



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
MAY 12, 2020 AT 7:00 P.M.**

**VIA TELEPHONE CONFERENCE
PLEASE CALL: 1-515-604-9000
ACCESS CODE: 931106**

TOWN COUNCIL MEMBERS

Allan Hartle, Council President
Jim Ley, Council Vice President
Billy Bates
Jim Peacock
Judy Smith

STAFF

Joe Wynkoop, Mayor
Brenda Brasher, Town Clerk
Kevin Rausch, Fire Chief
Anita Geraci-Carver, Town Attorney
Sean Parks, Town Planner

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council in discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Council Meetings, the Mayor or Town Council may, from time to time, schedule a workshop during which they will receive information from Staff, have discussions with Staff and among themselves, and then proceed to give Staff direction on the subject matter being discussed unless otherwise shows on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Council and Staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Council action or workshop, please deliver your written comments to the appropriate Town Staff or mail to the Town of Montverde, P.O. Box 560008, Montverde, FL 34756

**ITEMIZED AGENDA
MAY 12, 2020
7:00 P.M.**

Call to Order

Pledge of Allegiance

Invocation

Roll Call

I. AGENDA UPDATE

Discussion regarding proposed revisions to tonight's Agenda

II. PRESENTATIONS – None

III. MINUTE APPROVAL

Tab 1- Town Council Meeting Minutes of March 10, 2020, Town Council Meeting Minutes of February 11, 2020

IV. CITIZENS QUESTION AND COMMENT PERIOD

At this point in the meeting, the Town Council will hear questions, comments and concerns from the citizens of Montverde. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Matters on this agenda or which may be coming before the Council later will not be discussed until such time as they come before the Council in a public hearing.

V. DEPARTMENT & COMMITTEE REPORTS

Tab 2– Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report

Tab 3– Councilmembers Report

Tab 4 – Mayor Wynkoop's Report

Tab 5 – Sheriff Deputy's Report – None

Tab 6 – Fire Chief's Report – None

Tab 7 – Library Director's Report –None

Tab 8 – April Finance Report

Beginning Bank Balance	\$2,411,751.61
Revenues	\$119,107.12
Expenditures	\$132,764.53
Ending Balance	\$2,398,094.20

VI. PUBLIC HEARING

Tab 9 – Lakefront Estates – Alt Key No. 1463146 located at 17704 Broad Street - Minor Site Plan Application for Three (3) lots.

Tab 10 – First Reading of Ordinance No. 2020-003 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 12 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO CLARIFY THE POINT OF MEASUREMENT OF TREES, TO PROVIDE AN EXEMPTION FROM THE TREE REMOVAL PROCESS TO COMPLY WITH 2019 LEGISLATION, AND PROVIDE AN ADDITIONAL EXEMPTION UNDER CERTAIN CIRCUMSTANCES FOR SLASH PINE TREES WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

Tab 11 – First Reading of Ordinance No. 2020-004 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 4 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO CORRECT THE SCIENTIFIC NAME OF WAX MYRTLE AND TO REGULATE THE QUALITY, SIZE, AND TYPE OF PLANT MATERIALS TO BE USED IN LANDSCAPING OF REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

Tab 12 – First Reading of Ordinance No. 2020-005 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 10 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE RELATING TO SETBACKS FOR RETAINING WALLS AND PAVED DRIVEWAYS FOR REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Tab 13 – First Reading of Ordinance No. 2020-006 - AN ORDINANCE OF THE TOWN OF MONTVERDE, FLORIDA, AMENDING REGULATIONS IN CHAPTER 10 OF THE TOWN OF MONTVERDE LAND DEVELOPMENT CODE TO INCLUDE DESIGN REQUIREMENTS FOR CERTAIN ACCESSORY BUILDINGS AND IMPOSE LIMITATIONS ON THE NUMBER OF ACCESSORY BUILDINGS PER RESIDENTIAL LOT FOR REAL PROPERTY WITHIN THE TOWN OF MONTVERDE; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR THE REPEAL OF

ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

TOWN BUSINESS

Tab 14 – Agreement with Woodard & Curran for Electrical and Controls Upgrades to Wells 2 & 3 in the amount of \$126,600.00

Tab 15 – Request to Open Division Street

ADJOURN

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.