	55.40	1,320.00	1,264.60	4.20%
421-535-521	Uniforms & Clothing	.00	.00	250.00	250.00	.00
421-535-576	Bulk Sewer Charges To Clermont	6,420.89	6,420.89	60,000.00	53,579.11	10.70%
<b>Total SEWER UTILITY ENTERPRISE:</b>		<b>13,466.91</b>	<b>13,466.91</b>	<b>183,325.00</b>	<b>169,858.09</b>	<b>7.35%</b>
<b>SEWER-ENTERPRISE (WASTE WATER) Expenditure Total:</b>		<b>13,466.91</b>	<b>13,466.91</b>	<b>183,325.00</b>	<b>169,858.09</b>	<b>7.35%</b>
<b>Net Total SEWER-ENTERPRISE (WASTE WATER):</b>		<b>13,466.91-</b>	<b>13,466.91-</b>	<b>183,325.00-</b>	<b>169,858.09-</b>	<b>7.35%</b>

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - SEWER ENTERPRISE</b>						
<b>SEWER UTILITY ENTERPRISE</b>						
422-535-630	Intragovernmental Carry Fwd	.00	.00	3,607,840.81	3,607,840.81	.00
422-535-634	Grants - Sewer	95,370.31	95,370.31	19,823,318.00	19,727,947.69	0.48%
422-535-635	Sewer Grants (DEP)	.00	.00	4,000,000.00	4,000,000.00	.00
Total SEWER UTILITY ENTERPRISE:		95,370.31	95,370.31	27,431,158.81	27,335,788.50	0.35%
CAPITAL - SEWER ENTERPRISE Expenditure Total:		95,370.31	95,370.31	27,431,158.81	27,335,788.50	0.35%
Net Total CAPITAL - SEWER ENTERPRISE:		95,370.31-	95,370.31-	27,431,158.81-	27,335,788.50-	0.35%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - STORM WATER</b>						
<b>WATER UTILITY SERVICES</b>						
430-533-634	Grants	13,114.00	13,114.00	375,000.00	361,886.00	3.50%
430-533-635	State Appropriation	.00	.00	1,500,000.00	1,500,000.00	.00
Total WATER UTILITY SERVICES:		13,114.00	13,114.00	1,875,000.00	1,861,886.00	0.70%
CAPITAL - STORM WATER Expenditure Total:		13,114.00	13,114.00	1,875,000.00	1,861,886.00	0.70%
Net Total CAPITAL - STORM WATER:		13,114.00-	13,114.00-	1,875,000.00-	1,861,886.00-	0.70%

Account Number	Account Title	2024-25 November Actual	YTD Actual	2024-25 Amended Budget	Variance	% Of Budget
<b>CAPITAL - LIBRARY</b>						
<b>LIBRARY</b>						
500-571-120	Regular Salaries & Wages	9,412.00	9,412.00	.00	9,412.00-	.00
500-571-140	Overtime	30.00	30.00	.00	30.00-	.00
500-571-210	FICA Matching	841.66	841.66	.00	841.66-	.00
500-571-410	Telephone	90.88	90.88	.00	90.88-	.00
500-571-605	Intragovernmental Grant - Lib	156,314.01	156,314.01	895,745.20	739,431.19	17.45%
500-571-635	MV ARPA Funds (w/ Interest)	82,098.88	82,098.88	425,310.35	343,211.47	19.30%
Total LIBRARY:		248,787.43	248,787.43	1,321,055.55	1,072,268.12	18.83%
CAPITAL - LIBRARY Expenditure Total:		248,787.43	248,787.43	1,321,055.55	1,072,268.12	18.83%
Net Total CAPITAL - LIBRARY:		248,787.43-	248,787.43-	1,321,055.55-	1,072,268.12-	18.83%
Net Grand Totals:		1,137,839.71-	1,137,839.71-	49,722,773.37-	48,584,933.66-	2.29%

Report Criteria:

- Accounts to include: With balances or activity
- Print Fund Titles
- Page and Total by Fund
- Include Sources: None
- Print Source Titles
- Total by Source
- Include Revenues: None
- Exclude Departments: 559
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>24254</b>										
11/24	11/07/2024	24254	7	Awards & More Laser Engravable	9820	1	001-574-481	.00	372.00	372.00
Total 24254:										
										372.00
<b>24255</b>										
11/24	11/07/2024	24255	598	Big Sky Roofing, Inc	INV4123	1	500-571-635	.00	5,896.00	5,896.00
Total 24255:										
										5,896.00
<b>24256</b>										
11/24	11/07/2024	24256	396	City of Clermont-Utility Dept	2481688	1	421-535-576	.00	2,955.46	2,955.46
11/24	11/07/2024	24256	396	City of Clermont-Utility Dept	2482891	1	421-535-576	.00	3,465.43	3,465.43
Total 24256:										
										6,420.89
<b>24257</b>										
11/24	11/07/2024	24257	23	Courtney Ayers	2142	1	001-574-481	.00	540.00	540.00
Total 24257:										
										540.00
<b>24258</b>										
11/24	11/07/2024	24258	170	Crest Concrete	1644	1	140-572-631	.00	2,900.00	2,900.00
Total 24258:										
										2,900.00
<b>24259</b>										
11/24	11/07/2024	24259	294	Curtis Craigs Land Clearings, LLC	1051	1	001-539-464	.00	525.00	525.00
Total 24259:										
										525.00
<b>24261</b>										
11/24	11/07/2024	24261	26	Don Haven	3316	2	001-572-460	.00	3,100.00	3,100.00

M = Manual Check, V = Void Check



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24261:										
<b>24262</b>	11/24	24262	27	Duke Energy	1794-Oct24	1	400-533-430	.00	1,588.12	1,588.12
	11/24	24262	27	Duke Energy	2018-Oct24	1	001-513-430	.00	458.24	458.24
	11/24	24262	27	Duke Energy	2018-Oct24	2	400-533-430	.00	458.25	458.25
	11/24	24262	27	Duke Energy	2282-Oct24	1	400-533-430	.00	262.80	262.80
	11/24	24262	27	Duke Energy	2513-Oct24	1	001-520-430	.00	154.82	154.82
	11/24	24262	27	Duke Energy	3126-Oct24	1	001-541-431	.00	105.79	105.79
	11/24	24262	27	Duke Energy	3340-Oct24	1	001-571-430	.00	165.39	165.39
Total 24262:										
<b>24263</b>	11/24	24263	358	Express Employment Professional	31510134	1	400-533-340	.00	366.15	366.15
	11/24	24263	358	Express Employment Professional	31510134	2	400-533-340	.00	900.00	900.00
	11/24	24263	358	Express Employment Professional	31510134	3	400-533-340	.00	132.64	132.64
	11/24	24263	358	Express Employment Professional	31510134	4	400-533-340	.00	384.75	384.75
	11/24	24263	358	Express Employment Professional	31541431	1	400-533-340	.00	386.39	386.39
	11/24	24263	358	Express Employment Professional	31541431	2	400-533-340	.00	859.05	859.05
Total 24263:										
<b>24264</b>	11/24	24264	35	Florida League of Cities	352FLC2425	1	001-511-540	.00	632.00	632.00
Total 24264:										
<b>24265</b>	11/24	24265	392	Gaston Tree Debris Recycling	86792	1	001-539-464	.00	76,500.00	76,500.00
Total 24265:										
<b>24266</b>	11/24	24266	609	JBN Speciality Concrete Services	6421	1	500-571-635	.00	5,151.00	5,151.00
Total 24266:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>24267</b>										
11/24	11/07/2024	24267	289	Kyle A. Worfel	11022024	1	001-520-343	.00	594.55	594.55
11/24	11/07/2024	24267	289	Kyle A. Worfel	11052024	1	001-520-343	.00	250.25	250.25
	Total 24267:							.00		844.80
<b>24268</b>										
11/24	11/07/2024	24268	57	Lake Apopka Natural Gas District	3337-OCT24	1	001-571-430	.00	240.44	240.44
11/24	11/07/2024	24268	57	Lake Apopka Natural Gas District	4959-OCT24	1	400-533-430	.00	480.09	480.09
	Total 24268:							.00		720.53
<b>24269</b>										
11/24	11/07/2024	24269	314	Observer	172925-OCT	1	001-574-481	.00	1,539.00	1,539.00
	Total 24269:							.00		1,539.00
<b>24271</b>										
11/24	11/07/2024	24271	75	Parks Consulting Services, LLC	620	1	001-519-310	.00	2,782.22	2,782.22
11/24	11/07/2024	24271	75	Parks Consulting Services, LLC	621	1	001-202600	.00	925.00	925.00
11/24	11/07/2024	24271	75	Parks Consulting Services, LLC	622	1	001-519-310	.00	3,803.75	3,803.75
11/24	11/07/2024	24271	75	Parks Consulting Services, LLC	623	1	001-202600	.00	1,850.00	1,850.00
	Total 24271:							.00		9,360.97
<b>24272</b>										
11/24	11/07/2024	24272	610	Peter James Ellsworth	11042024	1	001-520-343	.00	469.35	469.35
11/24	11/07/2024	24272	610	Peter James Ellsworth	11052024	1	001-520-343	.00	465.30	465.30
	Total 24272:							.00		934.65
<b>24273</b>										
11/24	11/07/2024	24273	81	Plant Technicians, inc	INV-2403633	1	400-533-340	.00	847.00	847.00
	Total 24273:							.00		847.00
<b>24274</b>										
11/24	11/07/2024	24274	406	Ricoh USA, Inc	5070385175	1	001-511-470	.00	268.63	268.63
11/24	11/07/2024	24274	406	Ricoh USA, Inc	5070385175	2	001-513-470	.00	268.63	268.63

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/07/2024	24274	406	Ricoh USA, Inc	50703885175	3	001-519-470	.00	268.63	268.63
11/24	11/07/2024	24274	406	Ricoh USA, Inc	50703885175	4	001-572-470	.00	268.63	268.63
11/24	11/07/2024	24274	406	Ricoh USA, Inc	50703885175	5	400-533-470	.00	268.62	268.62
11/24	11/07/2024	24274	406	Ricoh USA, Inc	50703885175	6	421-535-470	.00	268.62	268.62
Total 24274:										1,611.76
<b>24275</b>										
11/24	11/07/2024	24275	497	Smokey Valley	774993	1	500-571-635	.00	10,235.58	10,235.58
Total 24275:										10,235.58
<b>24276</b>										
11/24	11/07/2024	24276	200	The Lake Doctors, Inc	1934592	1	001-541-462	.00	100.00	100.00
Total 24276:										100.00
<b>24277</b>										
11/24	11/07/2024	24277	376	Umana Security Services, LLC	10302024	1	001-520-343	.00	609.00	609.00
11/24	11/07/2024	24277	376	Umana Security Services, LLC	11042024	1	001-520-343	.00	609.00	609.00
11/24	11/07/2024	24277	376	Umana Security Services, LLC	11052024	1	001-520-343	.00	459.00	459.00
11/24	11/07/2024	24277	376	Umana Security Services, LLC	11062024	1	001-520-343	.00	421.50	421.50
Total 24277:										2,098.50
<b>24278</b>										
11/24	11/07/2024	24278	239	United Rentals	236502391-0	1	500-571-635	.00	3,643.44	3,643.44
Total 24278:										3,643.44
<b>24279</b>										
11/24	11/07/2024	24279	104	Utility Repair Experts	1660	1	400-533-460	.00	1,780.00	1,780.00
11/24	11/07/2024	24279	104	Utility Repair Experts	1675	1	400-533-460	.00	2,362.00	2,362.00
11/24	11/07/2024	24279	104	Utility Repair Experts	1700	1	400-533-460	.00	762.00	762.00
Total 24279:										4,904.00
<b>24280</b>										
11/24	11/07/2024	24280	105	Utility Service Co, Inc	613906	1	400-533-340	.00	3,096.48	3,096.48

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24280:										
24281	11/24	11/07/2024	24281	119	Vallii Information Systems, Inc	97318	1 400-533-340	.00	1,004.21	1,004.21
Total 24281:										
Total 24282:										
24282	11/24	11/07/2024	24282	107	Waste Pro of Florida Inc.	0001418883	1 001-539-464	.00	3,620.20	3,620.20
11/24	11/07/2024	24282	107	Waste Pro of Florida Inc.	0001422053	1 001-534-340	.00	18,397.94	18,397.94	
11/24	11/07/2024	24282	107	Waste Pro of Florida Inc.	0001422055	1 001-534-340	.00	2,231.00	2,231.00	
11/24	11/07/2024	24282	107	Waste Pro of Florida Inc.	0001422060	1 001-539-464	.00	2,344.89	2,344.89	
Total 24282:										
24283	11/24	11/07/2024	24283	255	Woodard & Curran	240983	1 400-533-310	.00	2,727.75	2,727.75
Total 24283:										
24284	11/24	11/07/2024	24284	255	Woodard & Curran	240987	1 422-535-634	.00	95,370.31	95,370.31
Total 24284:										
24285	11/24	11/07/2024	24285	255	Woodard & Curran	241117	1 430-533-634	.00	10,740.00	10,740.00
11/24	11/07/2024	24285	255	Woodard & Curran	241132	1 341-533-460	.00	17,487.00	17,487.00	
Total 24285:										
24286	11/24	11/07/2024	24286	611	Fireplace & Gas Services	49469	1 500-571-635	.00	3,144.99	3,144.99
Total 24286:										
24287	11/24	11/12/2024	24287	26	Don Haven	3316	1 140-572-635	.00	3,100.00	3,100.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24287:										
<b>24288</b>										3,100.00
11/24	11/12/2024	24288	361	Padilla's Landscaping	3305	1	001-572-340	.00	733.60	733.60
11/24	11/12/2024	24288	361	Padilla's Landscaping	3305	2	001-541-340	.00	1,100.40	1,100.40
Total 24288:										
<b>24289</b>										1,834.00
11/24	11/12/2024	24289	416	Pulte Homes	2873728/102	1	001-202400	.00	100,000.00	100,000.00
Total 24289:										
<b>24290</b>										100,000.00
11/24	11/12/2024	24290	26	Don Haven	3317	1	001-539-464	.00	20,525.00	20,525.00
Total 24290:										
<b>24291</b>										20,525.00
11/24	11/12/2024	24291	361	Padilla's Landscaping	3306	1	001-539-464	.00	18,000.00	18,000.00
Total 24291:										
<b>24292</b>										18,000.00
11/24	11/12/2024	24292	3	AJ's Lawn Care	11112024	1	001-572-345	.00	4,800.00	4,800.00
Total 24292:										
<b>24293</b>										4,800.00
11/24	11/12/2024	24293	408	Alan Jay Fleet Sales	FSD06852	1	410-533-605	.00	94,845.00	94,845.00
Total 24293:										
<b>24294</b>										94,845.00
11/24	11/12/2024	24294	214	Alpha Inspections, Inc.	MTV062	1	001-519-315	.00	43,755.19	43,755.19
11/24	11/12/2024	24294	214	Alpha Inspections, Inc.	MTV062	2	001-519-315	.00	260.00	260.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24294:										
<b>24295</b>										
11/24	11/12/2024	24295	324	Builders Firstsource	74824867	1	140-572-631	.00	1,250.00	1,250.00
11/24	11/12/2024	24295	324	Builders Firstsource	75153337	1	500-571-635	.00	190.99	190.99
11/24	11/12/2024	24295	324	Builders Firstsource	75185682	1	500-571-635	.00	190.99	190.99
11/24	11/12/2024	24295	324	Builders Firstsource	75185682	2	500-571-635	.00	226.68	226.68
Total 24295:										
<b>24296</b>										
11/24	11/12/2024	24296	479	City Electric Supply Clermont	CLR/204530	1	500-571-635	.00	1,903.61	1,903.61
11/24	11/12/2024	24296	479	City Electric Supply Clermont	CLR/204875	1	500-571-635	.00	51.26	51.26
Total 24296:										
<b>24297</b>										
11/24	11/12/2024	24297	479	City Electric Supply Clermont	CLR/205087	1	500-571-635	.00	29.99	29.99
Total 24297:										
<b>24298</b>										
11/24	11/12/2024	24298	170	Crest Concrete	1851	1	140-572-631	.00	1,250.00	1,250.00
Total 24298:										
<b>24299</b>										
11/24	11/12/2024	24299	27	Duke Energy	9320-NOV24	1	400-533-430	.00	600.56	600.56
Total 24299:										
<b>24305</b>										
11/24	11/12/2024	24305	128	Jose Nelson Brierly	11082024	1	001-520-343	.00	329.15	329.15
Total 24305:										
<b>24306</b>										
11/24	11/12/2024	24306	289	Kyle A. Worfel	11112024	1	001-520-343	.00	235.45	235.45

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24306:										
<b>24307</b>	11/24	11/12/2024	24307	498 Master Construction Products, Inc	INV347661	1	140-572-631	.00	35.31	35.31
Total 24307:										
Total 24308:										
<b>24308</b>	11/24	11/12/2024	24308	610 Peter James Ellsworth	11082024	1	001-520-343	.00	541.65	541.65
11/24	11/12/2024	24308	610 Peter James Ellsworth		11112024	1	001-520-343	.00	238.50	238.50
Total 24309:										
<b>24309</b>	11/24	11/12/2024	24309	80 Pitney Bowes Global Financial	3106917521	1	001-513-440	.00	174.36	174.36
Total 24309:										
Total 24310:										
<b>24310</b>	11/24	11/12/2024	24310	61 Plant Technicians, inc	INV-2403730	1	400-533-340	.00	125.00	125.00
Total 24310:										
Total 24311:										
<b>24311</b>	11/24	11/12/2024	24311	325 Preferred Materials Inc	2215960	1	140-572-631	.00	1,809.50	1,809.50
Total 24311:										
Total 24312:										
<b>24312</b>	11/24	11/12/2024	24312	88 Seco Energy	0010-Nov24	1	001-541-431	.00	1,873.82	1,873.82
11/24	11/12/2024	24312	88 Seco Energy		2802-Nov24	1	001-541-431	.00	1,584.01	1,584.01
11/24	11/12/2024	24312	88 Seco Energy		5800-Nov24	1	001-541-431	.00	351.00	351.00
11/24	11/12/2024	24312	88 Seco Energy		9513-Nov24	1	001-541-431	.00	248.00	248.00
Total 24312:										
<b>24313</b>	11/24	11/12/2024	24313	252 Shelley's Septic Tanks, Inc	200390	1	001-513-460	.00	425.00	425.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/12/2024	24313	252	Shelley's Septic Tanks, Inc	200391	1	001-513-460	.00	375.00	375.00
Total 24313:										
24314										
11/24	11/12/2024	24314	112	Summit Broadband	10245465	1	400-533-411	.00	100.00	100.00
11/24	11/12/2024	24314	112	Summit Broadband	10245465	2	001-513-411	.00	100.00	100.00
11/24	11/12/2024	24314	112	Summit Broadband	10245465	3	001-519-411	.00	100.00	100.00
11/24	11/12/2024	24314	112	Summit Broadband	10245465	4	001-571-411	.00	100.00	100.00
11/24	11/12/2024	24314	112	Summit Broadband	10245465	5	001-572-411	.00	100.00	100.00
Total 24314:										
24315										
11/24	11/12/2024	24315	386	Table Top Catering	E06948	1	001-511-491	.00	1,032.52	1,032.52
Total 24315:										
24316										
11/24	11/12/2024	24316	228	Terry Powers	166572	1	001-572-340	.00	270.00	270.00
Total 24316:										
24317										
11/24	11/12/2024	24317	376	Umana Security Services, LLC	11072024	1	001-520-343	.00	459.00	459.00
11/24	11/12/2024	24317	376	Umana Security Services, LLC	11112024	1	001-520-343	.00	1,227.00	1,227.00
Total 24317:										
24318										
11/24	11/25/2024	24318	7	Awards & More Laser Engravable	9847	1	001-511-490	.00	50.00	50.00
Total 24318:										
24319										
11/24	11/25/2024	24319	324	Builders Firstsource	75113694	1	500-571-635	.00	2,527.71	2,527.71
11/24	11/25/2024	24319	324	Builders Firstsource	89757350	1	500-571-605	.00	111,314.01	111,314.01

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24319:										
24320	11/24	24320	618	Charite Jeantilhomme	UREFUND-1	1	999-101700	.00	23.25	23.25
Total 24320:										
24321	11/24	24321	479	City Electric Supply Clermont	CLR/205024	1	500-571-635	.00	5,556.46	5,556.46
11/24	11/25/2024	24321	479	City Electric Supply Clermont	CLR/205146	1	500-571-635	.00	94.50	94.50
11/24	11/25/2024	24321	479	City Electric Supply Clermont	CLR/205220	1	500-571-635	.00	154.77	154.77
Total 24321:										
24322	11/24	24322	23	Courtney Ayers	2146	1	001-574-482	.00	180.00	180.00
Total 24322:										
24323	11/24	24323	27	Duke Energy	1140-Nov24	1	001-541-430	.00	21.22	21.22
11/24	11/25/2024	24323	27	Duke Energy	1398-Nov24	1	001-572-430	.00	532.16	532.16
11/24	11/25/2024	24323	27	Duke Energy	1588-Nov24	1	001-541-431	.00	1,394.67	1,394.67
11/24	11/25/2024	24323	27	Duke Energy	2711-Nov24	1	400-533-430	.00	296.31	296.31
11/24	11/25/2024	24323	27	Duke Energy	2872-Nov24	1	001-541-431	.00	126.59	126.59
11/24	11/25/2024	24323	27	Duke Energy	2894-Nov24	1	001-541-431	.00	21.38	21.38
11/24	11/25/2024	24323	27	Duke Energy	3564-Nov24	1	001-541-430	.00	66.72	66.72
11/24	11/25/2024	24323	27	Duke Energy	3803-Nov24	1	001-541-431	.00	32.49	32.49
11/24	11/25/2024	24323	27	Duke Energy	4036-Nov24	1	001-541-431	.00	19.01	19.01
11/24	11/25/2024	24323	27	Duke Energy	4250-Nov24	1	001-572-430	.00	554.89	554.89
11/24	11/25/2024	24323	27	Duke Energy	4456-Nov24	1	001-541-431	.00	528.69	528.69
11/24	11/25/2024	24323	27	Duke Energy	4656-Nov24	1	400-533-430	.00	256.56	256.56
11/24	11/25/2024	24323	27	Duke Energy	4870-Nov24	1	400-533-430	.00	294.29	294.29
11/24	11/25/2024	24323	27	Duke Energy	5092-Nov24	1	001-541-431	.00	664.85	664.85
11/24	11/25/2024	24323	27	Duke Energy	8420-Nov24	1	421-535-430	.00	56.39	56.39
11/24	11/25/2024	24323	27	Duke Energy	9355-Nov24	1	001-572-430	.00	112.79	112.79
11/24	11/25/2024	24323	27	Duke Energy	9445-NOV24	1	400-533-430	.00	82.88	82.88

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24323:										
								.00		5,061.89
<b>24324</b>										
11/24	11/25/2024	24324	358	Express Employment Professional	31573268	1	400-533-340	.00	395.37	395.37
11/24	11/25/2024	24324	358	Express Employment Professional	31573268	2	400-533-340	.00	838.80	838.80
Total 24324:										
								.00		1,234.17
<b>24325</b>										
11/24	11/25/2024	24325	30	FCCMA	43868	1	001-519-540	.00	306.00	306.00
Total 24325:										
								.00		306.00
<b>24326</b>										
11/24	11/25/2024	24326	168	Grainger	9313148414	1	400-533-520	.00	217.69	217.69
Total 24326:										
								.00		217.69
<b>24327</b>										
11/24	11/25/2024	24327	301	Halff	10131041	1	001-202600	.00	1,401.80	1,401.80
11/24	11/25/2024	24327	301	Halff	10131042	1	001-202600	.00	737.50	737.50
11/24	11/25/2024	24327	301	Halff	10131043	1	001-202600	.00	1,150.00	1,150.00
11/24	11/25/2024	24327	301	Halff	10131044	1	001-202600	.00	432.50	432.50
Total 24327:										
								.00		3,721.80
<b>24328</b>										
11/24	11/25/2024	24328	206	Hawkins, Inc	6920520	1	400-533-520	.00	432.00	432.00
11/24	11/25/2024	24328	206	Hawkins, Inc	6920520	2	400-533-520	.00	25.00	25.00
Total 24328:										
								.00		457.00
<b>24329</b>										
11/24	11/25/2024	24329	221	Hunt Law Firm, PA	24020	1	001-524-310	.00	700.00	700.00
Total 24329:										
								.00		700.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>24330</b>										
11/24	11/25/2024	24330	152	I - Tech Support Inc.	0057512	1	001-519-340	.00	388.00	388.00
11/24	11/25/2024	24330	152	I - Tech Support Inc.	0057512	2	001-571-340	.00	388.00	388.00
11/24	11/25/2024	24330	152	I - Tech Support Inc.	0057512	3	001-513-340	.00	388.00	388.00
11/24	11/25/2024	24330	152	I - Tech Support Inc.	0057512	4	400-533-340	.00	388.00	388.00
	Total 24330:							.00		1,552.00
<b>24331</b>										
11/24	11/25/2024	24331	613	Israel Grimaldo	1356	1	500-571-605	.00	45,000.00	45,000.00
	Total 24331:							.00		45,000.00
<b>24332</b>										
11/24	11/25/2024	24332	484	Jennifer Reese	UREFUND-1	1	999-101700	.00	66.35	66.35
	Total 24332:							.00		66.35
<b>24333</b>										
11/24	11/25/2024	24333	128	Jose Nelson Brierly	11152024	1	001-520-343	.00	333.75	333.75
	Total 24333:							.00		333.75
<b>24334</b>										
11/24	11/25/2024	24334	619	Kevin Prater	UREFUND-1	1	999-101700	.00	30.20	30.20
	Total 24334:							.00		30.20
<b>24335</b>										
11/24	11/25/2024	24335	289	Kyle A. Worfel	11162024	1	001-520-343	.00	507.75	507.75
11/24	11/25/2024	24335	289	Kyle A. Worfel	11172024	1	001-520-343	.00	299.10	299.10
	Total 24335:							.00		806.85
<b>24336</b>										
11/24	11/25/2024	24336	145	Lake County Board of County Offi	175034	1	001-202400	.00	20.00	20.00
	Total 24336:							.00		20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
24337	11/24	11/25/2024	24337	58 Lake County BOCC	2613	1	001-541-530	.00	5,012.00	5,012.00
Total 24337:										
24338	11/24	11/25/2024	24338	531 Lakeside Inn	E10564	4	001-511-491	.00	748.80	748.80
11/24	11/25/2024	24338	531 Lakeside Inn		E10564	5	001-513-492	.00	748.81	748.81
Total 24338:										
24339	11/24	11/25/2024	24339	616 Leon Fertic	UREFUND-1	1	999-101700	.00	21.70	21.70
Total 24339:										
24340	11/24	11/25/2024	24340	614 Mark Vallery	UREFUND-1	1	400-343300	.00	280.00	280.00
Total 24340:										
24341	11/24	11/25/2024	24341	467 Miles Beyond Entertainment, LLC	1594	1	001-571-340	.00	750.00	750.00
Total 24341:										
24342	11/24	11/25/2024	24342	269 Paul Lanno	11072024	1	001-513-540	.00	15.00	15.00
Total 24342:										
24343	11/24	11/25/2024	24343	610 Peter James Ellsworth	11122024	1	001-520-343	.00	471.05	471.05
11/24	11/25/2024	24343	610 Peter James Ellsworth		11182024	1	001-520-343	.00	481.50	481.50
Total 24343:										
24344	11/24	11/25/2024	24344	81 Plant Technicians, Inc	INV-2403487	1	400-533-340	.00	1,000.00	1,000.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/25/2024	24344	81	Plant Technicians, Inc	INV-2403827	1	400-533-340	.00	70.00	70.00
11/24	11/25/2024	24344	81	Plant Technicians, Inc	INV-2403827	2	400-533-340	.00	75.00	75.00
Total 24344:										1,145.00
<b>24345</b>										
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	300.00	300.00
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	2	400-343300	.00	9.52	9.52
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	70.75	70.75
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	400-343300	.00	87.44	87.44
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	300.00	300.00
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	2	400-343300	.00	111.81	111.81
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	400-343300	.00	183.35	183.35
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	177.56	177.56
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	84.32	84.32
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	2	400-343300	.00	180.68	180.68
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	400-343300	.00	93.68	93.68
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	27.43	27.43
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	177.56	177.56
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	73.47	73.47
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	2	400-343300	.00	120.74	120.74
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	73.39	73.39
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	197.00	197.00
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	146.73	146.73
11/24	11/25/2024	24345	416	Pulte Homes	UREFUND-1	1	999-101700	.00	197.54	197.54
Total 24345:										2,612.97
<b>24346</b>										
11/24	11/25/2024	24346	562	Rafaeline Rodriguez	800	1	500-571-635	.00	10,786.00	10,786.00
11/24	11/25/2024	24346	562	Rafaeline Rodriguez	803	3	500-571-635	.00	1,060.00	1,060.00
Total 24346:										11,846.00
<b>24347</b>										
11/24	11/25/2024	24347	562	Rafaeline Rodriguez	800	2	500-571-635	.00	5,125.00	5,125.00
11/24	11/25/2024	24347	562	Rafaeline Rodriguez	803	1	500-571-635	.00	2,397.00	2,397.00
11/24	11/25/2024	24347	562	Rafaeline Rodriguez	803	2	500-571-635	.00	570.00	570.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24347:										
24348	11/24	24348	142	South Lake Chamber of Commerce	60177	1	001-511-540	.00	725.00	725.00
Total 24348:										
24349	11/24	24349	617	Stephen Berigan	UREFUND-1	1	400-343300	.00	34.83	34.83
Total 24349:										
24350	11/24	24350	95	The Home Depot Credit Services	3022827	1	001-513-460	.00	47.94	47.94
11/24	11/25/2024	24350	95	The Home Depot Credit Services	6023598	1	001-572-460	.00	132.95	132.95
11/24	11/25/2024	24350	95	The Home Depot Credit Services	9030200	1	001-539-460	.00	22.48	22.48
Total 24350:										
24351	11/24	24351	615	Tina Decercq	UREFUND-1	1	999-101700	.00	265.00	265.00
Total 24351:										
24352	11/24	24352	376	Umana Security Services, LLC	11122024	1	001-520-343	.00	1,002.00	1,002.00
11/24	11/25/2024	24352	376	Umana Security Services, LLC	11132024	1	001-520-343	.00	1,227.00	1,227.00
11/24	11/25/2024	24352	376	Umana Security Services, LLC	11142024	1	001-520-343	.00	1,002.00	1,002.00
11/24	11/25/2024	24352	376	Umana Security Services, LLC	11152024	1	001-520-343	.00	627.00	627.00
11/24	11/25/2024	24352	376	Umana Security Services, LLC	11182024	1	001-520-343	.00	609.00	609.00
11/24	11/25/2024	24352	376	Umana Security Services, LLC	11192024	1	001-520-343	.00	609.00	609.00
Total 24352:										
24353	11/24	24353	106	Verizon Wireless	9977874129	1	001-513-410	.00	36.07	36.07
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	2	400-533-410	.00	36.07	36.07
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	3	001-539-410	.00	40.44	40.44

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	4	400-533-410	.00	40.44	40.44
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	5	001-520-410	.00	40.44	40.44
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	6	400-533-410	.00	40.44	40.44
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	7	500-571-410	.00	45.44	45.44
11/24	11/25/2024	24353	106	Verizon Wireless	9977874129	8	001-513-410	.00	40.44	40.44
Total 24353:									.00	319.78
<b>24354</b>										
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001412107	1	001-534-340	.00	875.39	875.39
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001416966	1	001-534-340	.00	687.52	687.52
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001419261	1	001-534-340	.00	889.94	889.94
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001422916	1	001-534-340	.00	33.49	33.49
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001423820	1	001-534-340	.00	1,124.78	1,124.78
11/24	11/25/2024	24354	107	Waste Pro of Florida Inc.	0001424837	1	001-534-340	.00	435.67	435.67
Total 24354:									.00	3,175.45
<b>24355</b>										
11/24	11/25/2024	24355	485	Willdan Financial Services	010-60355	1	380-513-310	.00	960.00	960.00
11/24	11/25/2024	24355	485	Willdan Financial Services	010-60356	1	380-513-310	.00	1,005.00	1,005.00
11/24	11/25/2024	24355	485	Willdan Financial Services	010-60357	1	380-513-310	.00	730.00	730.00
11/24	11/25/2024	24355	485	Willdan Financial Services	010-60358	1	380-513-310	.00	1,885.00	1,885.00
Total 24355:									.00	4,580.00
<b>24356</b>										
11/24	11/25/2024	24356	255	Woodard & Curran	230609	1	430-533-634	.00	2,374.00	2,374.00
Total 24356:									.00	2,374.00
<b>24357</b>										
11/24	11/25/2024	24357	255	Woodard & Curran	241783	1	342-533-460	.00	13,500.00	13,500.00
Total 24357:									.00	13,500.00
<b>24358</b>										
11/24	11/25/2024	24358	271	Xerox Corporation	022468669	1	421-535-470	.00	177.97	177.97

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24358:										
<b>24359</b>										
11/24	11/25/2024	24359	324	Builders Firstsource	75232904	1	140-572-631	.00	1,385.84	1,385.84
11/24	11/25/2024	24359	324	Builders Firstsource	75236019	1	140-572-631	.00	7.44	7.44
11/24	11/25/2024	24359	324	Builders Firstsource	75255631	1	140-572-631	.00	1,886.00	1,886.00
11/24	11/25/2024	24359	324	Builders Firstsource	75266314	1	140-572-631	.00	557.70	557.70
11/24	11/25/2024	24359	324	Builders Firstsource	75280422	1	140-572-631	.00	24.50	24.50
11/24	11/25/2024	24359	324	Builders Firstsource	75327029	1	140-572-631	.00	197.80	197.80
Total 24359:										
<b>24360</b>										
11/24	11/25/2024	24360	479	City Electric Supply Clement	CLR/205223	1	001-539-460	.00	65.95	65.95
Total 24360:										
<b>24361</b>										
11/24	11/25/2024	24361	562	Rafaeline Rodriguez	801	1	140-572-631	.00	6,200.00	6,200.00
Total 24361:										
<b>24362</b>										
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	1	001-513-510	.00	145.60	145.60
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	1	001-513-510	.00	145.60-	145.60- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	2	001-574-481	.00	147.62	147.62
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	2	001-574-481	.00	147.62-	147.62- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	3	001-513-510	.00	68.07	68.07
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	3	001-513-510	.00	68.07-	68.07- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	4	400-533-410	.00	168.00	168.00
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	4	400-533-410	.00	168.00-	168.00- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	5	001-513-550	.00	175.00	175.00
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	5	001-513-550	.00	175.00-	175.00- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	6	001-511-510	.00	21.92	21.92
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	6	001-511-510	.00	21.92-	21.92- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	7	400-533-510	.00	21.92	21.92
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	7	400-533-510	.00	21.92-	21.92- V
11/24	11/25/2024	24362	8	Bank of America	2709-NOV/24	8	001-513-550	.00	400.00-	400.00-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/25/2024	24362	8	Bank of America	2709-NOV24	8	001-513-550	.00	400.00	400.00 V
11/24	11/25/2024	24362	8	Bank of America	9514-NOV24	1	400-533-460	.00	422.94	422.94
11/24	11/25/2024	24362	8	Bank of America	9514-NOV24	1	400-533-460	.00	422.94	422.94- V
11/24	11/25/2024	24362	8	Bank of America	9514-NOV24	2	400-533-460	.00	91.48	91.48
11/24	11/25/2024	24362	8	Bank of America	9514-NOV24	2	400-533-460	.00	91.48	91.48- V
Total 24362: .00										
<b>24363</b>										
11/24	11/25/2024	24363	620	Charles Herbert	REIM3852	1	400-533-524	.00	5.00	5.00
Total 24363: .00										
<b>24364</b>										
11/24	11/25/2024	24364	29	Embroidery Works - Photograph -	2709-Nov24	1	001-574-481	.00	662.28	662.28
11/24	11/25/2024	24364	29	Embroidery Works - Photograph -	2709-Nov24	1	001-574-481	.00	662.28	662.28- V
Total 24364: .00										
<b>24365</b>										
11/24	11/25/2024	24365	300	Gannett Medica Corp	006747864	1	001-202600	.00	540.56	540.56
11/24	11/25/2024	24365	300	Gannett Medica Corp	006747864	2	001-513-420	.00	82.58	82.58
11/24	11/25/2024	24365	300	Gannett Medica Corp	006747864	3	001-202600	.00	101.54	101.54
11/24	11/25/2024	24365	300	Gannett Medica Corp	006747864	4	001-202600	.00	93.64	93.64
11/24	11/25/2024	24365	300	Gannett Medica Corp	006747864	5	001-519-470	.00	204.24	204.24
Total 24365: .00										
<b>24366</b>										
11/24	11/25/2024	24366	65	Lowe's	972903	1	500-571-635	.00	2,850.00	2,850.00
11/24	11/25/2024	24366	65	Lowe's	977291	1	001-539-460	.00	166.51	166.51
11/24	11/25/2024	24366	65	Lowe's	977472	1	001-572-460	.00	377.11	377.11
11/24	11/25/2024	24366	65	Lowe's	980107	1	500-571-635	.00	102.67	102.67
11/24	11/25/2024	24366	65	Lowe's	984739	1	500-571-635	.00	230.75	230.75
11/24	11/25/2024	24366	65	Lowe's	991743	1	001-574-482	.00	540.45	540.45
11/24	11/25/2024	24366	65	Lowe's	991743	2	500-571-635	.00	84.68	84.68
Total 24366: .00										
Total 24366: 4,352.17										

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
24367	11/24	24367	421	Staples Business Advantage	2709-Nov24	1	001-513-510	.00	26.37	26.37
	11/24	24367	421	Staples Business Advantage	2709-Nov24	1	001-513-510	.00	26.37-	26.37- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	2	001-519-510	.00	26.37	26.37
	11/24	24367	421	Staples Business Advantage	2709-Nov24	2	001-519-510	.00	26.37-	26.37- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	3	001-539-510	.00	26.37	26.37
	11/24	24367	421	Staples Business Advantage	2709-Nov24	3	001-539-510	.00	26.37-	26.37- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	4	001-571-510	.00	26.37	26.37
	11/24	24367	421	Staples Business Advantage	2709-Nov24	4	001-571-510	.00	26.37-	26.37- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	5	001-571-510	.00	26.37	26.37
	11/24	24367	421	Staples Business Advantage	2709-Nov24	5	001-571-510	.00	26.37-	26.37- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	6	001-513-510	.00	14.91-	14.91- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	6	001-513-510	.00	14.91	14.91
	11/24	24367	421	Staples Business Advantage	2709-Nov24	7	001-519-510	.00	14.91	14.91
	11/24	24367	421	Staples Business Advantage	2709-Nov24	7	001-519-510	.00	14.91-	14.91- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	8	001-539-510	.00	14.92	14.92
	11/24	24367	421	Staples Business Advantage	2709-Nov24	8	001-539-510	.00	14.92-	14.92- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	9	001-571-510	.00	14.92-	14.92- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	9	001-571-510	.00	14.92	14.92
	11/24	24367	421	Staples Business Advantage	2709-Nov24	10	001-571-510	.00	14.91	14.91
	11/24	24367	421	Staples Business Advantage	2709-Nov24	10	001-571-510	.00	14.91-	14.91- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	11	001-513-510	.00	4.22-	4.22- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	11	001-513-510	.00	4.22	4.22
	11/24	24367	421	Staples Business Advantage	2709-Nov24	12	001-519-510	.00	4.22	4.22
	11/24	24367	421	Staples Business Advantage	2709-Nov24	12	001-519-510	.00	4.22-	4.22- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	13	001-539-510	.00	4.22-	4.22- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	13	001-539-510	.00	4.22	4.22
	11/24	24367	421	Staples Business Advantage	2709-Nov24	14	001-571-510	.00	4.22-	4.22- V
	11/24	24367	421	Staples Business Advantage	2709-Nov24	14	001-571-510	.00	4.22	4.22
	11/24	24367	421	Staples Business Advantage	2709-Nov24	15	001-571-510	.00	4.22	4.22
	11/24	24367	421	Staples Business Advantage	2709-Nov24	15	001-571-510	.00	4.22-	4.22- V
Total 24367:										
									.00	.00
24368	11/24	24368	200	The Lake Doctors, Inc	1935126	1	001-541-462	.00	100.00	100.00
	11/24	24368	200	The Lake Doctors, Inc	1935681	1	001-541-462	.00	561.00	561.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 24368:										
24369	11/24	24369	352	Town of Oakland	4776-NOV24	1	400-533-577	.00	1,660.48	1,660.48
Total 24369:										
24370	11/24	24370	110	Wex Bank	100958915	1	001-520-524	.00	41.52	41.52
11/24	11/25/2024	24370	110	Wex Bank	100958915	2	001-539-524	.00	261.06	261.06
11/24	11/25/2024	24370	110	Wex Bank	100958915	3	400-533-524	.00	198.04	198.04
11/24	11/25/2024	24370	110	Wex Bank	100958915	4	001-572-524	.00	119.87	119.87
Total 24370:										
24371	11/24	24371	447	Winter Garden Feed	2709-Nov24	1	001-574-481	.00	502.60	502.60
11/24	11/25/2024	24371	447	Winter Garden Feed	2709-Nov24	1	001-574-481	.00	502.60-	502.60- V
Total 24371:										
24372	11/24	24372	8	Bank of America	2709-NOV24	1	001-513-510	.00	145.60	145.60
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	2	001-574-481	.00	147.62	147.62
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	3	001-513-510	.00	68.07	68.07
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	4	400-533-410	.00	168.00	168.00
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	5	001-513-550	.00	175.00	175.00
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	6	001-511-510	.00	21.92	21.92
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	7	400-533-510	.00	21.92	21.92
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	8	001-513-550	.00	400.00-	400.00-
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	14	001-574-481	.00	662.28	662.28
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	16	500-571-635	.00	89.14	89.14
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	17	001-574-481	.00	502.60	502.60
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	30	001-513-510	.00	4.22-	4.22-
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	31	001-519-510	.00	4.22-	4.22-
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	32	001-539-510	.00	4.22-	4.22-
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	33	001-571-510	.00	4.22-	4.22-
11/24	11/25/2024	24372	8	Bank of America	2709-NOV24	34	001-571-510	.00	4.22-	4.22-

M = Manual Check, V = Void Check

GL	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	11/24	24372	8	Bank of America	2709-NOV24	37	001-519-510	.00	26.37	26.37
	11/24	24372	8	Bank of America	2709-NOV24	38	001-539-510	.00	26.37	26.37
	11/24	24372	8	Bank of America	2709-NOV24	39	001-571-510	.00	26.37	26.37
	11/24	24372	8	Bank of America	2709-NOV24	40	001-571-510	.00	26.37	26.37
	11/24	24372	8	Bank of America	2709-NOV24	42	500-571-635	.00	89.14	89.14
	11/24	24372	8	Bank of America	2709-NOV24	45	001-519-510	.00	14.91	14.91
	11/24	24372	8	Bank of America	2709-NOV24	46	001-539-510	.00	14.92	14.92
	11/24	24372	8	Bank of America	2709-NOV24	47	001-571-510	.00	14.92	14.92
	11/24	24372	8	Bank of America	2709-NOV24	48	001-571-510	.00	14.91	14.91
	11/24	24372	8	Bank of America	2709-NOV24	49	001-513-510	.00	14.91	14.91
	11/24	24372	8	Bank of America	2709-NOV24	50	001-513-510	.00	26.37	26.37
	11/24	24372	8	Bank of America	9514-NOV24	1	400-533-460	.00	422.94	422.94
	11/24	24372	8	Bank of America	9514-NOV24	2	400-533-460	.00	91.48	91.48
					Total 24372:			.00		2,212.75
<b>24373</b>										
	11/24	24373	317	Aetna - Silverscript	6234-DEC24	1	001-571-230	.00	101.80	101.80
					Total 24373:			.00		101.80
<b>24374</b>										
	11/24	24374	126	Florida Blue	7876-DEC24	1	001-571-230	.00	204.90	204.90
					Total 24374:			.00		204.90
<b>24375</b>										
	11/24	24375	288	Chase	1942-Nov24	1	001-574-482	.00	105.17	105.17
	11/24	24375	288	Chase	1942-Nov24	2	001-574-482	.00	699.98	699.98
	11/24	24375	288	Chase	1942-Nov24	3	001-513-410	.00	32.32	32.32
	11/24	24375	288	Chase	1942-Nov24	4	001-513-410	.00	32.32	32.32
	11/24	24375	288	Chase	1942-Nov24	5	001-519-410	.00	32.32	32.32
	11/24	24375	288	Chase	1942-Nov24	6	400-533-410	.00	32.32	32.32
	11/24	24375	288	Chase	1942-Nov24	7	140-572-631	.00	1,197.40	1,197.40
	11/24	24375	288	Chase	1942-Nov24	8	001-519-490	.00	11.84	11.84
	11/24	24375	288	Chase	1942-Nov24	9	001-574-482	.00	216.94	216.94
	11/24	24375	288	Chase	1942-Nov24	10	001-574-482	.00	2,151.47	2,151.47
	11/24	24375	288	Chase	1942-Nov24	11	001-574-482	.00	722.91	722.91
	11/24	24375	288	Chase	1942-Nov24	12	001-539-520	.00	271.48	271.48

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/24	11/26/2024	24375	288	Chase	1942-Nov24	13	400-533-520	.00	271.47	271.47
11/24	11/26/2024	24375	288	Chase	1942-Nov24	14	001-513-510	.00	53.99	53.99
11/24	11/26/2024	24375	288	Chase	1942-Nov24	15	001-574-482	.00	479.68	479.68
11/24	11/26/2024	24375	288	Chase	1942-Nov24	16	001-520-343	.00	4,895.25	4,895.25
11/24	11/26/2024	24375	288	Chase	1942-Nov24	17	001-574-481	.00	370.00	370.00
11/24	11/26/2024	24375	288	Chase	1942-Nov24	18	001-574-482	.00	899.75	899.75
11/24	11/26/2024	24375	288	Chase	1942-Nov24	19	001-574-485	.00	307.80	307.80
11/24	11/26/2024	24375	288	Chase	1942-Nov24	20	001-574-485	.00	120.69	120.69
11/24	11/26/2024	24375	288	Chase	1942-Nov24	21	001-574-485	.00	4.59	4.59
11/24	11/26/2024	24375	288	Chase	1942-Nov24	22	001-574-481	.00	167.96	167.96
11/24	11/26/2024	24375	288	Chase	1942-Nov24	23	001-572-490	.00	197.97	197.97
11/24	11/26/2024	24375	288	Chase	1942-Nov24	24	001-574-481	.00	353.84	353.84
11/24	11/26/2024	24375	288	Chase	1942-Nov24	25	001-574-481	.00	176.38	176.38
11/24	11/26/2024	24375	288	Chase	1942-Nov24	26	001-513-410	.00	119.62	119.62
11/24	11/26/2024	24375	288	Chase	1942-Nov24	27	400-533-410	.00	119.63	119.63
11/24	11/26/2024	24375	288	Chase	1942-Nov24	28	001-519-410	.00	119.62	119.62
11/24	11/26/2024	24375	288	Chase	1942-Nov24	29	001-572-490	.00	147.99	147.99
11/24	11/26/2024	24375	288	Chase	1942-Nov24	30	001-574-481	.00	555.46	555.46
11/24	11/26/2024	24375	288	Chase	1942-Nov24	31	001-513-492	.00	108.00	108.00
11/24	11/26/2024	24375	288	Chase	1942-Nov24	32	001-572-490	.00	339.99	339.99
11/24	11/26/2024	24375	288	Chase	1942-Nov24	33	001-520-460	.00	34.23	34.23
11/24	11/26/2024	24375	288	Chase	1942-Nov24	34	001-513-510	.00	59.49	59.49
Total 24375: <span style="float: right;">15,301.89</span>										
Grand Totals: <span style="float: right;">888,446.72</span>										

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-202000	3,261.37	375,214.61	371,953.24
001-202400	100,020.00	.00	100,020.00
001-202600	7,232.54	.00	7,232.54
001-511-470	268.63	.00	268.63
001-511-490	50.00	.00	50.00
001-511-491	1,781.32	.00	1,781.32

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
001-511-510	43.84	21.92-	21.92
001-511-540	1,357.00	.00	1,357.00
001-513-340	388.00	.00	388.00
001-513-410	260.77	.00	260.77
001-513-411	100.00	.00	100.00
001-513-420	82.58	.00	82.58
001-513-430	458.24	.00	458.24
001-513-440	174.36	.00	174.36
001-513-460	847.94	.00	847.94
001-513-470	268.63	.00	268.63
001-513-492	856.81	.00	856.81
001-513-510	573.61	317.38-	256.23
001-513-540	15.00	.00	15.00
001-513-550	750.00	975.00-	225.00-
001-519-310	6,585.97	.00	6,585.97
001-519-315	44,015.19	.00	44,015.19
001-519-340	388.00	.00	388.00
001-519-410	151.94	.00	151.94
001-519-411	100.00	.00	100.00
001-519-470	472.87	.00	472.87
001-519-490	11.84	.00	11.84
001-519-510	86.78	49.72-	37.06
001-519-540	306.00	.00	306.00
001-520-343	18,973.10	.00	18,973.10
001-520-410	40.44	.00	40.44
001-520-430	154.82	.00	154.82
001-520-460	34.23	.00	34.23
001-520-524	41.52	.00	41.52
001-524-310	700.00	.00	700.00
001-534-340	24,240.06	435.67-	23,804.39
001-539-410	40.44	.00	40.44
001-539-460	254.94	.00	254.94
001-539-464	121,515.09	.00	121,515.09
001-539-510	86.80	49.73-	37.07
001-539-520	271.48	.00	271.48
001-539-524	261.06	.00	261.06
001-541-340	1,100.40	.00	1,100.40
001-541-430	87.94	.00	87.94
001-541-431	6,950.30	.00	6,950.30
001-541-462	761.00	.00	761.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
001-541-530	5,012.00	.00	5,012.00
001-571-230	306.70	.00	306.70
001-571-340	1,138.00	.00	1,138.00
001-571-411	100.00	.00	100.00
001-571-430	405.83	.00	405.83
001-571-510	173.58	99.45-	74.13
001-572-340	1,003.60	.00	1,003.60
001-572-345	4,800.00	.00	4,800.00
001-572-411	100.00	.00	100.00
001-572-430	1,199.84	.00	1,199.84
001-572-460	3,610.06	.00	3,610.06
001-572-470	268.63	.00	268.63
001-572-490	685.95	.00	685.95
001-572-524	119.87	.00	119.87
001-574-481	6,699.64	1,312.50-	5,387.14
001-574-482	5,996.35	.00	5,996.35
001-574-485	433.08	.00	433.08
140-202000	.00	21,801.49-	21,801.49-
140-572-631	18,701.49	.00	18,701.49
140-572-635	3,100.00	.00	3,100.00
341-202000	.00	17,487.00-	17,487.00-
341-533-460	17,487.00	.00	17,487.00
342-202000	.00	13,500.00-	13,500.00-
342-533-460	13,500.00	.00	13,500.00
380-202000	.00	4,580.00-	4,580.00-
380-513-310	4,580.00	.00	4,580.00
400-202000	704.34	28,778.38-	28,074.04-
400-343300	1,102.05	.00	1,102.05
400-533-310	2,727.75	.00	2,727.75
400-533-340	10,868.84	.00	10,868.84
400-533-410	604.90	168.00-	436.90
400-533-411	100.00	.00	100.00
400-533-430	4,319.86	.00	4,319.86
400-533-460	5,932.84	514.42-	5,418.42
400-533-470	268.62	.00	268.62
400-533-510	43.84	21.92-	21.92
400-533-520	946.16	.00	946.16
400-533-524	203.04	.00	203.04
400-533-577	1,660.48	.00	1,660.48
410-202000	.00	94,845.00-	94,845.00-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
410-533-605	94,845.00	.00	94,845.00
421-202000	.00	6,923.87	6,923.87
421-535-430	56.39	.00	56.39
421-535-470	446.59	.00	446.59
421-535-576	6,420.89	.00	6,420.89
422-202000	.00	95,370.31	95,370.31
422-535-634	95,370.31	.00	95,370.31
430-202000	.00	13,114.00	13,114.00
430-533-634	13,114.00	.00	13,114.00
500-202000	89.14	218,652.66	218,563.52
500-571-410	45.44	.00	45.44
500-571-605	156,314.01	.00	156,314.01
500-571-635	62,293.21	89.14	62,204.07
999-101700	2,234.25	.00	2,234.25
999-202000	.00	2,234.25	2,234.25
<b>Grand Totals:</b>	<b>896,556.42</b>	<b>896,556.42</b>	<b>.00</b>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

M = Manual Check, V = Void Check



GL Account	Debit	Credit	Proof
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Report Criteria:  
Report type: GL detail  
Check Type = {<>} "Adjustment"

M = Manual Check, V = Void Check

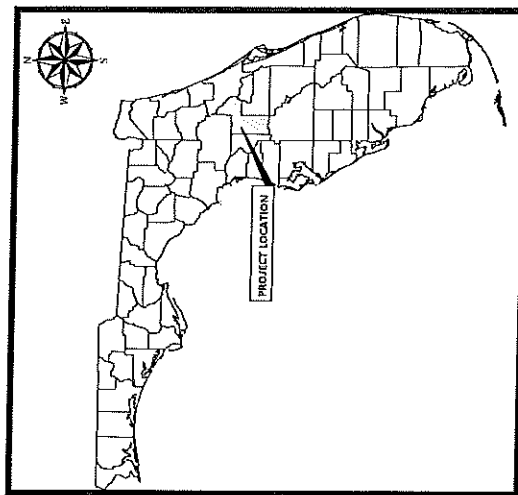
# TOWN OF MONTVERDE

# MONTVERDE, FLORIDA

## ELEVATED STORAGE TANK PHASE 1B

100% DESIGN - NOT FOR CONSTRUCTION

NOVEMBER 2024

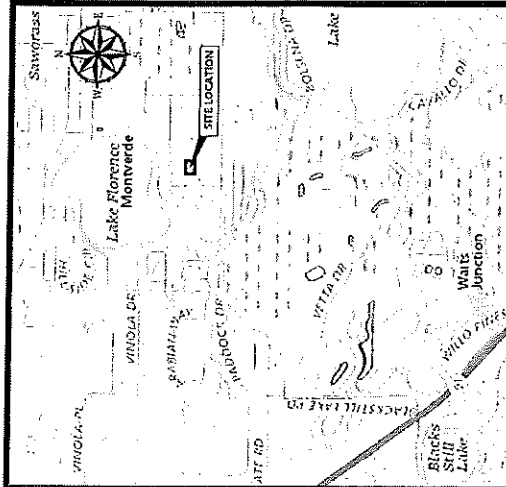


PROJECT LOCATION MAP

Sheet List Table

Sheet No.	Sheet Description
050001	GENERAL
050002	COVER SHEET
050003	GENERAL NOTES
050004	CONCRETE AND FOUNDATION
050005	MECHANICAL
050006	ELECTRICAL
050007	PLUMBING
050008	LANDSCAPE ARCHITECTURE
050009	ENVIRONMENTAL
050010	TRANSPORTATION
050011	WATER TREATMENT
050012	WATER SUPPLY
050013	WATER DISTRIBUTION
050014	WATER STORAGE
050015	WATER TREATMENT
050016	WATER SUPPLY
050017	WATER DISTRIBUTION
050018	WATER STORAGE
050019	WATER TREATMENT
050020	WATER SUPPLY
050021	WATER DISTRIBUTION
050022	WATER STORAGE
050023	WATER TREATMENT
050024	WATER SUPPLY
050025	WATER DISTRIBUTION
050026	WATER STORAGE
050027	WATER TREATMENT
050028	WATER SUPPLY
050029	WATER DISTRIBUTION
050030	WATER STORAGE
050031	WATER TREATMENT
050032	WATER SUPPLY
050033	WATER DISTRIBUTION
050034	WATER STORAGE
050035	WATER TREATMENT
050036	WATER SUPPLY
050037	WATER DISTRIBUTION
050038	WATER STORAGE
050039	WATER TREATMENT
050040	WATER SUPPLY
050041	WATER DISTRIBUTION
050042	WATER STORAGE
050043	WATER TREATMENT
050044	WATER SUPPLY
050045	WATER DISTRIBUTION
050046	WATER STORAGE
050047	WATER TREATMENT
050048	WATER SUPPLY
050049	WATER DISTRIBUTION
050050	WATER STORAGE
050051	WATER TREATMENT
050052	WATER SUPPLY
050053	WATER DISTRIBUTION
050054	WATER STORAGE
050055	WATER TREATMENT
050056	WATER SUPPLY
050057	WATER DISTRIBUTION
050058	WATER STORAGE
050059	WATER TREATMENT
050060	WATER SUPPLY
050061	WATER DISTRIBUTION
050062	WATER STORAGE
050063	WATER TREATMENT
050064	WATER SUPPLY
050065	WATER DISTRIBUTION
050066	WATER STORAGE
050067	WATER TREATMENT
050068	WATER SUPPLY
050069	WATER DISTRIBUTION
050070	WATER STORAGE
050071	WATER TREATMENT
050072	WATER SUPPLY
050073	WATER DISTRIBUTION
050074	WATER STORAGE
050075	WATER TREATMENT
050076	WATER SUPPLY
050077	WATER DISTRIBUTION
050078	WATER STORAGE
050079	WATER TREATMENT
050080	WATER SUPPLY
050081	WATER DISTRIBUTION
050082	WATER STORAGE
050083	WATER TREATMENT
050084	WATER SUPPLY
050085	WATER DISTRIBUTION
050086	WATER STORAGE
050087	WATER TREATMENT
050088	WATER SUPPLY
050089	WATER DISTRIBUTION
050090	WATER STORAGE
050091	WATER TREATMENT
050092	WATER SUPPLY
050093	WATER DISTRIBUTION
050094	WATER STORAGE
050095	WATER TREATMENT
050096	WATER SUPPLY
050097	WATER DISTRIBUTION
050098	WATER STORAGE
050099	WATER TREATMENT
050100	WATER SUPPLY

SITE LOCATION MAP  
SOURCE: USGS TOPO QUADRANCE



**Woodard & Curran**  
1511 N. Westshore Blvd., Suite 420  
Boca Raton, FL 33433  
www.woodardcurran.com

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DATE	DESCRIPTION

**TOWN OF MONTVERDE**  
**MONTVERDE, FLORIDA**  
**ELEVATED STORAGE TANK**  
**PHASE 1B**

PROJECT NO.	
DATE	
SCALE	
CITY	
COUNTY	
STATE	
PREPARED BY	
CHECKED BY	
DATE	
DESIGNED BY	
CHECKED BY	
DATE	
APPROVED BY	
DATE	

GENERAL  
COVER SHEET

G-000



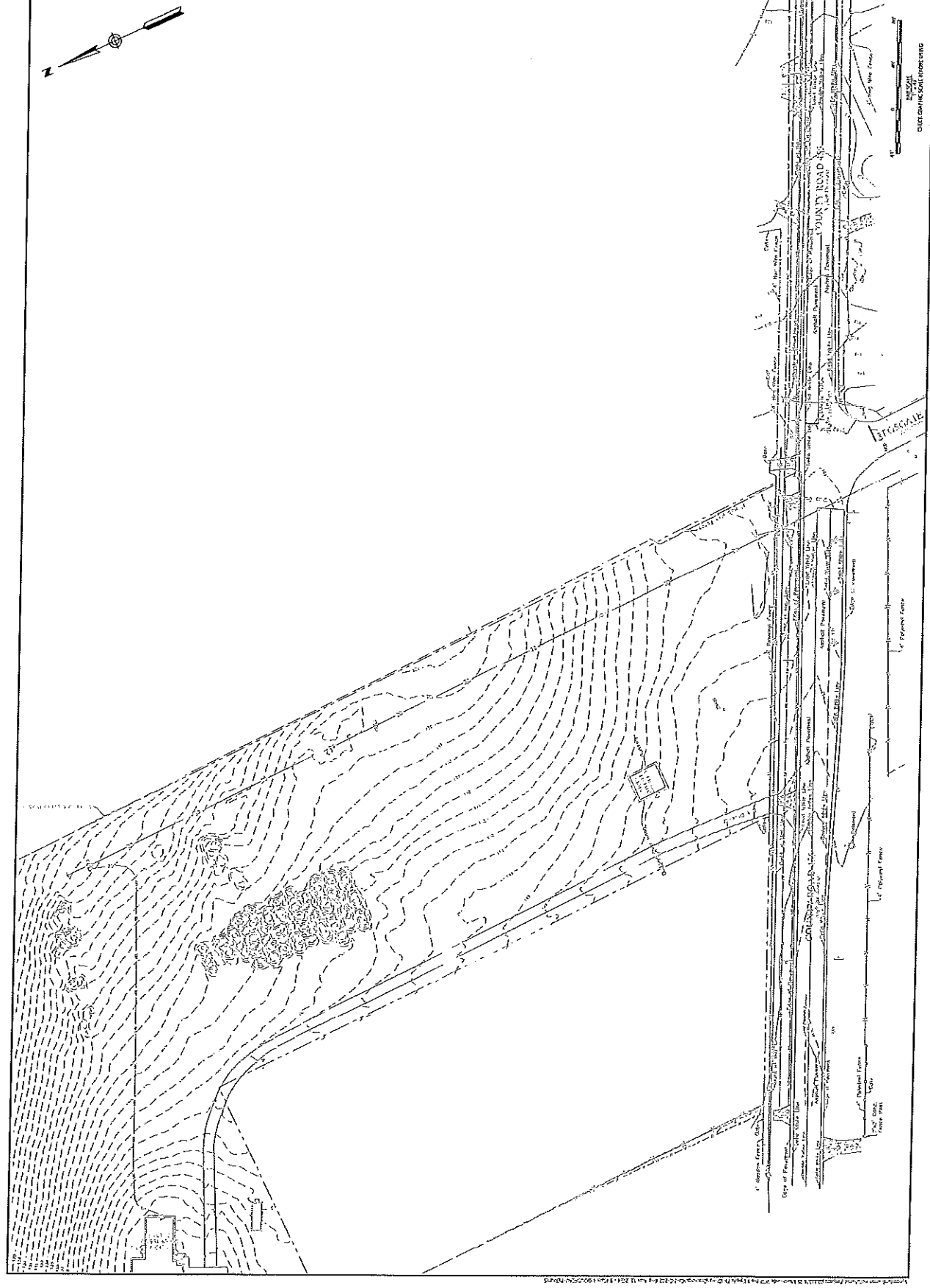
**Woodard & Curran**  
 1111 16th Street, Suite 200  
 Jacksonville, Florida 32202  
 (904) 455-7700  
 www.woodardcurran.com



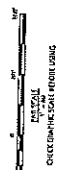
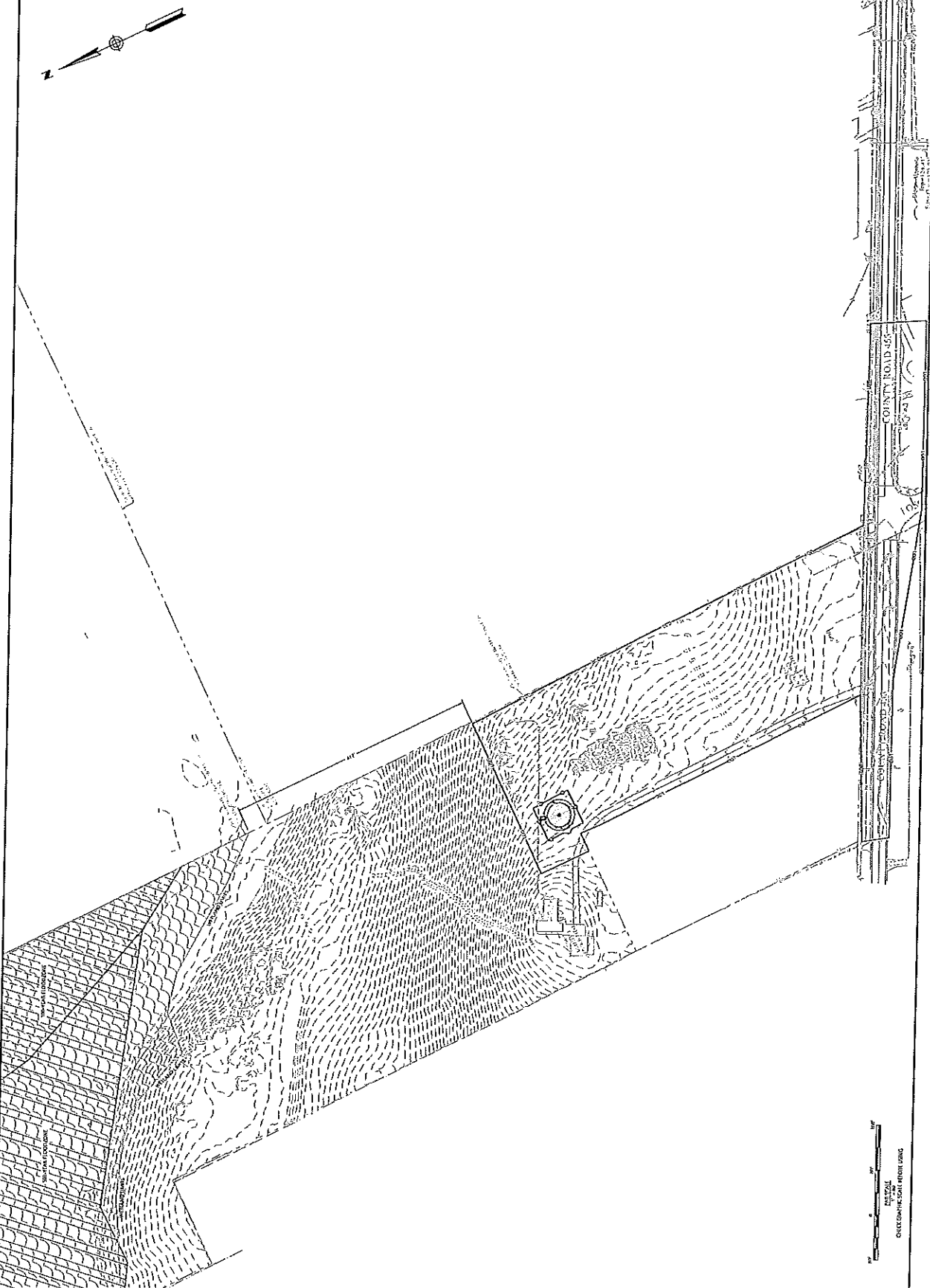
TOTAL DESIGN - NOT FOR  
 CONSTRUCTION  
 TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

CON  
 EXISTING CONDITIONS  
 SITE PLAN

C-101



NO.	DESCRIPTION	DATE	BY	CHK'D

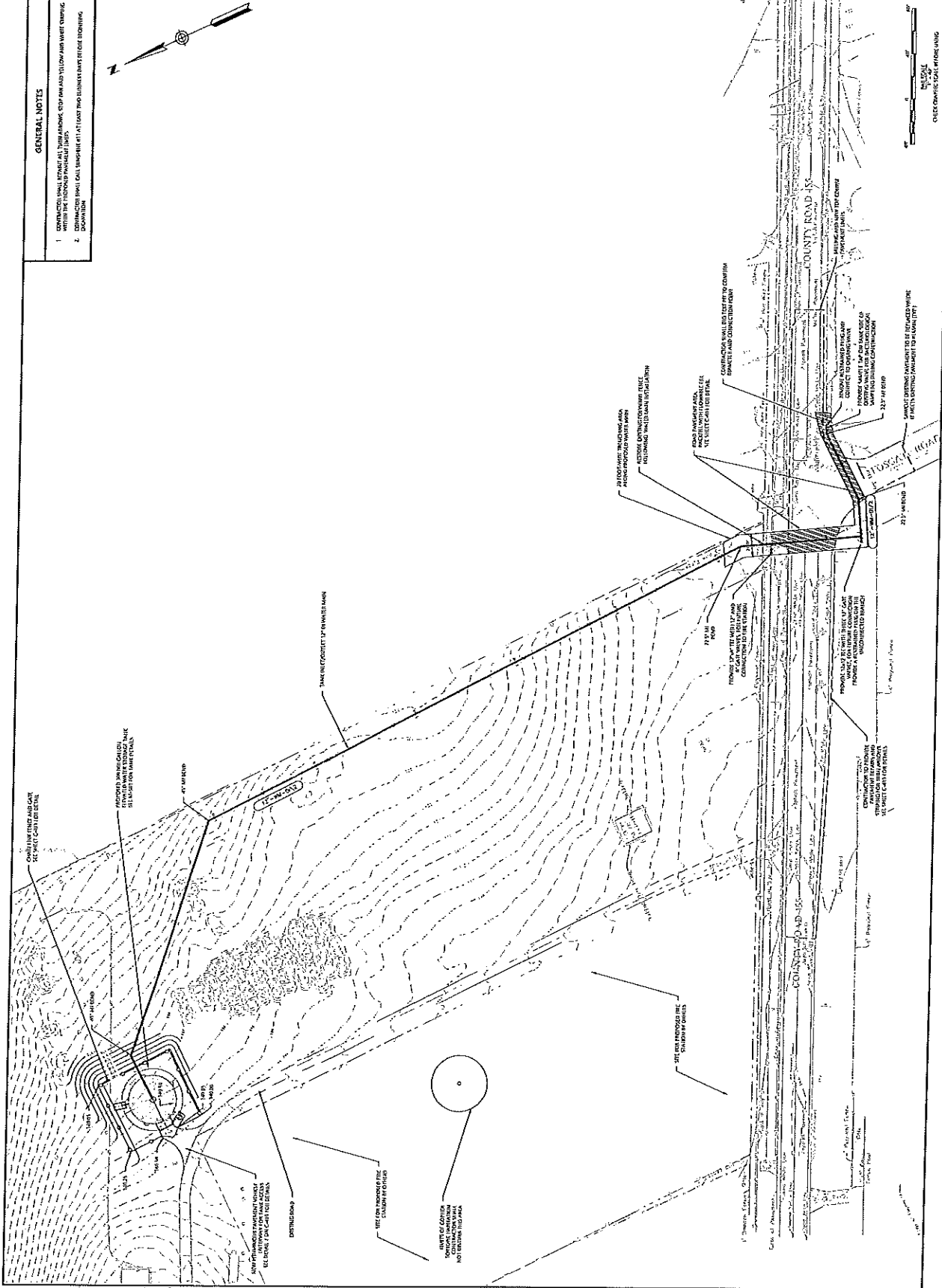
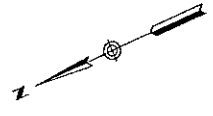




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1	ISSUED FOR PERMITS	08/15/2017
2	ISSUED FOR CONSTRUCTION	08/15/2017
3	ISSUED FOR CONSTRUCTION	08/15/2017
4	ISSUED FOR CONSTRUCTION	08/15/2017
5	ISSUED FOR CONSTRUCTION	08/15/2017
6	ISSUED FOR CONSTRUCTION	08/15/2017
7	ISSUED FOR CONSTRUCTION	08/15/2017
8	ISSUED FOR CONSTRUCTION	08/15/2017
9	ISSUED FOR CONSTRUCTION	08/15/2017
10	ISSUED FOR CONSTRUCTION	08/15/2017

**GENERAL NOTES**

1. CONTRACTOR SHALL STAKE ALL TYPED DIMENSIONS, STOP AND YELLOW AND MARK CHANGING DIMENSIONS.
2. DIMENSIONS SHALL BE TAKEN FROM THE CENTERLINE OF THE ROAD UNLESS OTHERWISE NOTED.



SCALE  
 1" = 100'  
 QUADRANT SCALE (SEE SHEET C-201)



11/16/18

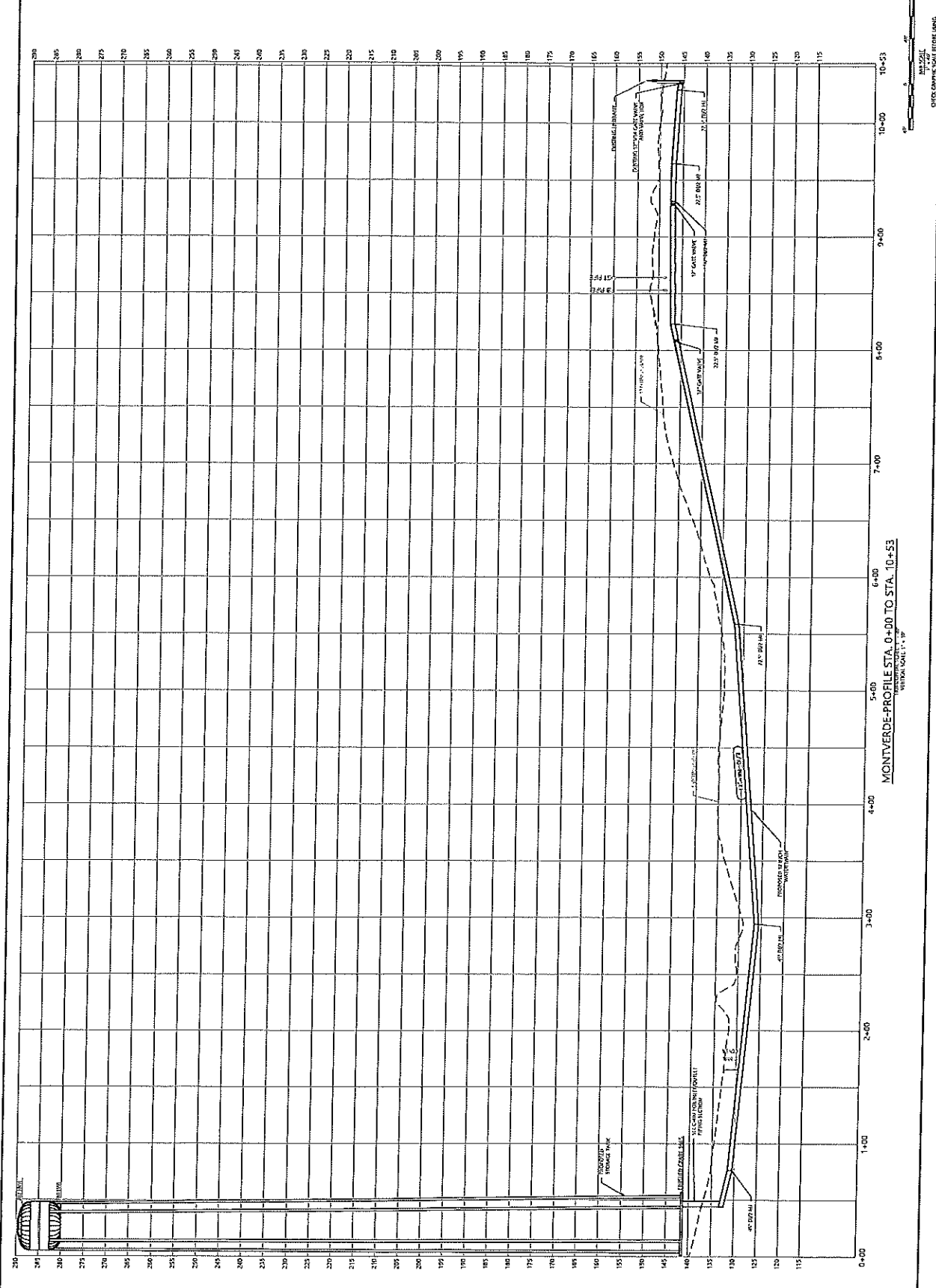
100% DESIGN - NOT FOR CONSTRUCTION

TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PAGE 18

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3	REVISED	11/16/18	WAC	WAC	REVISED
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CIVIL  
 STD BASIN MAIN/OUTLET  
 WATER MAIN PROFILE

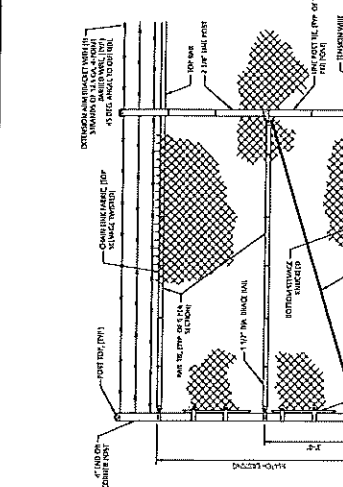
Sheet No. **C-202**



MONTERVE-PROFILE STA. 0+00 TO STA. 10+53  
 VERTICAL SCALE: 1" = 10'  
 HORIZONTAL SCALE: 1" = 40'  
 DATE: 11/16/18  
 DRAWN BY: WAC  
 CHECKED BY: WAC  
 PROJECT: ELEVATED STORAGE TANK

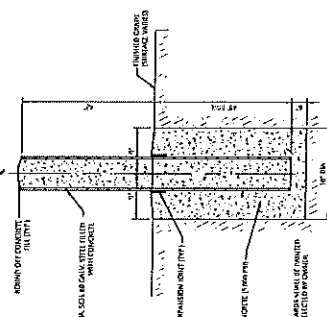
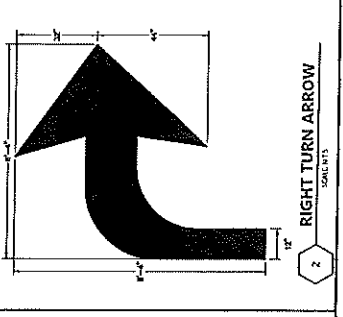


DATE	12/15/15
DRAWN BY	MM
CHECKED BY	MM
SCALE	AS SHOWN
SHEET NO.	12
TOTAL SHEETS	12
PROJECT NO.	15-110-00000
DRAWING TITLE	CIVIL

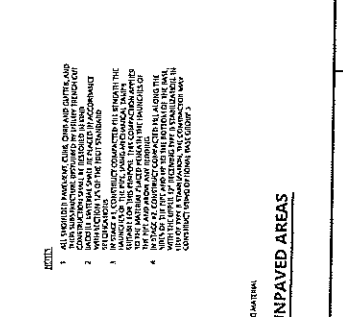


**1 TYPICAL SINGLE GATE**  
 SCALE: 1/4" = 1'-0"

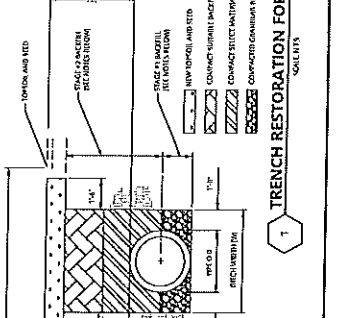
- NOTES: ALL DIMENSIONS SHOWN UNLESS OTHERWISE NOTED.
- CONCRETE SHALL BE 4000 PSI COMPACTED TO 10% BELOW FINISH SURFACE.
- STEEL SHALL BE A307 OR A36 UNLESS OTHERWISE NOTED.
- WOOD SHALL BE 4x4 S4S UNLESS OTHERWISE NOTED.
- ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE NOTED.
- FINISH SURFACE SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.



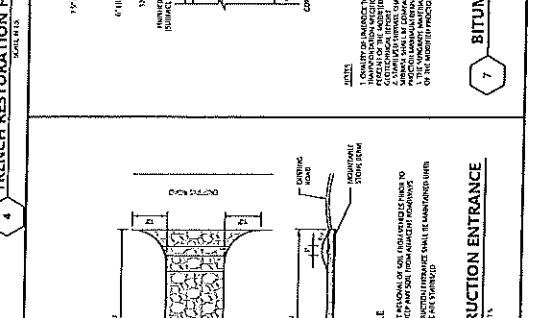
**3 BARBED WIRE CHAIN-LINK FENCE**  
 SCALE: 1/4" = 1'-0"



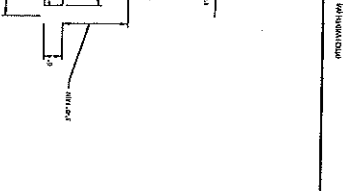
**4 SLIDING GATE DETAIL**  
 SCALE: 1/4" = 1'-0"



**5 6" DIAMETER BOLLARD DETAIL**  
 SCALE: 1/4" = 1'-0"



**6 BITUMINOUS PAVEMENT SECTION**  
 SCALE: 1/4" = 1'-0"



**7 STABILIZED CONSTRUCTION ENTRANCE**  
 SCALE: 1/4" = 1'-0"



**8 TRENCH RESTORATION FOR UNPAVED AREAS**  
 SCALE: 1/4" = 1'-0"



**9 TRENCH RESTORATION FOR ASPHALT DRIVES**  
 SCALE: 1/4" = 1'-0"









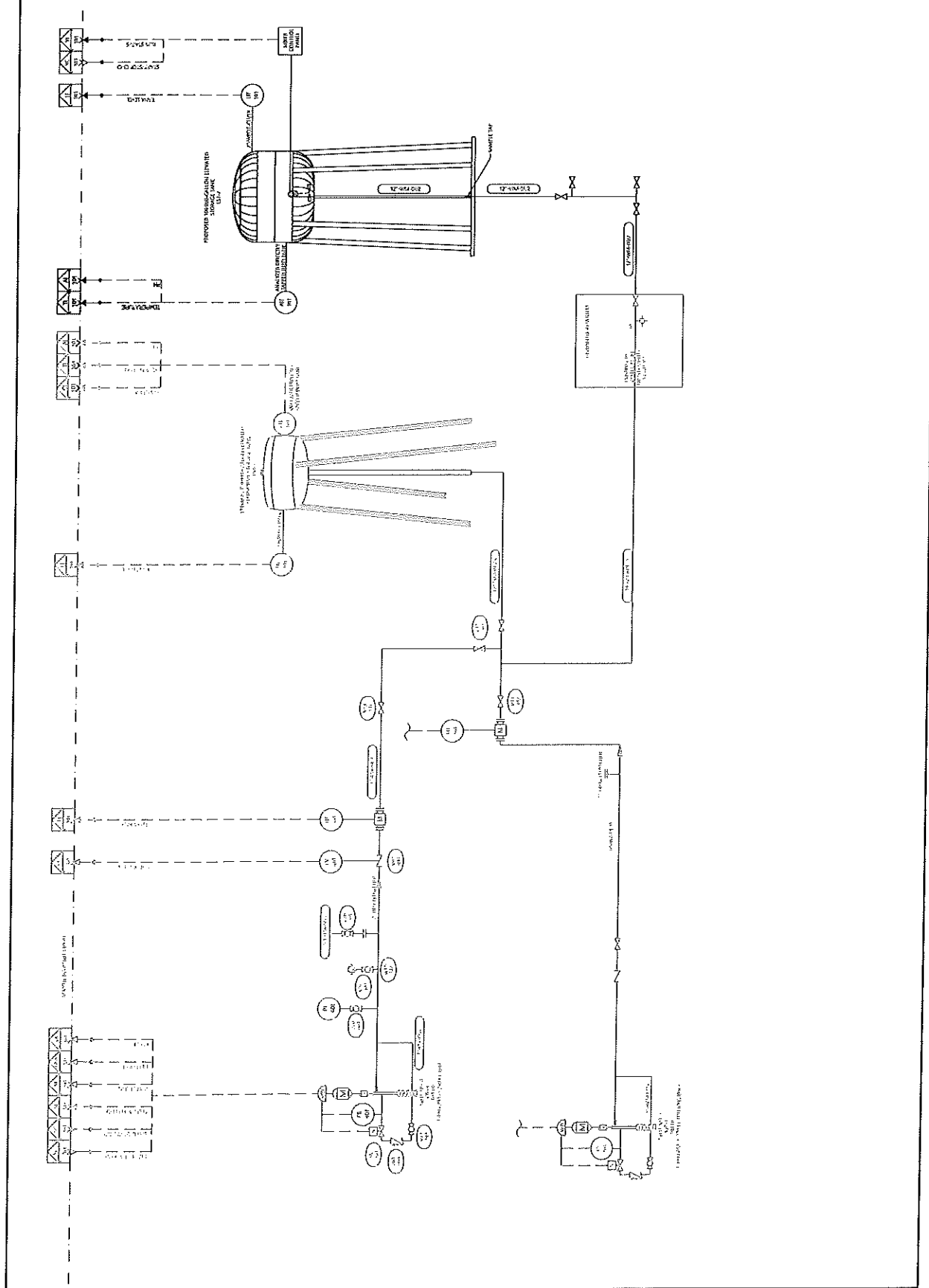
TITLE

100% DESIGN - NOT FOR CONSTRUCTION

TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

DATE	12/15/2011
BY	W&C
CHECKED BY	W&C
DESIGNED BY	W&C
SCALE	AS SHOWN
PROJECT NO.	11-000000
SHEET NO.	1
TOTAL SHEETS	1
DATE PLOTTED	12/15/2011
PLANNER	W&C
PROJECT MANAGER	W&C
CLIENT	TOWN OF MONTVERDE
PROJECT NAME	ELEVATED STORAGE TANK PHASE 1B
SHEET TITLE	PROCESS AND INSTRUMENTATION DIAGRAM

PROJECT NO. 11-000000  
 SHEET NO. 1  
 TOTAL SHEETS 1  
 DATE PLOTTED 12/15/2011  
 PLANNER W&C  
 PROJECT MANAGER W&C  
 CLIENT TOWN OF MONTVERDE  
 PROJECT NAME ELEVATED STORAGE TANK PHASE 1B  
 SHEET TITLE PROCESS AND INSTRUMENTATION DIAGRAM  
 DRAWING NO. P-001  
 DATE 12/15/2011

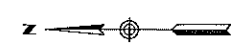
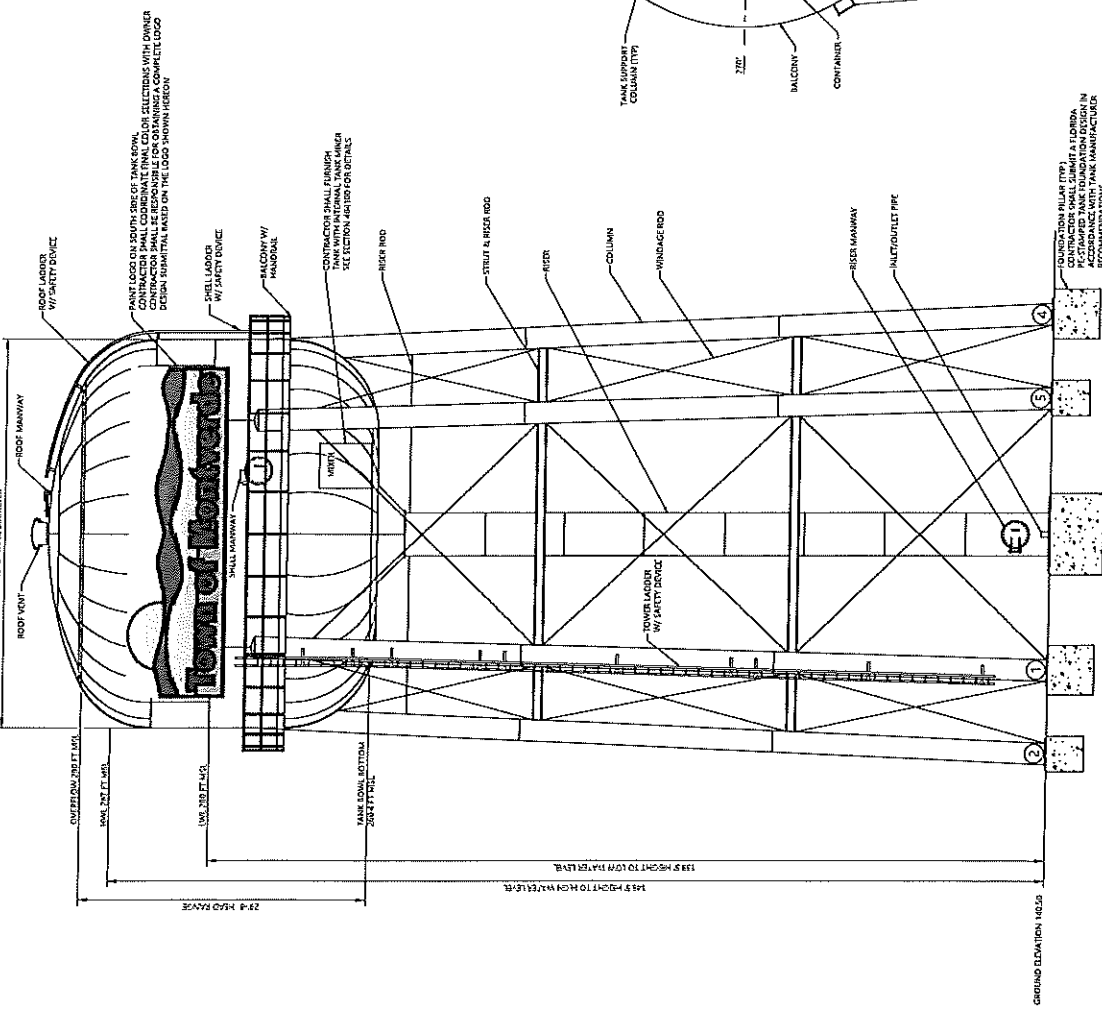


NO.	REVISIONS	DATE

MONTVERDE, FLORIDA  
 MECHANICAL  
 ELEVATED STORAGE TANK  
 PLAN AND PROFILE

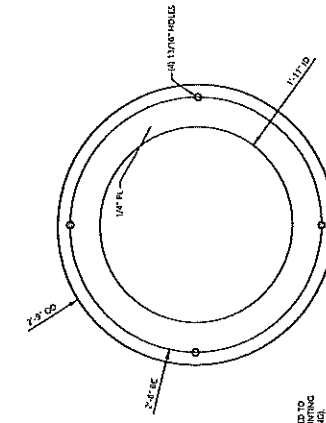
MECHANICAL  
 ELEVATED STORAGE TANK  
 PLAN AND PROFILE  
 M-501  
 SHEET NO. 129

- NOTES**
- 1. MATERIALS
  - 1A. STEEL PLATE, ASTM A572 GRADE 50
  - 1B. STRUCTURAL SHAPES, ASTM A36
  - 1C. LADDERS, RINGS, ASTM A182
  - 2. GENERAL
  - 2A. ALL ACCESSORIES SHOWN ON THE ELEVATION DRAWING ARE INDICATED FOR CLARITY
  - 2B. THE NUMBER OF PERIMETER COLUMNS SHALL BE PER MANUFACTURER'S STANDARD
  - 2C. ALL LADDERS, LADDER SAFETY DEVICES, PLATFORMS, HANDRAILS, ETC. SHALL COMPLY TO CURRENT OSHA REGULATIONS
  - 2D. THE CONTRACTOR SHALL VERIFY THAT THE TOWER HEIGHT, COLUMN AND BEER PARTICULATE UPON SURFACE PREPARATION AND COATING REQUIREMENTS SHALL BE IN ACCORDANCE WITH THE TANK MANUFACTURER'S RECOMMENDATIONS
  - 2E. THE TANK SHALL BE DISINFECTED IN ACCORDANCE WITH AWWA C602-02.



TANK ROOF OVERHEAD VIEW  
 NOT TO SCALE

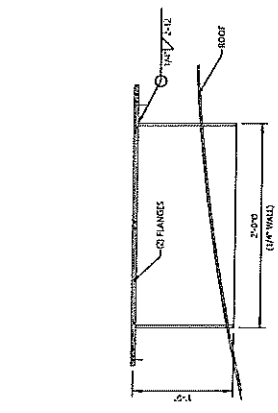
TANK ELEVATION VIEW  
 NOT TO SCALE



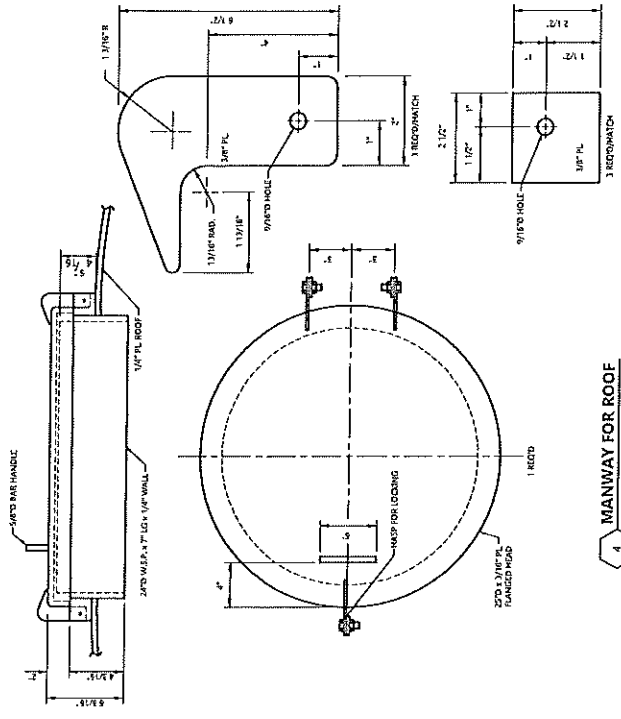
2 - ROOF HANDRAIL (FURNISHED + 2x4x6 + 1 1/2" DIA. HOLES W/ NUTS (PMP W/ CASSETTE))

2 ROOF HANDRAIL  
 SCALE: NTS

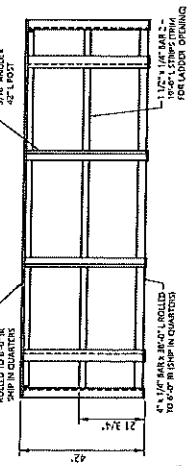
NOTE:  
 1. ROOF LAMBE HAS BEEN PROVIDED TO MATCH STD. PAINTERS FAN MOUNTING FLANGE (POSITIONING & PAINTING).



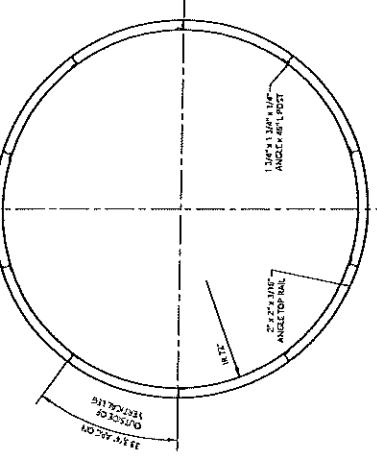
4 - MANWAY FOR ROOF (SCALE: NTS)



4 MANWAY FOR ROOF  
 SCALE: NTS

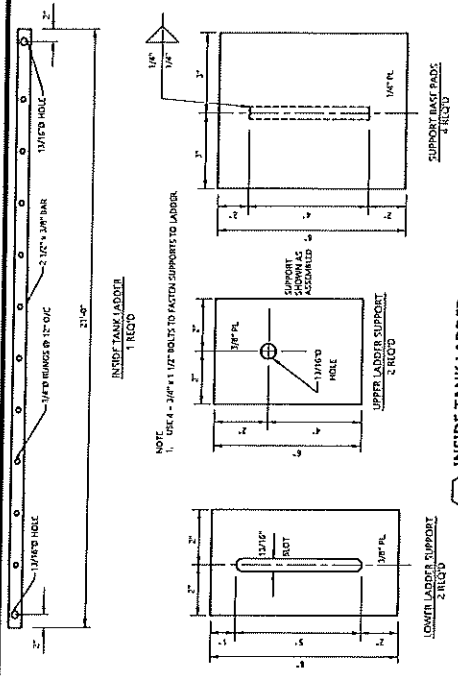


1 - FAN MOUNT (SCALE: NTS)



1 FAN MOUNT  
 SCALE: NTS

NOTE:  
 1. USE 4 - 3/8" x 1 1/2" BOLTS TO FASTEN SUPPORTS TO LADDER.



3 INSIDE TANK LADDER  
 SCALE: NTS

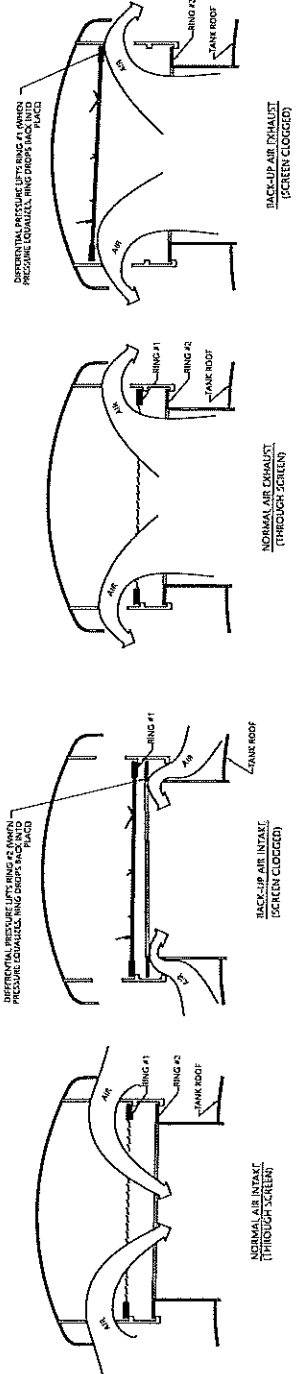
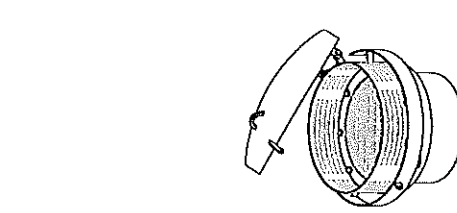
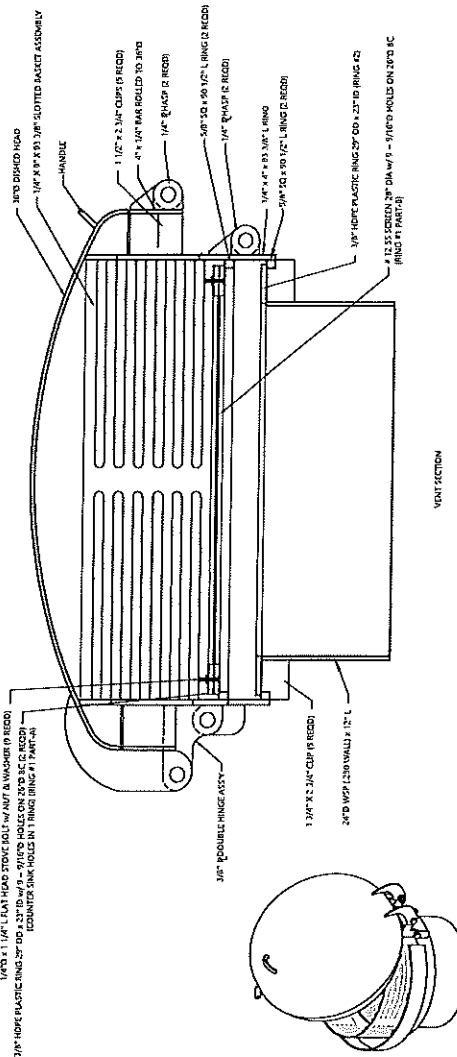
LOWER LADDER SUPPORT  
 2 - RIGID

UPPER LADDER SUPPORT  
 2 - RIGID

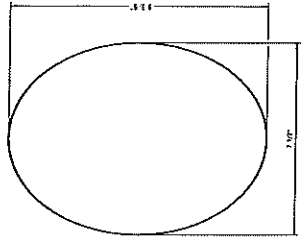
SUPPORT CHANNELS  
 4 - RIGID

SUPPORT BARS  
 4 - RIGID

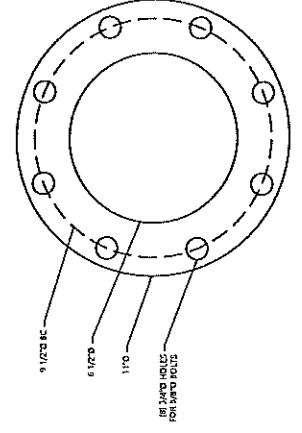
INSIDE TANK LADDER  
 1 - RIGID



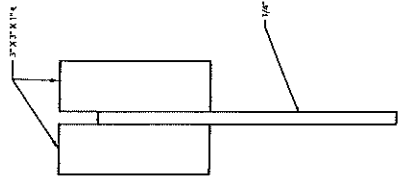
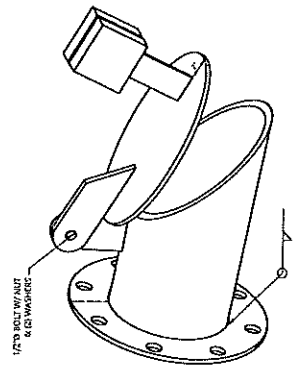
1 FAIL SAFE TANK VENT  
 SCALE: 1/4"



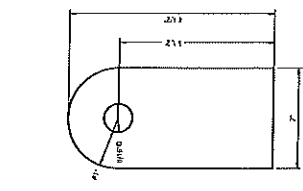
FLANGE  
 1/4" x (T) RIGID



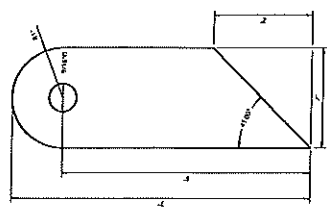
FLANGE  
 3/8" x (T) RIGID



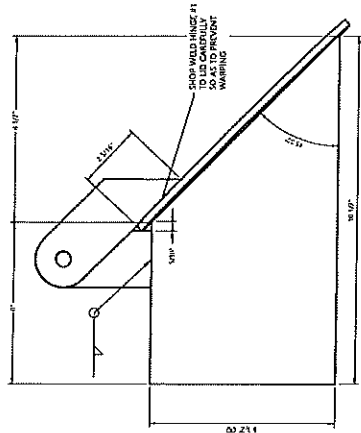
COUNTERWEIGHT DETAIL  
 (T) RIGID



HINGE 2  
 3/8" x (T) RIGID



HINGE 1  
 3/8" x (T) RIGID



HINGE SECTION  
 5\"/>

FLAP VALVE FOR TANK OVERFLOW  
 SCALE: 1/8"



### GENERAL

...  
 ...  
 ...

### POWER

...  
 ...  
 ...

### FIRE ALARM DIAGRAM SYMBOLS

...  
 ...  
 ...

### SECURITY

...  
 ...  
 ...

### COMMUNICATIONS

...  
 ...  
 ...

### ONE-LINE DIAGRAM SYMBOLS

...  
 ...  
 ...

### GROUNDING

...  
 ...  
 ...

### MISCELLANEOUS TERMINALS

...  
 ...  
 ...

### INTERCOM & PAGING SYSTEM

...  
 ...  
 ...

### INSTRUMENTATION

...  
 ...  
 ...

### CONTROL DIAGRAM SYMBOLS

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### ABBREVIATIONS

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### ELECTRICAL LEGEND

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### ABBREVIATIONS

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THE PROJECT IS THE PROPERTY OF MONTVERDE FLORIDA. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN PERMISSION OF MONTVERDE FLORIDA.

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TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

ELECTRICAL ONE-LINE DIAGRAM AND SCHEDULES

E-002

**GENERAL NOTES**

- ALL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNAL CODE (NFPA 72).
- ALL WORK SHALL BE IN ACCORDANCE WITH THE MOUNTAIN STATE ELECTRICAL CODE (MSEC).
- ALL WORK SHALL BE IN ACCORDANCE WITH THE MOUNTAIN STATE PLUMBING AND MECHANICAL CODE (MSPMC).
- ALL WORK SHALL BE IN ACCORDANCE WITH THE MOUNTAIN STATE MECHANICAL AND PLUMBING CODE (MSPMC).
- ALL WORK SHALL BE IN ACCORDANCE WITH THE MOUNTAIN STATE MECHANICAL AND PLUMBING CODE (MSPMC).

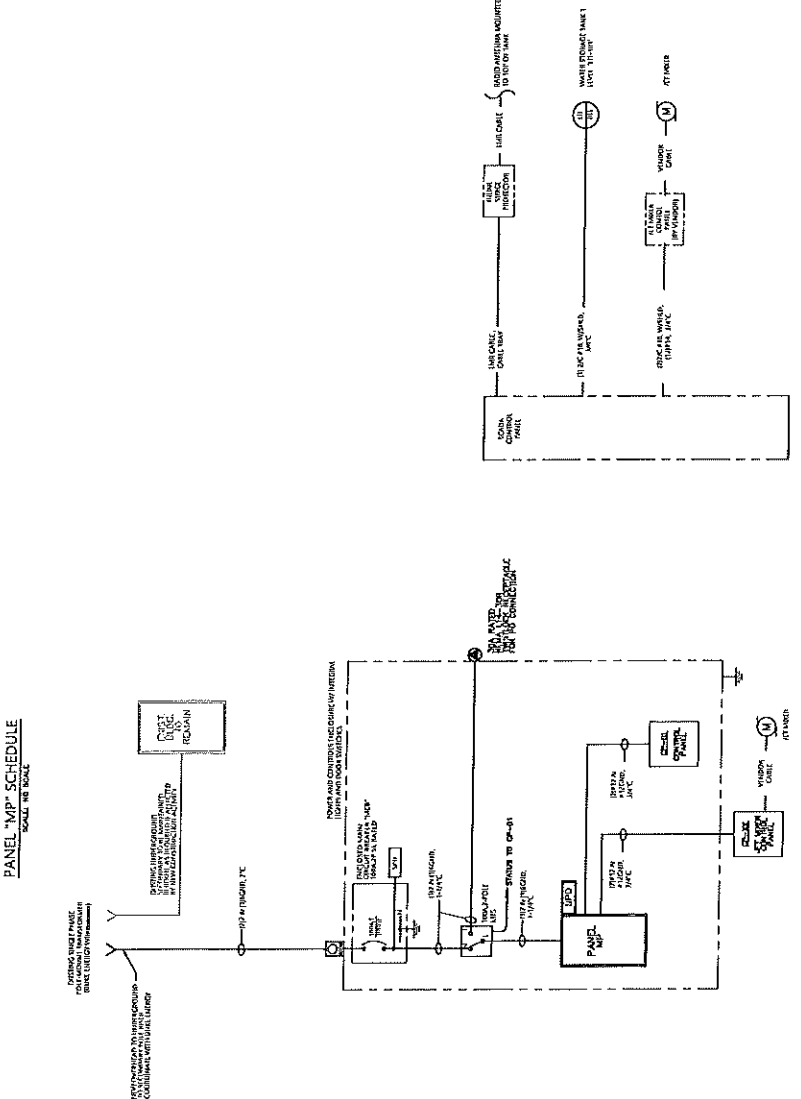
**KEY NOTES**

ALL FIELD LABELS TO BE INSTALLED ON THE PANEL AT THE TIME OF INSTALLATION.

TYPE	MANUFACTURER	CATALOG NUMBER	DESCRIPTION	VOLTAGE	MTG	COLOR	REMARKS/RECOMMENDATIONS
A	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
B	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
C	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
D	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
E	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
F	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
G	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
H	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
I	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
J	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
K	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
L	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
M	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
N	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
O	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
P	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Q	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
R	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
S	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
T	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
U	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
V	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
W	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
X	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Y	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Z	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000

**PANEL 'MP' SCHEDULE**  
 SCALE: 1/8" = 1'-0"

TYPE	MANUFACTURER	CATALOG NUMBER	DESCRIPTION	VOLTAGE	MTG	COLOR	REMARKS/RECOMMENDATIONS
A	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
B	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
C	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
D	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
E	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
F	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
G	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
H	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
I	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
J	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
K	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
L	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
M	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
N	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
O	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
P	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Q	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
R	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
S	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
T	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
U	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
V	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
W	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
X	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Y	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000
Z	ABB	1000-1000-1000	1000-1000-1000	1000	1000	1000	1000-1000-1000



ELECTRICAL ONE-LINE DIAGRAM  
 SCALE: 1/8" = 1'-0"

ELECTRICAL RISER DIAGRAM  
 SCALE: 1/8" = 1'-0"











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TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

DATE	NOVEMBER 2011
DRAWN BY	WJC
CHECKED BY	WJC
SCALE	AS SHOWN
PROJECT NO.	11-1100
DATE PLOTTED	11/15/11 10:51 AM
PLT	11-1100-1100
DESCRIPTION	SCADA PANEL BILL OF MATERIAL

BILL OF MATERIAL

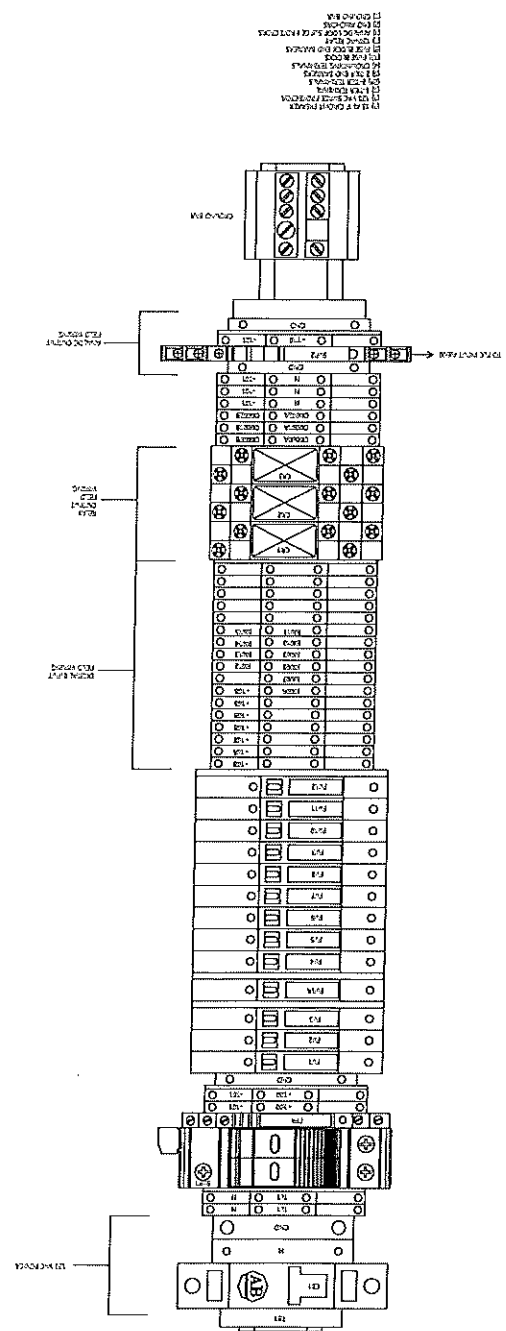
ITEM	QTY.	MANUFACTURER	PART NUMBER	DESCRIPTION	DEPARTMENT
1	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
2	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
3	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
4	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
5	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
6	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
7	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
8	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
9	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
10	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
11	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
12	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
13	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
14	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
15	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
16	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
17	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
18	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
19	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
20	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
21	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
22	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
23	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
24	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
25	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
26	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
27	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
28	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
29	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
30	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
31	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
32	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
33	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
34	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
35	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
36	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
37	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
38	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
39	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
40	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
41	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
42	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
43	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
44	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
45	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
46	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
47	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
48	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
49	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
50	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM

ITEM	QTY.	MANUFACTURER	PART NUMBER	DESCRIPTION	DEPARTMENT
51	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
52	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
53	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
54	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
55	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
56	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
57	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
58	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
59	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
60	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
61	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
62	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
63	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
64	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
65	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
66	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
67	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
68	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
69	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
70	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
71	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
72	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
73	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
74	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
75	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
76	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
77	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
78	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
79	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
80	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
81	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
82	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
83	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
84	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
85	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
86	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
87	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
88	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
89	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
90	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
91	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
92	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
93	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
94	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
95	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
96	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
97	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
98	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
99	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM
100	1	ALUMINUM	ALUMINUM	ALUMINUM	ALUMINUM





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 TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PAGE 10



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 TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PAGE 10

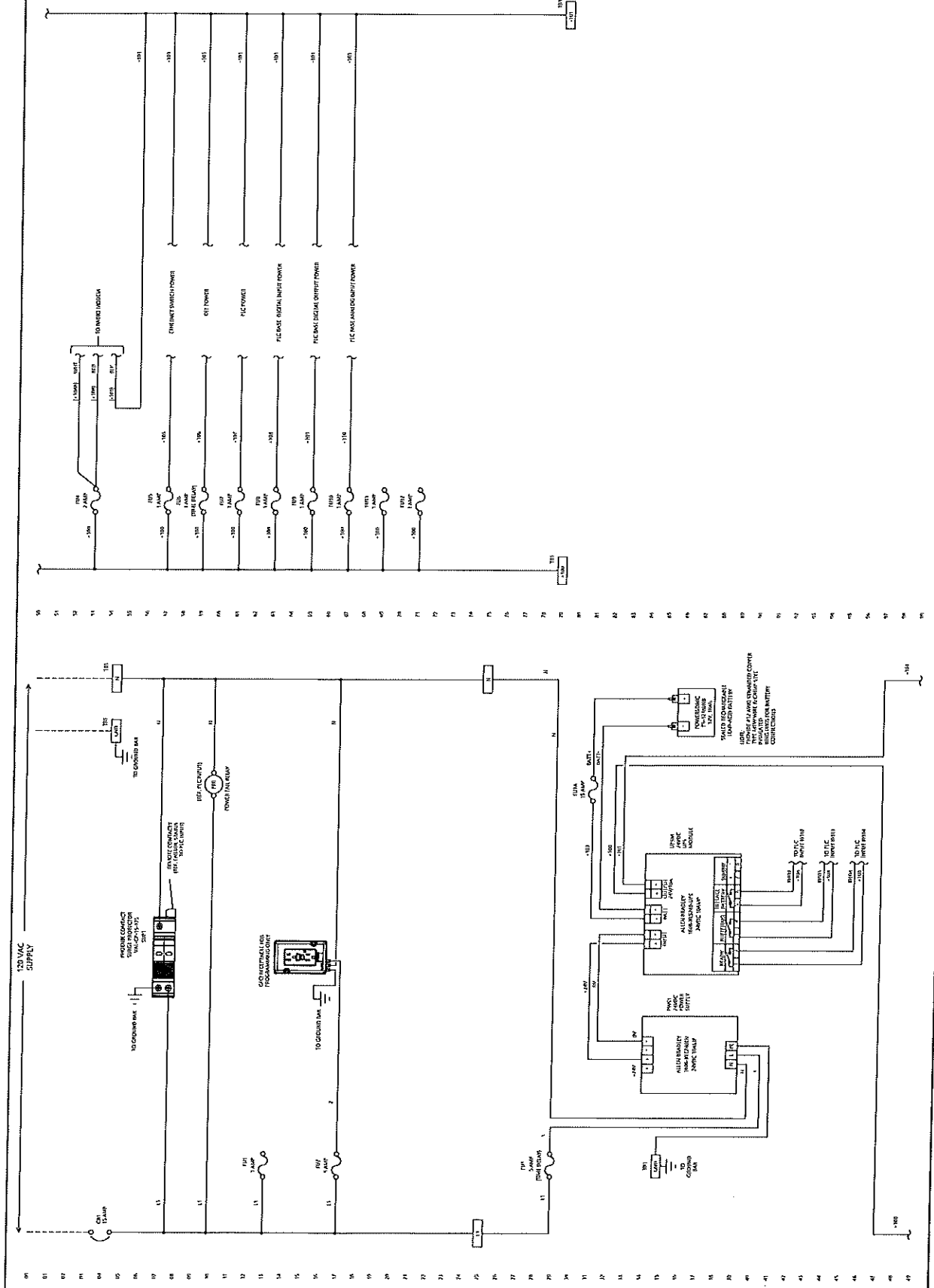


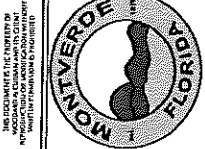


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TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

INSTRUMENTATION  
 SIGNAL POWER  
 DISTRIBUTION





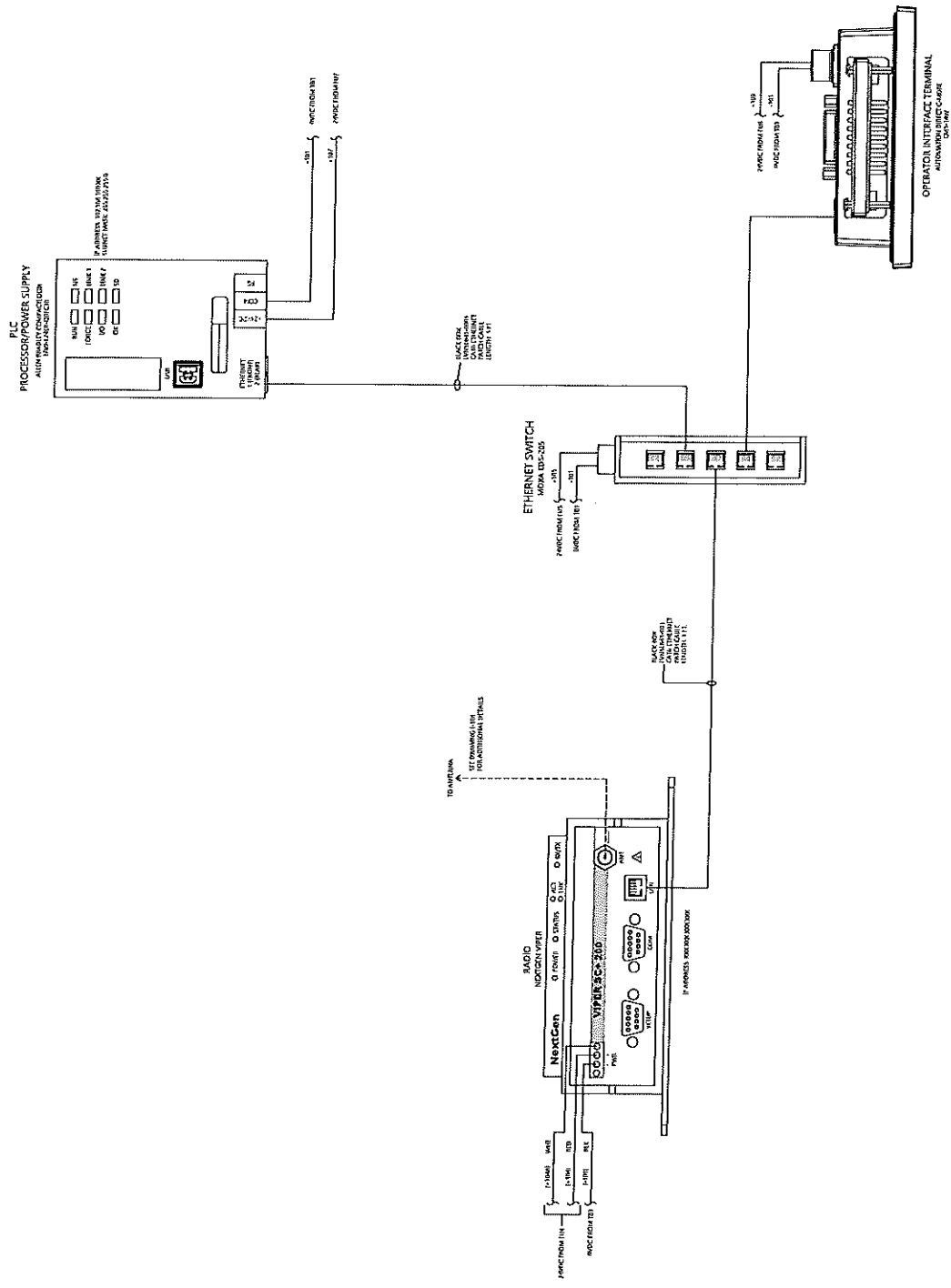
PL-105

TANK DESIGN - NOT FOR CONSTRUCTION

TOWN OF MONTEVERDE  
 MONTEVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

DATE	10/20/2011
BY	W. CURRAN
CHKD BY	W. CURRAN
SCALE	AS SHOWN
PROJECT NO.	100000000
DATE PLOTTED	10/20/2011
PLTNAME	PL-105
PLTSCALE	1:1
PLTDATE	10/20/2011
PLTUSER	W. CURRAN
PLTPRINTER	HP PLOTTER
PLTSCALE	1:1
PLTDATE	10/20/2011
PLTUSER	W. CURRAN
PLTPRINTER	HP PLOTTER

INSTRUMENTATION  
 PANEL COMMUNICATIONS



**Woodward & Curran**  
 1111 N. ...  
 ...



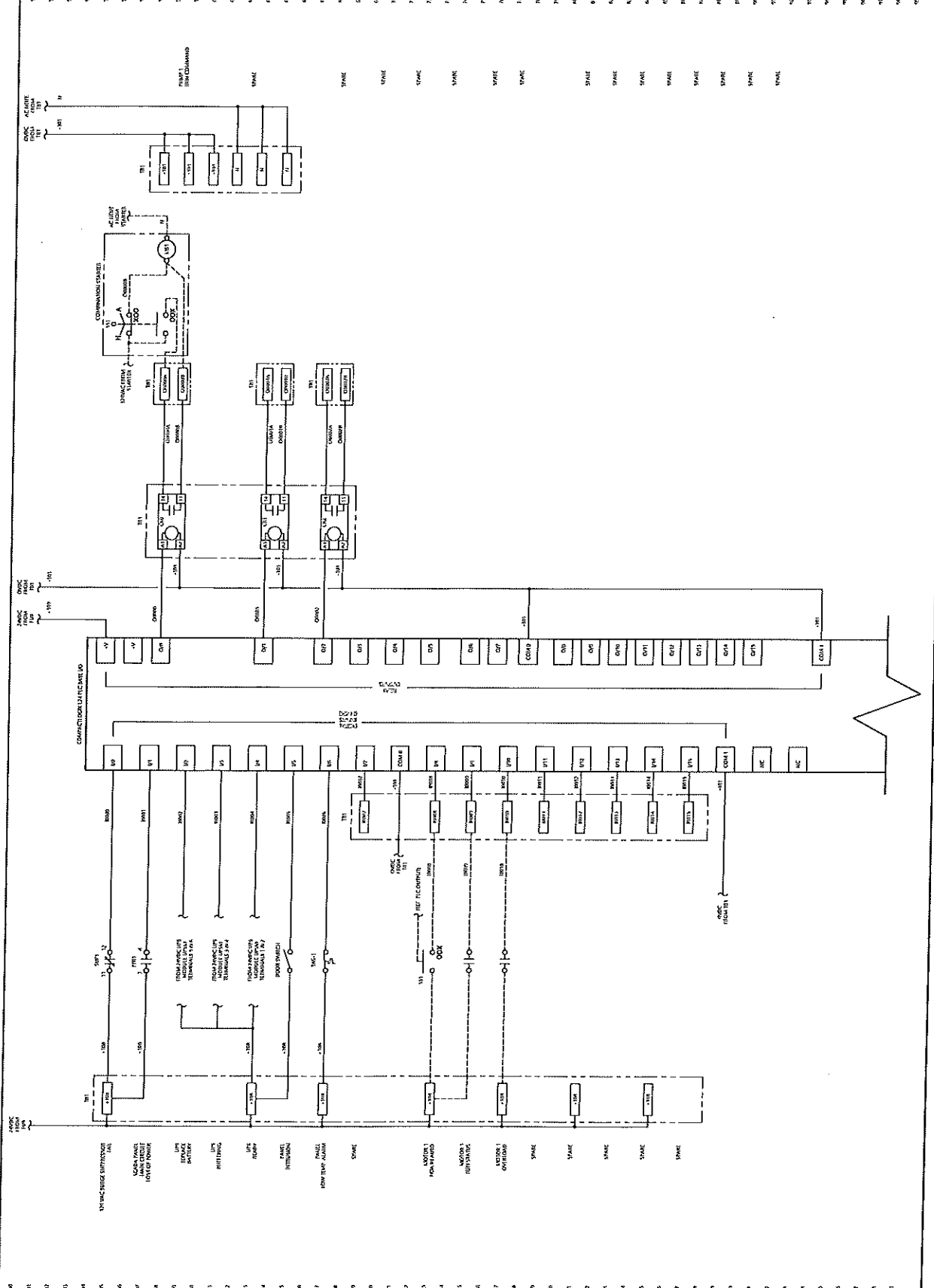
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TOWN OF MONTVERDE  
 MONTVERDE, FLORIDA  
 ELEVATED STORAGE TANK  
 PHASE 1B

DATE	03/20/2017
DRAWN BY	...
CHECKED BY	...
SCALE	...
SHEET NO.	...
TOTAL SHEETS	...
PROJECT NO.	...
PROJECT NAME	...
CLIENT	...
LOCATION	...
DESIGNER	...
DATE	...

SCADA PANEL PLC DIGITAL INPUTS & OUTPUTS

I-106



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LIBRARY CONSTRUCTION CURRENT EXPENDITURES						
Contractor/Vendor	Bid #	Division	Description	Contract Amount	Amount Paid to date	Remaining Obligation
Crest Concrete	2024-02	3	Concrete - Labor Only	\$20,581.00	\$29,364.30	-\$8,783.30
R&R Construction	2024-03	4	Masonry Block - Labor Only	\$28,969.14	\$28,969.14	\$0.00
Rodriguez Carpentry	2024-10	9	Finishes - Framing	\$122,595.00	\$102,594.00	\$20,001.00
Rodriguez Carpentry	2024-07		Exterior siding	\$20,500.00	\$16,575.00	\$3,925.00
Rodriguez Carpentry	2024-07		Stone	\$23,970.00	\$11,985.00	\$11,985.00
Rodriguez Carpentry	2024-07		Patio Roof and post	\$6,400.00	\$1,890.00	\$4,510.00
Duncan Air	2024-05	23	Mechanical - HVAC	\$146,892.00		\$146,892.00
Oviedo Clermont Roofing	2024-		Roof	\$66,081.64	\$66,081.64	\$0.00
Circle D	2024-04	22	Plumbing	\$20,900.00	\$7,552.00	\$13,348.00
Rozar Enterprises	2024-06	26	Electrical	\$125,145.00	\$109,596.00	\$15,549.00
Premium GM Services			Finishes	\$158,500.00		\$158,500.00
Southern Foam Insulation			Insulation	\$79,865.00		\$79,865.00
Brant & Sons	2024-10	9	Finishes - Acoustical	\$21,530.00		\$21,530.00
Lakeshore Tree Servies			Remove trees, trim trees	\$2,000.00	\$2,000.00	\$0.00
Shelley's septic tank			Flagged tank	\$175.00	\$175.00	\$0.00
Subtotal				\$844,103.78	\$376,782.08	\$467,321.70
<b>Materials:</b>						
Preferred Materials			Concrete	\$38,080.72	\$38,080.72	\$0.00
Mid Florida Roofing			Metal Roof materials	\$52,718.36	\$51,775.48	\$942.88
Master Construction Products			Concrete Block	\$25,892.99	\$22,699.01	\$3,193.98
BFS			Trusses	\$31,837.00	\$31,837.00	\$0.00
BFS			Framing Materials	\$110,000.00	\$45,096.87	\$64,903.13
BFS			Plywood	\$10,526.34	\$10,526.34	\$0.00
BFS			Commercial Doors	\$82,181.00		\$82,181.00
BFS			Window Impact	\$117,105.66		\$117,105.66
Superior Fence & Rail			Fence	\$6,325.00	\$6,325.00	\$0.00
Smokey Valley Stone			Stone	\$61,625.38	\$61,625.38	\$0.00
City Electric			Electrical Supplies	\$116,155.00	\$14,489.16	\$101,665.84
Big E Environmental			Electrical Supplies	\$850.00	\$850.00	\$0.00
Big Sky Roofing			Install white alum and soffit	\$7,920.00	\$7,920.00	\$0.00
Old Castle Infrastructure			Duke Large 3 phase transformer pad and freight	\$1,400.00	\$1,400.00	\$0.00
Duke Energy			Transformer	\$7,951.34	\$7,951.34	\$0.00
United Rentals			Forklift	\$10,930.32	\$10,930.32	\$0.00
United Rentals			Scissor Lift	\$3,245.64	\$1,622.82	\$1,622.82
Sherwin Williams			Paint	\$958.53	\$958.53	\$0.00
Carpet Tile Depot			Carpeting and tile	\$35,920.52		\$35,920.52
Fireplace & Gas Services			Fireplace	\$3,144.99	\$3,144.99	\$0.00
JBN Speciality Concrete			Bathrooms	\$5,151.00	\$5,151.00	\$0.00
Subtotal				\$729,919.79	\$322,383.96	\$407,535.83
<b>Architect/construction management</b>						
GatorSkitch				\$115,999.38	\$115,999.38	\$0.00
John Arellano			Payroll, FICA, Bus cards, cell phone	\$32,381.77	\$32,381.77	\$0.00
AD Morgan				\$9,000.00	\$9,000.00	\$0.00
Verizon				\$498.99	\$498.99	\$0.00
Subtotal				\$157,381.15	\$157,880.14	-\$498.99
Running Total				\$1,731,404.72	\$857,046.18	\$874,358.54

**ORDINANCE 2024-39**

**AN ORDINANCE OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA; RELATING TO THE REGULATION OF THE OPERATION OF GOLF CARTS ON PUBLIC STREETS WITHIN THE TOWN OF MONTVERDE; AMENDING CHAPTER 24 OF THE MONTVERDE CODE OF ORDINANCES; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Montverde has certain responsibilities for the public health, safety and welfare within the Town limits; and

**WHEREAS**, Chapter 166, Florida Statutes, authorizes towns and municipalities to adopt ordinances to protect the citizen's health, safety and welfare, in exercise of the Town's police power; and

**WHEREAS**, in Ordinance 2017-18 the Town Council authorized the operation of golf carts within the Town; and

**WHEREAS**, the Town Council has considered the speed, volume, and character of motor vehicle traffic using the roads and streets named herein and finds that golf carts may safely travel on or cross the public roads or streets listed in this ordinance;

**WHEREAS**, the Town Council has determined that it is in the best interests of the Town to amend regulations for the operation of golf carts on public streets within the Town, and desires to amend its Code to comply with recently revised legislative changes relating to the operation of golf carts on public roads; and

**WHEREAS**, the Town of Montverde has advertised as required by law for a public hearing prior to adoption of this Ordinance; and

**WHEREAS**, the Town Council of the Town of Montverde, Lake County, Florida hereby finds and declares that the adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA AS FOLLOWS:**

**Section 1. Recitals.**

The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this ordinance.

## **Section 2. Definition of golf cart.**

That Sec. 24-60, Article IV, Chapter 24, of the Montverde Code of Ordinances is hereby amended to read as follows:

### **Sec. 24-60. Definition of golf cart**

Pursuant to Section 316.003(26), *Florida Statute*, a “golf cart” is defined as a motor vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes.

## **Section 3. Authorization to operate golf carts.**

That Sec. 24-61, Article IV, Chapter 24, of the Montverde Code of Ordinances is hereby amended to read as follows:

### **Sec. 24-61. Authorization to operate golf carts**

- (a) Golf carts meeting the definition set forth in the previous section may be operated on all of the public roads and streets within the corporate limits of the Town of Montverde except as specified below:
  - (1) Golf carts are prohibited from operating on Fosgate Road, CR 455, and Ridgewood Avenue, except at controlled intersections specified in a resolution adopted by Town Council. Each designated controlled intersection shall be posted with signage.
- (b) Golf cart operation on sidewalks is prohibited, except by town employees/agents performing official duties of the Town.
- (c) Golf cart operation within Town parks is prohibited, except by town employees/agents performing official duties of the Town. The town manager may designate golf cart parking within town parks, and if so designated, then golf carts are permitted within the designated golf cart parking area.
- (d) In accordance with Florida law, a golf cart may not be operated on public roads or streets by any person under the age of 14 18 unless he or she possesses a valid learner’s driver license or valid driver license.
- (e) In accordance with Florida law, a golf cart may not be operated on public roads or streets by a person who is 18 years of age or older unless he or she possesses a valid form of government-issued photographic identification.



**Section 4. Hours of operation.**

That Sec. 24-63, Article IV, Chapter 24, of the Montverde Code of Ordinances is hereby amended to read as follows:

**Sec. 24-63. Hours of Operation**

Golf carts shall only be permitted to operate on any street specified in Section 24-61 during the hours between sunrise and sunset, unless the golf cart is equipped with headlights, brake lights, turn signals, and a windshield as required by s.316.212, F.S.

**Section 5. Conflicts And Ordinances Repealed.**

All ordinances or parts of ordinances in conflict are hereby repealed.

**Section 6. Severability.**

If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

**Section 7. Codification.**

It is the intent of the Town Council of the Town of Montverde that the provisions of this chapter shall become and made a part of the Town of Montverde Code of Ordinances; and grants authority to the codifier to renumber or re-letter sections, and change the words in this ordinance to section, article, chapter or such other appropriate word or phrase in order to accomplish such intentions.

**Section 8. Effective Date.**

This Ordinance shall become effective immediately upon adoption.

PASSED AND ORDAINED this \_\_\_ day of \_\_\_\_\_, 2024 at a regular meeting of the Town Council of the Town of Montverde.

\_\_\_\_\_  
Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Council Member \_\_\_\_\_ moved the passage and adoption of the above and foregoing Ordinance. Motion was seconded by Council Member \_\_\_\_\_ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Councilmember Allan Hartle		
Councilmember Jim Ley		
Councilmember Joe Morganelli		
Vice Mayor Carol Womack		
Mayor Joe Wynkoop		

**RESOLUTION 2024-151**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING THE SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR DISBURSEMENT OF AMERICAN RESCUE PLAN ACT FUNDS BETWEEN LAKE COUNTY, FLORIDA, AND THE TOWN OF MONTVERDE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on December 21, 2021, the Town of Montverde and Lake County entered into the Interlocal Agreement for the purpose of assisting the Town with implementing septic to sewer conversion projects, and amended the agreement in the First Amendment dated June 13, 2023 to increase the amount of funding; and

**WHEREAS**, the Town requested an amendment to the scope to allow the Town to utilize the funds for the replacement of approximately 130 traditional septic systems with individual distributed wastewater treatment units as part of its plan to develop a decentralized wastewater treatment system utility; and

**WHEREAS**, the Board of County Commissioners of Lake County authorized \$1.3 million to be utilized by the Town for the DWTS utility; and

**WHEREAS**, the Town Council of the Town of Montverde, Florida finds the amendment to the agreement is beneficial to the Town of Montverde and its residents; and

**WHEREAS**, the Town Council of the Town of Montverde, Florida desires to enter into the Second Amendment to Interlocal Agreement between Lake County, Florida and the Town of Montverde, Florida.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

Section 1. The Second Amendment to Interlocal Agreement for Disbursement of American Rescue Plan Act Funds between Lake County, Florida and the Town of Montverde, Florida, a copy of which is attached hereto, is approved.

Section 2. The Town Council authorizes the Mayor to execute the Second Amendment.

Section 3. This resolution shall take effect immediately upon its final adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the Town Council of the Town of Montverde, Florida.

\_\_\_\_\_  
Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

**RESOLUTION 2024-152**

**A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, ACCEPTING PROPOSAL SUBMITTED BY ONSYTE PERFORMANCE, LLC PURSUANT TO THE TOWN'S REQUEST FOR PROPOSAL 2024-WW003 FOR DISTRIBUTED WASTEWATER TREATMENT SYSTEM; AUTHORIZING THE TOWN MANAGER TO APPROVE AND EXECUTE A CONTRACT BETWEEN THE TOWN OF MONTVERDE AND ONSYTE PERFORMANCE, LLC IN AN AMOUNT NOT TO EXCEED \$1.3 MILLION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.**

**WHEREAS**, Sec. 166.021, Florida Statutes grants the broad exercise of home rule powers granted by the Florida Constitution to municipalities and authorizes the exercise of powers for municipal governmental, corporate, or proprietary purposes not expressly prohibited by law; and

**WHEREAS**, the Town Council desires to construct a distributed wastewater treatment utility within the Town of Montverde and received funding from Lake County in the amount of \$1.3 million for this purpose; and

**WHEREAS**, the Town issued RFP 2024-WW003 for distributed wastewater treatment system and received one proposal; and

**WHEREAS**, the Town Council desires to accept the proposal by Onsyte Performance, LLC and authorize the town manager to approve and enter into a contract with Onsyte Performance, LLC in an amount not to exceed \$1.3 million; and

**WHEREAS**; the Town Council finds it is in the best interest of the Town and serves a public purpose to enter into a contract with Onsyte Performance, LLC.

**NOW, THEREFORE**, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, AS FOLLOWS:

Section 1. The foregoing findings are incorporated herein by reference and made a part hereof.

Section 2. The Town Council accepts the proposal submitted by Onsyte Performance, LLC. The Town Manager is authorized to approve and execute a contract between the Town of Montverde and Onsyte Performance, LLC in an amount not to exceed \$1.3 for a distributed wastewater treatment utility.

Section 3. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this \_\_\_ day of December, 2024.

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Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

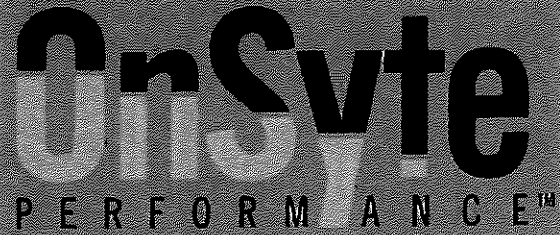
Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

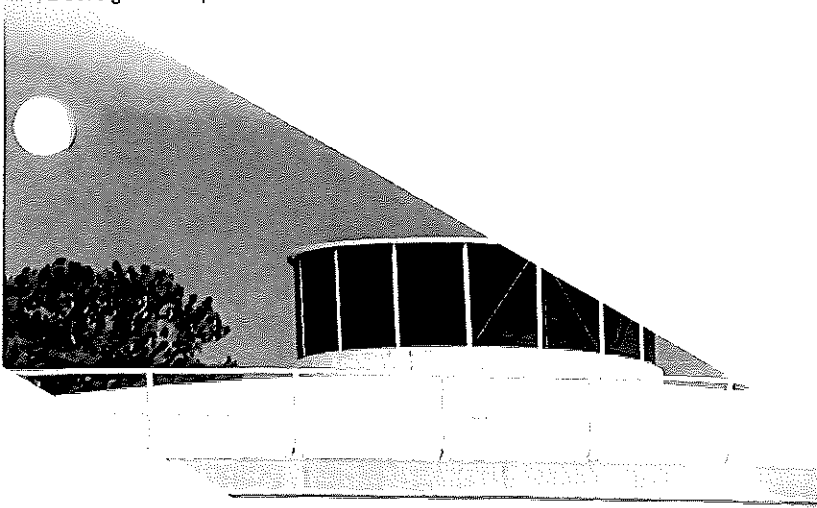
First Reading \_\_\_\_\_

Council Member \_\_\_\_\_ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member \_\_\_\_\_ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Allan Hartle, Councilmember		
Jim Ley, Councilmember		
Joe Morganelli, Councilmember		
Carol Womack, Vice-Mayor		
Joe Wynkoop, Mayor		



**OnSyte**  
PERFORMANCE™



**ONSYTE  
PERFORMANCE, INC  
RESPONSE TO THE  
TOWN OF MONTVERDE  
RFP**

SEPTIC TO INDIVIDUAL  
DISTRIBUTED WASTEWATER  
TREATMENT SYSTEMS 2024-  
WW003



**DATE :**  
3 December, 2024

**PROPOSED BY :**  
OnSyte  
Performance, Inc

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## Vendor Profile



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## Statement of Interest & Understanding of Project

Ms. Sandy Johnson  
Town Clerk  
Town of Montverde  
P.O. Box 560008  
City Hall  
Montverde, FL 34756

Subject: Septic to Sewer RFP

Dear Ms. Johnson,

On behalf of OnSyte Performance, LLC (OnSyte), we are thrilled about the opportunity to partner with the Town of Montverde (“Town”) in addressing the complex challenge of removing septic tanks in a cost-effective and sustainable manner.

This response is provided in accordance with the Town’s Solicitation Number WW003, *Septic to Individual Distributed Wastewater Treatment Systems*.

Leveraging a Florida-approved Distributed Wastewater Treatment System (DWTS) that has been rigorously tested, OnSyte offers a solution designed to efficiently replace septic tanks and their contribution of excess nutrients to the Town’s environment, while minimizing disruptions to homeowners and neighborhoods.

It is our understanding that the Town’s priority is to target properties along lake front and adjacent areas to be converted to Distributed Wastewater Treatment Units (DWTUs). These units will be regulated by a Florida Department of Environmental Protection (FDEP) DWTS permit.

Under this model, the DWTUs will be owned by the Town and operated under contract by OnSyte or a similar firm. We look forward to working with the Town to achieve its septic tank removal goals, thereby improving water quality and fostering the health and wellbeing of residents and visitors.

Sincerely,

---

Scott Forrester  
Senior Vice President  
OnSyte Performance, LLC

# **Executive Summary**

## **An Alternative to Traditional Sewer Systems**

### **Distributed Wastewater Treatment System**

#### **A New DEP Approach to Solving Water Quality Problems from Septic Tanks**

The Town has had extensive debate and public engagement regarding its approach to wastewater improvements within the community. It has decided on the use of a patchwork of solutions for different areas of the community. This approach provides practical and efficient options for expanding sewer services while enhancing water quality throughout the Town and its surrounding areas. For properties located near water bodies, the Town has chosen to implement a Distributed Wastewater Treatment System (DWTS) to address these specific environmental challenges effectively.

## **Choosing The Best Firm for the Job**

### **Experience With a New Approach**

A new approach for Florida. The Town needs a firm experienced in carrying out the design, installation, public engagement and operation of a system.

### **Addressing Community Priorities**

The chosen approach must effectively address a wide range of community concerns, from personal preferences to minimizing neighborhood disruptions.

### **Turnkey Services for Tailored to Staff Size**

The Town's staff has done a superb job of obtaining funding for water, wastewater, storm water and parks, managing multiple initiatives simultaneously. However, they require additional support to manage the installation and operation of the Distributed Wastewater Treatment System effectively.

## **Why OnSyte Performance is the Right Choice**

### **Experienced Staff**

OnSyte's team includes a mix of on-site experts, former DEP officials, and seasoned construction and utility managers, offering comprehensive expertise. The team has been engaged with DWTS implementation from all angles, refining this approach to meet the Town's unique needs.

### **Proven Track Record**

OnSyte has successfully implemented DWTS projects in Lake County and the City of Apopka. These systems are currently in operation at schools, camps, residences, and municipal facilities, showcasing the ability to deliver reliable solutions.

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**Lessons Learned**

With any new approach, the ability to apply lessons learned is critical to ensuring a seamless construction process and smooth system operations. OnSyte brings this essential knowledge to the table.

**The OnSyte Advantage**

**A Proven Process for Success**

Through experience, OnSyte has developed a robust and tested methodology for implementing DWTS, ensuring projects are completed successfully and efficiently.

**Quick Implementation**

Our approach allows for rapid deployment, beginning with interested residents. This eliminates delays associated with larger, more complex projects. Installations occur at individual homes as residents sign up.

**Minimal Impact**

The approach is voluntary and tailored to individual sewer needs, such as replacing a drain field. Installations are completed with minimal disruption, typically within one to two days.

In the following pages, OnSyte has outlined our leadership team, experience, and approach to this project.

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## OnSyte Profile and History

OnSyte Performance, LLC was founded in 2016 by Joseph Forrester. Having recognized a need for wastewater treatment at locations out of reach of traditional centralized wastewater collection systems, OnSyte was formed to offer a technological solution that allowed professional wastewater operators to oversee decentralized, remotely managed, wastewater treatment.

### Location

The technology company is headquartered in Buford, Georgia. It designs and manufactures residential treatment units focused on nutrient removal. Recognizing the significance of Florida's water quality issues and demand for solutions, the company opened its first Florida office in 2017 and moved its manufacturing to Ocala. In Florida, the office is located in Lake Mary north of Orlando. The company received statewide approval in Florida (2020).. As a sewer solution, the company has also received state funding for "Septic to Sewer" projects using FDEP Water Quality Improvement and Springs Protection grants. Other municipalities are also using Federal American Rescue Plan grants.

### Inventor of New Concept

OnSyte Performance developed the "Distributed Sewer" system - a new option for communities or developments to provide wastewater utility services beyond the reach of a conventional central sewer collection system. In a Distributed Sewer system, a miniature treatment unit powered by industrial control technology is installed below-grade at a home, business, or community (the treatment units come in multiple sizes which are modular and scalable). The waste is fully treated inside the unit, and the clean water is safely discharged underground. Each individual treatment unit is integrated into an area-wide operating system using a wireless data connection. The entire network of treatment units is overseen by licensed wastewater operators, who remotely monitor and control the network of units and ensure continuous performance, perform routine maintenance and repairs, etc.

### Key Milestones:

- **May 2017** – Formed strategic partnership with Siemens Industries
- **September 2017** – Pilot testing begins in Florida at Lake Apopka Field Station (St. Johns River Water Management District)
- **September 2019** – Pilot test approval after two years of successful testing with Florida DEP and St. Johns River WMD
- **April 2020** – First FDEP DWTS permit issued to a municipality.

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- **November 2020** – First Septic to Distributed Sewer Program launched.

### Homeowner Experience

For the homeowner or end user, the sewer service experience is indistinguishable from being physically connected to a central sewer system. In fact, they are wirelessly connected to the utility and have their own “micro-sewer system.” Each homeowner is assessed a monthly sewer bill from the public or private utility for wastewater service. All operations, maintenance and repair costs are covered in the monthly fee, just like conventional sewer service.

### Ember Infrastructure

In 2023, OnSyte was acquired by Ember Infrastructure, a private equity firm which invests in infrastructure solutions that reduce carbon intensity, increase resource efficiency, and enhance climate resiliency. Ember’s management team is made up of investors, operators and engineers who specialize in growing and optimizing essential infrastructure solutions. The firm’s portfolio includes companies in water, wastewater, storm water, solar and other energy sectors. Ember was drawn to OnSyte's innovative approach to addressing onsite wastewater quality, recognizing its potential to transform the industry.

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## Attachment 3 – Reference Form

### Lake County, FL – Septic to Individual Distributed Wastewater Treatment Systems

Lake County Public Works Department

350 Sinclair Avenue

PO Box 7800

Tavares, FL 32778

Engineering Director Jeff Earhart

[Jeff.earhart@lakecountyfl.gov](mailto:Jeff.earhart@lakecountyfl.gov)

Project Cost of \$2,000,000

Contract Start Date: January 2023 - ongoing

Lake County has no county wastewater utility. As an alternative a Municipal Service Benefit Unit for Distributed Sewer was created. This offers service to eligible properties with priority given to homes within 200 meters of a water body. The fee for the operations is collected in an annual tax assessment by the County.

OnSyte Performance provides homeowner engagement, application processing, program management, installation, technology, operations, maintenance, and repair. The County handles the assessment of homeowners and provides access to the properties. The project was funded with FDEP Water Quality Improvement Cost Share Grant, County match with ARPA funding providing treatment unit and drain field at no cost to the homeowner.

### Apopka, FL – Septic to Sewer Conversion Project

City of Apopka Public Services

748 East Cleveland Street

Apopka, FL 32703

Glen Brooks

Water Resources Operations Manager

[glenbrooks@apopka.net](mailto:glenbrooks@apopka.net)

Phone 407-703-1731

Project Cost of \$2,000,000

Contract Start and End Dates – July 2020 and On Going

The project, initiated in 2020, resulted in \$2M in total grant funding for 30 homes in Phase 1 and 90 homes in Phase 2. The DWTS units were installed at homes and are maintained by OnSyte through an agreement with the City Public Services Department. A DWTS was considered the

Town of Montverde – 2024-WW0003

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only feasible option for serving the neighborhood, which borders Wekiwa Springs State Park and is heavily wooded with old growth oaks.

The program was incentive based with a “First Come, First Served” approach. The community was engaged through flyers, public meetings, and direct mail. 30 homeowners signed up in the first 30 days of the program. The first installation occurred in March 2021. The homeowners in this program were responsible for the cost of their disposal field. Many did not need to be replaced, but many others were at the homeowner's expense.

OnSyte provides homeowner engagement, application processing, program management, installation, technology, operations, maintenance, and repair.

#### Otter Springs Campground, FL – Septic to Distributed Sewer Conversion

Nature Coast Regional Water Authority (NCRWA)

17651 NW 90th Ct, Fanning Springs, FL 32693

Bobby Crosby, Jr.

NCRWA Board Member and Gilchrist County Administrator

[bcrosby@gilchrist.fl.us](mailto:bcrosby@gilchrist.fl.us)

352-463-3198

Project Cost of \$450,000

June 2020 & On-going

Otter Springs Campground is a County owned park with 99 RV slots, cottages, and recreation areas in Gilchrist County on Otter Springs. The campground originally utilized Onsite Treatment and Disposal Systems (Septic Systems) as their wastewater solution. However, after the presence of pathogens and nutrients discovered in Otter Springs, and the Suwanee River, were attributed to the campgrounds septic systems, a change was necessitated, and Nature Coast Regional Water Authority agreed to help.

When the original plan of connecting the campground to a local municipality, via a force main, became unfeasible due to the cost exceeding their available grant funding, OnSyte was approached. OnSyte provided a 20,000 Gallon Per Day treatment unit and disposal solution that met their budget and was approved by the State for use in an environmentally sensitive area.

After installation, NCRWA took ownership of the treatment unit and holds the DWTS Permit. OnSyte provides all ongoing operations, maintenance, and repairs under contract with NCRWA.

#### Project Manager

Mr. Rob Nicholas will be the project manager for the project. He has more than 40 years of industry experience working with municipal and regional agencies to improve the level of service



## Town of Montverde – 2024-WW0003

their customers receive. His background has involved the creation of utilities, closing out, rejuvenating and expanding. This has included roles in finance, construction, operations, maintenance, and management. His career started out with a degree in Urban Administration from the University of Cincinnati.

- **OnSyte Performance** – Vice President of Florida, responsible for the installation of Distributed Wastewater Treatment Projects. Currently overseeing the Lake County and Apopka projects.
- **Veolia North America** – Multiple roles as Vice President of Operations, Business Development and Pricing. Overseeing operations with more than 27 water and wastewater facilities as well as leading the introduction of the firm into Distribution and Collection, Public Works, Design Build and Department of Defense contracts.
- **Will Linder & Associates, Berea, Kentucky** – Managing partner of a 15-person consulting firm specializing in assisting local governments with financing and implementing of utility, community buildings, neighborhood redevelopment programs and first-time homebuyer programs. Managed funding from HUD, CDBG, SRF, RD, ARC and EDA.
- **PDR Engineers, Lexington, Kentucky** – Initiated a contract operations business for this regional engineering firm. Worked with small communities with water, wastewater, garbage and street maintenance services. The work involved balancing the community's budget, bringing the facilities into compliance with permits, project capital improvements and establishing an equipment replacement program.
- **Utility Service Group - Veolia Water subsidiary** - Responsible for managing a utility company, which provided engineering, plant operation, maintenance, laboratory analysis, chemical sales and sludge disposal services to 200 public and private utilities in south Florida.
- **Water Resources Assistance Corporation, Big Sandy Area Development District, Prestonsburg, Kentucky** – Executive Director of a non-profit management company that provided contract operation of troubled water systems. System management was complicated by utilities' financial problems that required implementation of new billing programs, negotiation of bond refinancing on defaulted bonds, capital improvements and water rate adjustments with the Public Service Commission.
- **Construction Experience** – Has overseen a wide range of projects. These have included emergency repairs to 13 wastewater plants, design/build/operate a new wastewater plant, sewer lining projects, water line extensions, meter change outs, neighborhood revitalization projects and flood plain mitigation.

### Required Licenses

The project will require a number of different permits and licenses. The primary of which is the FDEP DWTS Permit required to install and operate the system.

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**DWTS Permit**

The project will require a DWTS permit issued to the Town by the FDEP. OnSyte will help to prepare the permit application packet. To provide reasonable assurance to the FDEP that nutrient Basin Management Action Plan (BMAP) requirements are achieved through the use of OnSyte DWTU equipment, OnSyte has provided FDEP with significant performance data, including over 5 years of monthly sampling and lab certified test results. FDEP has confirmed through the issuance of multiple DWTS permits, including within Priority Focus Areas of impaired Florida Springs (Otter, Wekiva) and within nutrient impaired BMAP areas (Upper St. Johns River). In each of the 7 DWTS permits issued by FDEP to date, the DWTU treatment performance is required to achieve “secondary treatment limits with enhanced nutrient removal” with permit effluent parameters listed as follows:

Parameter	Units	Max. /Min	Reclaimed Water Limitations		Monitoring Requirements			Notes
			Limit	Statistical Basis	Frequency of Analysis	Sample Type	Monitoring Site Number	
Flow	MGD	Max Max	0.020 Report	Annual Average Monthly Average	Continuous	Recording Flow Meter with Totalizer	FLW-1	See IA.3
BOD, Carbonaceous 5 day, 20C	mg/L	Max Max Max Max	20.0 30.0 45.0 60.0	Annual Average Monthly Average Weekly Average Single Sample	Monthly	Grab	EFA-1	
Solids, Total Suspended	mg/L	Max Max Max Max	20.0 30.0 45.0 60.0	Annual Average Monthly Average Weekly Average Single Sample	Monthly	Grab	EFA-1	
Coliform, Fecal	#/100mL	Max Max Max Max	Report Report Report Report	90th Percentile Annual Average Monthly Geometric Mean Single Sample	Monthly	Grab	EFA-1	
pH	s.u.	Min Max	6.0 8.5	Single Sample Single Sample	Monthly	Grab	EFA-1	
Nitrogen, Total	mg/L	Max	Report	Single Sample	Monthly	Grab	EFA-1	
Phosphorus, Total (as P)	mg/L	Max	Report	Single Sample	Monthly	Grab	EFA-1	

In fact, the active DWTS permit issued by FDEP for Lake County contains the above listed effluent performance criteria. It is our understanding that FDEP will continue to require the above listed effluent criteria for the foreseeable future, and OnSyte can confirm its long-term success in achieving these treatment criteria.

**Other Permits and Licenses**

In addition to the DWTS permit, the project will require several other licenses and permits. A comprehensive list of these requirements is provided for reference.

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**Licensing**

- Licensed Septage Contractor -
- Licensed Environmental Health Professional Certification
- Licensed Waste Hauler
- Licensed Electrician – Several different electricians will be utilized for the project.
- Professional Engineer - Different engineers will be involved in the NPDES permit preparation, system design and system approval.

**Permits and Notices**

- Public Notices Required as part of the NPDES Permit process
- Building Permit
- Septage Abandonment Permit
- Notice of Intent to Install an Individual DWTU
- Completion of Installation

## FORMS



Photograph of the Otter Creek Community System Installation

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**ATTACHMENT 1 – SUBMITTAL FORM 2024-WW0003**

The undersigned hereby declares that: \_\_\_ Scott Forrester, Senior Vice President of OnSyte Performance LLC \_\_\_ has examined and accepts the specifications, terms, and conditions presented in this Solicitation, satisfies all legal requirements to do business with the Town, and to furnish **Septic to Individual Distributed Wastewater Treatment Systems** for which Submittals were advertised to be received no later than 3:00 P.M. Eastern time on the date stated in the solicitation or as noted in an addenda. Furthermore, the undersigned is duly authorized to execute this document and any contracts or other transactions required by award of this Solicitation.

**1.0 TERM OF CONTRACT**

The Contract will be awarded for an initial one (1) year term with the option for two (2) subsequent two (2) year renewals for installation. Renewals are contingent upon mutual written agreement.

The Contract for operation and maintenance will be awarded for an initial five (5) year term with the option for five (5) subsequent five (5) year renewals. The Contract will commence upon first day after Council approval. The Contract remains in effect until completion of the expressed and implied warranty periods. The County reserves the right to negotiate for additional services/items similar in nature not known at time of solicitation.

**2.0 PAYMENT**

The Contractor must submit an accurate invoice to the Town Manager using townmanager@mymontverde.org email address. The date of the invoice must be after delivery but no more than 30 calendar days after delivery. Invoices must reference the: purchase or task order; delivery date, delivery location, and corresponding packing slip or delivery ticket signed by a Town representative at the time of acceptance. Failure to submit invoices in the prescribed manner will delay payment.

Payments will be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes. The Town will remit full payment on all undisputed invoices within 45 days from receipt by the Town Manager. The Town will pay interest not to exceed 1% per month on all undisputed invoices not paid within 30 days after the due date.

All pricing will be FOB Destination unless otherwise specified in this solicitation document. Pricing submitted will remain valid for a ninety (90) day period.

**3.0 CERTIFICATION REGARDING TERMS AND CONDITIONS:**

I certify that I have reviewed the General Terms and Conditions and accept the General Terms and Conditions as written including the Proprietary/Confidential Information section. Failure to acknowledge may result in Submittal being deemed non-responsive.

**4.0 CERTIFICATION REGARDING FELONY CONVICTION:**



Town of Montverde – 2024-WW0003

exclusions; (b) collecting a certification from that person; or (c) adding a clause or condition to the contract or subcontract.

Registration or search can be conducted here: SAM Directory and Registration website

**9.0 RECIPROCAL VENDOR PREFERENCE:**

N/A

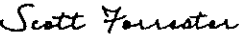
**10.0 GENERAL VENDOR INFORMATION:**

Firm Name: OnSyte Performance  
Street Address: 4465 Commerce Drive, Ste 101  
City: Buford State and ZIP Code: GA, 30518  
Mailing Address (if different):  
Telephone: 678-765-3582 Fax:  
Federal Identification Number / TIN: 81-3470583  
DUNS Number: 080478341

**11.0 SUBMITTAL SIGNATURE:**

I hereby certify the information indicated for this Submittal is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an authorized representative of this Vendor and/or empowered to execute this Submittal on behalf of the Vendor. I, individually and on behalf of the Vendor, acknowledge and agree to abide by all terms and conditions contained in this solicitation as well as any attachments, exhibits, or addenda.

Name of Legal Representative Submitting this Proposal:

Signed by:  
  
9A37FCBC6C544C7...

Print Name: Scott Forrester

Title: Senior VP

Primary E-mail Address: SForrester@onsyte.com

Secondary E-mail Address: RNicholas@onsyte.com

The individual signing this Submittal affirms that the facts stated herein are true and that the response to this Solicitation has been submitted on behalf of the aforementioned Vendor.

Town of Montverde – 2024-WW0003

**ATTACHMENT 4 – EQUIPMENT LIST**

Manufacturer, model number and year of equipment for usage in this ITB. A title, bill of sale or lease agreement may be requested to support the availability of all larger equipment items.

Manufacturer	Model Number	Year
Liberty	230-2 (Pump)	2024
Blue Diamond	ET120 (Blower)	2024
Dwyer Instruments	SBL2-3-20 (Sensors)	2024
Del Zotto Products	Onsyte DZ825 Vault	2024
Caliber Steel	74.00 Frame (DZ825)	2023
Caliber Steel	65.50" Frame (IM540)	2023
ESG-Siemens	Onsyte PCU (w/o alarm)	2024
ESG-Siemens	Onsyte PCU (w/alarm)	2024
ESG	Onsyte PCP (relay bx)	2024
ESG-Mitsubshi	Onsyte PCU/PCP (control/relay bx)	2023
Infiltrator	Drainage system	2024



Town of Montverde – 2024-WW0003

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# PROOF OF SUNBIZ REGISTRATION

The Sunbiz number is M17000007802 for OnSyte Performance LLC.

**2024 FOREIGN LIMITED LIABILITY COMPANY AMENDED ANNUAL REPORT**

DOCUMENT# M17000007802

Entity Name: ONSYTE PERFORMANCE LLC

**Current Principal Place of Business:**

4465 COMMERCE DR.  
101  
BUFORD, GA 30518

**Current Mailing Address:**

454 SATELLITE BLVD, STE 302  
SUWANEE, GA 30024 US

FEI Number: 81-3470583

Certificate of Status Desired: Yes

**Name and Address of Current Registered Agent:**

FORRESTER, SCOTT J  
121 BIG BUCK DRIVE  
TALLAHASSEE, FL 32312 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

SIGNATURE: SCOTT J. FORRESTER

01/04/2024

Electronic Signature of Registered Agent

Date

**Authorized Person(s) Detail :**

Title MGR  
Name EASTERLING, JAMES S  
Address 4465 COMMERCE DR.  
101  
City-State-Zip: BUFORD GA 30518

Title LICENSED REPRESENTATIVE  
Name MCBRYANT, BENJAMIN M  
Address 4465 COMMERCE DR.  
101  
City-State-Zip: BUFORD GA 30518

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

SIGNATURE: JAMES EASTERLING

MEMBER

01/04/2024

Electronic Signature of Signing Authorized Person(s) Detail

Date

Town of Montverde – 2024-WW0003

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W-9

Form **W-9**  
(Rev. March 2024)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>OnSyte Performance LLC</b>	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. <b>4465 Commerce Drive, Suite 101</b>	Requester's name and address (optional) <b>Montverde Lando LLC</b>
	6 City, state, and ZIP code <b>Buford, GA 30518</b>	<b>2 N Tamiami Trail, Suite 800</b> <b>Sarasota, FL 34236</b>
	7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number								
			-			-		

OR

Employer identification number									
8	1	-	3	4	7	0	5	8	3

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Kevin Imster</i>	Date <i>11-26-2024</i>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Town of Montverde – 2024-WW0003

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## COMPLETED ADDENDA IF ANY (signed)

**Amendment 1** - OnSyte Performance LLC acknowledges receipt of Addendum 1 on 11/26 to the 2024-WW003 solicitation for Septic to Individual Distributed Wastewater Treatment Systems.

Septic to Individual Distributed Wastewater Treatment Systems

2024-WW003



## **ADDENDUM NO. 1 TO SOLICITATION 2024-WW003**

Date of Issuance of Addendum No. 1 – 11/26/2024

Solicitation Number: **2024-WW003**

Solicitation Title: SEPTIC TO INDIVIDUAL DISTRIBUTED WASTEWATER TREATMENT SYSTEMS WITH COMPLETE OPERATION AND MAINTENANCE

Pre-Solicitation Conference: See Section 3.0

Last Day to Ask Questions: 11/28/2024

CLOSING DATE: 12/03/2024

CLOSING TIME: 3:00 P.M. Eastern Vendors shall complete and return all information requested by the specified time and date or Submittal shall be rejected.

.OPENING TIME: 3:15 P.M. Eastern solicitation opening at Town Hall, 17404 Sixth St., Montverde, FL 34756

This Addendum is being issued pursuant to paragraph 4.0

- **2.1 Provide Turnkey IDWTS**

The Town will be responsible for determining eligibility of owners to connect to the IDWTS, public information meetings, receipt of applications from owners, owner contact, marketing on Town's website of the program. The Contractor must provide marketing type materials for the Town to utilize on the Town's website, in public information meetings and solicitations.

- **2.7 Easements**

The Town is amenable to developing a blanket easement form to reduce the expense of a survey/sketch of description.

- **2.9 Construction Easements**

Upon completion of a connection, the Town will maintain owner/customer files inclusive of the owner's application, soil test results, design, permits and as-built drawings. The As-builts must be provided in dwg and pdf formats, and other documents must be provided in pdf format.

- **2.13.1 Verify Plumbing Connections**

A video inspection of the existing septic line from the house to the septic system must be completed during construction. The Pricing Sheet solicits the cost for drain field replacement, and

**ADDENDUM NO. 1 TO SOLICITATION 2024-WW003**

the cost where the drain field will be kept intact/not replaced. The Contractor must evaluate an existing drain field to determine if it can be used or if it must be replaced. The Town will pay for replacement of a drain field, if replacement is needed. Drain field replacement will not be paid for by the owner.

**• 2.14.3 Testing and Remediation**

Remediation must include sod or mulch (only if the area was previously mulch) over the areas disturbed by IDWTS and drain field replacement. Once the Town provides Contractor with the recipients addresses, the Contractor must evaluate the site and provide a final cost to the Town if remediation in excess of sod or mulch are needed, for items such as irrigation line repairs, repairs/replacement of concrete sidewalks, patios, etc. The awarded Contract will address remediation and costs thereof as described in this Addendum.

**• 2.16 – Florida Domestic Wastewater Program Permit Limits**

The Contractor must meet the FDEP issued permit limits. Any failure(s) to meet the limits that result in the Town incurring fines or costs will be addressed in the operational contract. Contractor will be responsible for all fines and/or costs incurred by the Town.

**• 2.20 – Survey Location**

As-builts must be provided to the Town. A blanket easement from will be utilized, therefore, a survey will not be required.

**• 2.22 Multi Year Performance Bond**

The cost of a performance bond should not be included in the Cost Per Location or Total Cost for the unit or drain field. Once the number of units/ connections is determined by the Town, then an amendment to the Contract will be entered into by the Town and Contractor. If the total cost is below the statutory threshold a performance bond may not be required. If a performance bond is required, then the cost of the bond will be added to the price of the awarded Contract.

**• 2.24 – Grant Requirements**

The Contractor is responsible for adhering to wage rates, monitoring payrolls or compliance, and for grant reporting requirements.

**• 4.1 Completion Date**

- All IDWTS connections to be made must be complete no later than October 15, 2025.
- The Town will issue a separate notice to proceed for each individual connection/property. Contractor will have 120 days from issuance of a notice to proceed to complete the connection and meet all permit requirements associated with that particular connection.
- An operation and maintenance contract will be awarded with a one-year contract term with 2 one-year renewals for operation and maintenance only.

**Septic to Individual Distributed Wastewater Treatment Systems**

**2024-WW003**

**ADDENDUM NO. 1 TO SOLICITATION 2024-WW003**

• **4.2 & 4.3 Timing and Completion of Work**

• **Deficiencies in Work to Be Corrected By the Contractors**

E-mail correspondence between the Town Manager and the Contractor's primary contact may be used for communications relating to deficiencies in work to be corrected by the Contractor.

• **Commercial IDWTU Pricing**

For purposes of completing the Pricing Sheet relating to commercial locations, the Cost should be based on a 4,000 sq-ft. restaurant because this is the most-intensive commercial use in the Town. Once the Town identifies any commercial properties for connection, the Town will consider the commercial use and if other than a 4,000 sq-ft. restaurant, the Town and Contractor will negotiate a price not to exceed the price provided.

• **Pricing**

Cost provided on the Pricing Sheet should be based on a typical residential unit with a yard and irrigation. Once the Town provides Contractor with the recipients addresses, the Contractor must evaluate the site and provide a final cost to the Town if work is needed in excess of that required of a typical residential unit, such as excessive tree trimming, excessive plumbing and/or electrical services, repairs/replacement of concrete sidewalks, patios, etc. The awarded Contract will address a pricing adjustment for these situations.

*[The remainder of this page intentionally left blank]*



Town of Montverde – 2024-WW0003

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# PROOF OF INSURANCE



AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Northeast, Inc.		NAMED INSURED OnSyte Performance, LLC 4465 Commerce Dr Buford, GA 30518	
POLICY NUMBER See Page 1			
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1	

#### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Certificate holder is included as additional insured as respects the operations of the named insured as required by written contract.

INSURER AFFORDING COVERAGE: Nautilus Insurance Company NAIC#: 17370  
 POLICY NUMBER: ECP2040663-11      EFF DATE: 06/14/2024      EXP DATE: 06/14/2025

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Professional Liability	Each Claim	\$1,000,000
Retroactive Date 6/14/2023		

## **ANY CONTRACTOR REQUIRED LICENSE**

The licenses will be provided by individual subcontractors for engineering, soil assessment, system design, waste hauling, system installation and electrical work.

## Proposed Solution



This is a typical DWTS system of a treatment unit and gravity trench drain field.

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## Staffing Approach

The success of any project rests with the Project Manager. However, that individual is only as good as the support he or she will receive. This includes the management of the company and the support staff on the project.

OnSyte Performance is led by a team of experienced onsite system experts, former DEP officials and utility managers.



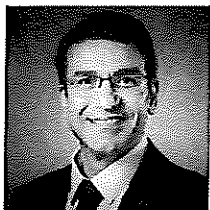
- **John Cheslik – Chief Executive Officer** – John has served as Chief Engineer for American Water, Chief Operating Officer of Suez in North America, and Northeast President of Veolia North America. John has overseen more than 500 staff personnel, compliance and operation of hundreds of water and wastewater systems, as well as construction of minor and major capital projects.



- **Jeff Littlejohn, PE – Vice President of Regulator Affairs** – Jeff is a military veteran and former Florida DEP official. He currently helps with state and federal regulations, funding and relations.



- **Scott Forrester – Senior Vice President Business Development** – Scott is a co-founder of OnSyte and was the Project Manager for the first Septic to Distributed Sewer Program in Florida, initiated by the City of Apopka in 2019. Scott serves to raise public awareness and generate support for projects dealing with residential septic tank replacements. He regularly attends and speaks at conferences on issues of permitting, system design and monitoring.



- **Sunil Mehta, PhD – Chief Technology Officer** – Sunil oversees the design and production of the treatment units as well as their ongoing operation. PHD in ... He comes to OnSyte with experience with equipment manufacturer Infilco Degremont, as well as Operations Manager for Suez, managing wastewater plants.



- **Rob Nicholas – Vice President of Florida** – Rob has 40 years of experience in project financing, grant administration, operations and construction. He served many years as VP of Operations for Veolia North America as well as a Business Manager for different projects. He oversees the application, installation and commissioning processes.

Town of Montverde – 2024-WW0003

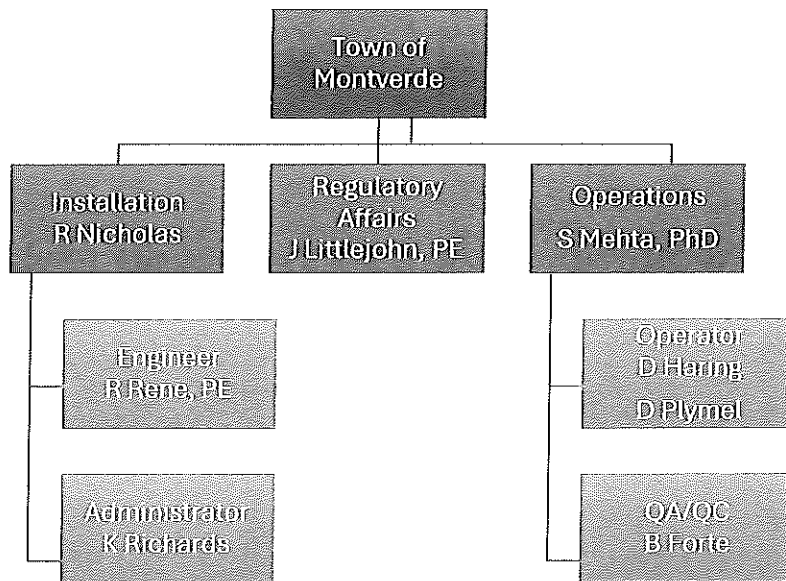
### Project Organization

The implementation of the project will occur in two phases – installation and operations. The team assigned for the project will change overtime as DWTS is installed and then begin operation. When the individual unit is installed at a home, the SCADA system is turned on and the unit receives flow, the operation team takes over.

The team is experienced being active in the implementation of the Lake County and City of Apopka project.

Rob Nicholas, Robert Rene, and Kadicia Richard work directly with the residents to help them fill out applications, oversee the installation of the units and complete landscaping afterwards. At that point Sunil, and his team, assume the relationship with the homeowner and the unit. He works with David Haring and Dakota Plymel on the day-to-day operations.

If there are regulatory questions, then Jeff Littlejohn is consulted. Barbara Forte provides the Quality Assurance / Quality Control function regarding lab sampling and state regulatory compliance reporting.



Town of Montverde – 2024-WW0003

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The Town will be responsible for billing the customers as well as designating and paying for the third-party laboratory costs.

OnSyte Performance's approach to the scope of work is straightforward and based on our proven experience as a contract partner with the City of Apopka and Lake County. OnSyte will provide the Town of Montverde (Town) with a turnkey, comprehensive solution that eliminates septic tank pollution in the areas deemed most necessary by the Town.

For each homeowner who takes part in the Town's Septic to Distributed Sewer Program (Program), a state-of-the-art Distributed Wastewater Treatment Unit (DWTU) will replace their existing septic tank, providing high-quality wastewater treatment within a continuously monitored Supervisory Control and Data Acquisition (SCADA) system, similar to the SCADA systems that control modern day wastewater treatment facilities.

The Florida Department of Environmental Protection (FDEP) regulates the installation and operation of hundreds, or even thousands of, DWTUs under a single Distributed Wastewater Treatment System (DWTS) permit, which is issued to the Town and covers the entire jurisdictional area. The key to this system of regulation is the centralized management and control of the treatment equipment, as well as the assurance of continuous treatment performance. This is made possible through OnSyte's proprietary treatment software installed on each DWTU and the remote operational control by a licensed wastewater operator through a SCADA system.

During the DWTU installation process, the homeowner's existing septic tank will be properly abandoned and, if necessary, removed from the site by a licensed and qualified contractor. The DWTU will be installed underground and plumbed into the house to receive wastewater flow. The DWTU will treat the wastewater to FDEP-required standards and discharge the treated effluent into a properly functioning, subsurface drain field. The DWTU will be operated and remotely supervised via an automated control system, powered by Siemens Industries and mounted to the side of the house in a discreet, watertight enclosure. The control system will continuously evaluate incoming flows, determine treatment processes, perform diagnostics, communicate with the SCADA system, and enable a licensed wastewater operator to remotely monitor and control the DWTU at all times.

After DWTU installation and commissioning, the homeowner's experience is designed to be indistinguishable from being connected to conventional sewer service. In other words, there are no homeowner responsibilities other than to pay their monthly sewer bill to the Town.

The Town, through a service contract with OnSyte or another provider, will provide ongoing operational and support services to the homeowner, including all necessary inspections, maintenance and repairs of the DWTU treatment and control equipment. If requested by the Town, OnSyte can provide the FDEP-required licensed operator for the DWTS and perform all required



## Town of Montverde – 2024-WW0003

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ongoing operational and service support. OnSyte will also provide any necessary training, wireless communications, data collection and storage, and SCADA software and software support.

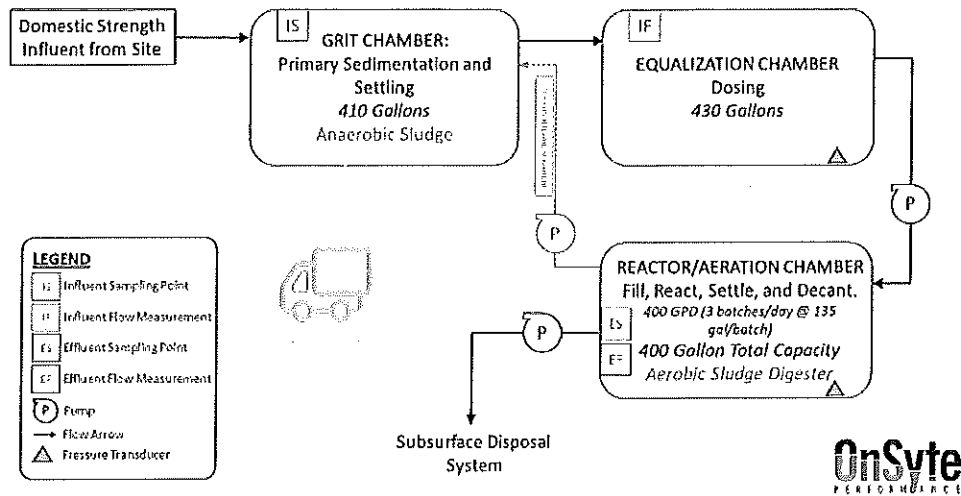
### Program Management and Coordination

The program management would start with our team and the Town meeting in a kickoff meeting. This meeting will serve to outline and finalize key aspects of the project, including contract terms, schedules, key deliverables, pricing, target areas, and protocols for reporting and communication.

- **Weekly Report and Meetings or Calls** – OnSyte has found that a weekly report and discussion will help move the project forward. This is typical between our team and the Town Project Manager. We are also experienced in providing updates to Town Councils as needed.
- **Priority Property** – Based on similar projects, priority properties are typically identified near sensitive environmental areas. For example, Apopka focused on a primary neighborhood near a spring, and Lake County targeted homes within 200 meters of water bodies. The Town has indicated interest in prioritizing properties adjacent to water bodies.
- **Utility Service Agreements** – The Town will need to consider how it wants to engage with the customer. Typically, we see a utility service agreement and/or easement signed in advance with the customer.
- **Homeowner Responsibility** – The Town has to decide if it wants homeowners to share in any of the cost. This might be a connection fee or even part of the capital cost. At a minimum, however, homeowners should be informed that, while the project is designed to minimize disruption, certain site conditions, such as irrigation lines, shrubs, cable lines and even sidewalks may be impacted. Homeowners may be responsible for repairing these items, as site-specific conditions can make them difficult to avoid.
- **Communication Plan** – A formal communication plan is developed to address how residents are informed about the project. This also includes determining who will send out material, take calls and visit residents. OnSyte provides this service in many cases. It's critical to have a primary phone number and contact person to maintain transparency and responsiveness.

Town of Montverde – 2024-WW0003

Treatment Unit Design and Equipment



- Unit Hydraulic Sizing** - A typical project is based on the minimum level of service that must be provided per Table 1 in 62-6 Florida Administrative Code (FAC) is 100 gpd per bedroom or 400 gpd per household depending on the number of bedrooms. The proposed DWTU has a design capacity of 400 gpd, which is well above the minimum LOS. A DWTS consisting of a DWTU, and the associated dispersal system will be located at each lot.
- Unit Loading Estimate** - Design influent concentrations for CBOD5 and TSS are estimated to be 300 mg/L each. The DWTU will produce biosolids from biological treatment, a portion of which is periodically wasted and stored in the gravity settling chamber. The gravity settling chamber solids levels are monitored and periodically removed via hauling. Each unit at full capacity will produce approximately 0.1 dry tons of biosolids per year.
- Effluent Disposal** - Treated effluent from each individual DWTU in the System will be disposed of via an on-site dispersal area. Florida Administrative Code (FAC) Chapter 62-600 sets forth effluent limits and plant component reliability requirements for treatment facilities with effluent disposal via absorption beds. The treatment requirements set forth under FAC Chapter 62-600.420 are applicable to the proposed System and, at a minimum, include secondary treatment. Chapter 62-600 FAC sets the CBOD and TSS effluent levels for land application discharges to an annual average less than or equal to 20 mg/L.
- No Disinfection Required** - Treatment requirements for disinfection for the System are provided in 62-600.100(2) and 62-600.440, FAC. Rule 62-600.440(4), F.A.C., states “applicability of the requirements shall be as contained in ... subsection 62-600.100(2), F.A.C., for septic systems and other closed tank wastewater treatment systems permitted

## Town of Montverde – 2024-WW0003

by the Department.” As previously acknowledged by the Department, the proposed DWTS, consisting of multiple individual treatment units, are “Closed-tank wastewater treatment systems permitted by the Department” and therefore subject to 62-600.100(2), F.A.C. which does not specify disinfection requirements other than “disinfection necessary to protect public health.” As such, the Department is provided reasonable assurance of secondary treatment requirements by virtue of the continuous DWTU monitoring and operation through the SCADA system and periodic sampling and testing protocols. Assurance for “disinfection necessary to protect public health” is provided by following long-standing design standards and setback requirements for on-site dispersal areas (e.g. drain fields) provided in Chapter 64E-6, FAC. Rule 62-600.445 also requires that each DWTU be designed and operated to maintain pH within the range of 6.0 to 8.5. Monitoring reports submitted for other permitted DWTS’s demonstrate compliance with the pH requirement over multiple years of operation and testing.

- **Soil Survey Importance** - A dispersal area is required with the installation and operation of a DWTU at each location, based on site-specific soil information as discussed later in this report. The dispersal area very closely resembles drain fields and absorptions beds that would be installed and operated in accordance with Chapter 62-6 FAC. With no specific guidance on design and operation of dispersal areas in 62-600, we used Chapter 62-6 as guidance for the design. New and replacement dispersal areas will be located to meet applicable setback requirements and will be installed by licensed installers. These setback requirements can be found in 62-6.0005(1) & (2) FAC. Information on the size and location of each new absorption bed will be included in the DWTU certification provided to DEP following installation.
- **Solids Handling** - The system will stabilize residuals generated by the biological treatment process. When required, the residuals will be hauled by a contractor for removal, treatment, and disposal. The contracted residual hauler will ultimately be responsible for the stabilization requirements prior to final disposal.
- **SBR Technology** - The wastewater treatment system will utilize the sequencing batch reactor (SBR) process due to the levels of treatment achieved, and the historical reliability associated with this technology. The system consists of multiple units constructed in Ocala, Florida and sized to handle the flow generated from the specific building which the unit will serve. The units will be supplied and installed by OnSyte Performance and/or a certified licensed installer. The total rated treatment capacity for the initial unit is 400 gpd. For preliminary treatment, the standard unit provides 430 gallons in a grit/primary sedimentation chamber, with emergency overflow provision, for primary sedimentation and settling. After the grit chamber, the flow enters a 410-gallon flow equalization and dosing chamber. Biological treatment is provided in the third chamber in a combined aeration, mixing and clarification chamber with a total daily AADF treatment capacity of 800 gallons.
- **Remote Monitoring and Control** - Important treatment processes are continuously monitored using a “Micro-SCADA Platform.” (“MSP”), developed by OnSyte Performance, and powered by Siemens automated industrial control equipment. The MSP

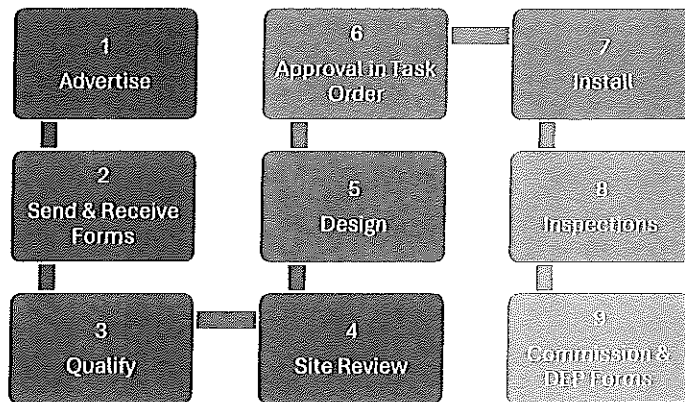
Town of Montverde – 2024-WW0003

monitors each treatment unit over an existing wireless network (provided by commercial cellular carriers) and tracks water levels, reports system failures, initiates preventative repair, provides supervisory control by a licensed wastewater operator, and performs many other functions to ensure the continued performance of the treatment unit. All system data collection, performance monitoring and supervisory control is provided via a secure, purpose-built web portal accessible by the licensed operator. An operation manual for the MSP is part of the O&M manual provided to the utility and is available upon request.

- **Solids Handling** - The system will utilize anaerobic digestion for solids handling. The solids will be stabilized in the grit chambers which are located within the process components. The waste activated sludge will be returned to the grit chamber/digester via pumps. Air to the process components will be provided by linear air pumps. A process flow diagram is illustrated in Figure 3, and the process requirements are included in the table below.

**Installation Process**

OnSyte has developed a standardized approach to talking with residents, taking applications, investigating the site, determining the type of disposal system to install, and then completing installation that meets require Town and state approval. The process is shown below and discussed further in the text. Our approach provides step 4 through 9 but OnSyte can provide all these services if the Town desires.



**1 - Advertise - Community Outreach and Engagement**

To expedite community acceptance of the “Distributed Wastewater Treatment System” Program, OnSyte suggests utilizing a community engagement program that will introduce the technology and attract the homeowners in targeted areas to sign up and take part in the Program. This can include a website, direct mailers and public meetings. OnSyte has experience working with its

## Town of Montverde – 2024-WW0003

community partners to develop such a program and is willing and able to do so if such an endeavor is deemed necessary.

The community engagement program will be developed in coordination with the Town, if desired, and will include outreach efforts to the targeted neighborhood(s), civic associations, environmental advocates, and other potential stakeholders. The outreach effort will be focused on the many benefits of the Distributed Sewer approach, including the use of proven technology, significant environmental benefits, and no on-going homeowner responsibilities (e.g. unit pump-out or maintenance). As a voluntary program, no homeowner will be forced to participate, and there is an added benefit of not tearing up neighborhood streets to retrofit sewer lines. The entire team at OnSyte is confident that this engagement effort will prove to be extremely beneficial to the rapid adoption and long-term success of this Program.

- **Signing Up Customers** – As residents learn about the program, they will be interested in signing up for service. This requires having a contact person who can answer questions and work with the residents to fill out the required forms, help them if a notary is required, and file and assemble the applications for review and approval.
- **Document Management System** – These types of projects involve substantial communication with the homeowner, documents from the homeowner, soil reports, designs, approval documents and state forms. OnSyte has a document management program in place and being used now for this type of service.

## 2 - Send and Receive Forms

A DWTS is a utility service from the Town. A utility application is typically used to gather information on the customer. OnSyte has examples from other communities that can be reviewed and modified for this situation. Typically, a utility application, service agreement and an easement are required for installation of a DWTU. FDEP requires in its permits that access must be provided to the homeowner's property to install and service the DWTU for at least the permit duration. A simple "access agreement" (similar to a license) granted by the homeowner as a condition of their customer service agreement is the simplest form of authorization, and many Florida utilities include such a provision in their standard utility "customer service agreement." In fact, OnSyte's current experience with a residential Septic to Distributed Sewer Program in the City of Apopka confirms that permanent access to the utility-owned treatment equipment for operation and maintenance can be provided through this form of access license provided by the property owner when a customer application form is executed.

## 3 - Qualify Eligibility

The application packet and forms will be submitted to the Town for review and approval. This includes setting a priority on which properties get funded first.

#### 4 - Site Analysis

A visit will be made to the homeowner's residence to review the property. The homeowner, in the application process, is asked for a copy of their property survey. This allows us to conduct a quick review of property lines, estimate the setbacks required, and look for wells or other structures that have setbacks. Additionally, the amount of available space for a disposal field is estimated as well as landscaping, plantings and trees that could impact the disposal field location.

#### 5 - System Design

The design of the system involves the treatment unit and the disposal field.

- **Treatment Unit** – The treatment unit has been described previously in the NPDES section. The treatment unit will be sized based on the number of bedrooms and the historical water usage. It can be a concrete or combination of poly tanks depending upon the access to the site and available space.
- **Disposal Field Replacement** – The RFP has asked for pricing for just the DWTU and as an additional option for the installation of a new drain field. In OnSyte's experience with a residential Septic to Distributed Sewer Program, existing drain field functionality is a critical issue affecting upfront cost, homeowner voluntary participation, and potential long-term performance. Clearly, requiring 100% drain field replacement is suboptimal since some homeowners will have recently replaced their drain fields at significant out-of-pocket expense. Such a requirement would serve as a disincentive to Program participation, and these situations should be considered in the Program design. In an effort to distinguish these recently constructed and properly functioning drain fields from those which are at or beyond their expected useful service lives, OnSyte will engage a licensed septic tank installer to perform inspections consisting of record reviews, visual inspections, and testing. Our experience has led us to accept drain fields which have been installed: (1) within the last 10 years, (2) properly permitted with County records available to review, (3) utilizing modern drain field technology, and (4) passing a hydraulic load test. If any of the listed criteria were not met, OnSyte has recommended to the homeowner and Program partner that the drain field be replaced. Approximately 25% of the drain fields reviewed under this approach have been accepted as functional, and the other 75% have required replacement.
- **Drain Field Design** - A review of the system is carried out with the homeowners in advance. This is being done to get agreement on placement of the unit and drain field. Additionally, it helps identify landscaping, cable, or irrigation that may be damaged. These costs are traditionally placed on the homeowner. A soil survey is provided for each site

Town of Montverde – 2024-WW0003

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and used to pick the best disposal system and size. This will result in the design for contractors to install. This also determines the type of drain field that is used – traditional, drip or Other non-conventional system. The drip and Other non-conventional system involve an additional lift station at the site and a filter to protect the more sophisticated drain field. It is possible that when a drip or Other non-conventional system is needed, then it's important to understand the soil is poor and may need to be removed and replaced for the system to operate correctly.

#### 6 - Approval of Task Order

An installation is not made until the town has granted approval. Verification typically would involve a review of several items:

- **Utility Required Forms** - Confirmation that the customer has signed and submitted the application, service agreement, easement.
- **System Design** - The system design has been developed and submitted to the property owner for approval of location.
- **Health Department Approval** - An Abandonment Permit is obtained from the Health Department.
- **Customer Responsibility** - Notification has been given to the homeowner of items the grant will not cover. This is typically landscaping, irrigation lines, and cable lines. A standard form is utilized. Additionally, information about the dos and don'ts of using the system is provided.
- **DEP Notice** - Once a Task Order is approved, the contractors are notified to begin work. The DEP is also notified of the intent to install a system.

#### 7 – System Installation

OnSyte will act as the Prime Contractor and select qualified subcontractors for different tasks. These will be subject to the Town's final approval, to perform the capital and operational tasks of the Program.

- **Building Inspection Approval** – A building permit is obtained and electric/plumbing inspections scheduled. 811 calls are made.
- **Contracting** – OnSyte utilizes third party septic haulers, electricians, soil scientists, engineers and installers to carry out the work. There are insurance requirements on the contractors for liability, vehicle and workman's compensation.
- **Wage Rate** – The federal funding could require wage rates to be paid and payrolls to be submitted. This can be done. Please be aware that the typical installation time is one day and sod installation and electrical work is probably hours. The work will be traced by property and not the entire project because of contractor performance, workload, and speed of the impact when individual installations are made.

## Town of Montverde – 2024-WW0003

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- **Commissioning** – The individual units are turned on as part of installation. This allows confirmation that SCADA is working on the unit. After installation is complete, the operators will begin monitoring the system. Typically, the units receive wastewater to help seed the biological treatment process.

#### 8 – Required Inspections

- **Inspection** – The Town will have to identify their requirements for inspection. We have assumed no fees for Town permits or electrical and plumbing inspections.

#### 9 – Commissioning and DEP Forms

- **Commissioning** – The operators will review the unit after inspection and work with the installer on any issues. The first few weeks after installation the unit will be seeded with activated sludge from another plant or a municipal wastewater plant. This allows the treatment process to come into compliance with the permit more quickly. Once the unit is installed, DEP Form 12 is filled out and the installation will be certified by an engineer. This is submitted to the state.
- **As Built Drawing and O&M Manual** – An As Built drawing is provided and signed off as part of DEP final approval of the installation. An O&M manual is provided for the DWTS. If the town has a GIS, then it might consider using that for As Built drawings and future reference.

### Operations and Maintenance

A Distributed Wastewater Treatment System is different than a traditional sewer collection system and plant. The units are monitored remotely from a central control room by the operator or field-based operators via cellular network and web-based applications. Central operations and the local operators also use desktop and smart mobile devices (cell phones and mobile devices) to monitor, record and update operations. The operators rove between DWTUs, providing a combination of sampling, onsite testing for process control, regular inspection, maintenance, and service calls.

- **Operations Monitoring** – The DWTS is monitored continuously by a SCADA system. This can be monitored via phone, mobile work pad, or desktop unit by the operator, in the office centrally, and by the community if desired. Any alarm is responded to by the operators. The typical issue is no flow for several days in which case a check is made to be sure the resident is on vacation. And there have been high level alarms during wet weather. This occurs when a system is in a wet area or has high water. These alarms tend to occur in systems that have an additional pump to provide pressure for a drip or Other non-conventional system.
- **Sampling** – A sampling protocol is set up with DEP. Typically, a few sites are sampled for compliance monthly, and the balance of sites are sampled at least once a year.



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Typically, sites using less than 100 gallons per day are not used for compliance sampling. The operators conduct the sampling and provide a set of field process tests.

- **Maintenance** – The treatment unit and disposal field have a few key components. The plant includes 2 - ½ hp pumps, a blower, and a probe inside the tanks. A controller is mounted on the side of the house along with a 20-amp service. The disposal field, if a drip or other non-conventional system, will include a tank with ½ hp pump, a filter, alarm box and controls with a 20-amp connection. All internal piping to the concrete tank or between the poly tanks is PVC. The most common problem has been filter plugging and high-level alarms. This tends to occur during extremely wet weather.
- **Hurricane or Loss of Power** – The most frequent problem with a hurricane has been loss of power. Each unit notifies us when power is lost and then returns. The units simply go into hibernation mode and water passes through like a regular septic tank unless a pump station or drip field is needed.
- **Monthly Records** – OnSyte utilizes Hachwims RIOS to log operator information from the systems. This is compiled for all the sites under the permit and submitted monthly as a report. Additionally, there is an annual report which includes the maintenance work on the units.
- **Billing Customers** – The town already invoices each customer for water. The most practical approach would be to add the sewer fees onto that invoice.

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## Subcontractors & Joint Ventures



Example of a Poly Tank Installation

Town of Montverde – 2024-WW0003

The table below provides a list of contractors OnSyte has used in the past for engineering, soil analysis, system design, installation, and landscaping services. The intent will be to add more contractors to that list and to work to find disadvantaged businesses with the expertise to provide services.

Expertise	Company
Engineering	Saltus Engineering
Septage Hauling	Shelly's Septic Services
Installation	Advanced Septic of Central Florida
Installation	Ace Septic and Waste
Installation	Lapin Services
Electrician	Ace Electrical
Environmental Health Professional	Southern Soil & Water
Environmental Health Professional	John C Cascio Septic Service, Inc
Landscaping	Cottom A-1 Sod
Landscaping	Precision Environmental

## Pricing



A reminder the project takes place in existing yards and mature landscaping. Avoiding damaging edging and vegetation is difficult.

**ATTACHMENT 2 – PRICING SHEET 2024-WW0003 Septic to IDWTS**

<b>OnSyte Performance</b>				
The Contractor will furnish all labor, materials, tools, transportation and equipment necessary to provide services for the implementation of water quality improvement projects such as the abandonment and replacement of up to 150 existing traditional septic systems with Individual Distributed Wastewater Treatment Systems (IDWTS).				
<i>This section calls for pricing for the replacement of the tank and the drain field</i>				
ITEM #	ITEM DESCRIPTION	COST PER LOCATION	QUANTITY	TOTAL COST
1	Replacement of existing traditional septic systems to IDWTS located on residential properties	\$30,517.00	150	\$4,577,550.00
2	Replacement of existing traditional septic systems to IDWTS located on commercial properties	See Comment Below	0	\$0
OnSyte Performance LLC				

**Base Price** - The price proposed includes the cost of program management (steps 4 to 9), site analysis, system functionality test, soil analysis, system design, abandonment permit, no building permit cost, pump out and remove or fill in the existing septic tank, replacement of the septic tank with a gravity fed DWTU and replacement of the drain field with a traditional gravity fed trench or chamber system with up to 400 sf of area, electrical connections to the house, a controller, sod or mulch of the disturbed area, inspections and DEP submittals. Any additional inspections, license surveying or other requirements would be at an extra charge. Program Management steps 1 – 3 would be by the Town alternatively OnSyte can perform at an additional charge.

**Residential Cost** – Our intent is to minimize the impact on the neighborhood and homeowner. There are some items that are hard to avoid and to minimize our impact. The price does not include repair of irrigation lines, buried cable lines or buried house electrical or plumbing lines. The homeowner is responsible for removing any vehicles, sheds, underbrush or trees that block drain field installation. Every effort will be made to avoid driveways and sidewalks however the size of equipment and lot restrictions may cause damage. These responsibilities should be noted in any service agreement and or easement with the Town (Attached is agreement used by another

Town of Montverde – 2024-WW0003

municipality as reference). Some homes may have more than one outlet for sewer or an outlet more than 20 feet from the proposed unit. Those additional costs are not included in the fixed price.

**More Difficult Installations** - The topography, soil and property restrictions can impact the type of disposal system involved. A traditional trench disposal system may not be applicable. There would be additional costs for the installation of a drip or other non-conventional system. These types of installations involve the addition of a pump after the DWTU to pressurize the disposal system. It is unknown now which properties are going to be involved and their individual situations. Any installation would be pre-approved by the Town and charged at a cost-plus rate.

**Commercial Property** - Any commercial property would have to be reviewed for its requirements. If there was a small office with just restrooms, then the cost would be the same as a residential unit. But the nature of a business such as a gas station, car wash or restaurant would require a detailed review before providing a price. Pricing for a 4000 sq ft restaurant cited in Addendum 1 will require a custom engineered designed treatment unit and disposal system designed to the specifics of the restaurant. For budget purposes, assuming an average daily wastewater flow of 2,000 gallons per day and standard domestic wastewater strength (restaurant employs and maintains its own grease trap), the estimated cost of the treatment unit would be \$60,000. The effluent disposal in sandy soils would require approximately 2,500 square feet of available space to install and would cost an additional \$20,000-30,000. Please note that the final price for such an installation would require additional engineering, and we reserve the right to perform a more detailed analysis prior to agreeing on a firm price.

<i>This section calls for pricing only for the replacement of the tank itself. The drain field will be kept intact</i>				
ITEM #	ITEM DESCRIPTION	COST PER LOCATION	QUANTITY	TOTAL COST
1	Replacement of existing traditional septic systems to IDWTS located on residential properties	\$19,744.00	150	\$2,961,600.00
2	Replacement of existing traditional septic systems to IDWTS located on commercial properties	See Comment Below	0	\$0
OnSyte Performance LLC				

Town of Montverde – 2024-WW0003

**Base Price** - The price proposed includes the cost of program management (steps 4 to 9), site analysis, system functionality test, soil analysis, system design, abandonment permit, no building permit cost, pump out and remove or fill in the existing septic tank, replacement of the septic tank with a gravity fed DWTU, gravity connection to the existing drain field, electrical connections to the house, a controller, sod or mulch of the disturbed area, inspections and DEP submittals. Any additional inspections, license surveying or other requirements would be at an extra charge. Program Management steps 1 – 3 would be by the Town alternatively OnSyte can perform at an additional charge.

**Residential Cost** – Our intent is to minimize the impact on the neighborhood and homeowner. There are some items that are hard to avoid and to minimize our impact. The price does not include repair of irrigation lines, buried cable lines or buried house electrical or plumbing lines. The homeowner is responsible for removing any vehicles, sheds, underbrush or trees that block drain field installation. Every effort will be made to avoid driveways and sidewalks however the size of equipment and lot restrictions may cause damage. These responsibilities should be noted in any service agreement and or easement with the Town (Attached is agreement used by another municipality as reference). Some homes may have more than one outlet for sewer or an outlet more than 20 feet from the proposed unit. Those additional costs are not included in the fixed price.

**More Difficult Installations** - The topography, soil and property restrictions can impact the type of disposal system involved. It is unknown now which properties are going to be involved and their individual situations. Any installation would be pre-approved by the Town and charged at a cost-plus rate.

**Commercial Property** - Any commercial property would have to be reviewed for its requirements. If there was a small office with just restrooms, then the cost would be the same as a residential unit. But the nature of a business such as a gas station, car wash or restaurant would require a detailed review before providing a price. Pricing for a 4000 sq ft restaurant cited in Addendum 1 will require a custom engineered designed treatment unit and disposal system designed to the specifics of the restaurant. For budget purposes, assuming an average daily wastewater flow of 2,000 gallons per day and standard domestic wastewater strength (restaurant employs and maintains its own grease trap), the estimated cost of the treatment unit would be \$60,000. Please note that the final price for such an installation would require additional engineering, and we reserve the right to perform a more detailed analysis prior to agreeing on a firm price.

<i>The Contractor will furnish all labor, materials, tools, transportation and equipment and all other costs associated with operation, inspections, maintenance and repairs of approximately 150 IDWTS including permit compliance.</i>				
ITEM #	ITEM DESCRIPTION	MONTHLY O&M FEE PER IDWTS YEARS 1 - 5 COST PER LOCATION	QUANTITY	TOTAL COST
1	Operation & Maintenance of IDWTS located	\$55.00	150	\$8,250

Town of Montverde – 2024-WW0003

	on residential properties			
2	Operation & Maintenance of IDWTS located on commercial properties	\$55.00 per 400 gallons per day	0	\$0

**Base Price** –Typically, O&M contracts would have a first-year price and be adjusted annually by an index such as the Florida Public Service Commission Water and Wastewater index. The contract also would be re-evaluated at the end of each 5-year cycle to take into consideration any changes that may have occurred.

**Costs Not Included** - OnSyte will handle routine operations, maintenance and replacement on the treatment unit components under the monthly fee. Any homeowner negligence or willful destruction, defined in their utility agreement, will be repaired by OnSyte and billed to the Town. Responsibility for the drain field remains with the homeowner. Additionally, the cost of the lab sampling is not included. Sampling and reporting would be provided by OnSyte, but the selection of the lab and costs would be paid for by the Town. Our O&M price is conditioned by the Town putting in place conditions of service agreed to by the property owner similar to those adopted by the City of Apopka. A sample agreement is provided as an example.

**Commercial Property** – Pricing for a 4000 sq ft restaurant cited in Addendum 1 will require a custom engineered designed treatment unit and disposal system designed to the specifics of the restaurant – water use, number of diners, staff size, dish washer, type of food and hours of operation. The specifications do not follow FAC 62-6. This regulation is for residential property only. There is also consideration for the potential land available for a disposal field. If there was a small office with just restrooms, then the cost would be the same as a residential unit. But the nature of a business such as a gas station, car wash or restaurant would require a detailed review before providing a price.

YEARS	MONTHLY O&M FEE PER IDWTS
6 - 10	\$62.23
11 - 15	\$70.40
16 - 20	\$79.66
21 - 25	\$90.12
26 - 30	\$101.97

**Forecasting a 30 Year Price** – The table above projects the expected price in year 6, 11, 16, 21 and 26 based on a 2.5% annual increase. It is for illustration purposes only. Typically, O&M contracts would have a first-year price and be adjusted annually by an index such as the Florida Public Service Commission Water and Wastewater Index. The contract also would be re-evaluated at the end of each 5-year cycle to take into consideration any changes that may have occurred.



## FINANCIAL STABILITY



Pump inventory at OnSyte's Buford location.

Town of Montverde – 2024-WW0003

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**Assurance of Economic Viability**

Submitted to The Town of Montverde, Florida  
ATTN: Paul Larino  
November 26, 2024

Applicant:

OnSyte Performance, LLC  
4465 Commerce Dr  
Buford, GA 30518

Applicant Representative:

Rob Nicholas  
OnSyte Performance  
801 International Parkway  
Lake Mary, FL 32746

Town of Montverde – 2024-WW0003



John Cheslik  
Chief Executive Officer  
OnSyte Performance LLC  
4465 Commerce Dr  
Buford, GA 30518

December 2, 2024  
Town of Montverde, Florida  
ATTN: Paul Larino  
17404 6th Street  
Montverde, FL 34756

Re: Town of Montverde

To Whom it May Concern:

I am the Chief Executive Officer of OnSyte Performance, LLC ("OnSyte" or the "Company"). OnSyte is a utility systems manufacturer and operator that is responding to a RFP to provide wastewater treatment services to the Town of Montverde, Florida (the Town).

OnSyte is submitting a formal proposal in response to the Town's Request for Proposal (RFP) RFP2024-WW003, published on November 15, 2024. Pursuant to this RFP and Amendment 001, we have prepared a statement of economic viability to give the Town comfort as to OnSyte's continuing financial wherewithal to ensure that wastewater treatment units sold by the Company in the Town will be installed, operated, and maintained pursuant to the terms of its underlying contracts and the permits received.

Accordingly, please find attached simplified Balance Sheet information supporting financial viability. Please note that we consider this Balance Sheet and the information contained confidential.

Sincerely,

A handwritten signature in cursive script that reads "John Cheslik".

John Cheslik

Exhibit A. OnSyte Performance LLC Balance Sheet as of November 2024

[Attached]

**Exhibit A -  
CONFIDENTIAL BALANCE SHEET**

**OnSyte Performance LLC**  
**Balance Sheet**  
 As of October 31, 2024  
 Unaudited

**CONFIDENTIAL**

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
1050 Bank of America-Operating	496,614.21
1055 Bank of America-Savings acct.-1411	4,788,698.69
<b>Total Bank Accounts</b>	<b>\$ 5,285,312.90</b>
<b>Total Accounts Receivable</b>	<b>\$ 581,894.81</b>
1200 Inventory	1,092,270.59
1850 Investments in Subsidiary	18,276,461.05
1860 Prepaid Insurance	122,871.95
1861 Prepaid Software License	5,386.06
1862 Prepaid Dues/Fees	37,667.20
1863 Prepaid Expense	5,769.55
1865 Lake Front Development Glades Co	750.00
1870 OnSyte Septic GA LLC Insurance Receivable	306,580.50
<b>Total Other Current Assets</b>	<b>\$ 19,847,756.90</b>
<b>Total Current Assets</b>	<b>\$ 25,714,964.61</b>
1505 Furniture & Fixtures	77,630.55
1508 Office Equipment	267.81
1510 Manufacturing Equipment	14,609.66
1515 Plant Property & Equipment	47,698.85
1520 Automobiles/Trailers	253,445.22
1570 Computers	178,536.41
1575 Website Development	56,943.61
1580 Tooling	48,694.06
1590 Shelving & Storage	1,199.63
1600 Leasehold Improvements	92,770.19
1615 Fixed Asset Software	32,345.00
1730 Accumulated Depreciation	-663,638.37
<b>Total Fixed Assets</b>	<b>\$ 140,502.62</b>
1800 Organizational Costs	850,599.29
1805 Accum Amort Organizational Costs	-168,193.09
1905 License	5,026.39
1910 Security Deposits	33,242.49
1985 Research & Development	730,651.76
1990 Research & Development Labor	418,305.85
1995 Accumulated Amortization of Other Assets	-216,343.28
<b>Total Other Assets</b>	<b>\$ 1,653,289.41</b>
<b>TOTAL ASSETS</b>	<b>\$ 27,508,756.64</b>

**LIABILITIES AND EQUITY**

**Liabilities**

**Current Liabilities**

Total Accounts Payable	\$ 243,462.20
Total Credit Cards	\$ 8,670.82
Total Other Current Liabilities	\$ 362,322.19
<b>Total Current Liabilities</b>	<b>\$ 614,455.21</b>

**Long-Term Liabilities**

Total 2381 Loan Payable - Chevy Silverado 4598 (902.86)	\$ 26,969.59
Total 2382 Loan Payable - Chevy Silverado 1957 (915.92)	\$ 29,728.73
2385 Loan Payable-2024 Chevrolet	\$ 17,914.41
<b>Total Long-Term Liabilities</b>	<b>\$ 74,612.73</b>
<b>Total Liabilities</b>	<b>\$ 689,067.94</b>

**Equity**

**Owner's Equity**

Total Owner's Equity	\$ 30,879,747.00
Retained Earnings	0.00
Net Income	-4,060,058.30
<b>Total Equity</b>	<b>\$ 26,819,688.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 27,508,756.64</b>

Sunday, Dec 01, 2024 02:33:34 PM GMT-8 - Accrual Basis

Town of Montverde – 2024-WW0003

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**Exhibit B -  
BOND COMMITMENT LETTER**



Date: November 27, 2024  
Client: OnSyte Performance, LLC  
RE: Surety Program

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To Whom It May Concern:

OnSyte Performance, LLC maintains a surety bonding credit relationship with the principals of Willis Surety Program Group. The surety we currently use on their behalf is THE GRAY CASUALTY & SURETY COMPANY and the account is in good standing. We have always found them to be an exemplary client and excellent contractor.

Reserving the surety's rights to practice normal underwriting functions, we are prepared to support OnSyte Performance, LLC with an aggregate surety program of \$3,500,000.00.

As is customary, any consideration by the surety is subject to the following conditions:

1. All terms and conditions of the contracts, including any amendments or supplemental conditions meet the surety's satisfactory review and approval
2. Bond form(s) meet the surety's satisfactory review and approval
3. Financing of contract meets the surety's satisfactory review and approval
4. All other normal underwriting conditions as determined by the surety have been met by OnSyte Performance, LLC at the time of contract award and final bond request

A.M. Best Company has assigned THE GRAY CASUALTY & SURETY COMPANY an "A-" rating and United States Fire Insurance Company is on the US Department of Treasury's List of Approved Sureties (Circular 570).

Please do not hesitate to reach out or call with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tina Foster'.

Tina Foster  
Attorney in Fact  
THE GRAY CASUALTY & SURETY COMPANY





**THE GRAY INSURANCE COMPANY  
THE GRAY CASUALTY & SURETY COMPANY**

**GENERAL POWER OF ATTORNEY**

**Bond Number:** Letter                      **Principal:** OnSyte Performance, LLC  
**Project:** Prequalification

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: Michael Joshua McDaniel, Lisa A. Pless, Chaun M. Wilson, Ann Hamby, Bryan M. Caneschi, Amy R. Waugh, Jynell Marie Whitehead, Noah William Pierce, Catherine Thompson, Autumn Schneider, Danielle D. Johnson, and Tina Foster of Birmingham, Alabama jointly and severally on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$25,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26<sup>th</sup> day of June, 2003.

“RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 4<sup>th</sup> day of November, 2022.



By:

*Michael T. Gray*

Michael T. Gray  
President  
The Gray Insurance Company

*Cullen S. Piske*

Cullen S. Piske  
President  
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 4<sup>th</sup> day of November, 2022, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Leigh Anne Henican  
Notary Public  
Notary ID No. 92653  
Orleans Parish, Louisiana

*Leigh Anne Henican*

Leigh Anne Henican  
Notary Public, Parish of Orleans State of Louisiana  
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 27<sup>th</sup> day of November, 2024.

*Mark S. Manguno*

I, Leigh Anne Henican, Secretary of The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 27<sup>th</sup> day of November, 2024.

*Leigh Anne Henican*

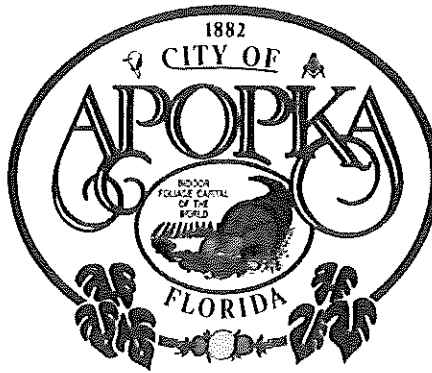


## LITIGATION

### Legal Position

As of the date of this memorandum, OnSyte Performance, LLC has not been engaged in any litigation or any litigious matter related to its professional activities within the past three (3) years.

**Other Information:  
Example DWTS Customer Agreement**



## City of Apopka Septic to Distributed Sewer Customer Application

150 E. 5th Street, Apopka, FL 32703  
Phone: 407-703-1727 Fax: 407-703-1630

PROPERTY OWNER NAME: \_\_\_\_\_  
(One person only please)

SERVICE ADDRESS: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CUSTOMER'S HOME PHONE #: \_\_\_\_\_ ALTERNATE PHONE #: \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

The City of Apopka has obtained funding from the St. Johns River Water Management District to operate its Septic to Distributed Sewer Program ("Program") at little or no cost to eligible Property Owners. The Program will cover the cost of the initial screening, septic system inspection, septic tank abandonment, electrical service connection, new treatment unit installation, and sod or mulch (at the homeowner's option) to cover the excavated area.

This is a voluntary program and Property Owners are subject to an inspection and approval process. Approval of each application shall be subject to and conditioned on compliance with the provisions contained herein, and all other applicable codes, laws, regulations, resolutions, and specifications provided by the City. The Florida Department of Environmental Protection considers individual distributed wastewater treatment systems ("IDWTS") a viable alternative to centralized domestic wastewater treatment facilities and traditional septic tanks. The IDWTS units offer an advanced nutrient-removal wastewater treatment process analogous to large wastewater treatment plants without the environmental risks posed by failing septic tanks. Once treated, the water is safely discharged underground, utilizing a properly designed drain field.

If the condition of the existing septic system or electrical system requires improvements, or if the location of the work is significantly obstructed by landscaping or hardscaping, additional costs may be incurred. Such costs, if any, will be disclosed to the Property Owner in writing, following an inspection.

The Property Owner will be under no obligation to proceed but may do so by submitting payment for the additional costs.

Once installed, the treatment unit will be serviced and maintained by the City or its agents for a monthly Distributed Sewer service fee. The fee will increase a minimum of 3% annually, at the City's sole discretion, based on inflation and operating costs. Beyond the monthly fee, the Property Owner must bear the cost of maintaining, or replacing, if applicable the Owner's drain field. In addition, the Property Owner is responsible for all costs associated with any damage or destruction, whether intentionally or negligently, to the IDWTS unit, system components, and/or the drain field.

**The City of Apopka reserves the right to take action, including but not limited to terminating water services, against any Property Owner who fails to: pay any fees charged in relation to the IDWTS unit; properly maintain the property, including the drain field, in a manner that effectuates the successful operation of the IDWTS unit; and/or remit the full cost of replacing the IDWTS unit at end of the unit's service life.**

### Conversion and Installation

Conversion to Distributed Sewer is accomplished by replacing an existing septic tank with an IDWTS unit. This process is minimally invasive and typically involves the following steps:

1. A licensed electrician will install a dedicated circuit and a service disconnect box on the exterior wall of the home closest to the location of the IDWTS unit.
2. A utility locate will be performed to locate primary underground utility lines.
3. The existing septic tank will be pumped out and either abandoned in place or removed entirely.
4. An IDWTS unit will be installed underground either adjacent to or in the same place as the decommissioned septic tank. All proper connections will be made, and the unit will be tested to ensure successful operation.
5. The installation site will be leveled and sodded or mulched, at the Property Owner's option.

A typical installation takes one day or less and requires disruption of the Property's plumbing for approximately three hours. The Property Owner is responsible for repairing, upgrading, or otherwise ensuring the compatibility of the drain field prior to the installation of the IDWTS unit. Any electrical system repairs or upgrades deemed necessary for the compatible use of the IDWTS unit will be performed by the City or its agents prior to or during the unit's installation, at the Property's Owner's expense.

---

I, \_\_\_\_\_, the Property Owner, understand and agree that I am responsible for all applicable charges associated with the service requested and will continue to be responsible for ongoing Distributed Sewer Service Fees as long as the system remains in place. I have been provided with an estimate of additional costs, if any, and I understand and acknowledge that the City of Apopka is not responsible for these additional costs. I further understand that I shall be solely responsible for all costs associated with any damage or destruction to the IDWTS unit, associated structure, and/or the drain field, which arises out of or is caused by the intentional or negligent act of the Property Owner, or the Owner's invitees.

I further understand that once the IDWTS unit is installed, the system may not be disconnected or removed, and shall become a permanent fixture on the property, unless the property becomes lawfully connected to the City's wastewater system, or the unit reaches the end of its service life.

I understand the City charges utility bills monthly, and that payment is due within twenty (20) calendar days of the date of charge. I also understand that I am liable for late fees that may be charged based on payments made after the provided due date or any ongoing, outstanding balances.

**I expressly agree to pay the non-refundable \$35.00 initiation of service fee, which will be charged on my first utility bill.**

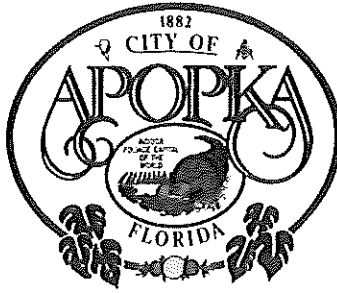
**Installation Authorization:**

Customer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*DO NOT WRITE BELOW THIS LINE, FOR OFFICE USE ONLY\*\*\*\*\*

Deposit Card #: \_\_\_\_\_ Work Order #: \_\_\_\_\_

Received by: \_\_\_\_\_ Acct #: \_\_\_\_\_



## CITY OF APOPKA UTILITY SERVICE AND HOLD HARMLESS AGREEMENT

In consideration of the request for the initiation of service provided by the City of Apopka (the "City"), the undersigned applicant (the "Property Owner") and the City agree upon the following terms:

1. Prior to commencing the installation of an individual distributed wastewater treatment system ("IDWTS") unit, the Property Owner agrees to fully inspect the premises to determine that all taps and faucets are closed and that the service lines are not broken, punctured, or otherwise obstructed.
2. The Property Owner agrees that he/she will indemnify and hold the City, its officers, employees, and agents, harmless from, any and all loss, damage, action, claim, suit, judgment, cost, or expense for injury to persons (including death) or damage to property and improvements (including destruction), in any manner resulting from or arising out of the installation, replacement, maintenance or failure to maintain, use, existence, or removal of an IDWTS unit or its related components on the Owner's Property pursuant to the City's Septic to Distributed Sewer Program, except to the extent such loss or damage is caused by the gross negligence of the City or its officers, employees, or agents.
3. The Property Owner understands and agrees that installing, repairing, and replacing any underground service requires trenching or excavating. The City and/or its officers, employees, or agents will not be held responsible for any damage that may result to landscaping, trees, shrubbery, and other above-ground objects when work, such as trenching and excavating, is required to provide services to the Property. Further, the City and/or its officers, employees, or agents will not be responsible for providing erosion control measures, re-seeding or re-sodding lawns, or replacing gravel in the area(s) disturbed due to said services. **The Property Owner assumes full responsibility for any repair thereof.**
4. The Property Owner understands and agrees that trucks and equipment must access the Property to maintain the IDWTS unit and associated structures. While the City and/or its officers, employees, or agents agree to perform the services in a professional manner and use reasonable precaution to avoid or minimize damage to obvious above-ground objects such as paved driveways, curbs, gutters, trees, shrubbery, crops, sidewalks, and buildings, the City and/or its officers, employees, or agents will not be held responsible for any damage that may result as a result of the work required to provide service to said Property. **The Property Owner assumes full responsibility of any repair thereof.**

5. It is further agreed that any investigation or inspection that may be conducted by the agents of the City prior to initiation of service will not amount to an undertaking of any responsibility or liability and such inspection will not be considered a waiver of the City's reliance upon the Property Owner to fully inspect the premises prior to the initiation of service, and to indemnify and hold harmless the City from any damages that may be subject to the above conditions. For Property Owners who have irrigation systems or secondary or auxiliary utilities, the City and its agents are not responsible for damage to such irrigation systems or utilities.
6. An initiation of service fee will be assessed and will appear on the Property Owner's first utility bill. The City reserves the right to withhold service connection until all required applications have been completed and approved and all deposits have been paid, or other contractual arrangements have been mutually agreed upon. Upon the City's approval of the Property Owner's application for service, the application shall constitute a service contract, which is subject to the conditions contained herein, and all other applicable City rules, regulations, rates, and policies.
7. The Property Owner shall remain the fee simple owner of his/her drain field and is responsible for any repair or replacement of said field. By application for and participation in the City's Septic to Distributed Sewer Program, the Property Owner agrees to ensure that the drain field remains accessible to the City and its agents at all times for inspection and proper maintenance and repair and poses no hazard to public health or safety.
8. **RIGHT-OF-WAY AND ACCESS.** By application for and participation in the City's Septic to Distributed Sewer Program, the Property Owner grants to the City and its agents an easement on and across the Property for access to the IDWTS unit and its related components. The Property Owner shall always keep the area around all IDWTS components readily accessible and unobstructed. For purposes of this subsection the term "accessible and unobstructed" means that no structures, plantings, fencing, or other improvements or fixed objects shall be constructed, installed, or placed on, above, in, or below the Property within five feet of any IDWTS components, excluding those installations necessary and a part of the IDWTS unit or its connections. The City may remove or cause removal of, at the Property Owner's expense and with no liability to the City, any such encroachment found by the City to inhibit or otherwise interfere with access to the IDWTS unit or any of its components. The Property Owner shall be responsible for any property restoration after such removal. The City and its agents shall have the right of ingress and egress over the subject Property at all reasonable hours to perform any installations, connections, inspections, maintenance, repairs, or other activities associated with the IDWTS unit. For purposes of this subsection "reasonable hours" means all daylight hours and hours after daylight for which an appointment has been made or any time when immediate repairs are necessary as determined by the City. The Property Owner shall provide the City and its agents with all necessary clearances and gate codes, if any, to access to the subject Property. Failure to provide such access may be grounds for discontinuance of service and relocation of equipment at the Property Owner's expense. Neither the City nor its agents shall be liable for trespass during the performance of these activities.
9. **TO PREVENT MALFUNCTION OF AN IDWTS UNIT, THE CITY PROHIBITS THE DISCHARGE OF CERTAIN MATERIALS INTO TOILETS OR DRAINS, INCLUDING BUT NOT LIMITED TO:** plastic, cloth, cigarette stubs, paper towels and tissue paper, acids or caustics, soaps or cleaning materials which have a high or low pH factor (use low suds detergents if possible), disposable diapers, rubber products, automatic toilet disinfection products, excess grease or fatty materials,



motor oils, grease, kerosene, gasoline, paints, or backwash from water softeners or reverse osmosis systems. Any damage to the treatment unit due to the discharge of prohibited materials will be repaired by the City or its agents at the Property Owner's sole expense.

10. TO FUNCTION PROPERLY, THE IDWTS UNIT MUST BE SERVICED ONLY BY A QUALIFIED PROFESSIONAL. ATTEMPTED REPAIR BY ANYONE OTHER THAN A QUALIFIED PROFESSIONAL MAY CAUSE SERIOUS INJURY OR DEATH OR MAY OTHERWISE DAMAGE THE UNIT OR RELATED PROPERTY. Any damage or destruction of the IDWTS unit or any of its components resulting from an attempt to repair any part of the system by any person or professional other than a qualified professional as designated by the City will be at the Property Owner's sole expense.
11. DO NOT DISCONNECT THE POWER TO THE IDWTS UNIT. DO NOT ALLOW CHILDREN TO PLAY ON OR AROUND THE UNIT. DO NOT OPEN THE CONTROL PANEL. The IDWTS unit requires access to power to operate and communicate with the City's utility operators or its agents. Any instance in which the supply of electricity to the IDWTS unit pump, panel, or other electrically operated IDWTS component is interrupted, whether by disconnection of electric utility service or otherwise for any reason, is immediately reported to the City and may trigger a site visit by a repair technician. The Property Owner shall pay or cause payment of all charges and fees that may arise from such temporary interruption, except when the interruption was necessary for maintenance or repairs or such interruption is beyond the control of the Property Owner or utility user.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name, Property Owner

\_\_\_\_\_  
City of Apopka Representative

**RESOLUTION 2024-152**

**A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, ACCEPTING PROPOSAL SUBMITTED BY ONSYTE PERFORMANCE, LLC PURSUANT TO THE TOWN'S REQUEST FOR PROPOSAL 2024-WW003 FOR DISTRIBUTED WASTEWATER TREATMENT SYSTEM; AUTHORIZING THE TOWN MANAGER TO APPROVE AND EXECUTE A CONTRACT BETWEEN THE TOWN OF MONTVERDE AND ONSYTE PERFORMANCE, LLC IN AN AMOUNT NOT TO EXCEED \$1.3 MILLION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.**

**WHEREAS**, Sec. 166.021, Florida Statutes grants the broad exercise of home rule powers granted by the Florida Constitution to municipalities and authorizes the exercise of powers for municipal governmental, corporate, or proprietary purposes not expressly prohibited by law; and

**WHEREAS**, the Town Council desires to construct a distributed wastewater treatment utility within the Town of Montverde and received funding from Lake County in the amount of \$1.3 million for this purpose; and

**WHEREAS**, the Town issued RFP 2024-WW003 for distributed wastewater treatment system and received one proposal; and

**WHEREAS**, the Town Council desires to accept the proposal by Onsyte Performance, LLC and authorize the town manager to approve and enter into a contract with Onsyte Performance, LLC in an amount not to exceed \$1.3 million; and

**WHEREAS**; the Town Council finds it is in the best interest of the Town and serves a public purpose to enter into a contract with Onsyte Performance, LLC.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, AS FOLLOWS:**

Section 1. The foregoing findings are incorporated herein by reference and made a part hereof.

Section 2. The Town Council accepts the proposal submitted by Onsyte Performance, LLC. The Town Manager is authorized to approve and execute a contract between the Town of Montverde and Onsyte Performance, LLC in an amount not to exceed \$1.3 for a distributed wastewater treatment utility.

Section 3. This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND RESOLVED** at a meeting of the Town Council of the Town of Montverde, Florida this \_\_\_ day of December, 2024.

---

Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

First Reading \_\_\_\_\_

Council Member \_\_\_\_\_ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member \_\_\_\_\_ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Allan Hartle, Councilmember		
Jim Ley, Councilmember		
Joe Morganelli, Councilmember		
Carol Womack, Vice-Mayor		
Joe Wynkoop, Mayor		

**RESOLUTION 2024-151**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING THE SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR DISBURSEMENT OF AMERICAN RESCUE PLAN ACT FUNDS BETWEEN LAKE COUNTY, FLORIDA, AND THE TOWN OF MONTVERDE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on December 21, 2021, the Town of Montverde and Lake County entered into the Interlocal Agreement for the purpose of assisting the Town with implementing septic to sewer conversion projects, and amended the agreement in the First Amendment dated June 13, 2023 to increase the amount of funding; and

**WHEREAS**, the Town requested an amendment to the scope to allow the Town to utilize the funds for the replacement of approximately 130 traditional septic systems with individual distributed wastewater treatment units as part of its plan to develop a decentralized wastewater treatment system utility; and

**WHEREAS**, the Board of County Commissioners of Lake County authorized \$1.3 million to be utilized by the Town for the DWTS utility; and

**WHEREAS**, the Town Council of the Town of Montverde, Florida finds the amendment to the agreement is beneficial to the Town of Montverde and its residents; and

**WHEREAS**, the Town Council of the Town of Montverde, Florida desires to enter into the Second Amendment to Interlocal Agreement between Lake County, Florida and the Town of Montverde, Florida.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

Section 1. The Second Amendment to Interlocal Agreement for Disbursement of American Rescue Plan Act Funds between Lake County, Florida and the Town of Montverde, Florida, a copy of which is attached hereto, is approved.

Section 2. The Town Council authorizes the Mayor to execute the Second Amendment.

Section 3. This resolution shall take effect immediately upon its final adoption by the Town Council of the Town of Montverde, Florida.

**PASSED AND RESOLVED** this \_\_\_\_ day of \_\_\_\_\_, 2024, by the Town Council of the Town of Montverde, Florida.

\_\_\_\_\_  
Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

## RESOLUTION 2024-153

**A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, APPROVING THE DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN AND CONSTRUCTION LOAN AGREEMENT DW351340 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE TOWN OF MONTVERDE, FLORIDA; AUTHORIZING EXECUTION OF THE LOAN AGREEMENT; DIRECTING THE TOWN MANAGER; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.**

**WHEREAS**, the Town of Montverde, Florida, has been awarded \$12,970,000 by the Department of Environmental Protection under the State Revolving Fund for project financing of drinking water capital projects designated as Project DW351340; and

**WHEREAS**, the loan agreement provides funding for planning, design, and construction of drinking water capital projects; and

**WHEREAS**, the total amount awarded and the estimated amount of Principal Forgiveness is \$12,970,000; and

**WHEREAS**, the Town Council finds the Loan Agreement serves a municipal purpose and benefits the residents of the Town of Montverde; and

**WHEREAS**, has home rule authority to take any action in the furtherance of the interest of the Town that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, AS FOLLOWS:**

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The Planning, Design and Construction Loan Agreement DW351340 between the Department of Environmental Protection and the Town of Montverde, a copy of which is attached hereto, is approved.

SECTION III. The town manager is hereby designated as the authorized representative to execute Loan Agreement DW351340 Town of Montverde which will become a binding obligation in accordance with its terms when signed by both parties. The town manager is authorized to represent the Town in carrying out the Town's responsibilities under the loan agreement as amended. The town manager is authorized to delegate responsibilities to appropriate town staff to carry out technical, financial, and administrative activities associated with the loan agreement as amended.

SECTION IV. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION V. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION VI. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this 10<sup>th</sup> day of December, 2024.

\_\_\_\_\_  
Joe Wynkoop, Mayor

Attest:

\_\_\_\_\_  
Sandy Johnson, Town Clerk

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, Town Attorney

First Reading \_\_\_\_\_

Council Member \_\_\_\_\_ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member \_\_\_\_\_ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Allan Hartle, Councilmember		
Jim Ley, Councilmember		
Joe Morganelli, Councilmember		
Carol Womack, Vice-Mayor		
Joe Wynkoop, Mayor		

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**AND**

**TOWN OF MONTVERDE, FLORIDA**

**DRINKING WATER STATE REVOLVING FUND  
PLANNING, DESIGN AND CONSTRUCTION LOAN AGREEMENT**

**DW351340**

Florida Department of Environmental Protection  
State Revolving Fund Program  
Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard, MS 3505  
Tallahassee, Florida 32399-3000



DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN AND CONSTRUCTION  
LOAN AGREEMENT

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DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN AND CONSTRUCTION  
LOAN AGREEMENT

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**DRINKING WATER STATE REVOLVING FUND  
PLANNING, DESIGN AND CONSTRUCTION LOAN AGREEMENT  
DW351340**

THIS AGREEMENT is executed by the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (Department) and the TOWN OF MONTVERDE, FLORIDA, (Project Sponsor) existing as a local governmental entity under the laws of the State of Florida. Collectively, the Department and the Project Sponsor shall be referred to as "Parties" or individually as "Party".

**RECITALS**

Pursuant to Section 403.8532, Florida Statutes and Chapter 62-552, Florida Administrative Code, the Department is authorized to make loans to finance the planning, design and construction of public water systems; and

Executive Order No. 22-218 and 22-229 declared a state of emergency in Florida due to Hurricane Ian which made landfall on September 28, 2022 and the Department adopted Emergency Final Order OGC No. 22-2686 to address such emergency conditions; and

The Project Sponsor applied for the financing of the Project, and the Department has determined that such Project meets requirements for a Loan and Principal Forgiveness to address immediate health and safety needs attributed to Hurricane Ian.

**AGREEMENT**

In consideration of the Department loaning money to the Project Sponsor, in the principal amount and pursuant to the covenants set forth below, it is agreed as follows:

**ARTICLE I - DEFINITIONS**

**1.01. WORDS AND TERMS.**

Words and terms used herein shall have the meanings set forth below:

(1) "Agreement" or "Loan Agreement" shall mean this planning, design and construction loan agreement.

(2) "Authorized Representative" shall mean the official of the Project Sponsor authorized by ordinance or resolution to sign documents associated with the Loan.

(3) "Depository" shall mean a bank or trust company, having a combined capital and unimpaired surplus of not less than \$50 million, authorized to transact commercial banking or savings and loan business in the State of Florida and insured by the Federal Deposit Insurance Corporation.

(4) "Design Activities" shall mean the design of work defined in the approved planning document that will result in plans and specifications, ready for permitting and bidding, for an eligible construction project.

(5) "Final Amendment" shall mean the final agreement executed between the parties that establishes the final terms for the Loan such as the final Loan amount.

(6) "Final Unilateral Amendment" shall mean the Loan Agreement unilaterally finalized by the Department after Loan Agreement and Project abandonment under Section 8.06.

(7) "Financial Assistance" shall mean Principal Forgiveness funds or Loan funds.

(8) "Financing Rate" shall mean the charges, expressed as a percent per annum, imposed on the unpaid principal of the Loan.

(9) "Gross Revenues" shall mean all income or earnings received by the Project Sponsor from the ownership or operation of its Utility System, including investment income, all as calculated in accordance with generally accepted accounting principles. Gross Revenues shall not include proceeds from the sale or other disposition of any part of the Utility System, condemnation awards or proceeds of insurance, except use and occupancy or business interruption insurance, received with respect to the Utility System.

(10) "Loan" shall mean the amount of money to be loaned pursuant to this Agreement and subsequent amendments.

(11) "Loan Application" shall mean the completed form which provides all information required to support obtaining planning, design and construction loan financial assistance.

(12) "Local Governmental Entity" means a county, municipality, or special district.

(13) "Operation and Maintenance Expense" shall mean the costs of operating and maintaining the Utility System determined pursuant to generally accepted accounting principles, exclusive of interest on any debt payable from Gross Revenues, depreciation, and any other items not requiring the expenditure of cash.

(14) "Planning Activities" shall mean the planning or administrative work necessary for the Project Sponsor to qualify for Drinking Water State Revolving Fund financing for construction of drinking water facilities.

(15) "Principal Forgiveness" shall mean the amount of money awarded pursuant to this Agreement and subsequent amendments that is not to be repaid.

(16) "Project" shall mean the works financed by this Loan and shall consist of furnishing all labor, materials, and equipment to plan, design, and construct the Supplemental Appropriation for Hurricanes Fiona and Ian Drinking Water Project. The Project is an Equivalency Project as defined in Chapter 62-552, Florida Administrative Code.

(17) "Utility System" shall mean all devices and facilities of the Water System owned by the Project Sponsor.

(18) "Water System" shall mean all facilities owned by the Project Sponsor for supplying and distributing water for residential, commercial, industrial, and governmental use.

#### 1.02. CORRELATIVE WORDS.

Words of the masculine gender shall be understood to include correlative words of the feminine and neuter genders. Unless the context shall otherwise indicate, the singular shall include the plural and the word "person" shall include corporations and associations, including public entities, as well as natural persons.

### ARTICLE II - WARRANTIES, REPRESENTATIONS AND COVENANTS

#### 2.01. WARRANTIES, REPRESENTATIONS AND COVENANTS.

The Project Sponsor warrants, represents and covenants that:

(1) The Project Sponsor has full power and authority to enter into this Agreement and to comply with the provisions hereof.

(2) The Project Sponsor currently is not the subject of bankruptcy, insolvency, or reorganization proceedings and is not in default of, or otherwise subject to, any agreement or any law, administrative regulation, judgment, decree, note, resolution, charter or ordinance which would currently restrain or enjoin it from entering into, or complying with, this Agreement.

(3) There is no material action, suit, proceeding, inquiry or investigation, at law or in equity, before any court or public body, pending or, to the best of the Project Sponsor's knowledge, threatened, which seeks to restrain or enjoin the Project Sponsor from entering into or complying with this Agreement.

(4) The Project Sponsor knows of no reason why any future required permits or approvals associated with the Project are not obtainable.

(5) The Project Sponsor shall undertake the Project on its own responsibility, to the extent permitted by law.

(6) To the extent permitted by law, the Project Sponsor shall release and hold harmless the State, its officers, members, and employees from any claim arising in connection with the Project Sponsor's actions or omissions in its planning, design, and construction activities financed by this Loan or its operation of the Project.

(7) All Project Sponsor representations to the Department, pursuant to the Loan Application and Agreement, were true and accurate as of the date such representations were made. The financial information delivered by the Project Sponsor to the Department was current and correct as of the date such information was delivered. The Project Sponsor shall comply with Chapter 62-552, Florida Administrative Code, and all applicable State and Federal laws,

rules, and regulations which are identified in the Loan Application or Agreement. Minority and Women's Business Enterprise goals as stated in the plans and specifications apply to this Project. To the extent that any assurance, representation, or covenant requires a future action, the Project Sponsor shall take such action to comply with this agreement.

(8) The Project Sponsor shall maintain records using Generally Accepted Accounting principles established by the Financial Accounting Standards Board. As part of its bookkeeping system, the Project Sponsor shall keep accounts of the Utility System separate from all other accounts and it shall keep accurate records of all revenues, expenses, and expenditures relating to the Utility System, and of the Loan disbursement receipts.

(9) RESERVED.

(10) Pursuant to Section 216.347 of the Florida Statutes, the Project Sponsor shall not use this Loan for the purpose of lobbying the Florida Legislature, the Judicial Branch, or a State agency.

(11) The Project Sponsor agrees to complete the Project in accordance with the schedule set forth in Section 10.07. Delays incident to strikes, riots, acts of God, and other events beyond the reasonable control of the Local Government are excepted.

(12) The Project Sponsor covenants that this Agreement is entered into for the purpose of completing the Project which will in all events serve a public purpose. The Project Sponsor covenants that it will, under all conditions, complete and operate the Project to fulfill the public need.

(13) RESERVED.

## 2.02. LEGAL AUTHORIZATION.

Upon signing this Agreement, the Project Sponsor's legal counsel hereby expresses the opinion, subject to laws affecting the rights of creditors generally, that this Agreement has been duly authorized by the Project Sponsor and shall constitute a valid and legal obligation of the Project Sponsor enforceable in accordance with its terms upon execution by both parties.

## 2.03. AUDIT AND MONITORING REQUIREMENTS.

The Project Sponsor agrees to the following audit and monitoring requirements:

(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:

Federal Resources, Including State Match, Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
SJ-03D10824-0	EPA	66.468	Capitalization Grants for Drinking Water State Revolving Fund	\$12,970,000	140129

(2) Audits.

(a) In the event that the Project Sponsor expends \$1,000,000 or more in Federal awards in its fiscal year, the Project Sponsor must have a Federal single audit or program specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. In determining the Federal awards expended in its fiscal year, the Project Sponsor shall consider all sources of Federal awards, including Federal resources received from the Department. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR 200.502-503. An audit of the Project Sponsor conducted by the Auditor General in accordance with the provisions of 2 CFR 200.514 will meet the requirements of this part.

(b) In connection with the audit requirements addressed in the preceding paragraph (a), the Project Sponsor shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.

(c) If the Project Sponsor expends less than \$1,000,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F, is not required. The Project Sponsor shall inform the Department of findings and recommendations pertaining to the State Revolving Fund in audits conducted by the Project Sponsor. In the event that the Project Sponsor expends less than \$1,000,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from Project Sponsor resources obtained from other than Federal entities).

(d) The Project Sponsor may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <https://sam.gov/>.

(3) Report Submission.

(a) Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F, and required by Subsection 2.03(2) of this Agreement shall be submitted, when required by 2 CFR Part 200, Subpart F, by or on behalf of the Project Sponsor directly to each of the following:

(i) The Department at one of the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of the Inspector General, MS40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-30000

or

Electronically:

[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

(ii) The Federal Audit Clearinghouse designated in 2 CFR Section 200.501(a) at the following address:

<https://harvester.census.gov/facweb/>

(iii) Other Federal agencies and pass-through entities in accordance with 2 CFR Section 200.512.

(b) Pursuant to 2 CFR Part 200, Subpart F, the Project Sponsor shall submit a copy of the reporting package described in 2 CFR Part 200, Subpart F, and any management letters issued by the auditor, to the Department at the address listed under Subsection 2.03(3)(a)(i) of this Agreement.

(c) Any reports, management letters, or other information required to be submitted to the Department pursuant to this Agreement shall be submitted timely in accordance with 2 CFR Part 200, Subpart F, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

(d) Project Sponsors, when submitting financial reporting packages to the Department for audits done in accordance with 2 CFR Part 200, Subpart F, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Project Sponsor in correspondence accompanying the reporting package.

(4) Record Retention.

The Project Sponsor shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date of the Final Amendment, and shall allow the Department, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The Project Sponsor shall ensure that working papers are made available to the Department, or its designee, Chief Financial Officer, or Auditor General upon request for a period of five years from the date of the Final Amendment, unless extended in writing by the Department.



(5) Monitoring.

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F, as revised (see audit requirements above), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by 2 CFR Part 200, Subpart F., and/or other procedures. By entering into this Agreement, the Project Sponsor agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the Project Sponsor is appropriate, the Project Sponsor agrees to comply with any additional instructions provided by the Department to the Project Sponsor regarding such audit. The Project Sponsor understands its duty, pursuant to Section 20.055(5), F.S., to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. The Project Sponsor will comply with this duty and ensure that any subcontracts issued under this Agreement will impose this requirement, in writing, on its subcontractors.

ARTICLE III – RESERVED.

ARTICLE IV - PROJECT INFORMATION

4.01. PROJECT CHANGES.

After the Department's environmental review has been completed, the Project Sponsor shall promptly notify the Department, in writing, of any Project change that would require a modification to the environmental information document.

Project changes prior to bid opening shall be made by addendum to plans and specifications. Changes after bid opening shall be made by change order. The Project Sponsor shall submit all addenda and all change orders to the Department for an eligibility determination. After execution of all construction, equipment and materials contracts, the Project contingency may be reduced.

4.02. TITLE TO PROJECT SITE.

The Project Sponsor shall have an interest in real property or necessary approvals sufficient for the construction and location of the Project free and clear of liens and encumbrances which would impair the usefulness of such sites for the intended use. The Authorized Representative shall submit a clear site title certification by the date set forth in Section 10.07 of this Agreement.

4.03. PERMITS AND APPROVALS.

The Project Sponsor shall have obtained, prior to the Department's authorization to award construction contracts, all permits and approvals required for construction of the Project or portion of the Project funded under this Agreement.

#### 4.04. ENGINEERING SERVICES.

A professional engineer, registered in the State of Florida, shall be employed by, or under contract with, the Project Sponsor to oversee construction.

#### 4.05. PROHIBITION AGAINST ENCUMBRANCES.

The Project Sponsor is prohibited from selling, leasing, or disposing of any part of the Utility System which would materially reduce operational integrity or Gross Revenues so long as this Agreement, including any amendments thereto, is in effect unless the written consent of the Department is first secured. The Project Sponsor may be required to reimburse the Department for the Principal Forgiveness funded cost of any such part, taking into consideration any increase or decrease in value.

#### 4.06. COMPLETION MONEYS.

In addition to the proceeds of this Loan, the Project Sponsor covenants that it has obtained, or will obtain, sufficient moneys from other sources to complete the Project and place the Project in operation on, or prior to, the date specified in Article X. Failure of the Department to approve additional financing shall not constitute a waiver of the Project Sponsor's covenants to complete and place the Project in operation.

#### 4.07. CLOSE-OUT.

The Department shall conduct a final inspection of the Project and Project records. Following the inspection, deadlines for submitting additional disbursement requests, if any, shall be established, along with deadlines for uncompleted Loan or Principal Forgiveness requirements, if any. Deadlines shall be incorporated into the Loan Agreement by amendment. The Loan principal shall be reduced by any excess over the amount required to pay all approved costs.

#### 4.08. DISBURSEMENTS.

This Agreement allows for funds to be advanced to the Project Sponsor for allowable invoiced costs, under the provisions of 216.181, Florida Statutes. Disbursements shall be made directly to the Project Sponsor only by the State Chief Financial Officer and only when the requests for such disbursements are accompanied by a Department certification that such withdrawals are proper expenditures. In addition to the invoices for costs incurred, proof of payment will be required with the following disbursement request.

Disbursements for materials, labor, or services shall be made upon receipt of the following:

(1) A completed disbursement request form signed by the Authorized Representative. Such requests must be accompanied by sufficiently itemized summaries of the materials, labor, or services to identify the nature of the work performed; the cost or charges for such work; and the person providing the service or performing the work.

(2) A certification signed by the Authorized Representative as to the current estimated costs of the Project; that the materials, labor, or services represented by the invoice have been satisfactorily purchased, performed, or received and applied to the project; that all funds received to date have been applied toward completing the Project; and that under the terms and provisions of the contracts, the Project Sponsor is required to make such payments.

(3) A certification by the engineer responsible for overseeing construction stating that equipment, materials, labor and services represented by the construction invoices have been satisfactorily purchased, or received, and applied to the Project in accordance with construction contract documents; stating that payment is in accordance with construction contract provisions; stating that construction, up to the point of the requisition, is in compliance with the contract documents; and identifying all additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose since the issue of the Department construction permit.

(4) Such other certificates or documents by engineers, attorneys, accountants, contractors, or suppliers as may reasonably be required by the Department.

Requests by the Project Sponsor for disbursements of the planning, design or construction funds shall be made using the Department's disbursement request form. The Department reserves the right to retain 25% of the funds until the information necessary for the Department to prepare the Environmental Information Document as described in Rule 62-552, Florida Administrative Code, has been provided.

#### 4.09. ADVANCE PAYMENT.

The Department may provide an advance to the Project Sponsor, in accordance with Section 216.181(16)(b), Florida Statutes. Such advance will require written request from the Project Sponsor, the Advance Payment Justification Form and approval from the State's Chief Financial Officer. The Project Sponsor must temporarily invest the advanced funds, and return any interest income to the Department, within thirty (30) days of each calendar quarter. Interest earned must be returned to the Department within the timeframe identified above or invoices must be received within the same timeframe that shows the offset of the interest earned.

Unused funds, and interest accrued on any unused portion of advanced funds that have not been remitted to the Department, shall be returned to the Department within sixty (60) days of Agreement completion.

The parties hereto acknowledge that the State's Chief Financial Officer may identify additional requirements, which must be met in order for advance payment to be authorized. If the State's Chief Financial Officer imposes additional requirements, the Project Sponsor shall be notified, in writing, by the Department regarding the additional requirements. Prior to releasing any advanced funds, the Project Sponsor shall be required to provide a written acknowledgement to the Department of the Project Sponsor's acceptance of the terms imposed by the State's Chief Financial Officer for release of the funds.

If advance payment is authorized, the Project Sponsor shall be responsible for submitting the information requested in the Interest Earned Memorandum to the Department quarterly.

#### ARTICLE V - RATES AND USE OF THE UTILITY SYSTEM

5.01. RESERVED.

5.02. NO FREE SERVICE.

The Project Sponsor shall not permit connections to, or furnish any services afforded by, the Utility System without making a charge therefore based on the Project Sponsor's uniform schedule of rates, fees, and charges.

5.03. RESERVED.

5.04. NO COMPETING SERVICE.

The Project Sponsor shall not allow any person to provide any services which would compete with the Utility System so as to adversely affect Gross Revenues.

5.05. MAINTENANCE OF THE UTILITY SYSTEM.

The Project Sponsor shall operate and maintain the Utility System in a proper, sound and economical manner and shall make all necessary repairs, renewals and replacements.

5.06. ADDITIONS AND MODIFICATIONS.

The Project Sponsor may make any additions, modifications or improvements to the Utility System which it deems desirable and which do not materially reduce the operational integrity of any part of the Utility System. All such renewals, replacements, additions, modifications and improvements shall become part of the Utility System.

5.07. COLLECTION OF REVENUES.

The Project Sponsor shall use its best efforts to collect all rates, fees and other charges due to it. The Project Sponsor shall establish liens on premises served by the Utility System for the amount of all delinquent rates, fees and other charges where such action is permitted by law. The Project Sponsor shall, to the full extent permitted by law, cause to discontinue the services of the Utility System and use its best efforts to shut off water service furnished to persons who are delinquent beyond customary grace periods in the payment of Utility System rates, fees and other charges.

#### ARTICLE VI - DEFAULTS AND REMEDIES

6.01. EVENTS OF DEFAULT.

Upon the occurrence of any of the following events (the Events of Default) all obligations on the part of Department to make any further disbursements hereunder shall, if Department elects, terminate. The Department may, at its option, exercise any of its remedies set forth in this

Agreement, but Department may make any disbursements or parts of disbursements after the happening of any Event of Default without thereby waiving the right to exercise such remedies and without becoming liable to make any further disbursement:

(1) RESERVED.

(2) Except as provided in Subsection 6.01(1), failure to comply with the provisions of this Agreement, failure in the performance or observance of any of the covenants or actions required by this Agreement or the Suspension of this Agreement by the Department pursuant to Section 8.15, below, and such failure shall continue for a period of 30 days after written notice thereof to the Project Sponsor by the Department.

(3) Any warranty, representation or other statement by, or on behalf of, the Project Sponsor contained in this Agreement or in any information furnished in compliance with, or in reference to, this Agreement, which is false or misleading, or if Project Sponsor shall fail to keep, observe or perform any of the terms, covenants, representations or warranties contained in this Agreement, the Note, or any other document given in connection with the Loan (provided, that with respect to non-monetary defaults, Department shall give written notice to Project Sponsor, which shall have 30 days to cure any such default), or is unable or unwilling to meet its obligations thereunder.

(4) An order or decree entered, with the acquiescence of the Project Sponsor, appointing a receiver of any part of the Utility System or Gross Revenues thereof; or if such order or decree, having been entered without the consent or acquiescence of the Project Sponsor, shall not be vacated or discharged or stayed on appeal within 60 days after the entry thereof.

(5) Any proceeding instituted, with the acquiescence of the Project Sponsor, for the purpose of effecting a composition between the Project Sponsor and its creditors or for the purpose of adjusting the claims of such creditors, pursuant to any federal or state statute now or hereafter enacted, if the claims of such creditors are payable from Gross Revenues of the Utility System.

(6) Any bankruptcy, insolvency or other similar proceeding instituted by, or against, the Project Sponsor under federal or state bankruptcy or insolvency law now or hereafter in effect and, if instituted against the Project Sponsor, is not dismissed within 60 days after filing.

(7) Any charge is brought alleging violations of any criminal law in the implementation of the Project or the administration of the proceeds from this Loan against one or more officials of the Project Sponsor by a State or Federal law enforcement authority, which charges are not withdrawn or dismissed within 60 days following the filing thereof.

(8) Failure of the Project Sponsor to give immediate written notice of its knowledge of a potential default or an event of default, hereunder, to the Department and such failure shall continue for a period of 30 days.

## 6.02. REMEDIES.

All rights, remedies, and powers conferred in this Agreement and the transaction documents are cumulative and are not exclusive of any other rights or remedies, and they shall be in addition to every other right, power, and remedy that Department may have, whether specifically granted in this Agreement or any other transaction document, or existing at law, in equity, or by statute. Any and all such rights and remedies may be exercised from time to time and as often and in such order as Department may deem expedient. Upon any of the Events of Default, the Department may enforce its rights by, *inter alia*, any of the following remedies:

- (1) By mandamus or other proceeding at law or in equity, to fulfill this Agreement.
- (2) By action or suit in equity, require the Project Sponsor to account for all moneys received from the Department.
- (3) By action or suit in equity, enjoin any acts or things which may be unlawful or in violation of the rights of the Department.
- (4) By applying to a court of competent jurisdiction, cause to appoint a receiver to manage the Utility System, establish and collect fees and charges.

## 6.03. DELAY AND WAIVER.

No course of dealing between Department and Project Sponsor, or any failure or delay on the part of Department in exercising any rights or remedies hereunder, shall operate as a waiver of any rights or remedies of Department, and no single or partial exercise of any rights or remedies hereunder shall operate as a waiver or preclude the exercise of any other rights or remedies hereunder. No delay or omission by the Department to exercise any right or power accruing upon Events of Default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein, and every such right and power may be exercised as often as may be deemed expedient. No waiver or any default under this Agreement shall extend to or affect any subsequent Events of Default, whether of the same or different provision of this Agreement, or shall impair consequent rights or remedies.

## ARTICLE VII - RESERVED

## ARTICLE VIII - GENERAL PROVISIONS

### 8.01. RESERVED.

### 8.02. PROJECT RECORDS AND STATEMENTS.

Books, records, reports, engineering documents, contract documents, and papers shall be available to the authorized representatives of the Department for inspection at any reasonable time after the Project Sponsor has received a disbursement and until five years after the Final Amendment date.

#### 8.03. ACCESS TO PROJECT SITE.

The Project Sponsor shall provide access to Project sites and administrative offices to authorized representatives of the Department at any reasonable time. The Project Sponsor shall cause its engineers and contractors to provide copies of relevant records and statements for inspection and cooperate during Project inspections, including making available working copies of plans and specifications and supplementary materials.

#### 8.04. ASSIGNMENT OF RIGHTS UNDER AGREEMENT.

The Department may assign any part of its rights under this Agreement after notification to the Project Sponsor. The Project Sponsor shall not assign rights created by this Agreement without the written consent of the Department.

#### 8.05. AMENDMENT OF AGREEMENT.

This Agreement may be amended, in writing, except that no amendment shall be permitted which is inconsistent with statutes, rules, regulations, executive orders, or written agreements between the Department and the U.S. Environmental Protection Agency (EPA). This Agreement may be amended after all construction contracts are executed to re-establish the Project cost and Project schedule. A Final Amendment establishing the final Project costs shall be completed after the Department's final inspection of the Project records.

#### 8.06. ABANDONMENT, TERMINATION OR VOLUNTARY CANCELLATION.

Failure of the Project Sponsor to actively prosecute or avail itself of this Loan (including e.g. described in para 1 and 2 below) shall constitute its abrogation and abandonment of the rights hereunder, and the Department may then, upon written notification to the Project Sponsor, suspend or terminate this Agreement.

(1) Failure of the Project Sponsor to draw on the Loan proceeds within eighteen months after the effective date of this Agreement, or by the dates set in Section 10.07 for submittal and approval of Planning and/or Design Activities, whichever date occurs first.

(2) Failure of the Project Sponsor, after the initial Loan draw, to draw any funds under the Loan Agreement for twenty-four months, without approved justification or demonstrable progress on the Project.

Upon a determination of abandonment by the Department, the Loan will be suspended, and the Department will implement administrative close out procedures (in lieu of those in Section 4.07) and provide written notification of Final Unilateral Amendment to the Project Sponsor.

In the event that following the execution of this Agreement, the Project Sponsor decides not to proceed with this Loan, this Agreement can be cancelled by the Project Sponsor, without penalty, if no funds have been disbursed.

#### 8.07. SEVERABILITY CLAUSE.

If any provision of this Agreement shall be held invalid or unenforceable, the remaining provisions shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

#### 8.08. SIGNAGE.

The Project Sponsor agrees to comply with signage guidance in order to enhance public awareness of EPA assistance agreements nationwide. A copy of this guidance is listed on the Department's webpage at <https://floridadep.gov/wra/srf/content/state-revolving-fund-resources-and-documents> as "Guidance for Meeting EPA's Signage Requirements".

#### 8.09. DAVIS-BACON AND RELATED ACTS REQUIREMENTS.

(1) The Project Sponsor shall periodically interview 10% of the work force entitled to Davis-Bacon prevailing wages (covered employees) to verify that contractors or subcontractors are paying the appropriate wage rates. Project Sponsors shall immediately conduct interviews in response to an alleged violation of the prevailing wage requirements. As provided in 29 CFR 5.6(a)(5) all interviews must be conducted in confidence. The Project Sponsor must use Standard Form 1445 or equivalent documentation to memorialize the interviews. Copies of the SF 1445 are available from EPA on request.

(2) The Project Sponsor shall periodically conduct spot checks of a representative sample of weekly payroll data to verify that contractors or subcontractors are paying the appropriate wage rates. The Project Sponsor shall establish and follow a spot check schedule based on its assessment of the risks of noncompliance with Davis-Bacon posed by contractors or subcontractors and the duration of the contract or subcontract. At a minimum, if practicable, the subrecipient should spot check payroll data within two weeks of each contractor or subcontractor's submission of its initial payroll data and two weeks prior to the completion date of the contract or subcontract. Project Sponsors must conduct more frequent spot checks if the initial spot check or other information indicates that there is a risk that the contractor or subcontractor is not complying with Davis-Bacon. In addition, during the examinations the Project Sponsor shall verify evidence of fringe benefit plans and payments thereunder by contractors and subcontractors who claim credit for fringe benefit contributions.

(3) The Project Sponsor shall periodically review contractors' and subcontractors' use of apprentices and trainees to verify registration and certification with respect to apprenticeship and training programs approved by either the U.S Department of Labor (DOL) or a state, as appropriate, and that contractors and subcontractors are not using disproportionate numbers of laborers, trainees, and apprentices. These reviews shall be conducted in accordance with the schedules for spot checks and interviews described in items (1) and (2) above.

(4) Project Sponsors must immediately report potential violations of the Davis-Bacon prevailing wage requirements to the appropriate DOL Wage and Hour District Office listed at <http://www.dol.gov/whd/america2.htm> and to the EPA Region 4 Water Division/Grants and Infrastructure Section by calling 404-562-9345. Additional information on Davis-Bacon



guidance is located on the EPA website at: <https://www.epa.gov/grants/davis-bacon-and-related-acts-dbra>.

#### 8.10. AMERICAN IRON AND STEEL REQUIREMENT.

The Project Sponsor's subcontracts must contain requirements that all of the iron and steel products used in the Project are in compliance with the American Iron and Steel requirement as described in Section 608 of the Federal Water Pollution Control Act unless the Project Sponsor has obtained a waiver pertaining to the Project or the Department has advised the Project Sponsor that the requirement is not applicable to the Project.

#### 8.11. RESERVED.

#### 8.12. RESERVED.

#### 8.13. PUBLIC RECORDS ACCESS.

(1) The Project Sponsor shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. The Project Sponsor shall keep and maintain public records required by the Department to perform the services under this Agreement.

(2) This Agreement may be unilaterally canceled by the Department for refusal by the Project Sponsor to either provide to the Department upon request, or to allow inspection and copying of all public records made or received by the Project Sponsor in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.

**(3) IF THE PROJECT SPONSOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROJECT SPONSOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT (850)245-2118, by email at [public.services@dep.state.fl.us](mailto:public.services@dep.state.fl.us), or at the mailing address below:**

**Department of Environmental Protection  
ATTN: Office of Ombudsman and Public Services  
Public Records Request  
3900 Commonwealth Blvd, MS 49  
Tallahassee, FL 32399**

#### 8.14. SCRUTINIZED COMPANIES.

(1) The Project Sponsor certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the Department may

immediately terminate this Agreement at its sole option if the Project Sponsor or its subcontractors are found to have submitted a false certification; or if the Project Sponsor, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

(2) If this Agreement is for more than one million dollars, the Project Sponsor certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Project Sponsor, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Project Sponsor, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

(3) The Project Sponsor agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.

(4) As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

#### 8.15. SUSPENSION.

The Department may suspend any or all of its obligations to Loan or provide financial accommodation to the Project Sponsor under this Agreement in the following events, as determined by the Department:

- (1) The Project Sponsor abandons or discontinues the Project before its completion,
- (2) The commencement, prosecution, or timely completion of the Project by the Project Sponsor is rendered improbable or the Department has reasonable grounds to be insecure in Project Sponsor's ability to perform, or
- (3) The implementation of the Project is determined to be illegal, or one or more officials of the Project Sponsor in responsible charge of, or influence over, the Project is charged with violating any criminal law in the implementation of the Project or the administration of the proceeds from this Loan.

The Department shall notify the Project Sponsor of any suspension by the Department of its obligations under this Agreement, which suspension shall continue until such time as the event or condition causing such suspension has ceased or been corrected, or the Department has re-instated the Agreement.

Project Sponsor shall have no more than 30 days following notice of suspension hereunder to remove or correct the condition causing suspension. Failure to do so shall constitute a default under this Agreement.

Following suspension of disbursements under this Agreement, the Department may require reasonable assurance of future performance from Project Sponsor prior to re-instating the Loan. Such reasonable assurance may include, but not be limited to, a payment mechanism using two party checks, escrow or obtaining a Performance Bond for the work remaining.

Following suspension, upon failure to cure, correct or provide reasonable assurance of future performance by Project Sponsor, the Department may exercise any remedy available to it by this Agreement or otherwise and shall have no obligation to fund any remaining Loan balance under this Agreement.

#### 8.16. CIVIL RIGHTS.

The Project Sponsor shall comply with all Title VI requirements of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Equal Employment Opportunity requirements (Executive Order 11246, as amended) which prohibit activities that are intentionally discriminatory and/or have a discriminatory effect based on race, color, national origin (including limited English proficiency), age, disability, or sex.

#### 8.17. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

The Project Sponsor and any contractors/subcontractors are prohibited from obligating or expending any Loan or Principal Forgiveness funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. See Section 889 of Public Law 115-232 (National Defense Authorization Act 2019). Also, see 2 CFR 200.216 and 200.471.

### ARTICLE IX - CONSTRUCTION CONTRACTS AND INSURANCE

#### 9.01. AUTHORIZATION TO AWARD CONSTRUCTION CONTRACTS.

(1) The following documentation is required to receive the Department's authorization to award construction contracts:

- (a) Proof of advertising.
- (b) Award recommendation, bid proposal, and bid tabulation (certified by the responsible engineer).
- (c) Certification of compliance with the conditions of the Department's approval of competitively or non-competitively negotiated procurement, if applicable.
- (d) Certification Regarding Disbarment, Suspension, Ineligibility and Voluntary Exclusion.

(e) Certification by the Authorized Representative that affirmative steps were taken to encourage Minority and Women's Business Enterprises participation in Project construction.

(f) Current certifications for Minority and Women's Business Enterprises participating in the contract. If the goals as stated in the plans and specifications are not met, documentation of actions taken shall be submitted.

(g) Certification that the Local Government and contractors are in compliance with labor standards, including prevailing wage rates established for its locality by the DOL under the Davis-Bacon Act for Project construction.

(h) Certification that all procurement is in compliance with Section 8.10 which states that all iron and steel products used in the Project must be produced in the United States unless (a) a waiver is provided to the Local Government by the EPA or (b) compliance would be inconsistent with United States obligations under international agreements.

(2) The following must be provided to the Department for professional services contract(s):

(a) Certification by the Authorized Representative that affirmative steps were taken to encourage Minority and Women's Business Enterprises participation.

(b) Current certifications for Minority and Women's Business Enterprises participating in the contract.

## 9.02. SUBMITTAL OF CONSTRUCTION CONTRACT DOCUMENTS.

After the Department's authorization to award construction contracts has been received, the Project Sponsor shall submit:

(1) Contractor insurance certifications.

(2) Executed Contract(s).

(3) Notices to proceed with construction.

## 9.03. INSURANCE REQUIRED.

The Project Sponsor shall cause the Project, as each part thereof is certified by the engineer responsible for overseeing construction as completed, and the Utility System (hereafter referred to as "Revenue Producing Facilities") to be insured by an insurance company or companies licensed to do business in the State of Florida against such damage and destruction risks as are customary for the operation of utility systems of like size, type and location to the extent such insurance is obtainable from time to time against any one or more of such risks.

The proceeds of insurance policies received as a result of damage to, or destruction of, the Project or the other Revenue Producing Facilities, shall be used to restore or replace damaged portions of the facilities. If such proceeds are insufficient, the Project Sponsor shall provide

additional funds to restore or replace the damaged portions of the facilities. Repair, construction or replacement shall be promptly completed.

ARTICLE X - DETAILS OF FINANCING

10.01. PRINCIPAL AMOUNT OF LOAN.

The total amount awarded is \$12,970,000. Of that, the estimated amount of Principal Forgiveness is \$12,970,000.

10.02. RESERVED.

10.03. RESERVED.

10.04. RESERVED.

10.05. RESERVED.

10.06. PROJECT COSTS.

The Project Sponsor and the Department acknowledge that the actual Project costs have not been determined as of the effective date of this Agreement. Project cost adjustments may be made as a result of construction bidding or mutually agreed upon Project changes. If the Project Sponsor receives other governmental financial assistance for this Project, the costs funded by such other governmental assistance will not be financed by this Loan. The Department shall establish the final Project costs after its final inspection of the Project records. Changes in Project costs may also occur as the result of an audit.

The Project Sponsor agrees to the following estimates of Project costs:

CATEGORY	PROJECT COSTS (\$)
Planning Activities	214,510
Design Activities	1,087,694
Construction	9,925,898
Contingencies	992,590
Technical Services	749,308
SUBTOTAL (Disbursable Amount)	12,970,000
Less Principal Forgiveness	(12,970,000)
TOTAL (Loan Principal Amount)	0

10.07. SCHEDULE.

The Project Sponsor agrees by execution hereof:

(1) This Agreement shall be effective on February 14, 2024. Invoices submitted for work conducted on or after this date shall be eligible for reimbursement.

(2) Initial submittal of Planning Activities is scheduled for July 15, 2025. Planning Activities must be approved by the Department before reimbursement for Design Activities.

(3) Initial submittal of Design Activities is scheduled for May 15, 2026. Design Activities must be approved by the Department before reimbursement for Construction.

(4) A clear site title certification shall be submitted no later than May 15, 2026.

(5) Evidence that permitting requirements have been satisfied for all Project facilities proposed for construction loan funding no later than May 15, 2026.

(6) Completion of Project construction is scheduled for May 15, 2028.

#### 10.08. SPECIAL CONDITIONS.

Prior to execution of this Agreement, the Project Sponsor must submit the following items:

(1) A certified copy of the Resolution which authorizes the application, establishes the designated Authorized Representative for signing the application and executing the Loan Agreement; and

(2) A completed EPA Preaward Compliance form and Federal Funding Accountability and Transparency form; and

(3) A signed contract between the engineering consulting firm and the Project Sponsor with specific details of the planning work to be completed.

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ARTICLE XI - EXECUTION OF AGREEMENT

This Loan Agreement DW351340 may be executed in two or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this Agreement to be executed on its behalf by the Secretary or Designee and the Project Sponsor has caused this Agreement to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this Agreement shall be as set forth below by the Department.

for  
**TOWN OF MONTVERDE**

\_\_\_\_\_  
Town Manager

Attest:

I attest to the opinion expressed in Section 2.02,  
entitled Legal Authorization.

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Town Attorney

SEAL

for  
**STATE OF FLORIDA**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

\_\_\_\_\_  
Secretary or Designee

\_\_\_\_\_  
Date