



MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
FEBRUARY 13, 2024, AT 7:00 P.M.
AT TOWN HALL – 17404 SIXTH STREET, MONTVERDE FL

The Montverde Staff and Council invite you to join the meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to join the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Jim Peacock, Vice Mayor
Jim Ley Councilmember
Allan Hartle, Councilmember
Carol Womack, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
Mai Yang, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

A. Eagle Scout Retirement Box Presentation

II. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

III. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.

IV. JANUARY FINANCE REPORT

Beginning Bank Balance	\$ 5,126,354.57
Revenues	\$ 367,827.44
Expenditures	\$ 417,025.98
Ending Balance	<u>\$ 5,077,156.03</u>
Grant Clearing Account	\$ 5,895,205.10
Total Bank Balance	\$10,890,135.43

V. CONSENT AGENDA

The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.

A. Minutes of the Town Council Regular Meeting held January 9, 2024.

VI. DISCUSSION AND ACTION ITEM

A. Approval of library Vendors/Contractors

B. Discussions on additional grants (Lead Copper, Storm Planning)

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

A. Resolution No. 2024-100 A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order #8 for Engineering Services for renewal of the Town's Consumptive Use permit pursuant to the consultant services agreement dated May 31, 2022 between the Town of Montverde and Woodard & Curran, Inc.; authorizing the Town Manager to execute the agreement; providing for an effective date.

B. Resolution No. 2024-101 A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order proposal dated February 5, 2024 for lead service line inventory and replacement plan for the Town of Montverde between the Town of Montverde and Woodard & Curran, Inc. issued pursuant to RFQ 21-02; authorizing the Town Manager to execute the agreement; providing for an effective date.

C. Resolution No. 2024-102 A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order proposal dated February 5, 2024 between the Town of Montverde and Woodard & Curran, inc. issued pursuant to RFQ 21-02 for development of a vulnerability assessment for the Town of Montverde pursuant to the Resilient Florida program planning grant; authorizing the Town Manager to execute the agreement; providing for an effective date.

D. Resolution No. 2024-106 A Resolution of the Town of Montverde, County of Lake, State of Florida, adopting the Purchasing Policy of the Town of Montverde as revised; providing for an effective date.

E. Resolution No. 2024-103 A Resolution of the Town of Montverde, County of Lake, State of Florida approving a list of vendors the Town Manager is authorized to contract with for budgeted items where the amount does not exceed \$75,000.00; Providing for an effective date.

- F. Resolution No. 2024-104 A Resolution of the Town of Montverde, Florida, approving an agreement for future roundabout between the Town of Montverde, Lake County, Florida and Pulte Home Company, LLC; Authorizing the Mayor to Execute the agreement; and providing for an effective date.
- G. Resolution No. 2024-105 A Resolution of the Town Council of the Town of Montverde, Florida, approving as agreement for video and recording and live broadcast of town meetings between the Town of Montverde, Florida and Miles Beyond Entertainment LLC through South Lake TV; providing terms; and providing for an effective date.

VIII. REMINDERS AND ADJOURNMENT

- A. Any further business from Town Manager or Councilmembers
- B. Motion to Adjourn

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.



Lake County Fire Rescue

315 W. Main Street Tavares, FL 32778

Montverde Monthly Report

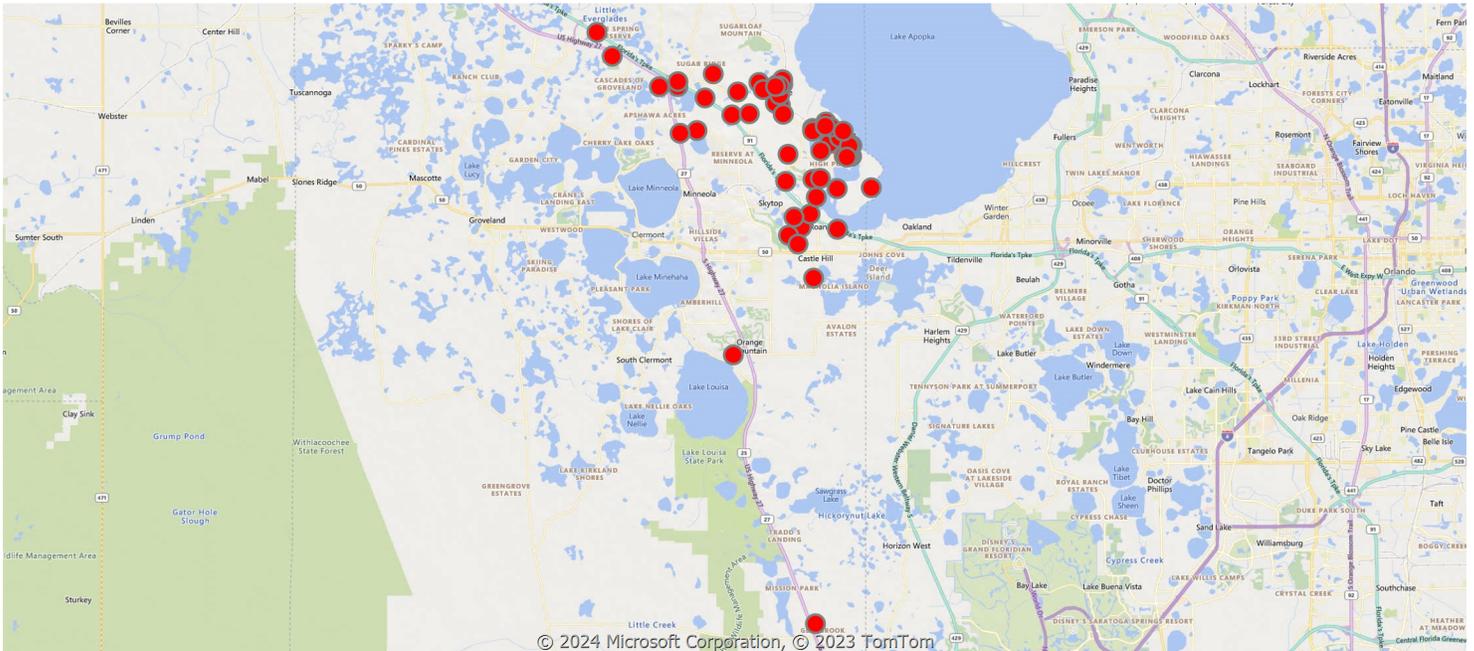


From: 1/1/2024 12:00:00 AM To: 1/31/2024 11:59:59 PM

INCIDENT TYPES:	MONTVERDE	OTHER
ALARMS	3	4
BRUSH FIRE/OUTSIDE FIRE	0	3
GAS LEAK/GAS ODOR	0	2
MEDICAL	7	30
SERVICE CALL	1	3
STRUCTURE FIRE	1	1
VEHICLE ACCIDENT	0	8
STATION 85 TOTAL CALLS FOR SERVICE	12	51

INCIDENT COUNTS BY JURISDICTION	DISPATCHED	CANCELLED	ON SCENE	AVERAGE
TOWN OF MONTVERDE	12	1	11	06:14
ALL OTHER AREAS	51	15	36	09:22

Incident Locations



Report Criteria:
 Report type: GL detail
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
CAPITAL PROJ - STORM WATER										
01/24	01/17/2024	23276	255	Woodard & Curran	229175	1	430-533-634	.00	8,200.00	8,200.00
Total CAPITAL PROJ - STORM WATER:								.00		8,200.00
CAPITAL PROJ- SEWER ENTERPRISE										
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12131	1	422-535-630	.00	4,547.50	4,547.50
01/24	01/25/2024	23302	255	Woodard & Curran	229629	1	422-535-630	.00	145,965.29	145,965.29
Total CAPITAL PROJ- SEWER ENTERPRISE:								.00		150,512.79
CAPITAL PROJ-LIBRARY										
01/24	01/17/2024	23265	308	Gatorskch Architects & Planners	22-010-6	1	500-571-634	.00	1,525.60	1,525.60
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	7	500-571-410	.00	45.40	45.40
Total CAPITAL PROJ-LIBRARY:								.00		1,571.00
COMBINED CASH FUND										
01/24	01/30/2024	23315	464	Shirley Hetterly	UREFUND-1	1	999-101700	.00	164.42	164.42
Total COMBINED CASH FUND:								.00		164.42
GENERAL FUND										
01/24	01/04/2024	23226	317	Aetna - Silverscript	DEC23	1	001-571-230	.00	101.80	101.80
01/24	01/04/2024	23227	8	Bank of America	2709-DEC23	1	001-513-510	.00	118.79	118.79
01/24	01/04/2024	23227	8	Bank of America	2709-DEC23	2	001-574-482	.00	708.61	708.61
01/24	01/04/2024	23227	8	Bank of America	2709-DEC23	3	001-519-510	.00	118.79	118.79
01/24	01/04/2024	23227	8	Bank of America	2709-DEC23	4	001-511-540	.00	74.95	74.95
01/24	01/04/2024	23227	8	Bank of America	2709-DEC23	5	001-513-540	.00	74.95	74.95
01/24	01/04/2024	23227	8	Bank of America	DEC2023	2	001-539-460	.00	217.79	217.79
01/24	01/04/2024	23227	8	Bank of America	DEC2023	3	001-539-460	.00	233.04	233.04
01/24	01/04/2024	23229	362	Civicplus, LLC	287384	1	001-519-350	.00	2,720.73	2,720.73
01/24	01/04/2024	23230	22	Comcast	6423-DEC23	1	001-520-411	.00	224.51	224.51
01/24	01/04/2024	23230	22	Comcast	6431-DEC23	1	001-520-411	.00	224.51	224.51
01/24	01/04/2024	23231	430	Deanco Building Solutions, Inc	114060	1	001-520-490	.00	87.00	87.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/04/2024	23231	430	Deanco Building Solutions, Inc	114060	2	001-513-340	.00	130.50	130.50
01/24	01/04/2024	23231	430	Deanco Building Solutions, Inc	114060	4	001-571-340	.00	87.00	87.00
01/24	01/04/2024	23232	27	Duke Energy	1140-DEC23	1	001-541-430	.00	21.97	21.97
01/24	01/04/2024	23232	27	Duke Energy	1398-DEC23	1	001-572-430	.00	442.30	442.30
01/24	01/04/2024	23232	27	Duke Energy	1588-DEC23	1	001-541-431	.00	1,540.83	1,540.83
01/24	01/04/2024	23232	27	Duke Energy	2018-DEC23	1	001-513-430	.00	406.11	406.11
01/24	01/04/2024	23232	27	Duke Energy	2513-DEC23	1	001-520-430	.00	113.19	113.19
01/24	01/04/2024	23232	27	Duke Energy	3126-DEC23	1	001-541-431	.00	109.94	109.94
01/24	01/04/2024	23232	27	Duke Energy	3564-DEC23	1	001-513-430	.00	32.72	32.72
01/24	01/04/2024	23232	27	Duke Energy	3803-DEC23	1	001-541-431	.00	32.49	32.49
01/24	01/04/2024	23232	27	Duke Energy	4250-DEC23	1	001-572-430	.00	126.10	126.10
01/24	01/04/2024	23232	27	Duke Energy	5092-DEC23	1	001-541-431	.00	685.77	685.77
01/24	01/04/2024	23234	30	FCCMA	43868FCCM	1	001-571-540	.00	153.00	153.00
01/24	01/04/2024	23234	30	FCCMA	43868FCCM	2	001-519-540	.00	153.00	153.00
01/24	01/04/2024	23235	126	Florida Blue	59463545	1	001-571-230	.00	204.90	204.90
01/24	01/04/2024	23236	301	Half	10110674	1	001-202600	.00	1,254.81	1,254.81
01/24	01/04/2024	23236	301	Half	10110675	1	001-202600	.00	250.00	250.00
01/24	01/04/2024	23237	289	Kyle A. Worfel	1222024	1	001-520-343	.00	247.05	247.05
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12123	1	001-514-310	.00	1,365.00	1,365.00
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12124	1	001-202600	.00	733.52	733.52
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12125	1	001-202600	.00	140.00	140.00
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12126	1	001-202600	.00	275.00	275.00
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12127	1	001-202600	.00	137.50	137.50
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12128	1	001-202600	.00	330.00	330.00
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12129	1	001-524-313	.00	525.00	525.00
01/24	01/04/2024	23238	64	Law Office of Anita Geraci-Carver,	12130	1	001-519-310	.00	137.50	137.50
01/24	01/04/2024	23239	269	Paul Larino	12072023	1	001-513-540	.00	15.00	15.00
01/24	01/04/2024	23241	228	Terry Powers	156526	1	001-572-340	.00	185.00	185.00
01/24	01/04/2024	23242	271	Xerox Corporation	725595417	1	001-513-440	.00	44.49	44.49
01/24	01/04/2024	23242	271	Xerox Corporation	725595417	3	001-519-440	.00	44.49	44.49
01/24	01/04/2024	23242	271	Xerox Corporation	725595417	4	001-571-340	.00	44.50	44.50
01/24	01/09/2024	23243	288	Chase	1942-Dec23	2	001-539-540	.00	33.86	33.86
01/24	01/09/2024	23243	288	Chase	1942-Dec23	3	001-520-490	.00	33.86	33.86
01/24	01/09/2024	23243	288	Chase	1942-Dec23	4	001-571-510	.00	33.87	33.87
01/24	01/09/2024	23243	288	Chase	1942-Dec23	5	001-513-510	.00	33.87	33.87
01/24	01/09/2024	23243	288	Chase	1942-Dec23	6	001-572-490	.00	30.99	30.99
01/24	01/09/2024	23243	288	Chase	1942-Dec23	9	001-511-491	.00	1,374.54	1,374.54
01/24	01/09/2024	23243	288	Chase	1942-Dec23	10	001-513-492	.00	1,374.54	1,374.54
01/24	01/09/2024	23243	288	Chase	1942-Dec23	13	001-519-510	.00	131.99	131.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/09/2024	23243	288	Chase	1942-Dec23	15	001-520-343	.00	588.50	588.50
01/24	01/09/2024	23243	288	Chase	1942-Dec23	16	001-574-482	.00	36.49	36.49
01/24	01/09/2024	23243	288	Chase	1942-Dec23	17	001-539-524	.00	54.02	54.02
01/24	01/09/2024	23243	288	Chase	1942-Dec23	18	001-574-482	.00	780.96	780.96
01/24	01/09/2024	23243	288	Chase	1942-Dec23	19	001-574-482	.00	1,028.95	1,028.95
01/24	01/09/2024	23243	288	Chase	1942-Dec23	20	001-574-482	.00	261.44	261.44
01/24	01/09/2024	23243	288	Chase	1942-Dec23	21	001-574-482	.00	121.52	121.52
01/24	01/09/2024	23243	288	Chase	1942-Dec23	22	001-513-550	.00	58.05	58.05
01/24	01/09/2024	23243	288	Chase	1942-Dec23	23	001-574-482	.00	159.98	159.98
01/24	01/09/2024	23243	288	Chase	1942-Dec23	24	001-574-482	.00	1,047.06	1,047.06
01/24	01/09/2024	23243	288	Chase	1942-Dec23	25	001-574-482	.00	33.98	33.98
01/24	01/09/2024	23243	288	Chase	1942-Dec23	26	001-513-410	.00	128.94	128.94
01/24	01/09/2024	23243	288	Chase	1942-Dec23	28	001-519-410	.00	128.95	128.95
01/24	01/09/2024	23243	288	Chase	1942-Dec23	29	001-572-460	.00	1,440.44	1,440.44
01/24	01/09/2024	23243	288	Chase	1942-Dec23	31	001-541-460	.00	1,440.45	1,440.45
01/24	01/09/2024	23243	288	Chase	1942-Dec23	32	001-572-460	.00	479.52	479.52
01/24	01/09/2024	23243	288	Chase	1942-Dec23	34	001-541-460	.00	479.53	479.53
01/24	01/09/2024	23244	441	Claudia Wynkoop	12282023	1	001-203100	.00	35.00	35.00
01/24	01/09/2024	23247	152	I - Tech Support Inc.	0053834	1	001-519-340	.00	723.49	723.49
01/24	01/09/2024	23247	152	I - Tech Support Inc.	0053834	2	001-571-340	.00	723.49	723.49
01/24	01/09/2024	23247	152	I - Tech Support Inc.	0053834	3	001-513-340	.00	723.49	723.49
01/24	01/09/2024	23248	57	Lake Apopka Natural Gas District	3337-DEC23	1	001-539-430	.00	23.68	23.68
01/24	01/09/2024	23248	57	Lake Apopka Natural Gas District	3337-DEC23	2	001-513-430	.00	23.68	23.68
01/24	01/09/2024	23248	57	Lake Apopka Natural Gas District	3337-DEC23	3	001-571-430	.00	23.67	23.67
01/24	01/09/2024	23250	458	Nara Giatti	12232023	1	001-203100	.00	35.00	35.00
01/24	01/09/2024	23251	457	Scott Summers	12252023	1	001-203100	.00	40.00	40.00
01/24	01/09/2024	23252	88	Seco Energy	0010-DEC23	1	001-541-431	.00	480.12	480.12
01/24	01/09/2024	23252	88	Seco Energy	2802-DEC23	1	001-541-431	.00	269.60	269.60
01/24	01/09/2024	23252	88	Seco Energy	5800-DEC23	1	001-541-431	.00	205.00	205.00
01/24	01/09/2024	23252	88	Seco Energy	9513-DEC23	1	001-541-431	.00	51.00	51.00
01/24	01/09/2024	23253	252	Shelley's Septic Tanks, Inc	193702	1	001-513-460	.00	425.00	425.00
01/24	01/09/2024	23255	107	Waste Pro of Florida Inc.	0001353488	1	001-534-340	.00	16,435.77	16,435.77
01/24	01/09/2024	23255	107	Waste Pro of Florida Inc.	0001353490	1	001-534-340	.00	1,890.47	1,890.47
01/24	01/09/2024	23259	317	Aetna - Silverscript	6234-FEB24	1	001-571-230	.00	101.80	101.80
01/24	01/09/2024	23261	126	Florida Blue	7876-JAN23	1	001-571-230	.00	204.90	204.90
01/24	01/17/2024	23266	75	Parks Consulting Services, LLC	544	1	001-202600	.00	647.50	647.50
01/24	01/17/2024	23266	75	Parks Consulting Services, LLC	545	1	001-519-310	.00	2,635.00	2,635.00
01/24	01/17/2024	23267	359	Simplifile	4859665717	1	001-202600	.00	57.25	57.25
01/24	01/17/2024	23268	386	Table Top Catering	192024	1	001-511-491	.00	1,072.03	1,072.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	1	001-513-410	.00	36.07	36.07
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	3	001-539-410	.00	40.40	40.40
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	5	001-520-410	.00	40.40	40.40
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	8	001-513-410	.00	40.40	40.40
01/24	01/17/2024	23271	107	Waste Pro of Florida Inc.	0001353489	1	001-534-340	.00	515.63	515.63
01/24	01/17/2024	23272	289	Kyle A. Worfel	122723	1	001-520-343	.00	239.30	239.30
01/24	01/17/2024	23273	3	AJ's Lawn Care	1102024	1	001-572-345	.00	4,800.00	4,800.00
01/24	01/17/2024	23275	152	I - Tech Support Inc.	0053935	1	001-519-340	.00	305.75	305.75
01/24	01/17/2024	23275	152	I - Tech Support Inc.	0053935	2	001-571-340	.00	305.75	305.75
01/24	01/17/2024	23275	152	I - Tech Support Inc.	0053935	3	001-513-340	.00	305.75	305.75
01/24	01/25/2024	23278	214	Alpha Inspections, Inc.	MTV053	1	001-519-315	.00	34,805.17	34,747.22
01/24	01/29/2024	23278	214	Alpha Inspections, Inc.	MTV053	1	001-519-315	.00	34,805.17-	34,747.22- V
01/24	01/25/2024	23278	214	Alpha Inspections, Inc.	MTV053	2	001-519-315	.00	5,850.00	5,850.00
01/24	01/29/2024	23278	214	Alpha Inspections, Inc.	MTV053	2	001-519-315	.00	5,850.00-	5,850.00- V
01/24	01/25/2024	23279	8	Bank of America	2709-JAN24	1	001-513-490	.00	49.88	49.88
01/24	01/25/2024	23279	8	Bank of America	2709-JAN24	2	001-513-510	.00	119.88	119.88
01/24	01/25/2024	23279	8	Bank of America	2709-JAN24	3	001-513-490	.00	49.88	49.88
01/24	01/25/2024	23282	430	Deanco Building Solutions, Inc	115690	1	001-520-343	.00	87.00	87.00
01/24	01/25/2024	23282	430	Deanco Building Solutions, Inc	115690	2	001-513-340	.00	130.50	130.50
01/24	01/25/2024	23282	430	Deanco Building Solutions, Inc	115690	4	001-571-340	.00	87.00	87.00
01/24	01/25/2024	23283	26	Don Haven	887351	1	001-572-606	.00	18,866.00	18,866.00
01/24	01/25/2024	23284	27	Duke Energy	1140-JAN24	1	001-541-430	.00	25.77	25.77
01/24	01/25/2024	23284	27	Duke Energy	1398-JAN24	1	001-541-430	.00	414.89	414.89
01/24	01/25/2024	23284	27	Duke Energy	1588-JAN24	1	001-541-431	.00	1,483.67	1,483.67
01/24	01/25/2024	23284	27	Duke Energy	2872-JAN24	1	001-541-431	.00	128.29	128.29
01/24	01/25/2024	23284	27	Duke Energy	2894-JAN24	1	001-541-431	.00	21.86	21.86
01/24	01/25/2024	23284	27	Duke Energy	3564-JAN24	1	001-541-430	.00	41.69	41.69
01/24	01/25/2024	23284	27	Duke Energy	3803-JAN24	1	001-541-431	.00	32.49	32.49
01/24	01/25/2024	23284	27	Duke Energy	4036-JAN24	1	001-541-431	.00	19.61	19.61
01/24	01/25/2024	23284	27	Duke Energy	4250-JAN24	1	001-572-430	.00	107.22	107.22
01/24	01/25/2024	23284	27	Duke Energy	4458-JAN24	1	001-541-431	.00	534.24	534.24
01/24	01/25/2024	23284	27	Duke Energy	5092-JAN24	1	001-541-431	.00	671.89	671.89
01/24	01/25/2024	23286	466	Elaine Mastin	01232024	1	001-203100	.00	35.00	35.00
01/24	01/25/2024	23286	466	Elaine Mastin	01232024	2	001-366240	.00	25.00	25.00
01/24	01/25/2024	23286	466	Elaine Mastin	1132024	1	001-203100	.00	35.00	35.00
01/24	01/25/2024	23289	404	Fun Times Bounce House & Party	Q28345	1	001-574-484	.00	1,197.00	1,197.00
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121405581	1	001-572-520	.00	1,319.70	1,319.70
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121405581	2	001-572-520	.00	325.00	325.00
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121439870	1	001-572-520	.00	2,149.95	2,149.95

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121439870	2	001-572-520	.00	399.99	399.99
01/24	01/25/2024	23292	387	Holiday Outdoor Decor	INV12077	1	001-574-482	.00	3,985.00	3,985.00
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	1	001-208600	.00	9,202.76	9,202.76
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	2	001-208500	.00	824.98	824.98
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	3	001-208500	.00	1,968.75	1,968.75
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	4	001-208300	.00	67,907.00	67,907.00
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	5	001-208200	.00	22,351.00	22,351.00
01/24	01/25/2024	23293	58	Lake County BOCC	1242024	6	001-208400	.00	1,337.00	1,337.00
01/24	01/25/2024	23294	467	Miles Beyond Entertainment, LLC	1488	1	001-571-340	.00	1,000.00	1,000.00
01/24	01/25/2024	23295	361	Padilla's Landscaping	N2010	1	001-541-490	.00	2,000.00	2,000.00
01/24	01/25/2024	23296	468	Sharon Kay	1142024	1	001-203100	.00	85.00	85.00
01/24	01/25/2024	23299	376	Umana Security Services, LLC	01162024	1	001-520-343	.00	464.00	464.00
01/24	01/25/2024	23299	376	Umana Security Services, LLC	01182024	1	001-520-343	.00	236.50	236.50
01/24	01/25/2024	23299	376	Umana Security Services, LLC	01232024	1	001-520-343	.00	911.25	911.25
01/24	01/25/2024	23299	376	Umana Security Services, LLC	01242024	1	001-520-343	.00	236.50	236.50
01/24	01/25/2024	23301	110	Wex Bank	94498074	2	001-539-524	.00	209.94	209.94
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	1	001-571-460	.00	108.34	108.34
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	2	001-513-460	.00	118.34	118.34
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	4	001-572-460	.00	88.33	88.33
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	5	001-520-460	.00	78.33	78.33
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	6	001-539-460	.00	88.33	88.33
01/24	01/29/2024	23304	214	Alpha Inspections, Inc.	MTV053	1	001-519-315	.00	34,805.17	34,805.17
01/24	01/29/2024	23304	214	Alpha Inspections, Inc.	MTV053	2	001-519-315	.00	5,850.00	5,850.00
01/24	01/29/2024	23305	288	Chase	1942-Jan24	1	001-513-410	.00	128.95	128.95
01/24	01/29/2024	23305	288	Chase	1942-Jan24	3	001-519-410	.00	128.94	128.94
01/24	01/29/2024	23305	288	Chase	1942-Jan24	5	001-571-510	.00	869.99	869.99
01/24	01/29/2024	23305	288	Chase	1942-Jan24	6	001-571-510	.00	357.54	357.54
01/24	01/29/2024	23305	288	Chase	1942-Jan24	7	001-511-510	.00	44.07	44.07
01/24	01/29/2024	23305	288	Chase	1942-Jan24	8	001-571-520	.00	937.92	937.92
01/24	01/29/2024	23305	288	Chase	1942-Jan24	10	001-520-520	.00	68.96	68.96
01/24	01/29/2024	23305	288	Chase	1942-Jan24	12	001-520-460	.00	110.77	110.77
01/24	01/29/2024	23305	288	Chase	1942-Jan24	13	001-572-520	.00	449.90	449.90
01/24	01/29/2024	23305	288	Chase	1942-Jan24	14	001-513-411	.00	833.33	833.33
01/24	01/29/2024	23305	288	Chase	1942-Jan24	15	001-519-411	.00	833.33	833.33
01/24	01/29/2024	23305	288	Chase	1942-Jan24	17	001-572-520	.00	741.95	741.95
01/24	01/29/2024	23306	22	Comcast	6423-JAN20	1	001-520-411	.00	224.51	224.51
01/24	01/29/2024	23306	22	Comcast	6431-JAN20	1	001-520-411	.00	224.51	224.51
01/24	01/29/2024	23307	301	Half	10112507	1	001-202600	.00	625.00	625.00
01/24	01/29/2024	23307	301	Half	10112508	1	001-202600	.00	125.00	125.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/29/2024	23308	289	Kyle A. Worfel	1262024	1	001-520-343	.00	317.70	317.70
01/24	01/29/2024	23309	125	Vital Catalyst, LLC	INV-2281	1	001-541-340	.00	100.00	100.00
01/24	01/29/2024	23309	125	Vital Catalyst, LLC	INV-2299	1	001-541-340	.00	100.00	100.00
01/24	01/29/2024	23310	107	Waste Pro of Florida Inc.	0001357182	1	001-572-606	.00	5,799.15	5,799.15
01/24	01/30/2024	23312	289	Kyle A. Worfel	1282024	1	001-520-343	.00	283.95	283.95
01/24	01/30/2024	23313	145	Lake County Board of County Offi	172894	1	001-571-340	.00	20.00	20.00
01/24	01/30/2024	23313	145	Lake County Board of County Offi	172931	1	001-202600	.00	20.00	20.00
Total GENERAL FUND:								.00		255,207.23
SEWER-ENTERPRISE (WASTE WATER)										
01/24	01/04/2024	23228	396	City of Clermont-Utility Dept	2261163	1	421-535-576	.00	2,228.76	2,228.76
01/24	01/04/2024	23228	396	City of Clermont-Utility Dept	2262548	1	421-535-576	.00	1,230.16	1,230.16
01/24	01/04/2024	23232	27	Duke Energy	8420-DEC23	1	421-535-430	.00	51.78	51.78
01/24	01/25/2024	23284	27	Duke Energy	8420-JAN24	1	421-535-430	.00	56.58	56.58
01/24	01/30/2024	23311	396	City of Clermont-Utility Dept	2282909	1	421-535-576	.00	2,107.96	2,107.96
01/24	01/30/2024	23311	396	City of Clermont-Utility Dept	2284266	1	421-535-576	.00	1,432.53	1,432.53
Total SEWER-ENTERPRISE (WASTE WATER):								.00		7,107.77
SPORTS COURTS & PARK ADDITION										
01/24	01/04/2024	23227	8	Bank of America	DEC2023	1	360-572-630	.00	125.44	125.44
01/24	01/09/2024	23243	288	Chase	1942-Dec23	7	360-572-635	.00	878.91	878.91
01/24	01/09/2024	23243	288	Chase	1942-Dec23	8	360-572-635	.00	379.98	379.98
01/24	01/09/2024	23243	288	Chase	1942-Dec23	11	360-572-635	.00	201.90	201.90
01/24	01/09/2024	23243	288	Chase	1942-Dec23	12	360-572-635	.00	833.42	833.42
01/24	01/09/2024	23243	288	Chase	1942-Dec23	14	360-572-635	.00	1,614.24	1,614.24
01/24	01/09/2024	23249	65	Lowe's	901274	1	360-572-635	.00	336.33	336.33
01/24	01/09/2024	23249	65	Lowe's	978743	1	360-572-635	.00	439.79	439.79
01/24	01/09/2024	23249	65	Lowe's	996227	1	360-572-635	.00	116.56	116.56
01/24	01/09/2024	23260	360	E. Trejo Farms, Inc	10566	1	360-572-635	.00	2,520.00	2,520.00
01/24	01/09/2024	23260	360	E. Trejo Farms, Inc	10566	2	360-572-635	.00	3,375.00	3,375.00
01/24	01/25/2024	23277	460	Advantage Courts LLC	09965	1	360-572-635	.00	65,721.50	65,721.50
01/24	01/25/2024	23281	170	Crest Concrete	1574	1	360-572-635	.00	20,785.00	20,785.00
01/24	01/25/2024	23281	170	Crest Concrete	1576	1	360-572-635	.00	7,600.00	7,600.00
01/24	01/25/2024	23283	26	Don Haven	887352	1	360-572-635	.00	11,825.00	11,825.00
01/24	01/25/2024	23285	360	E. Trejo Farms, Inc	10582	1	360-572-635	.00	370.00	370.00
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121410530	1	360-572-635	.00	2,999.97	2,999.97
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121410530	2	360-572-635	.00	1,999.96	1,999.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/25/2024	23290	470	Global Equipment Company Inc	121410530	3	360-572-635	.00	399.99	399.99
01/24	01/25/2024	23297	95	The Home Depot Credit Services	4033558	1	360-572-635	.00	39.67	39.67
01/24	01/25/2024	23297	95	The Home Depot Credit Services	5021131	1	360-572-635	.00	145.43	145.43
01/24	01/29/2024	23305	288	Chase	1942-Jan24	4	360-572-635	.00	280.08	280.08
01/24	01/29/2024	23305	288	Chase	1942-Jan24	9	360-572-635	.00	1,013.82	1,013.82
01/24	01/29/2024	23305	288	Chase	1942-Jan24	11	360-572-635	.00	641.67	641.67
01/24	01/30/2024	23314	269	Paul Larino	1292024	1	360-572-635	.00	1,079.93	1,079.93
01/24	01/30/2024	23314	269	Paul Larino	1292024	2	360-572-635	.00	349.69	349.69
Total SPORTS COURTS & PARK ADDITION:								.00		126,073.28
WATER										
01/24	01/04/2024	23230	22	Comcast	3222-DEC23	1	400-533-411	.00	219.51	219.51
01/24	01/04/2024	23231	430	Deanco Building Solutions, Inc	114060	3	400-533-340	.00	130.50	130.50
01/24	01/04/2024	23232	27	Duke Energy	1794-DEC23	1	400-533-430	.00	1,285.10	1,285.10
01/24	01/04/2024	23232	27	Duke Energy	2018-DEC23	2	400-533-430	.00	406.11	406.11
01/24	01/04/2024	23232	27	Duke Energy	2282-DEC23	1	400-533-430	.00	564.11	564.11
01/24	01/04/2024	23232	27	Duke Energy	2711-DEC23	1	400-533-430	.00	305.70	305.70
01/24	01/04/2024	23232	27	Duke Energy	4656-DEC23	1	400-533-430	.00	183.90	183.90
01/24	01/04/2024	23232	27	Duke Energy	4870-DEC23	1	400-533-430	.00	155.25	155.25
01/24	01/04/2024	23233	358	Express Employment Professional	30111527	1	400-533-340	.00	612.00	612.00
01/24	01/04/2024	23233	358	Express Employment Professional	30111527	2	400-533-340	.00	610.20	610.20
01/24	01/04/2024	23233	358	Express Employment Professional	30111527	3	400-533-340	.00	344.37	344.37
01/24	01/04/2024	23233	358	Express Employment Professional	30149530	1	400-533-340	.00	404.55	404.55
01/24	01/04/2024	23233	358	Express Employment Professional	30149530	2	400-533-340	.00	406.13	406.13
01/24	01/04/2024	23233	358	Express Employment Professional	30149530	3	400-533-340	.00	96.07	96.07
01/24	01/04/2024	23240	81	Plant Technicians, Inc	INV-2807	1	400-533-340	.00	847.00	847.00
01/24	01/04/2024	23240	81	Plant Technicians, Inc	INV-2815	1	400-533-340	.00	277.00	277.00
01/24	01/04/2024	23242	271	Xerox Corporation	725595417	2	400-533-440	.00	44.49	44.49
01/24	01/09/2024	23243	288	Chase	1942-Dec23	1	400-533-540	.00	33.86	33.86
01/24	01/09/2024	23243	288	Chase	1942-Dec23	27	400-533-410	.00	128.94	128.94
01/24	01/09/2024	23243	288	Chase	1942-Dec23	30	400-533-460	.00	1,440.45	1,440.45
01/24	01/09/2024	23243	288	Chase	1942-Dec23	33	400-533-460	.00	479.52	479.52
01/24	01/09/2024	23245	24	Dave Symonds & Associates	33697	1	400-533-520	.00	488.15	488.15
01/24	01/09/2024	23246	206	Hawkins, Inc	6658852	1	400-533-520	.00	328.90	328.90
01/24	01/09/2024	23246	206	Hawkins, Inc	6658852	2	400-533-520	.00	12.00	12.00
01/24	01/09/2024	23247	152	I - Tech Support Inc.	0053834	4	400-533-340	.00	723.48	723.48
01/24	01/09/2024	23248	57	Lake Apopka Natural Gas District	4959-DEC23	1	400-533-430	.00	30.63	30.63
01/24	01/09/2024	23254	119	Valli Information Systems, Inc	92146	1	400-533-340	.00	887.93	887.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/17/2024	23264	358	Express Employment Professional	30183425	1	400-533-340	.00	590.18	590.18
01/24	01/17/2024	23264	358	Express Employment Professional	30183425	2	400-533-340	.00	406.80	406.80
01/24	01/17/2024	23264	358	Express Employment Professional	30183425	3	400-533-340	.00	173.24	173.24
01/24	01/17/2024	23264	358	Express Employment Professional	30210068	1	400-533-340	.00	833.63	833.63
01/24	01/17/2024	23264	358	Express Employment Professional	30210068	2	400-533-340	.00	629.55	629.55
01/24	01/17/2024	23264	358	Express Employment Professional	30210068	3	400-533-340	.00	368.25	368.25
01/24	01/17/2024	23269	104	Utility Repair Experts	1509	1	400-533-609	.00	1,080.00	1,080.00
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	2	400-533-410	.00	36.07	36.07
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	4	400-533-410	.00	40.40	40.40
01/24	01/17/2024	23270	106	Verizon Wireless	9953334385	6	400-533-410	.00	40.40	40.40
01/24	01/17/2024	23274	27	Duke Energy	9320-JAN24	1	400-533-430	.00	918.49	918.49
01/24	01/17/2024	23275	152	I - Tech Support Inc.	0053935	4	400-533-340	.00	305.75	305.75
01/24	01/25/2024	23280	346	City of Clermont	JAN2023	1	400-209500	.00	33,159.00	33,159.00
01/24	01/25/2024	23282	430	Deanco Building Solutions, Inc	115690	3	400-533-340	.00	130.50	130.50
01/24	01/25/2024	23284	27	Duke Energy	2711-JAN24	1	400-533-430	.00	124.15	124.15
01/24	01/25/2024	23284	27	Duke Energy	4656-JAN24	1	400-533-430	.00	32.48	32.48
01/24	01/25/2024	23284	27	Duke Energy	4870-JAN24	1	400-533-430	.00	32.48	32.48
01/24	01/25/2024	23284	27	Duke Energy	9445-JAN24	1	400-533-430	.00	85.46	85.46
01/24	01/25/2024	23287	358	Express Employment Professional	30240859	1	400-533-340	.00	611.55	611.55
01/24	01/25/2024	23287	358	Express Employment Professional	30240859	2	400-533-340	.00	611.55	611.55
01/24	01/25/2024	23287	358	Express Employment Professional	30240859	3	400-533-340	.00	191.00	191.00
01/24	01/25/2024	23288	322	Ferguson Waterworks	2052897	1	400-533-490	.00	204.10	204.10
01/24	01/25/2024	23288	322	Ferguson Waterworks	2052897	1	400-533-490	.00	204.10-	204.10- V
01/24	01/25/2024	23291	206	Hawkins, Inc	6669426	1	400-533-520	.00	299.00	299.00
01/24	01/25/2024	23291	206	Hawkins, Inc	6669426	2	400-533-520	.00	12.00	12.00
01/24	01/25/2024	23298	352	Town of Oakland	94776-JAN2	1	400-533-577	.00	1,431.99	1,431.99
01/24	01/25/2024	23300	469	Universal Controls Instrument Ser	2024-3299	1	400-533-460	.00	950.00	950.00
01/24	01/25/2024	23301	110	Wex Bank	94498074	1	400-533-524	.00	151.87	151.87
01/24	01/29/2024	23303	4	All Safe Fire Equipment, LLC	25466	3	400-533-460	.00	123.33	123.33
01/24	01/29/2024	23305	288	Chase	1942-Jan24	2	400-533-410	.00	128.94	128.94
01/24	01/29/2024	23305	288	Chase	1942-Jan24	16	400-533-411	.00	833.34	833.34
01/24	01/29/2024	23306	22	Comcast	3222-JAN20	1	400-533-411	.00	219.51	219.51
01/24	01/29/2024	23306	22	Comcast	3446-JAN20	1	400-533-411	.00	219.51	219.51
Total WATER:								.00		56,216.27
Grand Totals:								.00		605,052.76

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
001-202000	40,597.22	295,804.45-	255,207.23-
001-202600	4,595.58	.00	4,595.58
001-203100	265.00	.00	265.00
001-208200	22,351.00	.00	22,351.00
001-208300	67,907.00	.00	67,907.00
001-208400	1,337.00	.00	1,337.00
001-208500	2,793.73	.00	2,793.73
001-208600	9,202.76	.00	9,202.76
001-366240	25.00	.00	25.00
001-511-491	2,446.57	.00	2,446.57
001-511-510	44.07	.00	44.07
001-511-540	74.95	.00	74.95
001-513-340	1,290.24	.00	1,290.24
001-513-410	334.36	.00	334.36
001-513-411	833.33	.00	833.33
001-513-430	462.51	.00	462.51
001-513-440	44.49	.00	44.49
001-513-460	543.34	.00	543.34
001-513-490	99.76	.00	99.76
001-513-492	1,374.54	.00	1,374.54
001-513-510	272.54	.00	272.54
001-513-540	89.95	.00	89.95
001-513-550	58.05	.00	58.05
001-514-310	1,365.00	.00	1,365.00
001-519-310	2,772.50	.00	2,772.50
001-519-315	81,310.34	40,655.17-	40,655.17
001-519-340	1,029.24	.00	1,029.24
001-519-350	2,720.73	.00	2,720.73
001-519-410	257.89	.00	257.89
001-519-411	833.33	.00	833.33
001-519-440	44.49	.00	44.49
001-519-510	250.78	.00	250.78
001-519-540	153.00	.00	153.00
001-520-343	3,611.75	.00	3,611.75
001-520-410	40.40	.00	40.40
001-520-411	898.04	.00	898.04
001-520-430	113.19	.00	113.19
001-520-460	189.10	.00	189.10
001-520-490	120.86	.00	120.86

GL Account	Debit	Credit	Proof
001-520-520	68.96	.00	68.96
001-524-313	525.00	.00	525.00
001-534-340	18,841.87	.00	18,841.87
001-539-410	40.40	.00	40.40
001-539-430	23.68	.00	23.68
001-539-460	539.16	.00	539.16
001-539-524	263.96	.00	263.96
001-539-540	33.86	.00	33.86
001-541-340	200.00	.00	200.00
001-541-430	504.32	.00	504.32
001-541-431	6,266.80	.00	6,266.80
001-541-460	1,919.98	.00	1,919.98
001-541-490	2,000.00	.00	2,000.00
001-571-230	613.40	.00	613.40
001-571-340	2,267.74	.00	2,267.74
001-571-430	23.67	.00	23.67
001-571-460	108.34	.00	108.34
001-571-510	1,261.40	.00	1,261.40
001-571-520	937.92	.00	937.92
001-571-540	153.00	.00	153.00
001-572-340	185.00	.00	185.00
001-572-345	4,800.00	.00	4,800.00
001-572-430	675.62	.00	675.62
001-572-460	2,008.29	.00	2,008.29
001-572-490	30.99	.00	30.99
001-572-520	5,386.49	.00	5,386.49
001-572-606	24,665.15	.00	24,665.15
001-574-482	8,163.99	.00	8,163.99
001-574-484	1,197.00	.00	1,197.00
360-202000	.00	126,073.28-	126,073.28-
360-572-630	125.44	.00	125.44
360-572-635	125,947.84	.00	125,947.84
400-202000	204.10	56,420.37-	56,216.27-
400-209500	33,159.00	.00	33,159.00
400-533-340	10,191.23	.00	10,191.23
400-533-410	374.75	.00	374.75
400-533-411	1,491.87	.00	1,491.87
400-533-430	4,123.86	.00	4,123.86
400-533-440	44.49	.00	44.49
400-533-460	2,993.30	.00	2,993.30

GL Account	Debit	Credit	Proof
400-533-490	204.10	204.10-	.00
400-533-520	1,140.05	.00	1,140.05
400-533-524	151.87	.00	151.87
400-533-540	33.86	.00	33.86
400-533-577	1,431.99	.00	1,431.99
400-533-609	1,080.00	.00	1,080.00
421-202000	.00	7,107.77-	7,107.77-
421-535-430	108.36	.00	108.36
421-535-576	6,999.41	.00	6,999.41
422-202000	.00	150,512.79-	150,512.79-
422-535-630	150,512.79	.00	150,512.79
430-202000	.00	8,200.00-	8,200.00-
430-533-634	8,200.00	.00	8,200.00
500-202000	.00	1,571.00-	1,571.00-
500-571-410	45.40	.00	45.40
500-571-634	1,525.60	.00	1,525.60
999-101700	164.42	.00	164.42
999-202000	.00	164.42-	164.42-
Grand Totals:	<u>686,713.35</u>	<u>686,713.35-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Town of Montverde

Cash Balance Finance Report

And

Budget to Actual Report

2023-2024

Date of Report:	February 7, 2024
Report Beginning Period:	January 1, 2024
Report Ending Period:	January 31, 2024

Prepared by: Mai Yang, Finance Director
Reviewed by: Paul Larino, Town Manager

Cash Summary

Available Bank Cash - Fund Account:	\$4,994,930.33
Available Bank Cash - Grants Clearing Account:	\$5,895,205.10
Available Book Cash – Fund Account:	\$10,890,135.43

Fund Cash:

Restricted Funds:	\$7,928,602.32
Unrestricted Funds:	\$2,961,533.11
<u>Total Cash:</u>	\$10,890,135.43

**TOWN OF MONTVERDE
FINANCE CASH REPORT AS OF: FY January 2023 - January 2023**

Book and Cash Account

Operating Cash Account 1 and 2:

Beginning Bank Balance	\$5,126,354.57
Revenues	\$367,827.44
Expenditures	\$417,025.98
Ending Bank Balance	\$5,077,156.03
Pending/Outstanding Liabilities	\$82,225.70
Available Cash	\$4,994,930.33

Grant Clearing Cash Account:

Beginning Bank Balance	\$5,891,210.38
Revenues	\$3,994.72
Expenditures (Transfers)	\$0.00
Ending Bank Balance	\$5,895,205.10

Total Cash Account: \$10,890,135.43

Restricted Funds:

Parks & Recreation Impact Fee Fund	\$52,617.92
Fire Protection Impact Fee Fund	\$0.00
Road & Street Impact Fee Fund	\$61,204.31
Administrative Impact Fee Fund	\$129,565.78
Water Impact Fee Fund	\$583,044.50
Water Deposit	\$150,451.00
Water Cash	\$853,410.66
ARPA	\$854,267.35
County ARPA	\$5,000,000.00
Interest on the ARPA accounts	\$40,937.75
Capital Projects Appropriations	\$151,000.00
One Half Cent Sales Tax (Transportation Fee)	\$42,031.05
Police	\$6,436.00
Historical	\$3,636.00

Restricted Funds Total: \$7,928,602.32

Available Unrestricted Funds for General Account: \$2,961,533.11

Budget to Actual Summary

Total Reporting Months in this Report:	4 OF 12
Percentage of the Budget Year:	33.3%

Revenues – General Fund

General Revenue Budgeted:	\$2,704,151.00
General Revenue Budget Received YTD:	\$1,281,109.31
Percentage of Budget Received:	47.38%
Remaining Revenue to be Received in FY 2024:	\$1,423,041.69

Expenditures – General Fund

General Fund Expenditures Budgeted:	\$2,704,151.00
General Fund Expenditures Expended YTD:	\$946,692.91
Percentage of Budget Expended:	35.01%
Remaining General Fund Budgeted to Expend:	\$1,757,458.09

Revenues – Water Fund

Water Revenue Budgeted:	\$929,100.00
Water Revenue Budget Received YTD:	\$376,577.01
Percentage of Budget Received:	40.53%
Remaining Revenue to be Received in FY 2024:	\$552,522.99

Budget to Actual Summary

Expenditures – Water Fund

Water Fund Expenditures Budgeted:	\$929,100.00
Water Fund Expenditures Expended YTD:	\$214,430.84
Percentage of Budget Expended:	23.08%
Remaining Water Fund Budgeted to Expend:	\$714,669.16

Revenues – Sewer Fund

Sewer Revenue Budgeted:	\$218,091.00
Sewer Revenue Budget Received YTD:	\$35,085.26
Percentage of Budget Received:	16.09%
Remaining Revenue to be Received in FY 2024:	\$183,005.74

Expenditures – Sewer Fund

Sewer Fund Expenditures Budgeted:	\$218,091.00
Sewer Fund Expenditures Expended YTD:	\$33,140.55
Percentage of Budget Expended:	15.20%
Remaining Water Fund Budgeted to Expend:	\$184,950.45

Budget to Actual Summary

Revenues – Capital Fund

Capital Revenue Budgeted:	\$14,523,000.00
Capital Revenue Budget Received YTD:	\$104,254.80
Percentage of Budget Received:	0.72%
Remaining Revenue to be Received in FY 2024:	\$14,418,745.20

Expenditures – Capital Fund

Capital Fund Expenditures Budgeted:	\$14,523,000.00
Capital Fund Expenditures Expended YTD:	\$654,116.06
Percentage of Budget Expended:	4.5%
Remaining Capital Fund Budgeted to Expend:	\$13,868,883.94

Account Number	Account Title	2024		Amended Budget	Revenue to be Received	% Of Budget
		January Actual	YTD Actual			
GENERAL FUND						
001-311100	Ad Valorem Taxes	20,888.54	391,582.74	466,311.00	74,728.26	84.0%
001-311200	Delinquent Ad Valorem Taxes	.00	.00	10.00	10.00	
001-312410	Local Option Gas Tax	4,091.12	22,571.34	75,000.00	52,428.66	30.1%
001-312600	Discretionary Tax	13,186.59	62,597.27	180,000.00	117,402.73	34.8%
001-314100	Electric Service Tax	7,775.49	37,760.03	85,000.00	47,239.97	44.4%
001-314400	Natural Gas Service Tax	350.80	1,819.79	3,600.00	1,780.21	50.5%
001-315100	Communications Service Tax	6,562.07	24,691.23	57,000.00	32,308.77	43.3%
001-316100	Prof. & Occup. License Tax	.00	.00	75.00	75.00	
001-323100	Electricity Franchise	12,137.38	53,264.78	140,000.00	86,735.22	38.0%
001-323400	Gas Franchise	477.47	707.96	4,200.00	3,492.04	16.9%
001-324260	Lib Impact Fees Rev for County	.00	.00	.00	.00	
001-329504	Permit Fire Reivew Fee	150.00	620.00	500.00	120.00	124.0%
001-329505	Reinspection Fees	1,050.00	21,375.00	7,500.00	13,875.00	285.0%
001-329506	Plan Review	8,698.32	51,800.45	95,000.00	43,199.55	54.5%
001-329507	Building Permit Fees	24,574.32	128,478.16	333,899.00	205,420.84	38.5%
001-329508	Administrative Fee	9,187.62	32,014.51	115,000.00	82,985.49	27.8%
001-329509	State Permit Surcharge	816.81	4,571.73	12,000.00	7,428.27	38.1%
001-329510	Zoning/Permit Appl Fees	2,354.26	7,114.26	12,000.00	4,885.74	59.3%
001-329515	Row Utilization Fees	.00	397.50	500.00	102.50	79.5%
001-334908	Bal Fwd Fund Apprprtn- General	.00	.00	125,000.00	125,000.00	
001-335150	Alcoholic Beverage License	.00	321.63	500.00	178.37	64.3%
001-335180	1/2 Cent Sales Tax	10,040.57	42,031.05	130,000.00	87,968.95	32.3%
001-335185	Grant And Donations	.00	.00	.00	.00	
001-335190	State Revenue Sharing	5,417.18	21,668.74	65,000.00	43,331.26	33.3%
001-337700	Grants & Donations	.00	.00	500.00	500.00	
001-338000	Library Interlocal w/ Lake Co	3,064.00	15,320.00	35,000.00	19,680.00	43.8%
001-338100	One Cent Gas Tax - Lake Co.	.00	608.64	7,500.00	6,891.36	8.1%
001-338190	Shared Revenue - Library	.00	.00	.00	.00	
001-341210	Notary, Copy, Fax Fees	393.19	2,300.69	200.00	2,100.69	1151.3%
001-341215	Public Record Requests	.00	10.00	50.00	40.00	20.0%
001-341220	Mva Traffic Signal Maintenance	.00	.00	2,300.00	2,300.00	
001-341500	Lien Search Charge	250.00	775.00	1,500.00	725.00	58.3%
001-343400	Garbage Service Charges	24,815.78	70,667.33	295,000.00	224,332.67	24.0%
001-343410	Garbage Late Fee	.00	290.18	1,200.00	909.82	24.2%
001-343500	Surcharges	123.08	438.89	.00	438.89	
001-347210	Trunk Or Treat	.00	.00	200.00	200.00	
001-347220	Montverde Day	.00	33,449.00	48,000.00	14,551.00	69.7%
001-347230	Easter Event	.00	.00	100.00	100.00	
001-347240	Light Up Montverde	.00	.00	100.00	100.00	
001-347254	Montverde Day Apprprtn-Car Fwd	.00	.00	.00	.00	
001-347260	License Plate Revenue	.00	.00	.00	.00	
001-347261	License Tax Collect-Hwy Safety	54.50	54.50	100.00	45.50	54.5%
001-350110	Court Fines	170.76	1,158.57	.00	1,158.57	
001-351100	Court Fines - Dept Hwy Safety	.00	.00	4,800.00	4,800.00	
001-352100	Library Fines	.60	39.70	150.00	110.30	26.5%
001-354200	Code Compliance Fines	.00	168,291.20	12,000.00	156,291.20	1402.4%
001-361000	FEMA - Revenue	38,850.70	38,850.70	.00	38,850.70	
001-361100	Interest Earnings	2,460.77	8,880.53	22,000.00	13,119.47	40.4%
001-362100	17406 7Th Street Rental	2,060.00	5,625.35	14,000.00	8,374.65	40.2%
001-362240	Ballfield Rental Revenue	.00	.00	200.00	200.00	
001-362260	Rental Income - Cell Tower	.00	.00	41,000.00	41,000.00	
001-362300	Post Office Rental Revenue	3,327.50	8,127.25	18,100.00	9,972.75	44.9%
001-364100	Asset Sales (Equip/Veh/Mchnry)	.00	.00	15,000.00	15,000.00	
001-366000	Donations	.00	.00	.00	.00	

Account Number	Account Title	2024	YTD	Amended	Revenue to	% Of
		January Actual	Actual	Budget	be Received	Budget
001-366240	Community Building Renal	1,065.00	1,895.00	2,000.00	105.00	97.8%
001-366245	Contributions To Cemetry	.00	200.00	6.00	194.00-	3333.3%
001-369900	Other Miscellaneous Rev	70.60	18,738.61	40,000.00	21,261.39	46.8%
001-381200	Bal Fwd Fund Appropriation	.00	.00	235,000.00	235,000.00	
001-388800	Library Book Sales	.00	.00	50.00	50.00	
Total Revenue:		204,465.02	1,281,109.31	2,704,151.00	1,423,041.69	47.4%
GENERAL FUND Revenue Total:		204,465.02	1,281,109.31	2,704,151.00	1,423,041.69	47.4%
Net Total GENERAL FUND:		204,465.02	1,281,109.31	2,704,151.00	1,423,041.69	47.4%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
PARKS & RECREATION IMPACT FEE						
140-347200	Parks & Recreation Fees	8,171.76	22,769.49	150,000.00	127,230.51	15.2%
140-347201	Parks/Recreation Fees- Car Fwd	.00	.00	50,000.00	50,000.00	
Total Revenue:		8,171.76	22,769.49	200,000.00	177,230.51	11.4%
PARKS & RECREATION IMPACT FEE Revenue Total:		8,171.76	22,769.49	200,000.00	177,230.51	11.4%
Net Total PARKS & RECREATION IMPACT FEE:		8,171.76	22,769.49	200,000.00	177,230.51	11.4%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
ROAD & STREET IMPACT FEE FUND						
160-324218	Road & Streets Impact Fees	7,356.71	18,940.16	120,000.00	101,059.84	15.8%
160-324219	Road/Street Impact Fees-Car Fd	.00	.00	120,000.00	120,000.00	
160-360324	Road & Street Impact Fee	.00	1,544.46	.00	1,544.46-	
Total Revenue:		7,356.71	20,484.62	240,000.00	219,515.38	8.5%
ROAD & STREET IMPACT FEE FUND Revenue Total:		7,356.71	20,484.62	240,000.00	219,515.38	8.5%
Net Total ROAD & STREET IMPACT FEE FUND:		7,356.71	20,484.62	240,000.00	219,515.38	8.5%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
ADMINISTRATIVE IMPACT FEE FUND						
170-324250	Administrative Impact Fee	7,209.36	37,849.14	200,000.00	162,150.86	18.9%
170-324251	Admin Impact Fee - Carry Fwd	.00	.00	250,000.00	250,000.00	
Total Revenue:		7,209.36	37,849.14	450,000.00	412,150.86	8.4%
ADMINISTRATIVE IMPACT FEE FUND Revenue Total:						
		7,209.36	37,849.14	450,000.00	412,150.86	8.4%
Net Total ADMINISTRATIVE IMPACT FEE FUND:		7,209.36	37,849.14	450,000.00	412,150.86	8.4%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
INTERGOVERNMENTAL REVENUE						
302-334711	Intragvmntl Lake Co Water Auth	.00	.00	80,000.00	80,000.00	
Total Revenue:		.00	.00	80,000.00	80,000.00	
INTERGOVERNMENTAL REVENUE Revenue Total:		.00	.00	80,000.00	80,000.00	
Net Total INTERGOVERNMENTAL REVENUE:		.00	.00	80,000.00	80,000.00	

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
CAPITAL PROJ-BOAT RAMP						
330-334700	State Department Grant	.00	.00	250,000.00	250,000.00	
330-334710	Intragovernmental Lake Co Park	.00	.00	100,000.00	100,000.00	
Total Revenue:		.00	.00	350,000.00	350,000.00	
CAPITAL PROJ-BOAT RAMP Revenue Total:		.00	.00	350,000.00	350,000.00	
Net Total CAPITAL PROJ-BOAT RAMP:		.00	.00	350,000.00	350,000.00	

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
FOSGATE TRAIL CONNECTION						
370-336000	Developer Donations	.00	.00	100,000.00	100,000.00	
Total Revenue:		.00	.00	100,000.00	100,000.00	
FOSGATE TRAIL CONNECTION Revenue Total:		.00	.00	100,000.00	100,000.00	
Net Total FOSGATE TRAIL CONNECTION:		.00	.00	100,000.00	100,000.00	

Account Number	Account Title	2024		Amended Budget	Revenue to be Received	% Of Budget
		January Actual	YTD Actual			
WATER						
400-340320	Cut On/Off Fees	.00	.00	.00	.00	
400-343300	Water Service Chrgs - Potable	44,030.03	192,040.89	525,000.00	332,959.11	36.6%
400-343301	Bulk Water Sales	.00	14,803.53	2,500.00	12,303.53-	592.1%
400-343305	Sewer Service Charge	.00	6,451.85	.00	6,451.85-	
400-343310	Irrigation Water Service Chrgs	14,724.40	29,435.27	105,000.00	75,564.73	28.0%
400-343320	Donations & Intergovernmental	.00	.00	.00	.00	
400-343330	Administrative Fee	295.00	18,257.36	7,800.00	10,457.36-	235.5%
400-343331	Water Meter Install Charges	52,500.00	107,100.00	285,000.00	177,900.00	37.6%
400-343332	Surcharge	.00	1.29	.00	1.29-	
400-343390	Water Late Fees	.00	.00	3,200.00	3,200.00	
400-343500	Surcharge	.00	4,680.88	.00	4,680.88-	
400-361100	Interest Earnings	1,054.62	3,805.94	500.00	3,305.94-	761.2%
400-369900	Other Miscellaneous Rev	.00	.00	100.00	100.00	
400-381200	Balance Forward Appropriation	.00	.00	.00	.00	
Total Revenue:		112,604.05	376,577.01	929,100.00	552,522.99	40.5%
WATER Revenue Total:		112,604.05	376,577.01	929,100.00	552,522.99	40.5%
Net Total WATER:		112,604.05	376,577.01	929,100.00	552,522.99	40.5%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
WATER IMPACT FEE FUND						
420-324210	Water Impact Fees	16,102.86	112,720.02	275,000.00	162,279.98	41.0%
420-324211	Water Impact Fees - Carry Fwd	.00	.00	800,000.00	800,000.00	
Total Revenue:		16,102.86	112,720.02	1,075,000.00	962,279.98	10.5%
WATER IMPACT FEE FUND Revenue Total:		16,102.86	112,720.02	1,075,000.00	962,279.98	10.5%
Net Total WATER IMPACT FEE FUND:		16,102.86	112,720.02	1,075,000.00	962,279.98	10.5%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
SEWER-ENTERPRISE (WASTE WATER)						
421-343307	Sewer Connection Fees	7,650.00	22,350.00	58,000.00	35,650.00	38.5%
421-343320	Sewer Service Charge	6,275.24	12,733.31	48,000.00	35,266.69	26.5%
421-343390	Sewer Late Fees	.00	.00	500.00	500.00	
421-343500	Surcharges Out of Town Limits	.00	1.95	12,000.00	11,998.05	
421-361100	Interest Earnings	.00	.00	250.00	250.00	
421-369900	Other Miscellaneous Revenue	.00	.00	500.00	500.00	
421-381200	Balance Fwd Appropriations	.00	.00	98,841.00	98,841.00	
Total Revenue:		13,925.24	35,085.26	218,091.00	183,005.74	16.1%
SEWER-ENTERPRISE (WASTE WATER) Revenue Total:		13,925.24	35,085.26	218,091.00	183,005.74	16.1%
Net Total SEWER-ENTERPRISE (WASTE WATER):		13,925.24	35,085.26	218,091.00	183,005.74	16.1%

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
CAPITAL PROJ- SEWER ENTERPRISE						
422-334350	Grants - Sewer	.00	.00	4,000,000.00	4,000,000.00	
422-334355	Intragovernmental Carry Fwd	.00	.00	4,850,000.00	4,850,000.00	
Total Revenue:		.00	.00	8,850,000.00	8,850,000.00	
CAPITAL PROJ- SEWER ENTERPRISE Revenue Total:		.00	.00	8,850,000.00	8,850,000.00	
Net Total CAPITAL PROJ- SEWER ENTERPRISE:		.00	.00	8,850,000.00	8,850,000.00	

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
CAPITAL PROJ - STORM WATER						
430-334360	Grants	.00	.00	1,350,000.00	1,350,000.00	
430-334361	State Appropriation	.00	.00	.00	.00	
Total Revenue:		.00	.00	1,350,000.00	1,350,000.00	
CAPITAL PROJ - STORM WATER Revenue Total:		.00	.00	1,350,000.00	1,350,000.00	
Net Total CAPITAL PROJ - STORM WATER:		.00	.00	1,350,000.00	1,350,000.00	

Account Number	Account Title	2024 January Actual	YTD Actual	Amended Budget	Revenue to be Received	% Of Budget
CAPITAL PROJ-LIBRARY						
500-324660	Intragovernmental Grant - Lib	.00	104,254.80	972,000.00	867,745.20	10.7%
500-332000	MV ARPA Funds (w/ Interest)	.00	.00	856,000.00	856,000.00	
Total Revenue:		.00	104,254.80	1,828,000.00	1,723,745.20	5.7%
CAPITAL PROJ-LIBRARY Revenue Total:		.00	104,254.80	1,828,000.00	1,723,745.20	5.7%
Net Total CAPITAL PROJ-LIBRARY:		.00	104,254.80	1,828,000.00	1,723,745.20	5.7%
Net Grand Totals:		369,835.00	1,990,849.65	18,374,342.00	16,383,492.35	10.8%

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Include Departments: None
- Print Department Titles
- Total by Department
- Include Objects: None
- All Segments Tested for Total Breaks

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
GENERAL FUND						
TOWN COUNCIL						
001-511-240	Workers Compensation	.00	129.83	475.17	605.00	21.5%
001-511-342	Council Stipends	3,283.33	12,433.33	24,166.67	36,600.00	34.0%
001-511-400	Travel	.00	.00	400.00	400.00	
001-511-445	Election Expense	.00	.00	11,000.00	11,000.00	
001-511-450	Insurance	.00	1,862.41	6,057.59	7,920.00	23.5%
001-511-460	Repairs & Maintenance	.00	.00	100.00	100.00	
001-511-470	Printing & Copying	.00	.00	500.00	500.00	
001-511-490	Other Current Charges	.00	145.90	1,654.10	1,800.00	8.1%
001-511-491	Council Workshop & Comm Meals	2,446.57	6,835.39	9,164.61	16,000.00	42.7%
001-511-510	Office Supplies	44.07	44.07	455.93	500.00	8.8%
001-511-521	Uniforms & Clothing	.00	85.98	514.02	600.00	14.3%
001-511-540	Subscriptions & Memberships	74.95	1,026.95	1,473.05	2,500.00	41.1%
001-511-550	Seminars & Training	.00	.00	2,500.00	2,500.00	
001-511-551	Economic Development	.00	.00	500.00	500.00	
Total TOWN COUNCIL:		5,848.92	22,563.86	58,961.14	81,525.00	27.7%
TOWN MANAGER						
001-512-110	Regular Salaries & Wages	.00	.00	.00	.00	
001-512-111	Cell Phone	.00	.00	.00	.00	
001-512-112	Car Allowance	.00	.00	.00	.00	
001-512-121	Christmas & Work Perform Bonus	.00	.00	.00	.00	
001-512-210	FICA Matching	.00	.00	.00	.00	
001-512-220	Retirement Plan	.00	.00	.00	.00	
001-512-230	Health Insurance	.00	.00	.00	.00	
001-512-234	Short-Term Disability	.00	.00	.00	.00	
001-512-240	Workers Compensation	.00	.00	.00	.00	
001-512-250	Uniforms & Clothing	.00	.00	.00	.00	
001-512-400	Travel	.00	.00	.00	.00	
001-512-410	Telephone	.00	.00	.00	.00	
001-512-450	Insurance	.00	.00	.00	.00	
001-512-492	Employee Apprectn/Trng Meals	.00	.00	.00	.00	
001-512-510	Office Supplies	.00	.00	.00	.00	
001-512-520	Operating Supplies	.00	.00	.00	.00	
001-512-540	Subscriptions, Membership	.00	.00	.00	.00	
001-512-550	Seminars And Training	.00	.00	.00	.00	
Total TOWN MANAGER:		.00	.00	.00	.00	
FINANCE & ADMINISTRATIVE						
001-513-120	Regular Salaries & Wages	7,407.84	28,210.75	67,391.56	95,602.31	33.4%
001-513-140	Overtime	143.32	1,982.29	3,617.71	5,600.00	37.8%
001-513-210	FICA Matching	589.26	2,548.72	5,193.26	7,741.98	36.8%
001-513-220	Retirement Plan	1,452.01	5,950.57	10,849.43	16,800.00	39.8%
001-513-230	Health Insurance	1,456.80	5,706.46	15,483.54	21,190.00	30.4%
001-513-234	Short-Term Disability	85.02	340.07	559.93	900.00	42.5%
001-513-240	Workers Compensation	.00	334.76	1,265.24	1,600.00	20.9%
001-513-310	Professional Services	.00	1,360.81	1,139.19	2,500.00	54.4%
001-513-320	Accounting & Auditing	.00	.00	9,500.00	9,500.00	
001-513-340	Contractual Services	1,290.24	5,105.62	7,794.38	12,900.00	39.6%
001-513-400	Travel	.00	78.08	1,421.92	1,500.00	5.2%
001-513-410	Telephone	334.36	711.04	2,788.96	3,500.00	20.3%
001-513-411	Internet	833.33	833.33	1,666.67	2,500.00	33.3%

Account Number	Account Title	2024	YTD	Variance	2024	% Of
		January Actual	Actual		Current year Budget	Budget
001-513-420	Postage & Freight	250.00	1,250.00	250.00	1,500.00	83.3%
001-513-430	Utilities	462.51	1,589.03	3,210.97	4,800.00	33.1%
001-513-440	Rentals & Leases Building Repr	44.49	434.44	8,465.56	8,900.00	4.9%
001-513-450	Insurance	.00	4,409.12	14,340.88	18,750.00	23.5%
001-513-460	Repair & Maintenance	543.34	2,537.84	5,462.16	8,000.00	31.7%
001-513-470	Printing & Copying	.00	.00	3,500.00	3,500.00	
001-513-490	Other Current Charges	99.76	271.11	2,228.89	2,500.00	10.8%
001-513-492	EE Christmas & Perform Bonus	1,374.54	10,190.54	1,309.46	11,500.00	88.6%
001-513-495	Bank Finance Charges	27.50	160.00	240.00	400.00	40.0%
001-513-510	Office Supplies	353.28	449.30	3,050.70	3,500.00	12.8%
001-513-513	TM Allowance	203.08	812.32	3,627.68	4,440.00	20.6%
001-513-520	Operating Supplies	.00	53.00	2,747.00	2,800.00	1.9%
001-513-521	Uniforms & Clothing	.00	.00	1,200.00	1,200.00	
001-513-540	Subscriptions, Membership	89.95	381.07	2,518.93	2,900.00	13.1%
001-513-550	Seminars And Training	58.05	303.42	3,196.58	3,500.00	8.7%
001-513-560	Small Tools & Equipment	.00	.00	500.00	500.00	
Total FINANCE & ADMINISTRATIVE:		17,098.68	76,003.69	184,520.60	260,524.29	31.4%
LEGAL COUNSEL						
001-514-310	Professional Services	1,365.00	6,995.00	65,505.00	72,500.00	9.6%
001-514-311	Lgl Srvc Dvlpmnt-Zoning Review	.00	.00	.00	.00	
001-514-490	Other Current Charges	.00	.00	.00	.00	
001-514-510	Office Supplies	.00	.00	500.00	500.00	
Total LEGAL COUNSEL:		1,365.00	6,995.00	66,005.00	73,000.00	9.6%
PERMITTING						
001-519-120	Regular Salaries & Wages	7,446.21	28,390.75	67,130.53	95,521.28	33.6%
001-519-140	Overtime	164.44	3,317.24	682.76	4,000.00	86.5%
001-519-210	FICA Matching	589.38	2,642.09	4,971.29	7,613.38	38.6%
001-519-220	Retirement Plan	1,397.55	5,855.90	6,750.10	12,606.00	52.0%
001-519-230	Health Insurance	1,824.36	6,918.99	14,316.51	21,235.50	36.9%
001-519-234	Short-Term Disability	70.34	281.36	398.64	680.00	46.5%
001-519-240	Workers Compensation	.00	96.57	663.43	760.00	12.7%
001-519-310	Professional Services	2,772.50	8,430.00	9,570.00	18,000.00	46.8%
001-519-315	Building Official Fees	40,655.17	145,847.25	79,152.75	225,000.00	64.8%
001-519-340	Contractual Services-Citizense	1,029.24	6,460.50	22,539.50	29,000.00	22.3%
001-519-350	Municode	2,720.73	2,720.73	2,079.27	4,800.00	56.7%
001-519-410	Telephone	257.89	773.08	173.08-	600.00	128.8%
001-519-411	Internet	833.33	833.33	433.33-	400.00	208.3%
001-519-440	Rentals & Leases	44.49	347.26	852.74	1,200.00	28.9%
001-519-450	Insurance	.00	1,234.55	4,015.45	5,250.00	23.5%
001-519-470	Printing & Copying	.00	.00	750.00	750.00	
001-519-490	Other Current Charges	.00	20.00	230.00	250.00	8.0%
001-519-495	Bank Finance Charges	650.15	2,642.46	1,142.46-	1,500.00	176.2%
001-519-510	Office Supplies	250.78	966.37	216.37-	750.00	128.8%
001-519-513	TM Allowances	138.46	553.84	2,746.16	3,300.00	18.9%
001-519-520	Operating Supplies	.00	252.95	247.05	500.00	50.6%
001-519-521	Uniforms & Clothing	.00	.00	250.00	250.00	
001-519-540	Subscriptions, Membership	153.00	374.60	125.40	500.00	74.9%
001-519-550	Seminars And Training	.00	50.20	3,449.80	3,500.00	1.4%
001-519-605	Capital Equipment & Buildings	.00	.00	85,000.00	85,000.00	
Total PERMITTING:		60,998.02	219,010.02	303,956.14	522,966.16	43.0%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
PUBLIC SAFETY						
001-520-240	Workers Compensation	.00	40.77	409.23	450.00	9.1%
001-520-343	Contract Srvc Highway Patrol	3,611.75	17,386.65	68,613.35	86,000.00	20.2%
001-520-344	Contract Srvc LCSO or HP	.00	4,060.65	49,939.35	54,000.00	7.5%
001-520-410	Telephone	40.40	161.57	338.43	500.00	32.3%
001-520-411	Internet	898.04	2,255.84	7,244.16	9,500.00	23.7%
001-520-430	Utilities	113.19	402.09	1,197.91	1,600.00	25.1%
001-520-442	Equipment Leases (Vehicles)	.00	13,487.40	12.60	13,500.00	99.9%
001-520-450	Insurance	.00	451.49	1,468.51	1,920.00	23.5%
001-520-460	Repair & Maintenance	189.10	488.10	2,311.90	2,800.00	17.4%
001-520-490	Other Current Charges	120.86	122.99	377.01	500.00	24.6%
001-520-493	Volunteer Appreciation	.00	.00	500.00	500.00	
001-520-520	Operating Supplies	68.96	68.96	431.04	500.00	13.8%
001-520-521	Uniforms & Clothing	.00	.00	500.00	500.00	
001-520-524	Fuel	.00	93.18	2,406.82	2,500.00	3.7%
Total PUBLIC SAFETY:		5,042.30	39,019.69	135,750.31	174,770.00	22.3%
FIRE CONTROL						
001-522-430	Utilities	.00	155.99	155.99-	.00	
001-522-450	Insurance	.00	1,693.10	5,506.90	7,200.00	23.5%
001-522-460	Repair & Maintenance	.00	749.00	11,751.00	12,500.00	6.0%
Total FIRE CONTROL:		.00	2,598.09	17,101.91	19,700.00	13.2%
CODE COMPLIANCE						
001-524-120	Regular Salaries & Wages	461.54	1,669.14	4,330.86	6,000.00	31.7%
001-524-140	Overtime	.00	.00	.00	.00	
001-524-210	FICA Matching	37.44	153.87	305.13	459.00	37.6%
001-524-220	Retirement Plan	133.84	535.36	1,204.64	1,740.00	34.6%
001-524-230	Health Insurance	53.80	201.55	1,098.45	1,300.00	17.6%
001-524-234	Short-Term Disability	4.36	17.44	102.56	120.00	16.4%
001-524-240	Workers Compensation	.00	65.45	124.55	190.00	34.4%
001-524-310	Professional Services	.00	700.00	10,800.00	11,500.00	6.1%
001-524-313	Legal Service	525.00	795.00	7,205.00	8,000.00	9.9%
001-524-420	Postage & Freight	.00	.00	900.00	900.00	
001-524-450	Insurance	.00	752.49	2,447.51	3,200.00	23.5%
001-524-490	Other Current Charges	.00	150.50	99.50	250.00	60.2%
001-524-510	Office Supplies	.00	.00	100.00	100.00	
001-524-513	TM ALLOWANCE	27.70	110.80	549.20	660.00	18.9%
001-524-550	Seminars And Training	.00	.00	500.00	500.00	
Total CODE COMPLIANCE:		1,243.68	5,151.60	29,767.40	34,919.00	15.8%
GARBAGE/SOLID WASTE SERVICES						
001-534-340	Contractual Services	24,641.02	60,772.91	174,227.09	235,000.00	25.9%
001-534-490	Bad Debt	.00	.00	500.00	500.00	
Total GARBAGE/SOLID WASTE SERVICES:		24,641.02	60,772.91	174,727.09	235,500.00	25.8%
PUBLIC WORKS						
001-539-120	Regular Salaries & Wages	1,434.16	5,690.80	25,588.14	31,278.94	20.5%
001-539-140	Overtime	26.94	403.53	4,096.47	4,500.00	10.1%
001-539-210	FICA Matching	111.21	484.66	2,252.43	2,737.09	19.9%
001-539-220	Retirement Plan	198.27	826.98	4,064.56	4,891.54	19.0%
001-539-230	Health Insurance	385.70	1,464.61	5,425.39	6,890.00	24.1%

Account Number	Account Title	2024	YTD	Variance	2024	% Of
		January Actual	Actual		Current year Budget	Budget
001-539-234	Short-Term Disability	19.42	77.69	123.31	201.00	43.5%
001-539-240	Workers Compensation	.00	116.95	188.05	305.00	38.3%
001-539-250	Uniforms & Clothing	.00	.00	750.00	750.00	
001-539-340	Contractual Services	.00	.00	1,000.00	1,000.00	
001-539-400	Travel	.00	15.68	234.32	250.00	6.3%
001-539-410	Telephone	40.40	161.57	388.43	550.00	29.4%
001-539-430	Utilities	23.68	23.68	1,476.32	1,500.00	1.6%
001-539-442	Equipment Leases (Vehicles)	.00	26,800.00	.00	26,800.00	100.0%
001-539-450	Insurance	.00	1,834.19	5,965.81	7,800.00	23.5%
001-539-460	Repair & Maintenance	539.16	2,464.65	9,535.35	12,000.00	20.5%
001-539-490	Other Current Charges	.00	104.54	395.46	500.00	20.9%
001-539-510	Office Supplies	.00	67.64	132.36	200.00	33.8%
001-539-520	Operating Supplies	.00	437.65	562.35	1,000.00	43.8%
001-539-522	Small Tools & Equipment	.00	433.95	433.95-	.00	
001-539-524	Fuel	784.33	795.90	5,704.10	6,500.00	12.2%
001-539-540	Subscriptions, Membership	33.86	57.86	192.14	250.00	23.1%
001-539-560	Small Tools & Equipment	.00	.00	500.00	500.00	
001-539-606	Hurricane Repairs	.00	.00	.00	.00	
001-539-640	Machinery & Equipment	.00	.00	25,000.00	25,000.00	
Total PUBLIC WORKS:		3,597.13	42,262.53	93,141.04	135,403.57	32.1%
ROAD & STREET FACILITIES						
001-541-120	Regular Salaries & Wages	2,576.78	10,183.48	23,257.27	33,440.75	34.3%
001-541-140	Overtime	6.03	597.93	3,902.07	4,500.00	15.4%
001-541-210	FICA Matching	197.59	886.49	2,015.98	2,902.47	34.2%
001-541-220	Retirement Plan	350.50	1,463.06	3,355.42	4,818.48	34.3%
001-541-230	Health Insurance	920.32	3,649.66	4,020.34	7,670.00	53.6%
001-541-234	Short-Term Disability	36.92	147.68	260.32	408.00	40.7%
001-541-240	Workers Compensation	.00	128.76	416.24	545.00	23.6%
001-541-310	Professional Services	.00	.00	2,000.00	2,000.00	
001-541-340	Contractual Services	200.00	1,701.90	14,298.10	16,000.00	10.6%
001-541-430	Utilities	504.32	545.85	7,454.15	8,000.00	6.8%
001-541-431	Street Lighting - Power	6,266.80	14,995.90	27,004.10	42,000.00	35.7%
001-541-450	Insurance	.00	2,186.92	7,113.08	9,300.00	23.5%
001-541-460	Repair & Maintenance	1,919.98	3,647.48	14,352.52	18,000.00	20.3%
001-541-461	Signal Maintenance	.00	.00	.00	.00	
001-541-462	Lakes Drain Repair/Maintenance	.00	.00	7,800.00	7,800.00	
001-541-463	Stormwater	.00	.00	2,500.00	2,500.00	
001-541-490	Other Current Charges	2,000.00	2,000.00	.00	2,000.00	100.0%
001-541-520	Operating Supplies	.00	1,179.91	1,320.09	2,500.00	47.2%
001-541-521	Uniforms & Clothing	.00	.00	500.00	500.00	
001-541-523	Decorations And Flags	.00	.00	5,500.00	5,500.00	
001-541-530	Road Materials & Supplies	.00	.00	7,000.00	7,000.00	
001-541-630	Infrastructure-Street Repair	.00	.00	126,630.00	126,630.00	
001-541-640	Vehicle, Equipment & Machinery	.00	.00	6,500.00	6,500.00	
Total ROAD & STREET FACILITIES:		14,979.24	43,315.02	267,199.68	310,514.70	14.6%
CEMETERY						
001-569-240	Workers Compensation	.00	79.40	240.60	320.00	24.8%
001-569-420	Postage & Freight	.00	.00	125.00	125.00	
001-569-450	Insurance	.00	611.40	1,988.60	2,600.00	23.5%
001-569-460	Repair & Maintenance	.00	.00	2,500.00	2,500.00	
001-569-490	Other Current Charges	.00	.00	500.00	500.00	
001-569-494	Benevolence	.00	175.00	325.00	500.00	35.0%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
001-569-510	Office Supplies	.00	.00	100.00	100.00	
Total CEMETERY:		.00	865.80	5,779.20	6,645.00	13.0%
LIBRARY						
001-571-120	Regular Salaries & Wages	5,186.09	21,189.02	54,052.00	75,241.02	31.6%
001-571-140	Overtime	.00	1,509.46	490.54	2,000.00	76.7%
001-571-210	FICA Matching	393.90	1,838.44	4,070.50	5,908.94	34.5%
001-571-220	Retirement Plan	703.76	3,080.18	6,729.43	9,809.61	35.0%
001-571-230	Health Insurance	622.12	1,164.90	3,835.10	5,000.00	23.4%
001-571-234	Short-Term Disability	46.62	186.48	513.52	700.00	30.0%
001-571-240	Workers Compensation	.00	139.49	230.51	370.00	37.7%
001-571-340	Contractual Services	2,267.74	4,529.09	6,720.91	11,250.00	40.3%
001-571-400	Travel	.00	.00	250.00	250.00	
001-571-410	Telephone	.00	112.05	2,087.95	2,200.00	5.1%
001-571-411	Internet	.00	.00	16,000.00	16,000.00	
001-571-420	Postage & Freight	.00	.00	250.00	250.00	
001-571-430	Utilities	23.67	23.67	2,976.33	3,000.00	0.8%
001-571-440	Rentals & Leases	.00	105.18	105.18-	.00	
001-571-450	Insurance	.00	1,928.25	6,271.75	8,200.00	23.5%
001-571-460	Repair & Maintenance	108.34	1,213.86	213.86-	1,000.00	121.4%
001-571-480	Promotional Activities	.00	.00	100.00	100.00	
001-571-490	Other Current Charges	.00	39.72	460.28	500.00	7.9%
001-571-510	Office Supplies	1,261.40	1,261.40	1,338.60	2,600.00	48.5%
001-571-520	Operating Supplies	937.92	937.92	1,562.08	2,500.00	37.5%
001-571-521	Uniforms & Clothing	.00	.00	250.12	250.12	
001-571-540	Subscriptions, Membership	153.00	177.00	323.00	500.00	35.4%
001-571-640	Vehicle, Equipment & Machinery	.00	.00	500.00	500.00	
001-571-660	Library Books & Material	.00	.00	12,500.00	12,500.00	
Total LIBRARY:		11,704.56	39,436.11	121,193.58	160,629.69	26.5%
PARKS & RECREATION						
001-572-240	Workers Compensation	.00	1,244.64	594.64-	650.00	191.5%
001-572-340	Contractual Services	185.00	2,684.05	12,315.95	15,000.00	17.9%
001-572-345	Contract Mowing/Landscaping Se	4,800.00	19,200.00	62,800.00	82,000.00	23.4%
001-572-410	Telephone	.00	.00	250.00	250.00	
001-572-411	Internet	.00	.00	4,700.00	4,700.00	
001-572-430	Utilities	675.62	2,239.08	3,960.92	6,200.00	36.1%
001-572-440	Rentals & Leases	.00	145.00	145.00-	.00	
001-572-450	Insurance	.00	4,938.21	16,061.79	21,000.00	23.5%
001-572-460	Repair & Maintenance	2,008.29	6,150.96	23,849.04	30,000.00	20.5%
001-572-470	Printing & Copying	.00	.00	1,000.00	1,000.00	
001-572-490	Other Current Charges	30.99	594.32	1,405.68	2,000.00	29.7%
001-572-520	Operating Supplies	5,386.49	8,018.90	518.90-	7,500.00	106.9%
001-572-524	Fuel	.00	.00	1,000.00	1,000.00	
001-572-605	Capital Outlay	.00	.00	.00	.00	
001-572-606	Capital Projects-Stage & Gazebo	18,814.52	221,722.29	141,277.71	363,000.00	61.1%
001-572-640	Machine & Equipment	.00	.00	2,500.00	2,500.00	
Total PARKS & RECREATION:		31,900.91	266,937.45	269,862.55	536,800.00	49.7%
SPECIAL EVENTS						
001-574-240	Workers Compensation	.00	68.67	531.33	600.00	11.4%
001-574-450	Insurance	.00	600.49	1,953.11	2,553.60	23.5%
001-574-481	Montverde Day	.00	60,101.35	13,898.65	74,000.00	81.2%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
001-574-482	Light Up Montverde	8,163.99	55,658.79	2,341.21	58,000.00	96.0%
001-574-483	Fall & Spring Concert Series	.00	.00	7,500.00	7,500.00	
001-574-484	Easter Event	1,197.00	1,197.00	3,803.00	5,000.00	23.9%
001-574-485	Trunk or Treat	267.12-	4,134.84	534.84-	3,600.00	114.9%
Total SPECIAL EVENTS:		9,093.87	121,761.14	29,492.46	151,253.60	80.5%
GENERAL FUND Expenditure Total:		187,513.33	946,692.91	1,757,458.10	2,704,151.01	35.7%
Net Total GENERAL FUND:		187,513.33-	946,692.91-	1,757,458.10-	2,704,151.01-	35.7%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
CAPITAL PROJ-BOAT RAMP						
Department: 572						
330-572-630	Capital Projects-Boat Ramp	.00	.00	430,000.00	430,000.00	
Total Department: 572:		.00	.00	430,000.00	430,000.00	
CAPITAL PROJ-BOAT RAMP Expenditure Total:		.00	.00	430,000.00	430,000.00	
Net Total CAPITAL PROJ-BOAT RAMP:		.00	.00	430,000.00-	430,000.00-	

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
CAPITAL PROJ - WATER PUMPS/TWR						
WATER UTILITY SERVICES						
340-533-634	Engineering & Design	.00	17,595.00	332,405.00	350,000.00	5.0%
340-533-639	Water Tower Replacement	.00	.00	725,000.00	725,000.00	
Total WATER UTILITY SERVICES:		.00	17,595.00	1,057,405.00	1,075,000.00	1.6%
CAPITAL PROJ - WATER PUMPS/TWR Expenditure Total:						
		.00	17,595.00	1,057,405.00	1,075,000.00	1.6%
Net Total CAPITAL PROJ - WATER PUMPS/TWR:						
		.00	17,595.00-	1,057,405.00-	1,075,000.00-	1.6%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
MUNICIPAL/STREETS PARKING EXP						
PARKS & RECREATION						
350-572-520	Capital Projects-Sports Courts	.00	.00	.00	.00	
350-572-630	Capital Projects-Municipal/Str	.00	60,600.00	179,400.00	240,000.00	25.3%
Total PARKS & RECREATION:		.00	60,600.00	179,400.00	240,000.00	25.3%
MUNICIPAL/STREETS PARKING EXP Expenditure Total:						
		.00	60,600.00	179,400.00	240,000.00	25.3%
Net Total MUNICIPAL/STREETS PARKING EXP:						
		.00	60,600.00-	179,400.00-	240,000.00-	25.3%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
SPORTS COURTS & PARK ADDITION						
PARKS & RECREATION						
360-572-520	Operating Supplies	.00	23,635.09	23,635.09-	.00	
360-572-630	Infrastructure	125.44	3,185.14	3,185.14-	.00	
360-572-634	Engineering	.00	519.00	519.00-	.00	
360-572-635	Construction	125,947.84	149,598.62	50,401.38	200,000.00	74.8%
Total PARKS & RECREATION:		126,073.28	176,937.85	23,062.15	200,000.00	88.5%
SPORTS COURTS & PARK ADDITION Expenditure Total:						
		126,073.28	176,937.85	23,062.15	200,000.00	88.5%
Net Total SPORTS COURTS & PARK ADDITION:		126,073.28-	176,937.85-	23,062.15-	200,000.00-	88.5%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
FOSGATE TRAIL CONNECTION						
Department: 572						
370-572-630	Fosgate Trail Connection	.00	.00	100,000.00	100,000.00	
Total Department: 572:		.00	.00	100,000.00	100,000.00	
FOSGATE TRAIL CONNECTION Expenditure Total:		.00	.00	100,000.00	100,000.00	
Net Total FOSGATE TRAIL CONNECTION:		.00	.00	100,000.00-	100,000.00-	

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
WATER						
WATER UTILITY SERVICES						
400-533-120	Regular Salaries & Wages	12,091.26	48,979.69	161,081.81	210,061.50	26.2%
400-533-140	Overtime	168.63	2,521.26	6,478.74	9,000.00	30.4%
400-533-210	FICA Matching	946.51	4,253.71	12,504.49	16,758.20	28.3%
400-533-220	Retirement Plan	2,162.19	9,103.96	20,727.23	29,831.19	34.2%
400-533-230	Health Insurance	2,410.58	9,289.87	30,310.13	39,600.00	26.5%
400-533-234	Short-Term Disability	132.72	530.86	1,669.14	2,200.00	27.1%
400-533-239	Other Employer Contributions	.00	.00	.00	.00	
400-533-240	Workers Compensation	.00	253.23	5,546.77	5,800.00	4.4%
400-533-250	Uniforms & Clothing	.00	.00	3,500.00	3,500.00	
400-533-310	Professional Services	.00	.00	3,960.00	3,960.00	
400-533-320	Accounting & Auditing	.00	.00	9,800.00	9,800.00	
400-533-340	Contractual Services	10,191.23	38,872.66	29,127.34	68,000.00	57.2%
400-533-350	Municode	.00	.00	2,500.00	2,500.00	
400-533-400	Travel	.00	.00	1,500.00	1,500.00	
400-533-410	Telephone	374.75	853.66	5,146.34	6,000.00	14.2%
400-533-411	Internet	1,491.87	2,583.37	2,916.63	5,500.00	47.0%
400-533-420	Postage & Freight	250.00	250.00	3,250.00	3,500.00	7.1%
400-533-430	Utilities	4,123.86	14,060.30	15,939.70	30,000.00	46.9%
400-533-440	Rentals & Leases	44.49	434.44	2,565.56	3,000.00	14.5%
400-533-450	Insurance	.00	13,638.85	44,361.15	58,000.00	23.5%
400-533-460	Repair & Maintenance	2,993.30	23,952.51	21,047.49	45,000.00	53.2%
400-533-465	Repair & Replace (Retain)	.00	.00	95,639.10	95,639.10	
400-533-470	Printing & Copying	.00	.00	1,200.00	1,200.00	
400-533-490	Other Current Charges	204.10	339.98	2,160.02	2,500.00	13.6%
400-533-495	Bank Finance Charges	289.29	1,904.45	7,095.55	9,000.00	21.2%
400-533-510	Office Supplies	.00	77.60	1,422.40	1,500.00	5.2%
400-533-513	TM Allowance	193.82	775.28	775.28-	.00	
400-533-520	Operating Supplies	1,140.05	6,103.64	15,896.36	22,000.00	27.7%
400-533-522	Small Tools & Equipment	.00	433.95	433.95-	.00	
400-533-540	Subscriptions, Membership	33.86	633.90	866.10	1,500.00	42.3%
400-533-550	Seminars And Training	.00	50.20	2,449.80	2,500.00	2.0%
400-533-560	Small Tools & Equipment	.00	.00	7,500.00	7,500.00	
400-533-577	Bulk Water	1,431.99	5,584.87	69,415.13	75,000.00	7.4%
400-533-609	Water Meter Replacement	1,080.00	28,948.60	121,051.40	150,000.00	19.3%
400-533-640	Machinery & Equipment	.00	.00	.00	.00	
Total WATER UTILITY SERVICES:		41,754.50	214,430.84	707,419.15	921,849.99	24.3%
WATER Expenditure Total:		41,754.50	214,430.84	707,419.15	921,849.99	24.3%
Net Total WATER:		41,754.50-	214,430.84-	707,419.15-	921,849.99-	24.3%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
SEWER-ENTERPRISE (WASTE WATER)						
SEWER UTILITY ENTERPRISE						
421-535-120	Regular Salaries & Wages	1,913.85	12,680.16	18,155.10	30,835.26	44.3%
421-535-140	Overtime	9.94	346.74	346.74-	.00	
421-535-210	FICA Matching	148.13	707.53	1,651.37	2,358.90	33.3%
421-535-220	Retirement Plan	332.26	1,445.02	2,471.06	3,916.08	41.4%
421-535-230	Health Insurance	397.26	1,566.26	8,573.74	10,140.00	17.4%
421-535-234	Short-Term Disability	18.80	75.22	1,204.78	1,280.00	6.6%
421-535-239	Other Employer Contributions	.00	.00	100.00	100.00	
421-535-240	Workers Compensation	.00	.00	380.00	380.00	
421-535-250	Uniforms & Clothing	.00	.00	250.00	250.00	
421-535-340	Contractual Services	.00	.00	6,728.67	6,728.67	
421-535-410	Telephone	.00	.00	.00	.00	
421-535-430	Utilities	108.36	200.50	24,799.50	25,000.00	0.8%
421-535-460	Repair & Maintenance Res	.00	.00	102,282.09	102,282.09	
421-535-470	Printing & Copying	.00	.00	1,500.00	1,500.00	
421-535-490	Other Current Charges	.00	.00	.00	.00	
421-535-513	TM Allowance	27.70	110.80	1,209.20	1,320.00	9.4%
421-535-540	Subscriptions, Membership	.00	79.04	79.04-	.00	
421-535-576	Bulk Sewer Charges To Clermont	6,999.41	15,929.28	16,070.72	32,000.00	49.8%
Total SEWER UTILITY ENTERPRISE:		9,955.71	33,140.55	184,950.45	218,091.00	15.9%
SEWER-ENTERPRISE (WASTE WATER) Expenditure Total:		9,955.71	33,140.55	184,950.45	218,091.00	15.9%
Net Total SEWER-ENTERPRISE (WASTE WATER):		9,955.71-	33,140.55-	184,950.45-	218,091.00-	15.9%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
CAPITAL PROJ- SEWER ENTERPRISE						
SEWER UTILITY ENTERPRISE						
422-535-621	Generator	.00	.00	5,350,000.00	5,350,000.00	
422-535-630	Infrastructure	150,512.79	292,178.39	3,207,821.61	3,500,000.00	8.3%
422-535-634	Engineering	.00	43,391.30	43,391.30-	.00	
Total SEWER UTILITY ENTERPRISE:		150,512.79	335,569.69	8,514,430.31	8,850,000.00	3.8%
CAPITAL PROJ- SEWER ENTERPRISE Expenditure Total:						
		150,512.79	335,569.69	8,514,430.31	8,850,000.00	3.8%
Net Total CAPITAL PROJ- SEWER ENTERPRISE:		150,512.79-	335,569.69-	8,514,430.31-	8,850,000.00-	3.8%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
CAPITAL PROJ - STORM WATER						
WATER UTILITY SERVICES						
430-533-630	Infrastructure	.00	.00	1,350,000.00	1,350,000.00	
430-533-634	Engineering	8,200.00	26,000.00	26,000.00-	.00	
Total WATER UTILITY SERVICES:		8,200.00	26,000.00	1,324,000.00	1,350,000.00	1.9%
CAPITAL PROJ - STORM WATER Expenditure Total:		8,200.00	26,000.00	1,324,000.00	1,350,000.00	1.9%
Net Total CAPITAL PROJ - STORM WATER:		8,200.00-	26,000.00-	1,324,000.00-	1,350,000.00-	1.9%

Account Number	Account Title	2024 January Actual	YTD Actual	Variance	2024 Current year Budget	% Of Budget
CAPITAL PROJ-LIBRARY						
LIBRARY						
500-571-120	Regular Salaries & Wages	426.00	1,703.60	1,703.60-	.00	
500-571-210	FICA Matching	32.59	130.32	130.32-	.00	
500-571-340	Capital Project- Library	.00	2,000.00	2,000.00-	.00	
500-571-410	Telephone	45.40	90.79	90.79-	.00	
500-571-470	Printing & Copying	.00	54.95	54.95-	.00	
500-571-520	Capital Project- Library	.00	835.42	835.42-	.00	
500-571-634	Engineering	1,525.60	32,363.44	32,363.44-	.00	
500-571-635	Construction	.00	175.00	2,277,825.00	2,278,000.00	
Total LIBRARY:		2,029.59	37,353.52	2,240,646.48	2,278,000.00	1.6%
CAPITAL PROJ-LIBRARY Expenditure Total:		2,029.59	37,353.52	2,240,646.48	2,278,000.00	1.6%
Net Total CAPITAL PROJ-LIBRARY:		2,029.59-	37,353.52-	2,240,646.48-	2,278,000.00-	1.6%
Net Grand Totals:		526,039.20-	1,848,320.36-	16,518,771.64-	18,367,092.00-	10.2%

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Include Sources: None
- Print Source Titles
- Total by Source
- Include Revenues: None
- Exclude Departments: 559
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

MONTVERDE TOWN COUNCIL
REGULAR MEETING MINUTES
JANUARY 9, 2024, AT 7:00 P.M.

MEMBERS PRESENT

Joe Wynkoop, Mayor
Jim Peacock, Vice Mayor
Jim Ley Councilmember
Allan Hartle, Councilmember
Carol Womack, Councilmember

STAFF PRESENT

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk

CALL TO ORDER AND OPENING CEREMONIES

The Mayor lead the Pledge of Allegiance.

PRESENTATION AND ADMINISTRATIVE MATTERS

Planning and Zoning Board discussion will be on the February agenda.

Appointment of Visioning Committee members. Councilmember Peacock will need to be removed. Mayor Wynkoop moved to approve the appointment. Councilmember Hartle seconded. Committee appointments approved 5-0.

Appointment of Public Safety Committee members. Mayor Wynkoop moved to approve the committee appointments with Councilmember Peacock removed. Councilmember Ley seconded. Committee appointment approved 5-0.

Appointment of MPO Board member.

Councilmember Womack appointed to MPO. Mayor Wynkoop moved to approve the appointment. Councilmember Hartle seconded. Councilmember Womack approved 5-0.

Councilmember Ley asked when we select the Lake County League of Cities.
Town Manager Larino stated it was May or June when we selected those.

CITIZENS QUESTION/COMMENT PERIOD

None

DEPARTMENT & COMMITTEE REPORTS

Town Manager Larino's Report.

Review of 2023 – Power Point included in official minutes.

Town Attorney Geraci-Carver Report.

Form 6 – has materials on the Florida League of Cities website. Anita will review and send it to the council after.

Questions about the form and additional information should be answered with this review.

Town Planner Parks Report.

Zoning clearance picking up. Comp plan changes – statutory changes, update the code.

Great update by Paul. We really enjoy working for and with you.

Lake County Commission Report.

Update trust public land determines desire for public lands and trails.

Town Council Reports.

Councilmember Hartle welcomes back to new year. Reflect on our town. Great staff, great council and mayor, respectful and honor with the trust

Vice Mayor Peacock thanked Paul and staff for Montverde Day and Light up Montverde. What is the status of the boat ramp? Lake Florence Park needs cleaned up.

Councilmember Ley would like to see the dog park resodded at the end of construction.

Councilmember Womack would like a map of all the areas being surveyed (pink flags). Need access to my town email.

Town Manager Larino stated the Clerk is working with I-Tech on this and will have this rectified by the end of the week.

Mayor Wynkoop Report.

Nothing to report.

DECEMBER FINANCE REPORT

Beginning Bank Balance	\$ 4,612,409.15
Revenues	\$ 1,113,600.31
Expenditures	\$ 599,654.89
Ending Balance	<u>\$ 5,126,354.57</u>
Grant Clearing Account	\$ 5,891,210.38
Total Bank Balance	\$10,864,825.69

CONSENT AGENDA

Minutes of the Town Council Regular Meeting held December 12, 2023. Councilmember Ley moved to approve the minutes of the December 12, 2023, regular Town Council meeting. Councilmember Hartle seconded. Minutes approved 5 – 0.

DISCUSSION AND ACTION ITEM

Update from Montverde Academy

Brad Long from Montverde Academy gave an update on the partnership with the Town. The academy has 1300 students; 240 are living at school; seventy-two countries are represented. Community service Margaret Price heads up and works with Town to get students involved. Invites the town to attend sporting events, theatre, and programs.

Town Manager Larino gave an update on the JPA and ISBA.

ISBA has been sent to the municipal governments to present to their council/commissions. Town Manager Geraci-Carver will keep you updated on when it is on their agendas.

Mayor Wynkoop asked that the Council try to attend these meetings.

Discussion of Community Enhancement Projects funded by Code Enforcement fines. Excess code enforcement fines should be used for community enhancement in our parks, streets, etc. Funds for splash pad, playground, trails and sidewalks.

Mayor Wynkoop would like a splash pad.

Councilmember Ley saw a group playing soccer in the old baseball field, think it is great we can use our parklands. Is in favor of improvements.

Vice Mayor Peacock would like to see sidewalk improvements.

Councilmember Womack likes the idea of a splash pad, water cannons, trails, anything outside.

Town Manager Larino has had conversations with other managers about operational costs and it is significant.

Councilmember Hartle thinks the splash pad is a good idea.
Bob Tomlinson, Magnolia Terrace thought this would be a great topic for the visioning committee.

Town Manager Larino updated the Council on 17135 Franklin (burnt house). Should see dumpsters this week and tear down next week. Will have conversations with Council and Mayor to decide what property will be used for.

Town Manager Larino would like approval to purchase a kit to erect the new stage in Kirk Park. Cost of the kit from Pergola USA is \$82,610 and was included in this year's budget.

There was brief discussion.

Mayor Wynkoop moved to approve the purchase of a kit from Pergola USA in the amount of \$82,610. Vice Mayor Peacock seconded the motion. Approved 5-0.

PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

Ordinance No. 2023-31 An Ordinance of the Town of Montverde, Florida, amending Sec. 10-82 in Chapter 10 of the Town of Montverde Land Development Code to impose a maximum size of eight hundred square feet for accessory buildings, impose a maximum height for accessory buildings and clarify design requirements for certain accessory buildings within the Town of Montverde; providing for codification and severability; providing for the repeal of Ordinances in conflict herewith; and providing for an effective date. (Second Reading)

Town Attorney read Ordinance No. 2023-31 by title only.

Town Manager Larino explained there were no changes at the last meeting (First reading) to the Ordinance.

Mayor Wynkoop opened the public hearing.
No one spoke in favor of or against the Ordinance.
Mayor Wynkoop closed the public hearing.

There was brief discussion.

Councilmember Ley moved to approve Ordinance No. 2023-31. Councilmember Womack seconded. Ordinance No. 2023-31 approved 5-0.

REMINDERS AND ADJOURNMENT

Any further business from Town Manager or Councilmembers

The Mayor and Council discussed the need to review restrictions on what is being built around town. Commercial, industrial and residential properties. They agreed to have a workshop to discuss these items.

Roxanne Eadie, 16518 Caravaggio Loop, loves the town and is happy to be living here. Thanked the council for serving.

Motion to Adjourn. Mayor Wynkoop moved to adjourn the meeting. Vice Mayor Peacock seconded. Meeting adjourned at 8:31 p.m.

Joe Wynkoop, Mayor

ATTEST:

Sandy Johnson, Town Clerk

RESOLUTION NO. 2024-100

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING TASK ORDER #8 FOR ENGINEERING SERVICES FOR RENEWAL OF THE TOWN'S CONSUMPTIVE USE PERMIT PURSUANT TO THE CONSULTANT SERVICES AGREEMENT DATED MAY 31, 2022 BETWEEN THE TOWN OF MONTVERDE AND WOODARD & CURRAN, INC.; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Montverde issued RFQ 21-02 for the purposes of selecting an engineering firm for engineering and design services for potable water utility, and such other services as requested by the Town; and

WHEREAS, the Town selected Woodard & Curran, Inc and entered into a Consultant Services Agreement which provides for the issuance of Task Orders; and

WHEREAS, the parties desire to enter into Task Order Proposal dated December 29, 2023 to provide engineering services relative to the renewal of the Town of Montverde's Consumptive Use Permit with the St Johns River Water Management District, including but not limited to partnering with SMW GeoSciences, Inc.; and

WHEREAS, the Town Council finds it beneficial to the Town of Montverde, its residents and businesses to approve the task order with the terms and conditions outlined therein; and

WHEREAS, has home rule authority to take any action in the furtherance of the interest of the Town that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Task Order #8 for Engineering Services for Renewal of the Town's Consumptive Use Permit dated December 29, 2023 between the Town of Montverde and Woodard & Curran, Inc., a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Town Manager to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this 13th day of February 2024.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		



TASK ORDER #8
BETWEEN
WOODARD & CURRAN, INC.
AND THE TOWN OF MONTVERDE, FL
Issued Pursuant to the
CONSULTANT SERVICES AGREEMENT
For
ENGINEERING SERVICES FOR RENEWAL OF
THE TOWN'S CONSUMPTIVE USE PERMIT (CUP)

Woodard & Curran, Inc. will provide engineering services relative to the renewal of the Town of Montverde's Consumptive Use Permit (CUP) with the St. Johns River Water Management District (District). The Town's current CUP expires on February 14, 2024. This Engineering Services Task Order #8 between Woodard & Curran, Inc. (W&C / Engineer) and the Town of Montverde, Florida (Town / Client) shall be completed in accordance with the Consulting Services Agreement dated June 1, 2022, the terms and conditions of which are incorporated herein by this reference, and the Scope of Services, Compensation, and Schedule, as defined herein.

I. BACKGROUND

The Town of Montverde is located in southeastern Lake County on the southwest shore of Lake Apopka. The Town owns and operates two water treatment plants (WTPs) that serve the domestic water and fire protection needs of the community. WTP No. 1 is located on Lake Street in the southern portion of the Town and consists of Well No. 3, a disinfection system, and an elevated water storage tank. The capacity of the elevated storage tank is 150,000 gallons and operates on the same hydraulic pressure gradient as the remainder of the system. The current permitted maximum day operating capacity at WTP No. 1 is 1,163,000 gallons per day (gpd). WTP No. 2 is located on Lakeside Drive in the northeast portion of Town near Lake Apopka and consists of Well No. 1, a disinfection system, and a 25,000-gallon hydropneumatic tank. The current permitted maximum day operating capacity at WTP No. 2 is 612,000 gpd. Combined, the two water treatment plants have a permitted maximum day capacity of 1,775,000 gpd and a total useful storage volume of 150,000 gallons (Florida Administrative Code does not consider hydropneumatic tanks to be useful storage).

Based on Montverde's Drinking Water Facilities Plan, which was prepared by W&C in the first half of 2023 and utilized the Town's Monthly Operating Reports (MORs), the current average daily demand (ADD) in the drinking water distribution system is approximately 221,000 gpd and the Maximum Daily Demand (MDD) is approximately 532,000 gpd. With the current population, the average daily use is approximately 122 gallons per capita per day (gpcd). At an annual average Census growth rate of 1.7%, the 2045 projected ADD is estimated to be 310,000 gpd and the projected MDD is approximately 711,000 gpd.

The Town's Facilities Plan includes a detailed description of the Town's potable water system. Montverde WTPs are classified as Category V, Class C plants by FAC 62-699 and supply water to the Town's combined water distribution system. Both treatment plants source raw water from the Upper Floridan Aquifer (UFA) and serve the distribution system with a single pressure zone. The distribution system has no interconnections or agreements with adjacent water systems.

The two UFA wells are combined in one consumptive use permit (CUP) issued by the District. The current CUP allows an annual usage of 102.56 million gallons per year (MGY) (equal to 0.281 MGD) from the UFA and is set to expire on February 14, 2024.



II. SCOPE OF WORK

Woodard & Curran will partner with SMW GeoSciences, Inc. (SMW) to provide engineering services for the renewal of the Town of Montverde's Consumptive Use Permit (CUP), CUP #2671. Services will include the following:

- Clarify and confirm the District permitting requirements and compliance issues in support of the renewal of the CUP.
- Prepare a list of required items and tasks to be addressed in preparation of the CUP application.
- Coordinate meetings with the District, as needed.
- Gather documentation and review water audits, water losses, residential water uses, commercial water uses, etc.
- Review historic and prior projected residential indoor/outdoor use data, including those in the Central Florida Water Initiative (CFWI) process.
- Review CFWI Solutions Strategies Plan for Montverde.
- Review applicable Lake Apopka studies.
- Review U.S. Census data, Bureau of Economic and Business Research (BEBR) data, and SJRWMD Water Supply Assessment data and prepare projected population for the 20-year planning horizon.
- Prepare potable and non-potable (irrigation) demand projections based on population projections.
- Prepare a detailed water audit for the year 2022 (Form No. 40C-2.900(7)).
- Review existing water conservation plan, make recommendations if applicable, and update the plan as necessary.
- Review of Town's approach to drought condition source and demand management
- Assist with other water supply, aquifer, well construction, and hydrogeologic issues as needed related to CUP renewal.
- Identify available Alternative Water Supply (AWS) sources such as reclaimed water or surface water that can reasonably offset groundwater demands identified in the projected water use calculations. Please note that the evaluation of AWS sources is not included with this proposal.
- Prepare application for renewal of the CUP to be submitted to the District.
- Upload draft CUP application data into the District's e-permitting system for Town's review and comment.
- Modify application package as necessary based upon Town's comments.
- Upon authorization from the Town, submit the application through the e-permitting website.
- Monitor Central Florida Water Initiative (CFWI) Regional Water Supply Planning issues that may impact CUP renewal.

DELIVERABLES

- A. List of required items and tasks to be addressed in preparation of the CUP application.
- B. Draft CUP Renewal Application.
- C. New Montverde CUP approved by the District.



ASSUMPTIONS

- W&C will attend one (1) pre-application meeting with District and Client.
- W&C compensation amount includes one (1) round of review and comment on the CUP Renewal Application by the District consisting of review of one (1) Request for Additional Information (RAI) and one (1) revision by W&C to address the comments by the District that do not require additional technical assessments, modeling, or field work. (See Limitations below.)
- The Town will be responsible for paying the CUP application fee.
- To accommodate the project schedule, W&C will address time-critical design decisions with the Client and/or District by conference call, as needed.

III. LIMITATIONS

This proposal assumes that the Town can provide the required allocation justification information in a timely manner. The proposal assumes that any groundwater modeling, surface water modeling, and environmental impact assessments will be performed by SJRWMD. Although every attempt will be made to coordinate with the SJRWMD to avoid the issuance of a Request for Additional Information letter, if the SJRWMD requests additional information, requires modifications to the proposed water conservation plan, requires additional groundwater or surface water modeling, requires the applicant to investigate alternative sources to offset the groundwater demands, or if District rules and policies change, a separate scope of services and cost estimate will be provided to the Client for review and approval.

Please note that due to the ongoing CFWI process and ever-changing uncertainties associated with resource availability and CUP issuance requirements, we cannot guarantee any time frames for permit issuance. In addition, we cannot with certainty identify all requirements that may be imposed by the District on the application to successfully secure the City’s identified water demands through the permit duration recommended by the District.

IV. SCHEDULE

Work will commence upon receipt of a signed Agreement or Notice to Proceed from the Town. An estimated schedule based on a January 2, 2024 start date is presented below. The project schedule herein will be periodically updated during the project, as needed, to assess unforeseen schedule changes.

Description	Estimated Start	Estimated Finish
Administrative CUP Application Submittal to SJRWMD	January 2, 2024	February 9, 2024
Engineering Services for CUP Renewal	January 2, 2024	April 30, 2024



V. COMPENSATION

Compensation for the Engineering Services described herein shall be as indicated below and is not to be exceeded without prior written authorization by the Town. Services will be invoiced monthly. Service rates will be based on the Woodard & Curran Water Standard 2024 Rate Schedule attached to this proposal.

Description	Estimated Total Fee	Billing Method
Engineering Services for CUP Renewal	\$98,407.00	Time & Materials

Is it assumed herein that the Town will provide access to Town water utility records as needed by W&C in a timely fashion. If execution of the Task Order is delayed, Engineer reserves the right to extend the project schedule accordingly. Finally, the above schedule is dependent on the Town’s ability to provide the required data and information and on the District review timelines, and may be adjusted accordingly with the mutual agreement of Engineer and Client.

VI. STANDARD TERMS AND CONDITIONS

The Scope of Services will be completed in accordance with the terms of the Consultant Services Agreement (Agreement) between Woodard & Curran, Inc. and the Town of Montverde executed June 1, 2022.

We look forward to working with the Town on this important project.

IN WITNESS THEREOF, Woodard & Curran, by its duly authorized Officer, and the Town of Montverde by its duly authorized Chairman, have executed this Agreement as the date and year written below.

ENGINEER:

CLIENT:

WOODARD & CURRAN INC.

TOWN OF MONTVERDE, FLORIDA

By:  _____

By: _____

Printed: Scott C. Shannon

Printed: Paul Larino

Title: Principal

Title: Town Manager

Thereunto duly authorized

Thereunto duly authorized

Date 5 February, 2024

Date: _____, 2023

Enclosure

Water Standard 2024

STAFF TYPE	HOURLY RATE
Project Assistant	\$115
Drafter	\$131
Designer / Engineer 1 / Planner 1 / Technical Specialist 1	\$162
Engineer 2 / Planner 2 / Technical Specialist 2	\$173
Engineer 3 / Planner 3 / Senior Designer / Technical Specialist 3	\$189
Project Engineer 1 / Project Planner 1 / Project Technical Specialist 1	\$199
Project Engineer 2 / Project Planner 2 / Project Technical Specialist 2	\$210
Project Manager 1 / Technical Manager 1	\$220
Project Manager 2 / Technical Manager 2	\$241
SCADA Service Manager / Senior Project Manager / Senior Technical Manager	\$262
Senior Technical Leader	\$267
National Practice Leader	\$278
EXPENSES	
Travel	\$0.655 / mile
Other Direct Costs	At Cost Plus 10%
Subconsultants/Subcontractors	At Cost Plus 10%

NOTES

Mileage rate will change as the federal allowable rate is modified.

RESOLUTION NO. 2024-101

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING TASK ORDER PROPOSAL DATED FEBRUARY 5, 2024 FOR LEAD SERVICE LINE INVENTORY AND REPLACEMENT PLAN FOR THE TOWN OF MONTVERDE BETWEEN THE TOWN OF MONTVERDE AND WOODARD & CURRAN, INC. ISSUED PURSUANT TO RFQ 21-02; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Montverde issued RFQ 21-02 for the purposes of selecting an engineering firm for engineering and design services for potable water utility, and such other services as requested by the Town; and

WHEREAS, the Town selected Woodard & Curran, Inc and entered into a Consultant Services Agreement which provides for the issuance of Task Orders; and

WHEREAS, the parties desire to enter into Task Order Proposal dated February 5, 2024 for Woodard & Curran to perform a thorough inventory of the Town's existing water service records as part of compliance with the Lead Copper Rule Revisions including having a publicly accessible service line inventory by October 16, 2024; and

WHEREAS, the Task Order Proposal sets forth the terms and conditions under which Woodard & Curran, Inc. will provide services for the Town of Montverde, including development of an electronic database for all water service lines within the Town's service area, and development of a lead service line replacement plan that meets regulatory requirements; and

WHEREAS, the Town Council finds it beneficial to the Town of Montverde, its residents and businesses to approve the task order with the terms and conditions outlined therein; and

WHEREAS, has home rule authority to take any action in the furtherance of the interest of the Town that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Task Order Proposal for Lead Service Line Inventory and Replacement Plan dated February 5, 2024 between the Town of Montverde and Woodard & Curran, Inc., a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Town Manager to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this 13th day of February, 2024.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		

Via Electronic Mail and US Mail

February 5, 2024



Paul Larino, Town Manager
Town of Montverde, FL
17404 Sixth Street
Montverde, FL 34756

Re: Lead Service Line Inventory and Replacement Plan
Montverde, Florida

Dear Mr. Larino:

Woodard & Curran, Inc. is pleased to present this proposal to provide engineering services for the Lead Service Line Inventory. This proposal between Woodard & Curran, Inc. (W&C) and the Town of Montverde, Florida (Town) shall be completed in accordance with the Scope of Work, Compensation, Schedule, and Terms and Conditions, as defined herein.

SCOPE OF SERVICES

The scope of this project is to perform a thorough inventory of the Town's existing water service records as part of compliance with the Lead Copper Rule Revisions (LCRR) including having a publicly accessible service line inventory by October 16, 2024.

The work will include an electronic database or inventory of water service lines in accordance with LCRR's and the Florida Department of Environmental Protection's (FDEP) inventory templates, development of Lead Service Line (LSL) inventory tool, provide updates to/or develop the Town's existing water services geographic information systems (GIS), and performing property inspections to verify service line materials. The scope of services will be provided in five phases as outlined below.

1. Develop a complete, electronic database for all water service lines within the Town's service area in accordance with the U.S. Environmental Protection Agency (EPA) LCRR's and the Florida Department of Environmental Protection's (FDEP) inventory templates, including inventory investigations to identify service line materials.
2. Develop a realistic and suitable lead service line replacement (LSLR) Plan that meets regulatory requirements, including replacement of all LSLs throughout the Town within the State required replacement period.

The project will be completed in accordance with the Phases, Compensation, Schedule, Terms and Conditions, and Professional Services – Required Provisions as defined herein.



Phase 1 – Service Line Inventory

To comply with the LCRR LSL inventory requirements, this phase includes compiling all existing service line information into one electronic database or inventory. During this phase, W&C will compile existing service line information, perform research as required, identify potential information gaps, and develop an electronic database of service line materials, including those where the material is “unknown.”

1. Task 1.1 Data Review
 - a. Review existing inventory information, if any, and identify data gaps based on the information provided by the Town. It is understood that the Town will sort and provide paper records exclusively for service lines installed pre-1989 and 2-inches in diameter or smaller.
2. Task 1.2 Service Line Form/Card Scanning and Data Extraction
 - a. Scan up to 800 existing water service line paper records.
 - b. Perform optical character recognition (OCR) and data extraction of paper records which includes any compatible data set previously scanned by the Town and the data set scanned as part of this project. Format OCR data output to .CSV file format for purposes of producing an electronic database file compatible with the EPA/FDEP public water supply guidelines.
 - c. Review Town records, bylaws, permits, policies, and plumbing codes to narrow the focus of water service lines with unknown material.
3. Task 1.3 Database Development
 - a. Compile information produced as part of Task 1.2. Review for formatting, data quality, and potential information gaps.
 - b. Utilize additional Town information (including but not limited to billing systems, assessment data, inspection reports, and asset management information) to supplement the service line information and incorporate as appropriate into the inventory.
 - c. Provide the preliminary service line inventory database utilizing the EPA/FDEP inventory template process. The final inventory as part of this project will be set up to be continuously updated and will include service lines identified by field inspections (see Phase 3).

Phase 2 - LSL Data Repository

To provide a more collaborative effort between the Town and its residents to identify potential lead service lines and to verify portions of the existing LSL inventory, an interactive LSL inventory tool/map will be developed if compatible with the Town’s GIS. If the Town does not have GIS, an electronic spreadsheet can be used.

1. Task 2.1 Data Repository



- a. Prepare the preliminary service line inventory information to be populated into GIS or a spreadsheet for future submittal utilizing the EPA/FDEP inventory template process. The final inventory as part of this project will be set up to be continuously updated in GIS or in the spreadsheet.
 - i. Resources for the public to identify, alert the Town, and verify potential lead water service lines that may not be in the existing inventory.
 - ii. Resources for property owners on how to replace an LSL including existing programs.
 - iii. General lead in drinking water information including but not limited to sources, health information, and best practices.
2. Task 2.2: Field Form
 - a. To facilitate field investigations, develop an LSL inventory mobile data collector form utilizing GIS or as a paper form for field verification/inspection of potential lead service lines. Integrate the inspection form into existing asset management systems for meter changeouts and service line repairs/replacements.
3. Task 2.3: Standard Operating Procedure
 - a. Develop standard operating procedures (SOPs) for performing field inspections and documenting the field information. Procedures will include information on general use, public displays, admin displays, transfer of data/updates between collector form and inventory. These SOPs will allow the Town to effectively collect field data and if desired, host the inventory on the Town's website.

Phase 3 - Inventory Investigations

The Town has an undefined number of services constructed prior to 1989 (before the Florida lead plumbing ban). W&C will perform 50 field inventory investigations to supplement the initial inventory development, and as a demonstration for the Town. The Town may perform additional field investigations as required to identify the remaining "Unknown-Lead" service line materials.

This proposal includes up to 50 service line investigations/excavations at the existing meter box. The scope of excavation shall include the following:

1. Task 3.1 Inventory Inspections
 - a. Excavation pits will be performed on either side of the existing meter box approximately 5-feet long, 18 to 24 inches wide, and at a depth of 2-feet to 3-feet to determine material types on both the utility and privately owned side of the side service. Excavations will be performed in existing green areas (i.e., in sod, dirt, non-vegetative landscaped areas with minimal roots).
 - b. Material determination tests including magnet and scratch testing.
 - c. Documentation of service line material, size, condition, and photograph of service with verification of meter number, and service address recorded in the data repository developed as part of Phases 1 and 2.

- d. Backfill of hole and surface restoration to pre-excavation conditions.

Phase 4 - Inventory Updates



Updates are important to the Town's asset management program. To ensure the Town has the most relevant information across its platforms the Town's asset management system will be updated with information from the service line inventory effort. The updates phase will consist of the following subtasks:

1. Task 4.1 Inventory Updates
 - a. Utilize information collected as part of phases 1 through 3 to perform system-wide water updates including:
 - i. Geolocation of service line materials (public side and private side) using Town billing information, etc.;
 - ii. Import available information developed during phase 3 such as material type, size, and other information for the public and private sides.
2. Task 4.2 EPA/FDEP Report
 - a. Download the Lead Service Line Inventory (LSLI) into the EPA report.
 - i. Query data to identify data gaps or erroneous data entries.
 - ii. Provide QA/QC to update and revise the EPA Report for submittal.

Phase 5 – Lead Service Line Replacement (LSLR) Plan Development

The LSLR Plan will provide the foundation to effectively remove LSLs from the Town's distribution system as required. The replacement plan will include the following planning elements; public education and engagement materials; lead and copper sampling under the new rule including procedures; lead service line replacement schedule including procedures for how they are performed; and planning level cost estimates associated with the program. W&C shall provide the following services under this phase:

1. Task 5.1 Information Review and Data Collection
 - a. Review relevant regulatory documents, including service line ownership and other information the Town can provide regarding previous Town LSL planning and removal activities.
2. Task 5.2 Public Education & Engagement Plan
 - a. Develop templates for public notice, education, updates, and notifications regarding LSL replacements and the Town-wide program.
 - b. Incorporate existing lead informational tools (e.g., EPA tap tool) into the plan and instructions on use.
 - c. Develop targeted mailers to those properties containing private LSLs with information relative to LSL replacement.



3. Task 5.3 Sampling Plan

- a. Review the Town’s existing sampling under the Lead & Copper Rule.
- b. Provide guidance in compliance with LCRR including sampling “tiers” as defined under the Rule.

4. Task 5.4 Replacement Plan

- a. Annual replacement identified within the plan will be based on all remaining replacements to be performed as of October 2024. Methodology for prioritizing replacements will consider factors including but not limited to locational proximity, environmental justice, future capital improvement work, and other information as available.
- b. Develop Standard Operating Procedures for the disturbance and/or removal of lead services including but not limited to pre-replacement activities, post-replacement activities, sampling, public education, and reporting to meet regulatory requirements and Town needs.

5. Task 5.5 Lead Service Line Replacement Program Document

- a. Compile information, plans, and reports as developed in Phases 1 through 4 into a program document for the City’s use.
- b. Prepare conceptual level estimates for public engagement, sampling, and replacement work to complete the program including any selected find and fix programs.

SCHEDULE

Work to be completed within 9 months of notice to proceed or by October 16, 2024. If notice to proceed is issued less than 9 months from EPA deliverable date, W&C cannot guarantee the project will be completed in advance of the due date.

BUDGET

The Scope of Services will be completed for a fee of up to **\$150,000.00**. The Engineer will be compensated based on monthly invoicing. Each phase will be invoiced monthly based upon percent complete. Breakdown of fee by Phase is as follows:

Description of Work	Budget	Type
Phase 1: Service Line Inventory	\$54,000.00	LS
Phase 2: LSL Tool	\$27,000.00	LS
Phase 3: Inventory Investigations	\$17,050.00	TM
Phase 4: Inventory Updates	\$21,950.00	LS
Phase 5: Additional LCRR Requirements	\$30,000.00	LS
Total Fee	\$150,000.00	



TERMS AND CONDITIONS

This Scope of Services will be completed in accordance with the terms of the Contract for Consultant Service Agreement between Woodard & Curran, Inc., and Town of Montverde, as awarded under RFQ 2021-02. This Task Order shall serve as Continuing Service Authorization Form under that Agreement.

ASSUMPTIONS AND UNDERSTANDINGS

- Town information such as assessment data, as-built plans, service line replacement work orders, and relevant water meter replacement work can be transmitted electronically (with exception to scanning as documented in Task 1.1).
- Paper water service records provided to W&C are accurate, include material type and a unique location identifier (i.e., address, parcel ID, etc.), and each service line paper record is one page in length.
- OCR will involve extraction of 6 data fields (i.e. date, street name, street number, material, etc.)
- In cases where data extraction from installation records is unclear or missing. Scanned information will be referenced and added to the database if available.
- The Service line Inventory will be prepared in accordance with EPA inventory template.
- Repair of service line leaks identified during field inspection activities shall be coordinated with the Owner and not be paid for as part of this program.
- This scope does not include Police Details for any field work.
- Tool hosting subscription will be paid for by the Town.

CLOSING

We greatly appreciate this opportunity to offer our services. If you accept this proposal and wish to proceed with the Scope of Services, please sign in the space indicated below and return a copy for our files. Please feel free to call the undersigned at 407-580-1707 if you have any questions regarding this proposal or require any further information.

Sincerely,

WOODARD & CURRAN, INC.

A handwritten signature in blue ink, appearing to read "Scott C. Shannon".

Scott C. Shannon, PE
Business Development Leader

cc: Kevin Becotte, PE and Morgan French

PN: 0233076.06



IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.

AUTHORIZATION BY:

WOODARD & CURRAN, INC.

TOWN OF MONTVERDE, FLORIDA

 5 February 2024
Signature Date

Signature Date

Scott C. Shannon

Name (printed)

Name (printed)

Business Development Leader

Title

Title

RESOLUTION NO. 2024-102

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING TASK ORDER PROPOSAL DATED FEBRUARY 5, 2024 BETWEEN THE TOWN OF MONTVERDE AND WOODARD & CURRAN, INC. ISSUED PURSUANT TO RFQ 21-02 FOR DEVELOPMENT OF A VULNERABILITY ASSESSMENT FOR THE TOWN OF MONTVERDE PURSUANT TO THE RESILIENT FLORIDA PROGRAM PLANNING GRANT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Montverde issued RFQ 21-02 for the purposes of selecting an engineering firm for engineering and design services for potable water utility, and such other services as requested by the Town; and

WHEREAS, the Town selected Woodard & Curran, Inc and entered into a Consultant Services Agreement which provides for the issuance of Task Orders; and

WHEREAS, the parties desire to enter into Task Order Proposal dated February 5, 2024 for development of a Vulnerability Assessment for the Town and all tasks and deliverables in accordance with the Florida Department of Environmental Protection Grant Work Plan, Agreement No. 24PLN39; and

WHEREAS, the Task Order Proposal sets forth the terms and conditions under which Woodard & Curran, Inc. will provide services for the Town of Montverde; and

WHEREAS, the Town Council finds it beneficial to the Town of Montverde, its residents and businesses to approve the task order with the terms and conditions outlined therein; and

WHEREAS, has home rule authority to take any action in the furtherance of the interest of the Town that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Task Order Proposal for Vulnerability Assessment dated February 5, 2024 between the Town of Montverde and Woodard & Curran, Inc., a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Town Manager to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this 13th day of February, 2024.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		

Via Electronic Mail

February 5, 2024



Paul Larino, Town Manager
Town of Montverde, FL
17404 Sixth Street
Montverde, FL 34756

Re: Professional Engineering Services
Vulnerability Assessment

Dear Mr. Larino:

Woodard & Curran, Inc. (W&C) appreciates the opportunity to provide this proposal for professional engineering services to develop a Vulnerability Assessment (VA) for the Town of Montverde (Town) under their recently awarded Resilient Florida Program Planning Grant.

BACKGROUND

The Town intends to prepare a VA to address concerns relative to the impacts of climate change, including flooding, increases in rainfall intensity, groundwater levels and other applicable factors. The VA will identify critical assets located within the Town and evaluate their vulnerability to the 100-year, 24-hour design storm. The VA Report will detail the findings, including illustrations via maps and tables, based on the statutory scenarios and standards outlined in the Technical Standards Guidance; a final list of critical and regionally significant assets that are impacted by flooding, prioritized by area or immediate need, specifying for each asset which flood scenario(s) by which it was impacted.

SCOPE OF SERVICES

The tasks and deliverables described below have been developed in accordance with the Florida Department of Environmental Protection (FDEP) Grant Work Plan, Agreement No. 24PLN39 (Montverde). VAs are standardized to meet the requirements of Florida Statute, 380.093, and to maximize funding received from the FDEPs Resilient Florida Program Grant Award. Task descriptions, and deliverables are as follows:

Task 1: Kickoff Meeting

W&C will develop an overall project management plan and address initial actions and then conduct a kick-off meeting for the project. Meeting attendees should discuss the project scope, project goals, schedule, key milestones, and deliverables in order to develop a consistent project approach.

Deliverables: W&C will provide the following: 1) meeting agenda to include location, date, and time of meeting; 2) meeting sign-in sheets or attendance records with attendee names and affiliation; 3) a copy of the presentation(s) and any materials created for distribution at the meeting, as applicable; 4) kick-off meeting minutes, which documents all decisions and agreed upon outcomes of the meeting.



Task 2: Acquire Background Data

W&C will research and compile the data needed to perform the VA based on the requirements as defined in Section 380.093, F.S. Three main categories of data are required to perform a VA: 1) critical and regionally significant asset inventory, 2) topographic data, and 3) flood scenario-related data. GIS metadata should incorporate a layer for each of the four asset classes as defined in paragraphs 380.093(2)(a)1-4, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program's GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata. Sea level rise projection data shall include the 2017 National Oceanic and Atmospheric Administration (NOAA) intermediate-high and intermediate-low projections for 2040 and 2070, at a minimum. Other projections can be used at W&C's discretion. Storm surge data used must be equal to or exceed the 100-year return period (1% annual chance) flood event. In the process of researching background data, W&C shall identify data gaps, where missing data or low-quality information may limit the VA's extent or reduce the accuracy of the results. W&C shall rectify gaps in necessary data or identify future efforts needed to do so.

Deliverables: W&C will provide the following: 1) a technical report to outline the data compiled and findings of the gap analysis; 2) a summary report to include recommendations to address the identified data gaps and actions taken to rectify them, if applicable; and 3) GIS files with appropriate metadata of the data compiled, to include locations of critical assets owned or maintained by the Grantee as well as regionally significant assets that are classified and as defined in paragraphs 380.093(2)(a) 1-4, F.S.

Task 3: Exposure Analysis

W&C will perform an exposure analysis to identify the depth of water caused by each sea level rise, storm surge, and/or flood scenario. The water surface depths (i.e. flood scenarios) used to evaluate assets shall include the following data: tidal flooding, current and future storm surge flooding, rainfall-induced flooding, and compound flooding, all as applicable, as well as the scenarios and standards used for the exposure analysis shall be pursuant to s. 380.093, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program's GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata.

Deliverables: W&C will provide the following: 1) a draft VA report that provides details on the modeling process, type of models utilized, and resulting tables and maps illustrating flood depths for each flood scenario; and 2) GIS files with results of the exposure analysis for each flood scenario as well as the appropriate metadata that identifies the methods used to create the flood layers.

Task 4: Sensitivity Analysis

W&C will perform the sensitivity analysis to measure the impact of flooding on assets and to apply the data from the exposure analysis to the inventory of critical assets created in the Acquire Background Data Task. The sensitivity analysis should include an evaluation of the impact of flood severity on each asset class and at each flood scenario and assign a risk level based on percentages of land area inundated and number of critical assets affected.



Deliverables: W&C will provide the following: 1) an updated draft VA report that provides details on the findings of the exposure analysis and the sensitivity analysis and includes visual presentation of the data via maps and tables, based on the statutorily-required scenarios and standards; and 2) an initial list of critical and regionally significant assets that are impacted by flooding. The list of critical and regionally significant assets must be prioritized by area or immediate need and must identify which flood scenario(s) impacts each asset.

Task 5: Identify Focus Areas

W&C will identify focus areas, following the guidelines in Chapter 2 of the Florida Adaptation Planning Guidebook. Based on the exposure and sensitivity analyses, the Grantee may assign focus areas to locations or assets that are particularly vulnerable and require the development of adaptation strategies. GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata.

Deliverables: W&C will provide the following: 1) a report summarizing the areas identified as focus areas, with justification for choosing each area; 2) tables listing each focus area with any critical assets that are contained inside the focus area; 3) maps illustrating the location of each focus area compared to the location of all critical assets within the geographic extent of the study; and 4) GIS files and associated metadata illustrating geographic boundaries of the identified focus areas.

Task 6: Final Vulnerability Assessment Report, Maps, and Tables

W&C will finalize the VA report pursuant to the requirements in s. 380.093, F.S. The final VA must include all results from the exposure and sensitivity analyses, as well as a summary of identified risks and assigned focus areas. It should contain a list of critical and regionally significant assets that are impacted by flooding and sea-level rise, specifying for each asset the flood scenario(s) impacting the asset. GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata.

Deliverables: W&C will provide the following: 1) Final VA Report that provides details on the results and conclusions, including illustrations via maps and tables, based on the statutorily-required scenarios and standards in s. 380.093, F.S.; 2) a final list of critical and regionally significant assets that are impacted by flooding. The list of critical and regionally significant assets must be prioritized by area or immediate need and must identify which flood scenario(s) impacts each asset.; 3) all electronic mapping data used to illustrate flooding and sea level rise impacts identified in the VA, to include the geospatial data in an electronic file format and GIS metadata; and 4) a signed Vulnerability Assessment Compliance Checklist Certification.



Task 7: Public Presentations

W&C will present the final VA results at a public meeting, presumably as an agenda item at a regularly scheduled meeting of the Town Council. The purpose of the presentation is to share the findings from the final VA and provide recommendations of actions for adaptation strategies and future project funding. The presentation will also inform the public of the results and the future risk of sea level rise and increased flooding and encourage community participation when identifying mitigation strategies to address the flooding vulnerabilities. The Grantee will prepare all required social media notifications and meeting advertisements. W&C will prepare presentation materials and graphics utilized during the meeting, as applicable.

Deliverables: W&C will provide the following: 1) meeting agendas to include location, date, and time of meeting; 2) meeting sign-in sheets with attendee names and affiliation (i.e. local stakeholder, resident, steering committee member, local government staff); 3) a copy of the presentation(s) and any materials created in preparation of or for distribution at the meeting (i.e. social media posts, public announcements, graphics), as applicable; 4) a copy of the file or weblink of the video or audio recording from the meeting, if applicable; and 5) a summary report including attendee input and meeting outcomes.

Task 8: Local Mitigation Strategy

The results of the VA can be used to inform a Local Mitigation Strategy (LMS) as required by the Florida Division of Emergency Management (FDEM). The LMS is usually developed at the county level and serves to reduce the risks associated with natural and man-made disasters, including sea level rise. W&C will support the Town in working with the Local Mitigation Strategy Working Group (LMSWG) to ensure the VA Report is in alignment with the existing county LMS Plan and will be utilized during the planning process of future county LMS Plan updates.

Deliverables: W&C will support the Town with the submittal of a letter to the Department and FDEM Mitigation Bureau Planning Unit, signed by the LMSWG Chair, or Designee, to include the following: 1) VA Report will be incorporated as a reference in updating the next iteration of the LMS Plan, i.e., utilized in the next five-year update; 2) VA Report will be included as an appendix to the next iteration of the LMS Plan; and 3) the entity/entities that composed the VA report will be involved with the LMSWG through any of the following: at a minimum, be added to the contact list, attend meetings, participate in the planning process of the next major update; participate in the adoption of the LMS plan; and submit projects to the LMSWG to be included on LMS Prioritized Project List.

Task 9: Adaptation Plan

W&C will complete an Adaptation Plan (AP) that is consistent with the Florida Adaptation Planning Guidebook and includes the following: assessment of adaptive capacities, prioritization of adaptation needs, and identification of adaptation strategies. The Grantee may also include optional subtasks such as identifying adaptation action areas, stakeholder engagement, and integrating the proposed AP into existing APs. The AP will also include a list of prioritized projects for each asset class as defined in subsection 380.093(2), F.S., for consideration and implementation.



Deliverables: W&C will provide the final AP or Report.

SCHEDULE

W&C anticipates completing the proposed scope of work within eight (8) months from authorization to proceed.

BUDGET

W&C proposes to complete the scope of work for a lump sum fee of \$140,000.00 in accordance with the table below:

Description of Work	Budget
Task 1: Kickoff Meeting	\$5,000.00
Task 2: Acquire Background Data	\$30,000.00
Task 3: Exposure Analysis	\$25,000.00
Task 4: Sensitivity Analysis	\$25,000.00
Task 5: Identify Focus Areas	\$10,000.00
Task 6: Final Vulnerability Assessment Report, Maps, and Tables	\$20,000.00
Task 7: Public Presentations	\$5,000.00
Task 8: Local Mitigation Strategy	\$5,000.00
Task 9: Adaptation Plan	\$15,000.00
Total Fee	\$140,000.00

TERMS AND CONDITIONS

This Scope of Services will be completed in accordance with the terms of the Contract for Consultant Service Agreement between Woodard & Curran, Inc., and Town of Montverde, as awarded under RFQ 2021-01. This Task Order shall serve as Continuing Service Authorization Form under that Agreement.

ASSUMPTIONS AND UNDERSTANDINGS

The following assumptions and understandings apply to the scope of work, schedule, and budget described herein.



- The VA will be developed based on a desktop level evaluation supplemented with field observations and interviews with Town staff, as noted above. The scope of work does not include field survey or conditions assessment of subsurface stormwater infrastructure facilities. Additional field investigation needs, necessary to implement future capital improvement projects, will be identified in the VA for future funding considerations.
- Flood scenario-related data will be obtained from available studies prepared by FEMA, the County or local municipality.
- Detailed hydrologic and hydraulic capacity calculations and studies, necessary for the design, permitting and construction of improvements will not be performed as part of the VA.
- W&C assumes copies of all documents noted above will be provided by the Town at no cost.
- Scope of Work does not include a detailed engineer's opinion of probable cost. We will provide an order-of-magnitude cost to each recommendation (i.e., higher/lower comparison).

CLOSING

We greatly appreciate this opportunity to offer our professional engineering services. If you accept this proposal and wish to proceed with the Scope of Services, please sign in the space indicated below and return a copy for our files. Please feel free to call me at 407.580.1707 if you have any questions regarding this proposal or require any further information.

Sincerely,

WOODARD & CURRAN, INC.

A handwritten signature in blue ink, appearing to read "Scott Shannon", written over a white rectangular area.

Scott Shannon
Business Development Leader

SS/la

Enclosure(s)

cc:

PN: 0233076.10

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.



AUTHORIZATION BY:

WOODARD & CURRAN, INC.

TOWN OF MONTVERDE, FL

 5 February 2024
Signature Date

Scott Shannon

Name (printed)

Sr. Vice President

Title

Signature Date

Name (printed)

Title

RESOLUTION NO. 2024-103

A RESOLUTION OF THE TOWN OF MONTVERDE, COUNTY OF LAKE, STATE OF FLORIDA, APPROVING A LIST OF VENDORS THE TOWN MANAGER IS AUTHORIZED TO CONTRACT WITH FOR BUDGETED ITEMS WHERE THE AMOUNT DOES NOT EXCEED \$75,000.00; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council adopted policies and procedures to be utilized for the purchase of and contracting of goods and services in the most efficient and economical manner possible;

WHEREAS, the Town routinely needs to utilize vendors for the following types of work: concrete, asphalt, mowing, tree trimming, and security fencing, and funds are approved by the Town Council in the Town Budget for these services; and

WHEREAS, the Town Council desires to allow the Town Manager to enter into contracts for these services, when funds are budgeted, and procurement is consistent with the Town's Purchasing Policy, provided the contract amount does not exceed \$75,000.00, and the award is to a vendor on the list approved in this resolution; and

WHEREAS, Town Council is authorized by Ch. 166, Florida Statutes, to enact legislation and the Town Council finds the actions taken in this resolution serve a municipal purpose.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Approved Vendor List, **a copy of which is attached hereto**, is approved. The town manager is authorized to enter into contracts with vendors on the Approved Vendor List for concrete, asphalt, mowing, tree trimming, and security fencing services, when funds are budgeted, procurement is consistent with the Town's Purchasing Policy, and the contract amount does not exceed \$75,000.00. The town manager must report to the town council each time a contract is entered pursuant to this resolution. The report may be in writing or verbally at a public meeting of the Town Council.

Section 2. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

ADOPTED this ____ day of _____, 2024, by the Town Council of the Town of Montverde, Florida.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Vice Mayor Jim Peacock		
Councilmember Jim Ley		
Councilmember - Allan Hartle		
Councilmember Carol Womack		
Mayor Joe Wynkoop		

Exhibit A

VENDORS LIST		
Name/Company	Services	
Cory V Heat and Air	HVAC	
Native Land and Tree	Tree trimming, removal, grinding	
Lakeshore Tree Service	Tree trimming, removal	
CFL Power Wash	Power Washing	
Padilla's Landscaping	Landscaping	
AJ Lawn (Sammy)	Mowing, trimming	
Crest Concrete	Concrete and asphalt	
Don Haven	Demolition	
E Trejo Farms	Trees	
Lake Doctor	Lake clean up	
Transport Clearing	Land clearing	
Superior Fence	Fencing	
Ambassador Paving	Asphalt	
Curtis Craig	Dirt moving	
DSV Group	Debris Removal	

RESOLUTION NO. 2024-106

A RESOLUTION OF THE TOWN OF MONTVERDE, COUNTY OF LAKE, STATE OF FLORIDA, ADOPTING THE PURCHASING POLICY PURCHASING POLICY OF THE TOWN OF MONTVERDE AS REVISED; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council previously adopted policies and procedures to be utilized for the purchase of and contracting of goods and services in the most efficient and economical manner possible; and

WHEREAS, since adopting the Purchasing Policy goods and services have increased in price, and the Town has experienced a lack of responses to numerous formal solicitations; and

WHEREAS, the Town desires to amend provisions within the Purchasing Policy; and

WHEREAS, the revised purchasing policy will continue to ensure consistency of all purchasing activities that integrates with all of the Town of Montverde operational areas, but provides the Town the ability to timely and efficiently obtain goods and services; and

WHEREAS, Town Council is authorized by Ch. 166, Florida Statutes, to enact legislation and the Town Council finds the revised purchasing policy serves a municipal purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Purchasing Policy, **a copy of which is attached hereto**, is approved.

Section 2. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED at a meeting of the Town Council of the Town of Montverde, Florida this 13th day of February 2024.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		

Purchasing Policy

Town of
Montverde
Florida

A. Purpose

The purpose of this Policy is to ensure the Town of Montverde procures goods and services in the most efficient and economical manner possible. This Policy also serves to ensure consistency of all purchasing activities that integrates with the Town of Montverde operational areas.

B. Scope

This Policy shall apply to all purchases of goods and services by the Town.

C. Responsibilities

The Town Manager or appointee will act as the principal procurement officer of the Town and is responsible for ensuring the Policy is followed by Town departments. The Town Manager is the primary contact person for questions regarding the Policy and is responsible for the implementation of revisions on an as needed basis.

D. Ethics

The Town is committed to a purchasing process which fosters fair and open competition, is conducted under the highest ethical standards, and enjoys the complete confidence of the public. To achieve these purposes, the Town subscribes to the following code of ethics:

- The Town will conduct business in good faith, demanding honesty and ethical practices from all participants in the purchasing process.
- The Town will promote positive respondent and contractor relationships by affording respondent representatives courteous, fair, and ethical treatment.
- The Town will make every reasonable effort to negotiate equitable and mutually agreeable settlements of controversies with a respondent.

Employees must not become obligated to any suppliers and shall not participate in any Town transaction from which they may personally benefit. Except as may be authorized by applicable State law, no Council Member or employee shall accept gifts or benefit of any kind from prospective bidders, vendors, or suppliers.

Except as authorized by applicable State law, no Council Member or employee shall bid for, enter into, or be in any manner interested in any contract for Town purchase.

No Council Member or employee shall seek to influence the purchase of a product or service from any supplier or vendor. This restriction shall not be construed to restrict persons from evaluating and appraising the quality and value of the product to be purchased or service to be rendered where the person's scope of employment contemplates advice and counsel with respect to the purchase.

E. Purchasing Methods

Regarding the dollar threshold amounts indicated in the Purchasing Methods and Purchasing Approval sections of this Policy, the total cost of the purchase should be considered, not the cost of the individual items. In addition, purchases should not be artificially or purposely divided to circumvent the dollar threshold limits. A competitive bid process is a transparent method in which competing suppliers are invited by openly advertising the scope, terms and conditions, and evaluation criteria. The award is made to the lowest responsive and responsible bidder meeting the qualifications and specifications. The following methods shall be used in the purchasing of goods and services for the use of the Town:

1. Informal Purchasing

Informal purchasing may be used for the purchase of goods and services costing less than \$25,000. While written quotes and bids are not necessary for items or services costing less than \$25,000 or specifically excluded in applicable State law, every effort should be made to ensure goods and services are being purchased in the most efficient and cost effective manner possible.

2. Quote Request

At least three (3) written quotes or computer search quotes must be obtained for the purchases of goods and services costing from \$25,000 to \$49,999. If at least three (3) quotes are not possible, a written explanation of such must be approved by the Town Manager based on Purchasing Approvals (see Section H).

Quote award should be based on qualifications of the prospective vendor, acceptability of the product, delivery time, inventories, past performance, degree of compliance with requirements, price and other circumstances that will encourage delivery of the best products and services.

3. Request for Bid

Except as otherwise provided herein, the Request for Bid (RFB) is a formal solicitation required for purchases of goods and services costing at least \$50,000 when the Town is capable of specifically establishing precise specifications defining the actual commodity or contractual services.

4. Request for Proposal

Except as otherwise provided herein, the Request for Proposal (RFP) is a formal solicitation required for the purchase of goods and services costing at least \$50,000 when the Town cannot specifically define the scope of work or when it is not practical or advantageous to procure by competitive sealed bidding. The proposer provides detailed information in response to the RFP which may result in a contractual agreement. The RFP process allows for negotiation in the scope of services, terms and conditions, price, and delivery. All RFP's must be administered by the Town Manager.

5. Request for Qualification

Except as otherwise provided herein, the Request for Qualification (RFQ) is a formal solicitation required in the acquisition of professional services costing at least \$50,000. RFQ proposals primarily indicate information regarding the education and experience background of the respondent. Price is not to be indicated in the initial RFQ but it is negotiated with successful respondent. If the RFQ is for professional architectural, engineering, landscape architectural or surveying and mapping services, then the rules of applicable State law shall apply. All RFQ's must be administered by the Town Manager.

6. Cooperative Purchasing

The Town Manager shall have the authority to join with other units of government agencies in cooperative purchasing ventures when the best interest of the Town would be served, and the purchase is in accordance with the Town's Purchasing Policy.

7. Single/Sole Source Purchases

The competitive bid process may be waived by the Town Manager when it is determined and substantiated in writing, after conducting a good faith review of available sources, that there is only one source for the goods and services. Price, scope, terms, and conditions may be negotiated whenever possible and a record of single/sole source procurement shall be maintained by the Town Manager.

8. Government Agency Contracts (Piggyback)

The competitive bid process may be waived by Town Manager in the event that the desired goods and services may be purchased through contracts with other governmental agencies when such contracts are the result of a competitive public procurement process.

9. Emergency Purchases

The competitive bid process may be waived by the Town Manager when the normal functioning and operation of the Town would be hampered or where property, equipment, public health or life could be endangered through unexpected circumstances by adhering to the usual purchasing procedures. The Town Manager shall notify the Town Council detailing the emergency purchase by placing the purchases as an agenda item at the next regular schedule council meeting.

10. Non-Competitive Purchases

Where not in conflict with Florida law, the competitive bid process may be waived by the Town Manger when it is determined that it is neither practical, feasible nor advantageous to the Town in securing goods and services.

F. Response Rejections

In all of the above stated purchasing methods, the Town Manager has the authority to reject any or all responses after the solicitation due date when it has been determined that the respondent(s) is non-responsive or award recommendation is not in the best interest of the Town.

G. Purchasing Approvals

The following purchasing approvals apply to Town employees to purchase goods and services where the value of the full purchase is, or is expected to be, the following purchase amounts.

<u>Purchase Amount</u>	<u>Approver</u>
Less Than \$25,000	Town Manager

From \$25,000 to \$75,000	Town Manager, if the item or service is included in the budget for the department. Town Council, if the item or service to be purchased is not included in the approved budget for the department
\$75,001 or greater	Town Council

H. Change Order Approval

To avoid a delay in the progress of any project, Town Manager or designee may approve, without further Council action, a change order to an existing contract provided the change order is within the overall scope of the project, does not exceed the greater of ten percent (10%) of the original contract amount or \$50,000 for construction projects, or does not exceed \$25,000 for non-construction projects, and the funds are available in the approved budget for the Department. If the change order is in excess of the above threshold or if the increase in cost requires a budget amendment, the change order must be approved by the Town Council. The Town Manager will ensure the scope of services is in accordance with the contract specifications.

I. Contract Approval, Amendments, Renewal and Extension

The Town Manager or designee is authorized to approve and execute contracts if the total contract amount does not exceed the Purchasing Approval limit (see Section G) and funds are available in the approved budget for the Department. This includes, but is not limited to, service or maintenance agreements, awards on proposals, competitive negotiated agreements, and consultant services agreements. All contracts with a total value of \$75,000 or greater, one-time or annual basis, shall require Town Council approval.

The Town Manager or designee is authorized to approve any change to a contract that alters the terms and conditions or provides a change in the scope which total value does not exceed the Purchasing Approval limit (see Section G). Such changes must be signed and approved in a formal amendment. All amendments with total contract amount of \$75,000 or greater, or which changes any provisions relating to liability, indemnification, or sovereign immunity shall require Town Council approval.

The Town Manager is authorized to renew approved contracts as long as such action is in accordance with the terms, conditions, and renewal period specified in the original contract and the total dollar amount of the contract is within the Town's approved budget.

J. Disposal of Surplus Items

All tangible and intangible Town property must be declared surplus by Town Council if the estimated value is in excess of \$ 1,000, prior to being disposed of. The Town Manager is responsible for the disposition of surplus items that have been declared surplus. The Town Manager shall have the authority to sell by auction or advertised bid, trade, donate, or sell to another government entity, destroy, scrap, classify as waste, or dispose of excess surplus and obsolete supplies or personal property, regardless of the dollar amount. Records of such disposition shall be maintained in the Town Manger or designee.

K. Operating Procedures

The Town Manager is authorized to approve specific operating procedures to implement this Policy.

L. Non-Discrimination

The Town of Montverde, Town Council, and Town Staff will comply with all applicable Federal and Florida civil rights laws and does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, sexual orientation and marital or family status..

Approved and adopted by the Town of Montverde, Resolution Number: 2024-xx on _____, 2024.

RESOLUTION NO. 2024-104

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING AN AGREEMENT FOR FUTURE ROUNDABOUT BETWEEN THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA AND PULTE HOME COMPANY, LLC; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Pulte Home Company, LLC is the developer of Willow Ridge subdivision located in the Town of Montverde, Lake County, Florida, and the current owner of Tract SW-5, depicted on the plat of Willow Ridge Phase 2 recorded in Plat Book 82, Page 31, of the Public Records of Lake County, Florida; and

WHEREAS, in the future the Town, in cooperation with Lake County, Florida, (the “County”) may wish to install a roundabout at the intersection of Blackstill Lake Road and Fosgate Road (“Roundabout”) which is adjacent to Tract SW-5; and

WHEREAS, the Town believes it is prudent to enter into this Agreement regarding the potential future Roundabout.

WHEREAS, the Town Council finds that the Agreement is in the best interest of its residents and serves a municipal purpose.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Montverde, Florida, as follows:

Section 1. The Agreement (Future Roundabout) between Pulte Home Company, LLC and The Town of Montverde, Florida, **a copy of which is attached hereto**, is approved.

Section 2. The Council authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall become effective immediately upon its passage.

Passed and adopted by the TOWN COUNCIL of the TOWN OF MONTVERDE, Florida this _____ day of _____ 2024.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		

Prepared by and Return to:
David L. Evans, Jr., Esq.
Baker & Hostetler LLP
200 S. Orange Avenue
Suite 2300
Orlando, FL 32801

-----[SPACE ABOVE THIS LINE FOR RECORDING DATA]-----

AGREEMENT
(Future Roundabout)

THIS AGREEMENT (“Agreement”) is entered into this ___ day of _____, 2024 (the “Effective Date”), by and between **PULTE HOME COMPANY, LLC**, a Michigan limited liability company, whose address for purposes hereof is 4901 Vineland Road, Suite 500, Orlando, Florida 32811 (“Owner”), and **THE TOWN OF MONTVERDE, FLORIDA**, a municipal corporation, whose address for purposes hereof is 17404 6th Street, Montverde, Florida 34756 (“Town”).

RECITALS

WHEREAS, Owner is the current owner of that certain parcel of land located in the Town of Montverde, Lake County, Florida, as described on **Exhibit “A”**, attached hereto and incorporated herein by this reference (“Tract SW-5”); and

WHEREAS, in the future the Town, in cooperation with Lake County, Florida, (the “County”) may wish to install a roundabout at the intersection of Blackstill Lake Road and Fosgate Road (“Roundabout”) which is adjacent to Tract SW-5 as depicted on the plat of Willow Ridge Phase 2 recorded in Plat Book 82, Page 31, of the Public Records of Lake County, Florida; and

WHEREAS, as a condition of the Town’s approval of the Plat (as defined in **Exhibit “A”**), the Town has required that the Owner and the Town enter into this Agreement regarding the potential future Roundabout.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties hereby agree as follows:

1. **Recitals**. The foregoing recitals are true and accurate and are incorporated herein by this reference.

2. **Agreement to Cooperate**. Expressly subject to Section 3 below, Owner hereby agrees to reasonably cooperate with the Town (at no out of pocket cost or expense to the Owner) with regard to the Town’s future installation and development of the Roundabout, including, to the extent necessary, the conveyance of necessary portions of Tract SW-5 (by deed or easement) to the Town

for such purposes.

3. **Conditions.** Notwithstanding anything in this Agreement to the contrary, as a condition of Owner's obligations under this Agreement:

(a) The Town shall bear any and all costs and expenses of or associated with the Roundabout, including, but not limited to, (i) reimbursing Owner for any and all out of pocket costs and expenses incurred by Owner in connection with the Roundabout (including, but not limited to, professional and consulting fees incurred by the Owner in connection with evaluating any Town or County plans and specifications of or relating to the Roundabout), and (ii) relocating and reinstalling any and all improvements within Tract SW-5, including, but not limited to, any stormwater improvements, fencing, walls and landscaping (which shall be of substantially the same type and quality as being relocated or reinstalled).

(b) Any Roundabout or improvements or development work related to the same shall not have any adverse impacts on the operation or maintenance of the stormwater pond and related facilities (including, but not limited to, reduction in capacity or operation).

(c) The Town shall not utilize Tract SW-5 for drainage, storage or attenuation of water from the Roundabout or other off-site locations, with the exception of that portion of Tract SW-5 conveyed to the Town for the roundabout.

(d) Prior to commencing any construction of the Roundabout, the Town shall prepare plans and specifications for the same and submit them to the Owner for review and approval. The Owner shall have 30 calendar days from receipt to notify the Town whether or not it has approved the plans and specifications, which approval shall not be unreasonably withheld, conditioned or delayed.

4. **Indemnity.** To the extent permitted by Florida law and without waiving sovereign immunity, the Town shall indemnify, defend, and hold harmless the Owner from and against any claim, action, liability or expense arising out of the negligent or wrongful act or omission of the Town or its employees' or agents' (i) use of Tract SW-5, (ii) development and installation of the Roundabout and (iii) exercise of the Town's rights under this Agreement. Nothing contained in this Agreement or in any instruments executed pursuant to the terms of this Agreement shall be construed as a waiver or attempted waiver by the Town of its sovereign immunity under the Constitution and laws of the State of Florida.

5. **No Liens.** The Town shall keep Tract SW-5 free and clear of all liens and encumbrances arising from the Town's use of Tract SW-5, the development and installation of the Roundabout, and/or from the exercise of any rights granted by this Agreement.

6. **Termination.** This Agreement shall automatically terminate at such time as (i) the Town completes the installation of the Roundabout, and (ii) the satisfaction of the parties' respective obligations to each other under this Agreement. Upon the request of either party, the parties shall join in the execution of a termination of this Agreement and any easements in connection herewith, to be recorded in the Public Records of Lake County, Florida.

7. **Notices.** All notices, demands or other writings required or permitted to be given or made or sent under this Agreement, by either party to the other, shall be in writing and shall be deemed

to have been fully delivered upon (i) receipt of such notice when hand delivered (by personal courier or overnight delivery service) to the party to whom such notice is addressed as set forth below, (ii) receipt of such notice as indicated by the signature and date on the return receipt of a certified mailing, or (iii) on the same day if sent by facsimile and a printed confirmation of transmission is obtained by the sender, and addressed and transmitted to the party to whom such notice is to be delivered as set forth below.

Notice to Owner: Pulte Home Company, LLC
4901 Vineland Road, Suite 500
Orlando, FL 32811
Attn: Max Perlman
Telephone: (407) 661-1448
Email: max.perlman@pultegroup.com

With Copy to: Pulte Home Company, LLC
2301 Lucien Way, Suite 155
Maitland, Florida 32751
Attention: Scott Clements, Esq., Vice President
and Area General Counsel
Email: Scott.Clements@PulteGroup.com
Telephone Number: (407) 661-2145

With Copy to: Baker & Hostetler LLP
SunTrust Center, Suite 2300
200 S. Orange Avenue
Orlando, FL 32801
Attn: David L. Evans, Jr., Esq.
Telephone Number: (407) 649-4200
Email: devans@bakerlaw.com

Notice to Town: Town Manager
Town of Montverde
17404 6th Street
Montverde, Florida 34756
Telephone: (407) 469-2681
Fax: (407) 469-2773

With Copy to: Anita Geraci-Carver
1560 Bloxam Avenue
Clermont, Florida 34711
Telephone: (352) 243-2801
Fax: (352) 243-2768

Any party by written notice in accordance with the requirements of this Paragraph may modify its address for receipt of all future notices.

8. **Entire Agreement.** This Agreement embodies and constitutes the entire understanding of the parties with respect to the subject matter addressed herein, and all prior negotiations,

correspondence, conversations, agreements, understandings, representations and statements, oral or written, are incorporated and merged into this Agreement.

9. **Exhibits**. All exhibits attached hereto are hereby incorporated in and made a part of this Agreement, as if set forth in full herein.

10. **Amendments to Agreement**. No modification, amendment or alteration of the terms or conditions contained herein shall be effective or binding upon the parties hereto unless the same is contained in a written instrument executed by the parties.

11. **Binding Agreement**. This Agreement shall be binding upon and shall inure to the benefit of the Town and the Owner its successor in title to Tract SW-5. The owner of fee title to Tract SW-5 (other than the Town) from time to time shall be deemed to be the "Owner" under this Agreement. This Agreement is not assignable by the Town with the exception that the Town may assign to the County. The Owner agrees that the Town may, in its sole discretion, direct conveyance of right of way to the County, so long as the County agrees to be bound to this Agreement to the same extent as the Town and the "County" shall thereafter be substituted for the "Town" herein in all instances.

12. **Severability**. If any provision of this Agreement, the deletion of which would not adversely affect receipt of any material benefits by a party hereunder or substantially increase the burden of a party hereunder, shall be held to be invalid or unenforceable to any extent by a court of competent jurisdiction, the same shall not affect in any respect whatsoever the validity or enforceability or the remainder of this Agreement.

13. **Breach**. In the event of a breach of this Agreement by either party hereto, the other party shall have the rights and remedies allowed by law, including the right to specific performance of the provisions hereof.

14. **Recording of Agreement**. The Agreement shall be recorded by the Town in the Public Records of Lake County, Florida, and shall constitute a covenant running with the land.

15. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Florida. Exclusive venue in any action to construe or enforce the provisions of this Agreement shall be in the Circuit Court of and for Lake County, Florida.

16. **Captions**. The captions or paragraph headings in this Agreement are provided for convenience only and shall not be deemed to explain, modify, amplify or aid in the interpretation, or meaning of this Agreement.

17. **Time is of the Essence**. Time is hereby declared to be of the essence in the performance of the duties and obligations of the respective parties to this Agreement.

18. **Effective Date**. This Agreement shall take effect on the date that this Agreement is fully executed by the last of the parties to do so.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature:

Signed, Sealed and Delivered
in the Presence of:

PULTE HOME COMPANY, LLC, a
Michigan limited liability company

Witness Signature

By: _____
Name: _____
Title: _____

Print Witness Name

Witness Signature

Print Witness Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence
or online notarization, this ____ day of _____, 2024 by _____, as
_____ of Pulte Home Company, LLC, a Michigan limited liability company, on behalf
of said company, who is personally known to me or has produced _____ as
identification.

(NOTARY SEAL)

Signature of Notary Public

4872-5115-3810.1

Typed or Printed Name of Notary
Commission No.: _____
My Commission Expires: _____

Signed, Sealed and Delivered
in the Presence of:

TOWN OF MONTVERDE

Witness Signature

Print Witness Name

By: _____
Mayor Joe Wynkoop

Attest to:

Witness Signature

By: _____
Sandy Johnson, Town Clerk

Print Witness Name

STATE OF FLORIDA
COUNTY OF LAKE

The foregoing instrument was acknowledged before me by means of [] physical presence
or [] online notarization this _____ day of _____, 2024, by Joe
Wynkoop, Mayor of the Town of Montverde, a Florida municipal corporation, on behalf thereof.
He is personally known to me or has produced _____ as identification.

(NOTARY SEAL)

Signature of Notary Public

4872-5115-3810.1

Typed or Printed Name of Notary
Commission No.: _____
My Commission Expires: _____

EXHIBIT "A"

Tract SW-5, Willow Ridge Phase 2, a replat, as recorded in Plat Book 82, Pages 31, Public Records of Lake County, Florida (the "Plat").

Summary report:	
Litera Compare for Word 11.4.0.111 Document comparison done on 11/21/2023 2:47:40 PM	
Style name: BH Standard	
Intelligent Table Comparison: Active	
Original DMS: nd://4887-9190-5170/1/Roundabout Agreement Willow Ridge Phase [Town comments 11.20.23].docx	
Modified DMS: nd://4872-5115-3810/1/Roundabout Agreement Willow Ridge Phase [Owner comments 11.21.23].docx	
Changes:	
<u>Add</u>	15
Delete	10
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	25

Prepared by and Return to:
David L. Evans, Jr., Esq.
Baker & Hostetler LLP
200 S. Orange Avenue
Suite 2300
Orlando, FL 32801

-----[SPACE ABOVE THIS LINE FOR RECORDING DATA]-----

AGREEMENT
(Future Roundabout)

THIS AGREEMENT (“Agreement”) is entered into this ___ day of _____, 2024 (the “Effective Date”), by and between **PULTE HOME COMPANY, LLC**, a Michigan limited liability company, whose address for purposes hereof is 4901 Vineland Road, Suite 500, Orlando, Florida 32811 (“Owner”), and **THE TOWN OF MONTVERDE, FLORIDA**, a municipal corporation, whose address for purposes hereof is 17404 6th Street, Montverde, Florida 34756 (“Town”).

RECITALS

WHEREAS, Owner is the current owner of that certain parcel of land located in the Town of Montverde, Lake County, Florida, as described on **Exhibit “A”**, attached hereto and incorporated herein by this reference (“Tract SW-5”); and

WHEREAS, in the future the Town, in cooperation with Lake County, Florida, (the “County”) may wish to install a roundabout at the intersection of Blackstill Lake Road and Fosgate Road (“Roundabout”) which is adjacent to Tract SW-5 as depicted on the plat of Willow Ridge Phase 2 recorded in Plat Book 82, Page 31, of the Public Records of Lake County, Florida; and

WHEREAS, as a condition of the Town’s approval of the Plat (as defined in **Exhibit “A”**), the Town has required that the Owner and the Town enter into this Agreement regarding the potential future Roundabout.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties hereby agree as follows:

1. **Recitals**. The foregoing recitals are true and accurate and are incorporated herein by this reference.
2. **Agreement to Cooperate**. Expressly subject to Section 3 below, Owner hereby agrees to reasonably cooperate with the Town (at no out of pocket cost or expense to the Owner) with regard to the Town’s future installation and development of the Roundabout, including, to the extent necessary, the conveyance of necessary portions of Tract SW-5 (by deed or easement) to the Town

for such purposes.

3. **Conditions.** Notwithstanding anything in this Agreement to the contrary, as a condition of Owner's obligations under this Agreement:

(a) The Town shall bear any and all costs and expenses of or associated with the Roundabout, including, but not limited to, (i) reimbursing Owner for any and all out of pocket costs and expenses incurred by Owner in connection with the Roundabout (including, but not limited to, professional and consulting fees incurred by the Owner in connection with evaluating any Town or County plans and specifications of or relating to the Roundabout), and (ii) relocating and reinstalling any and all improvements within Tract SW-5, including, but not limited to, any stormwater improvements, fencing, walls and landscaping (which shall be of substantially the same type and quality as being relocated or reinstalled).

(b) Any Roundabout or improvements or development work related to the same shall not have any adverse impacts on the operation or maintenance of the stormwater pond and related facilities (including, but not limited to, reduction in capacity or operation).

(c) The Town shall not utilize Tract SW-5 for drainage, storage or attenuation of water from the Roundabout or other off-site locations, with the exception of that portion of Tract SW-5 conveyed to the Town for the roundabout.

(d) Prior to commencing any construction of the Roundabout, the Town shall prepare plans and specifications for the same and submit them to the Owner for review and approval. The Owner shall have 30 calendar days from receipt to notify the Town whether or not it has approved the plans and specifications, which approval shall not be unreasonably withheld, conditioned or delayed.

4. **Indemnity.** To the extent permitted by Florida law and without waiving sovereign immunity, the Town shall indemnify, defend, and hold harmless the Owner from and against any claim, action, liability or expense arising out of the negligent or wrongful act or omission of the Town or its employees' or agents' (i) use of Tract SW-5, (ii) development and installation of the Roundabout and (iii) exercise of the Town's rights under this Agreement. Nothing contained in this Agreement or in any instruments executed pursuant to the terms of this Agreement shall be construed as a waiver or attempted waiver by the Town of its sovereign immunity under the Constitution and laws of the State of Florida.

5. **No Liens.** The Town shall keep Tract SW-5 free and clear of all liens and encumbrances arising from the Town's use of Tract SW-5, the development and installation of the Roundabout, and/or from the exercise of any rights granted by this Agreement.

6. **Termination.** This Agreement shall automatically terminate at such time as (i) the Town completes the installation of the Roundabout, and (ii) the satisfaction of the parties' respective obligations to each other under this Agreement. Upon the request of either party, the parties shall join in the execution of a termination of this Agreement and any easements in connection herewith, to be recorded in the Public Records of Lake County, Florida.

7. **Notices.** All notices, demands or other writings required or permitted to be given or made or sent under this Agreement, by either party to the other, shall be in writing and shall be deemed

to have been fully delivered upon (i) receipt of such notice when hand delivered (by personal courier or overnight delivery service) to the party to whom such notice is addressed as set forth below, (ii) receipt of such notice as indicated by the signature and date on the return receipt of a certified mailing, or (iii) on the same day if sent by facsimile and a printed confirmation of transmission is obtained by the sender, and addressed and transmitted to the party to whom such notice is to be delivered as set forth below.

Notice to Owner: Pulte Home Company, LLC
4901 Vineland Road, Suite 500
Orlando, FL 32811
Attn: Max Perlman
Telephone: (407) 661-1448
Email: max.perlman@pultegroup.com

With Copy to: Pulte Home Company, LLC
2301 Lucien Way, Suite 155
Maitland, Florida 32751
Attention: Scott Clements, Esq., Vice President
and Area General Counsel
Email: Scott.Clements@PulteGroup.com
Telephone Number: (407) 661-2145

With Copy to: Baker & Hostetler LLP
SunTrust Center, Suite 2300
200 S. Orange Avenue
Orlando, FL 32801
Attn: David L. Evans, Jr., Esq.
Telephone Number: (407) 649-4200
Email: devans@bakerlaw.com

Notice to Town: Town Manager
Town of Montverde
17404 6th Street
Montverde, Florida 34756
Telephone: (407) 469-2681
Fax: (407) 469-2773

With Copy to: Anita Geraci-Carver
1560 Bloxam Avenue
Clermont, Florida 34711
Telephone: (352) 243-2801
Fax: (352) 243-2768

Any party by written notice in accordance with the requirements of this Paragraph may modify its address for receipt of all future notices.

8. **Entire Agreement.** This Agreement embodies and constitutes the entire understanding of the parties with respect to the subject matter addressed herein, and all prior negotiations,

correspondence, conversations, agreements, understandings, representations and statements, oral or written, are incorporated and merged into this Agreement.

9. **Exhibits**. All exhibits attached hereto are hereby incorporated in and made a part of this Agreement, as if set forth in full herein.

10. **Amendments to Agreement**. No modification, amendment or alteration of the terms or conditions contained herein shall be effective or binding upon the parties hereto unless the same is contained in a written instrument executed by the parties.

11. **Binding Agreement**. This Agreement shall be binding upon and shall inure to the benefit of the Town and the Owner its successor in title to Tract SW-5. The owner of fee title to Tract SW-5 (other than the Town) from time to time shall be deemed to be the "Owner" under this Agreement. This Agreement is not assignable by the Town with the exception that the Town may assign to the County. The Owner agrees that the Town may, in its sole discretion, direct conveyance of right of way to the County, so long as the County agrees to be bound to this Agreement to the same extent as the Town and the "County" shall thereafter be substituted for the "Town" herein in all instances.

12. **Severability**. If any provision of this Agreement, the deletion of which would not adversely affect receipt of any material benefits by a party hereunder or substantially increase the burden of a party hereunder, shall be held to be invalid or unenforceable to any extent by a court of competent jurisdiction, the same shall not affect in any respect whatsoever the validity or enforceability or the remainder of this Agreement.

13. **Breach**. In the event of a breach of this Agreement by either party hereto, the other party shall have the rights and remedies allowed by law, including the right to specific performance of the provisions hereof.

14. **Recording of Agreement**. The Agreement shall be recorded by the Town in the Public Records of Lake County, Florida, and shall constitute a covenant running with the land.

15. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Florida. Exclusive venue in any action to construe or enforce the provisions of this Agreement shall be in the Circuit Court of and for Lake County, Florida.

16. **Captions**. The captions or paragraph headings in this Agreement are provided for convenience only and shall not be deemed to explain, modify, amplify or aid in the interpretation, or meaning of this Agreement.

17. **Time is of the Essence**. Time is hereby declared to be of the essence in the performance of the duties and obligations of the respective parties to this Agreement.

18. **Effective Date**. This Agreement shall take effect on the date that this Agreement is fully executed by the last of the parties to do so.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature:

Signed, Sealed and Delivered
in the Presence of:

PULTE HOME COMPANY, LLC, a
Michigan limited liability company

Witness Signature

By: _____
Name: _____
Title: _____

Print Witness Name

Witness Signature

Print Witness Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, 2024 by _____, as _____ of Pulte Home Company, LLC, a Michigan limited liability company, on behalf of said company, who is personally known to me or has produced _____ as identification.

(NOTARY SEAL)

Signature of Notary Public

4872-5115-3810.1

Typed or Printed Name of Notary
Commission No.: _____
My Commission Expires: _____

Signed, Sealed and Delivered
in the Presence of:

TOWN OF MONTVERDE

Witness Signature

Print Witness Name

By: _____
Mayor Joe Wynkoop

Attest to:

Witness Signature

By: _____
Sandy Johnson, Town Clerk

Print Witness Name

STATE OF FLORIDA
COUNTY OF LAKE

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this _____ day of _____, 2024, by Joe Wynkoop, Mayor of the Town of Montverde, a Florida municipal corporation, on behalf thereof. He is personally known to me or has produced _____ as identification.

(NOTARY SEAL)

Signature of Notary Public

4872-5115-3810.1

Typed or Printed Name of Notary
Commission No.: _____
My Commission Expires: _____

EXHIBIT "A"

Tract SW-5, Willow Ridge Phase 2, a replat, as recorded in Plat Book 82, Pages 31, Public Records of Lake County, Florida (the "Plat").

Summary report:	
Litera Compare for Word 11.4.0.111 Document comparison done on 11/21/2023 2:47:40 PM	
Style name: BH Standard	
Intelligent Table Comparison: Active	
Original DMS: nd://4887-9190-5170/1/Roundabout Agreement Willow Ridge Phase [Town comments 11.20.23].docx	
Modified DMS: nd://4872-5115-3810/1/Roundabout Agreement Willow Ridge Phase [Owner comments 11.21.23].docx	
Changes:	
<u>Add</u>	15
Delete	10
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	25

RESOLUTION 2024-105

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING AN AGREEMENT FOR VIDEO AND RECORDING AND LIVE BROADCAST OF TOWN MEETINGS BETWEEN THE TOWN OF MONTVERDE, FLORIDA AND MILES BEYOND ENTERTAINMENT LLC THROUGH SOUTH LAKE TV; PROVIDING TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Montverde desires to video and audio record its public meetings, broadcast its meetings live, and allow them to be viewed on demand while retaining a copy of all videos and audios; and

WHEREAS, Miles Beyond Entertainment, LLC is the license holder and production company of South Lake TV and it provide professional video and audio recording equipment and provide the services desired by the Town; and

WHEREAS, the Town Council finds the terms beneficial to the Town of Montverde and desires to approve the agreement with the terms and conditions outlined therein and is authorized to do so pursuant to Ch. 166, Florida Statutes.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Agreement between the Town of Montverde and Miles Beyond Entertainment, LLC, a Florida limited liability company, a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Town Manager to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Montverde, Florida.

PASSED AND RESOLVED this 13th day of February, 2024, by the Town Council of the Town of Montverde, Florida.

Joe Wynkoop, Mayor

Attest:

Sandy Johnson, Town Clerk

Approved as to form and legality:

Anita Geraci-Carver, Town Attorney

First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Jim Peacock, Vice Mayor		
Jim Ley, Councilmember		
Allan Hartle, Councilmember		
Carol Womack, Councilmember		
Joe Wynkoop, Mayor		



Client: Town of Montverde (“Municipality”)

Scope of Support:

Professional Installation of Video and Audio Recording Equipment, LIVE Broadcast of All Town of Montverde Meetings from City Hall on South Lake TV, All Town of Montverde Meetings Available On Demand, Copy of All Files Available for City Hall Records.

ADA: Miles Beyond Entertainment, LLC (“MBE”) through South Lake TV will provide a link to a South Lake TV Social Media Page (YouTube), for all meeting broadcasts, in an effort to utilize its A.I. (Artificial Intelligence) Closed Captioning to meet all ADA requirements. Utilizing South Lake TV for Closed Captioning does not guarantee that The Town of Montverde is in ADA compliance.

Fee: Initial One Time Setup Fee : \$20,000 (Equipment/Installed) + Monthly Broadcast and Maintenance Fee: \$250 (\$3,000 Annual)

Equipment: 2 Mounted Remote Control HD Cameras, Production Computer with Graphics and Software, Monitor, Cables and Controls.

Terms: 36 Months, unless sooner terminated by the parties by mutual agreement in writing, or terminated by a party in writing with ten (10) days notice for failure to cure a breach of any obligation, term or condition of this Agreement, after having provided the breaching party written notice with thirty (30) days to cure to the breach. The term commences upon the date the last party signs this Agreement.

Ownership: All Content created will be property of the Town of Montverde.

Payment Info: Please make checks payable to **Miles Beyond Entertainment, LLC** - license holder and production company of SouthLake.TV.

Additional Terms.

1. The prevailing party in any dispute under this Agreement, or any provision under this Agreement, shall be entitled to all reasonable costs and expenses and attorneys’ fees, including trial and appellate and bankruptcy proceedings in connection with any

litigation or arbitration, if mutually agree, or threat thereof, pertaining to the interpretation, obstruction or enforcement of this Agreement.

2. Any individuals signing on behalf of legal entities represents, by their signature, that they have the authority to bind that legal entity.

3. This Agreement shall be governed and construed in accordance with the laws of the State of Florida, without regard to its choice of law rules, and jurisdiction shall lie only in Lake County, Florida.

4. This Agreement, including any exhibits attached hereto, constitutes the entire and final Agreement and understanding of the parties as to the matters contained herein, and supersedes all prior agreements relating to the dealings of the parties. This Agreement shall not be altered, amended, or modified except by a writing executed by the duly authorized agents of both the Municipality and MBE.

5. Any failure of a party to enforce the party's rights under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

6. Public Records.

A. MBE shall maintain public records required by Municipality to perform the services.

B. Upon request from Municipality's custodian of public records, MBE shall provide Municipality with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provide in Chapter 119, Florida Statutes or as otherwise provided by Law.

C. MBE shall ensure that records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if MBE does not transfer the records to Municipality.

D. Upon completion of this contract, the MBE shall transfer, at no cost, to Municipality all public records in possession of MBE or keep and maintain public records required by Municipality to perform the service. If the MBE transfers all public records to Municipality upon completion of the contract, MBE shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If MBE keeps and maintains public records upon completion of the contract, MBE shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to Municipality upon request from Municipality's custodian of public records, in a format that is compatible with the information technology systems of Municipality.

E. IF MBE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO MBE'S DUTY TO

**PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT,
CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**TOWN CLERK'S OFFICE
TOWN OF MONTVERDE
17404 Sixth St.
P.O. Box 560008 MONTVERDE, FL 34756
townmanager@mymontverde.com
(407) 469-2681**

7. Neither party shall be responsible for failure or delay of performance if caused by: an act of war, hostility, or sabotage; act of God; electrical, internet or telecommunication outage that is not caused by the obligated party; government restrictions; or other event outside the reasonable control of the obligated party. Both parties will use reasonable efforts to mitigate the effect of such an event.

8. Any notices provided by one party to the other party pursuant to this Agreement shall be in writing and deemed given on (i) the date delivered, if delivered personally, by facsimile or e-mail (or the next business day if delivered on a weekend, legal holiday or after 5:00 pm on a business day); or (ii) the business day after dispatch if sent by overnight courier; or (iii) the third business day after dispatch if sent by US Mail. All notices shall be addressed as follows:

IF TO MBE:
Miles Beyond Entertainment, LLC
Attn: J Brian Miles, Manager
P.O. Box 121417
Clermont, Florida 34712
Physical Address:
104 Isabel St.
Minneola, FL 34715

IF TO MUNICIPALITY:
TOWN OF MONTVERDE
Attn: Town Manager
17404 Sixth St.
P.O. Box 560008
MONTVERDE, FL 34756

9. MBE agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age or national origin and will take affirmative steps to ensure that applicants and employees are treated without regard to race, color, religion, sex, age or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion or

transfer; recruitment, advertising; layoff or termination; rates of pay or their forms of compensation; and selection for training, including apprenticeship.

10. MBE warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for MBE to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for MBE, any fee, commission, percentage, gift, or other communication contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the Municipality shall have the right to terminate the Agreement without liability, and, at its discretion, to deduct from the contract prices, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration in accordance with F.S. 287.055(6)(a).

11. This Agreement is subject to Chapter 112, Florida Statutes (2023), and MBE shall disclose the name of any officer, director, employee, or other agent who is also an employee of the Municipality. The MBE shall also disclose the name of any Town of Montverde employee who owns, directly or indirectly, more than a five percent (5%) interest in the MBE's, or its affiliates, business entity.

12. MBE shall cooperate with the Municipality in complying with §282.3185, and §501.171, Florida Statutes (2023), and shall be familiar with timely incident reporting, response activities/fact gathering, notification requirements, severity level assessment, and after-action reporting. MBE shall notify the Municipality immediately of any suspected or known breach of security, cyber security incident or ransomware incident. MBE shall require its employees performing services under this Agreement and having access to the Municipality's network to complete the basic cybersecurity training within 30 days of having access to the Municipality's network and annually thereafter. Municipality will allow MBE's employees to participate in any such training provided by or on behalf of the Municipality for its own employees.

13. Effective January 1, 2021, public and private employers, contractors and subcontractors must require registration with, and use of the E-Verify system in order to verify the work authorization status of all newly hired employees. MBE acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by MBE to perform employment duties within Florida during the term of the contract; and
- b) All persons (including subvendors/subconsultants/subcontractors) assigned by MBE to perform work pursuant to the contract with the Municipality. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the Municipality.

By entering into this Agreement, MBE becomes obligated to comply with the provisions of Section 448.095 Florida Statutes, "Employee Eligibility," as amended from time to time. This includes, but is not limited to, utilization of the E-Verify System to verify

the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit to MBE attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. MBE agrees to maintain a copy of such affidavit for the duration of this Agreement. Failure to comply with this paragraph will result in the termination of this Agreement as provided in Section 448.095, Florida Statutes, as amended, and MBE may not be awarded a public contract for at least one (1) year after the date on which the Agreement was terminated. MBE will also be liable for any additional costs to Municipality incurred as a result of the termination of this Agreement in accordance with this Section.

14. MBE hereby certifies that it: a) has not been placed on the Scrutinized Companies that Boycott Israel List, nor is engaged in a boycott of Israel; b) has not been placed on the Scrutinized Companies with Activities in Sudan List nor the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and c) has not been engaged in business operations in Cuba or Syria. If Municipality determines that MBE has falsely certified facts under this paragraph or if MBE is found to have been placed on the Scrutinized Companies Lists or is engaged in a boycott of Israel after the execution of this Agreement, Municipality will have all rights and remedies to terminate this Agreement consistent with Section 287.135, Florida Statutes, as amended. The Municipality reserves all rights to waive the certifications required by this paragraph on a case-by-case exemption basis pursuant to Section 287.135, Florida Statutes, as amended. See Sections 287.135 and 215.473, Florida Statutes.

15. Pursuant to Section 287.133(2)(a), Florida Statutes, as amended from time to time, MBE hereby certifies that neither it nor its affiliates have been placed on the convicted vendor list following a conviction for a public entity crime. If placed on that list, MBE must notify the Municipality immediately and is prohibited from providing any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or MBE under a contract with any public entity; and, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 Florida Statutes, as amended from time to time, for Category Two (\$35,000) as may be amended, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

16. A person or an affiliate who has been placed on the antitrust violator vendor list following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply for any new contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply for a new contract with a public entity for

the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on new leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or MBE under a new contract with a public entity; and may not transact new business with a public entity. §287.137(2)(a) – (3)(a), Florida Statutes. MBE has a continuing duty to disclose to the Municipality if the MBE or any of its affiliates are placed on the Antitrust Violator Vendor List.

If the above terms are agreed upon by all parties, please sign and print your name below.

J Brian Miles, Manager - Miles Beyond Entertainment, LLC

Date

Paul Larino - Montverde Town Manager

Date

SouthLake.TV

P.O. Box 121417 Clermont, FL 34712