



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
OCTOBER 10, 2023, AT 7:00 P.M.
At the Glenn Burns Community Building
17436 Division Street, Montverde FL 34756**

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Allan Hartle, Vice Mayor
Jim Ley, Councilmember
Jim Peacock, Councilmember
Carol Womack, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
Mai Yang, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

A. Mayoral presentation

II. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

III. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.

IV. SEPTEMBER FINANCE REPORT

Beginning Bank Balance	\$ 5,214,507.93
Revenues	\$ 340,526.41
Expenditures	\$ 569,936.07
Ending Balance	<u>\$ 4,985,098.27</u>
Grant Clearing Account	\$ 5,880,208.34
Total Bank Balance	\$10,588,346.78

V. CONSENT AGENDA

The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.

- A. Minutes of the Town Caucus held on August 8, 2023.
- B. Minutes of the Town Council Regular Meeting held September 12, 2023.
- C. Minutes of the Town Council Special Meeting held September 13, 2023
- D. Minutes of the Town Council Special Meeting held September 20, 2023

VI. DISCUSSION AND ACTION ITEM

- A. WastePro discussion on Recycling Program
- B. Update of Developments

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. **Resolution No. 2023-80** A Resolution of the Town of Montverde, Florida, relating to the State Revolving Fund Loan Program; making findings; authorizing the Loan application; establishing pledged revenues; designating authorized representatives; providing assurances; providing for conflicts, severability, and effective date.
- B. **Resolution No. 2023-81** A Resolution of the Town Council of the Town of Montverde, Florida, approving the Willdan Financial Services Professional Service agreement and supplement for Administration Facilities Impact Fee study in the amount of \$7,500.00; Providing for an effective date.
- C. **Resolution No. 2023-83** A Resolution of the Town Council of the Town of Montverde, Florida, approving the Willdan Financial Services Professional Services Agreement and Supplement for Transportation Impact Fee Study in the amount of \$7,500.00; providing for an effective date.
- D. **Resolution No. 2023-89** A Resolution of the Town Council of the Town of Montverde, Florida, approving the Willdan Financial Services Professional Services Agreement and supplement for Parks and Recreation Impact Fee study in the amount of \$7,500.00; providing for an effective date.
- E. **Resolution No. 2023-90** A Resolution of the Town Council of the Town of Montverde, Florida, approving the Willdan Financial Services Professional Services Agreement and supplement Water and Sewer Connection Fee study in the amount of \$9,000.00; providing for an effective date.
- F. **Resolution No. 2023-91** A Resolution of the Town Council of the Town of Montverde, Florida, announcing the process of studying and implementing an impact fee for sewer as well as studying and updating the Town's existing impact fees for water, transportation, administrative, and parks and recreation; providing that new development after adoption of any new or increased impact fees will be subject to the new impact fee as determined by the study and any adjustments to the amounts for existing impact fees; providing for conflicts; providing for severability; and providing an effective date.
- G. **Resolution No. 2023-82** A Resolution of the Town Council of the Town of Montverde, Lake County, Florida approving the transition of the baseball field to a

multi-use area; authorizing the Town Manager to take actions in support of the transition.

VIII. REMINDERS AND ADJOURNMENT

- A.** Town Council Discussion items

- B.** Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.