



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
AMENDED
FEBRUARY 13, 2024, AT 7:00 P.M.
AT TOWN HALL – 17404 SIXTH STREET, MONTVERDE FL**

The Montverde Staff and Council invite you to join the meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to join the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762

Passcode: 820875

Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor

Jim Peacock, Vice Mayor

Jim Ley Councilmember

Allan Hartle, Councilmember

Carol Womack, Councilmember

STAFF

Paul Larino, Town Manager

Anita Geraci-Carver, Town Attorney

Sean Parks, Town Planner

Lisa Busto, Associate Planner

Sandra Johnson, Town Clerk

Mai Yang, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

A. Eagle Scout Retirement Box Presentation

II. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

III. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.

IV. JANUARY FINANCE REPORT

Beginning Bank Balance	\$ 5,126,354.57
Revenues	\$ 367,827.44
Expenditures	\$ 417,025.98
Ending Balance	<u>\$ 5,077,156.03</u>
Grant Clearing Account	\$ 5,895,205.10
Total Bank Balance	\$10,890,135.43

V. CONSENT AGENDA

The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.

- A. Minutes of the Town Council Regular Meeting held January 9, 2024.

VI. DISCUSSION AND ACTION ITEM

- A. Approval of library Vendors/Contractors
- B. Discussions on additional grants (Lead Copper, Storm Planning)
- C. Discussion on Scout Troup using the Community Building

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. **Resolution No. 2024-100** A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order #8 for Engineering Services for renewal of the Town’s Consumptive Use permit pursuant to the consultant services agreement dated May 31, 2022 between the Town of Montverde and Woodard & Curran, Inc.; authorizing the Town Manager to execute the agreement; providing for an effective date.
- B. **Resolution No. 2024-101** A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order proposal dated February 5, 2024 for lead service line inventory and replacement plan for the Town of Montverde between the Town of Montverde and Woodard & Curran, Inc. issued pursuant to RFQ 21-02; authorizing the Town Manager to execute the agreement; providing for an effective date.
- C. **Resolution No. 2024-102** A Resolution of the Town Council of the Town of Montverde, Florida, approving Task Order proposal dated February 5, 2024 between the Town of Montverde and Woodard & Curran, inc. issued pursuant to RFQ 21-02 for development of a vulnerability assessment for the Town of Montverde pursuant to the Resilient Florida program planning grant; authorizing the Town Manager to execute the agreement; providing for an effective date.
- D. **Resolution No. 2024-106** A Resolution of the Town of Montverde, County of Lake, State of Florida, adopting the Purchasing Policy of the Town of Montverde as revised; providing for an effective date.
- E. **Resolution No. 2024-103** A Resolution of the Town of Montverde, County of Lake, State of Florida approving a list of vendors the Town Manager is authorized to contract with for budgeted items where the amount does not exceed \$75,000.00; Providing for an effective date.

- F. Resolution No. 2024-104** A Resolution of the Town of Montverde, Florida, approving an agreement for future roundabout between the Town of Montverde, Lake County, Florida and Pulte Home Company, LLC; Authorizing the Mayor to Execute the agreement; and providing for an effective date.
- G. Resolution No. 2024-105** A Resolution of the Town Council of the Town of Montverde, Florida, approving as agreement for video and recording and live broadcast of town meetings between the Town of Montverde, Florida and Miles Beyond Entertainment LLC through South Lake TV; providing terms; and providing for an effective date.

VIII. REMINDERS AND ADJOURNMENT

- A.** Any further business from Town Manager or Councilmembers
- B.** Motion to Adjourn

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.