



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
SEPTEMBER 12, 2023, AT 7:00 P.M.**

The Montverde Staff and Council invite you to attend the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. **(Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in).** Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor
Allan Hartle, Vice Mayor
Jim Ley Councilmember
Jim Peacock, Councilmember
Carol Womack, Councilmember

STAFF

Paul Larino, Town Manager
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner
Lisa Busto, Associate Planner
Sandra Johnson, Town Clerk
Mai Yang, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

A. Mayoral Presentation

II. CITIZENS QUESTION/COMMENT PERIOD

The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

III. DEPARTMENT & COMMITTEE REPORTS

- A. Town Manager Larino’s Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Town Council Reports.
- F. Mayor Wynkoop Report.

IV. AUGUST FINANCE REPORT

Beginning Bank Balance	\$ 4,933,232.92
Revenues	\$ 843, 529.48
Expenditures	\$ 562,254.47
Ending Balance	<u>\$ 5,214,507.93</u>
Grant Clearing Account	\$ 5,876,706.47
Total Bank Balance	\$10,840,669.34

V. CONSENT AGENDA

The Council may take one vote to act on all items on the Consent Agenda or remove items for further discussion. If any member of the public desires to speak about an item on the consent agenda, you will need to step forward to the microphone and request that the item be pulled from the consent agenda before the town council votes to approve.

- A. Minutes of the Town Council Regular Meeting held August 8, 2023.

- B. **Ordinance No. 2023-35** An Ordinance of the Town of Montverde, Florida, Amending Article VI in Chapter 2 of the Town of Montverde Code of Ordinances to impose a pass-through convenience surcharge usage fee; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date. **(Second Reading)**

VI. **DISCUSSION AND ACTION ITEM**

- A. Code Enforcement update
- B. Discussion on Impact Fees – Willdan Financial Services

VII. **PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- A. **Ordinance No. 2023-34** An Ordinance of the Town of Montverde, Florida amending zoning regulations in Chapter 8 of the Town of Montverde Land Development Code to include a declaration of Unity of Title process for the combination of real property within the Town of Montverde; providing for the repeal of ordinances in conflict herewith; providing for codification and severability and providing for an effective date. **(Second Reading)**
- B. **Ordinance No. 2023-36** An Ordinance of the Town Council of the Town of Montverde, Florida, adopting amendment to Interlocal Service Boundary Agreement; and providing for an effective date. **(Second Reading)**
- C. **Resolution 2023-74** A Resolution of the Town Council of Montverde, Florida approving the Florida Municipal Pension Trust Fund Sec. 457(b) Deferred Compensation Plan adoption agreement amending the adoption agreement effective November 12, 2020 to comply with the Federal Secure Act 2.0 by allowing Roth After-Tax Deferrals as required to offer the age 50+ catch-up deferrals; authorizing the mayor to sign the agreement; providing for repeal of conflicting resolutions; and providing an effective date.
- D. **Resolution No. 2023-77** A Resolution of the Town Council of the Town of Montverde, Florida approving inclusion of the septic-to-sewer project in the Upper Ocklawaha River Basin Management action plan for the Town of Montverde in accordance with Federal Wastewater Grant award WB058 through the state of Florida Department of Environmental Protection Standard Grant Agreement in the amount of \$4,000,000.00; authorizing the Town Manager to take action for inclusion; providing for an effective date.

VIII. **REMINDERS AND ADJOURNMENT**

- A.** Town Council Discussion items
- B.** Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.