



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
JUNE 13, 2023, AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Allan Hartle, Vice Mayor
Billy Bates, Councilmember
Jim Ley, Councilmember
Jim Peacock, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
BJ Cowan, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

- A. Election Proclamation

II. MINUTES APPROVAL

- A. Minutes of the Town Council Regular Meeting held May 9, 2023.
- B. Minutes of the Town Council Special Meeting/Workshop held May 16, 2023.

III. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

IV. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Fire Department Report
- F. Committee Reports
- G. Town Council Reports.
- H. Mayor Wynkoop Report.

V. MAY FINANCE REPORT

Beginning Bank Balance	\$ 4,651,288.56
Revenues	\$ 577,469.12
Expenditures	\$ 709,155.24
Ending Balance	<u>\$ 4,519,602.44</u>
Grant Clearing Account	\$ 4,866,411.83
Total Bank Balance	\$ 9,235,599.19

VI. DISCUSSION AND ACTION ITEM

- A. Form 1 due July 1, 2023
- B. Code Enforcement Update

VII. PUBLIC HEARINGS, ORDINANCE AND RESOLUTIONS

- A. **Resolution No. 2023-55** A Resolution of the Town Council of the Town of Montverde, Florida, relating to the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF); adoption of the Drinking Water Facility Plan for the implementation of drinking water improvements; authorizing the Town Manager to provide assurances and commitments required by the facility plan; providing directions to the Town Manager, conflicts and severability; providing for an effective date.
- B. **Ordinance No. 2023-27** An Ordinance of the Town of Montverde, Florida, Amending regulations in Chapter 10 of the Town of Montverde Land Development Code relating to the setbacks for new wells and apparatuses and requiring a Zoning Clearance; providing for codification and severability; providing for the repeal of Ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**
- C. **Ordinance No. 2023-28** An Ordinance of the Town of Montverde, Florida amending Sec. 4-84 in Chapter 4 of the Town of Montverde Land Development Code standards relating to driveways and driveway aprons to require submitted plans or drawings for a driveway apron and driveway to include the location of any utility and drainage easements; clarifying the requirement for a Zoning Clearance for construction of driveways where a road apron exists; Providing for codification and severability; Providing for the repeal of ordinances in conflict herewith; and Providing for an effective date. **(Second Reading)**
- D. **Ordinance No. 2023-29** An Ordinance of the Town of Montverde, Florida prohibiting use of any waterway in the town as a landing place or base of operation for float planes or seaplanes with limited exception; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**
- E. **Ordinance No. 2023-30** An Ordinance of the Town of Montverde, Florida amending regulations in Chapter 10 of the Town of Montverde Land Development Code to increase the allowed size of a residential gas, propane and LP storage tank before a conditional use permit is required; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**

F. **Ordinance No. 2023-32** An Ordinance of the Town of Montverde, Florida amending SEC. 1-2 in Chapter 1 of the Town of Montverde Land Development code to include definitions for the following terms as used in the Land Development Code, wall, masonry wall, retaining wall, accessory dwelling unit and single-family residence and amending the definition of fence in Sec. 1-2 Chapter 1 of the Town of Montverde Land Development Code; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**

G. **Resolution No. 2023-61** A Resolution of the Town Council of the Town of Montverde, Florida, approving the settlement agreement between Montverde Academy, Inc. and the Town of Montverde, Florida; authorizing execution of the agreement; providing for an effective date.

VIII. **REMINDERS AND ADJOURNMENT**

A. Town Council Discussion items

B. Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.