



**MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA**

**MARCH 10, 2020**

**7:00 P.M.**

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**TOWN COUNCIL MEMBERS**

Allan Hartle, Council President  
Jim Ley, Council Vice President  
Billy Bates  
Jim Peacock  
Judy Smith

**STAFF**

Joe Wynkoop, Mayor  
Brenda Brasher, Town Clerk  
Kevin Rausch, Fire Chief  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner

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**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council. In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Council Meetings, the Mayor or Town Council may, from time to time, schedule a workshop during which they will receive information from Staff, have discussions with Staff and among themselves, and then proceed to give Staff direction on the subject matter being discussed unless otherwise shows on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Council and Staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Council action or workshop, please deliver your written comments to the appropriate Town Staff or mail to the Town of Montverde, P.O. Box 560008, Montverde, FL 34756

**ITEMIZED AGENDA**  
**March 10, 2020**  
**7:00 P.M.**

**Call to Order**

**Pledge of Allegiance**

**Invocation**

**Roll Call**

**I. AGENDA UPDATE**

Discussion regarding proposed revisions to tonight's Agenda

**II. PRESENTATIONS**

**III. MINUTE APPROVAL**

**IV. CITIZENS QUESTION AND COMMENT PERIOD**

At this point in the meeting, the Town Council will hear questions, comments and concerns from the citizens of Montverde. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

IF YOU WISH TO SPEAK DURING THIS PERIOD, YOU MUST DO SO FROM THE PODIUM AND COMPLETE A SPEAKER REQUEST CARD. NOTE: Matters on this agenda or which may be coming before the Council later will not be discussed until such time as they come before the Council in a public hearing.

**V. DEPARTMENT & COMMITTEE REPORTS**

**Tab 1**– Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report.

**Tab 2**– Councilmembers Report

**Tab 3** – Mayor Wynkoop's Report

**Tab 4** – Sheriff Deputy's Report – None

**Tab 5** – Fire Chief's Report – None

**Tab 6** – Library Director's Report

**Tab 7** – February Finance Report

**VI. PUBLIC HEARING – None**

## **VII. TOWN BUSINESS**

**Tab 8** - Resolution No. 2020-002 - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, ADOPTING A FEE SCHEDULE FOR FIRE DEPARTMENT PLAN REVIEW, NON-RESIDENT NOTARY FEE, AND RIGHT OF WAY UTILIZATION FOR LINEAR PROJECTS; REPEALING ANY FEES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**Tab 8** – Fire Assessment Fees

**Tab 9** – Annual Maintenance Services Agreement for Fire Services Assessments with Government Services Group, Inc (GSG)

**Tab 10** – Fire Department

**Tab 11** – Water Meter Testing

## **ADJOURN**

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

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Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 hours in advance of the scheduled meeting.