



**MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
FEBRUARY 8, 2022 AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. (Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in). Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762

Passcode: 820875

Call in Number: 646-558-8656

TOWN COUNCIL MEMBERS

Joe Wynkoop, Mayor

Billy Bates, Vice Mayor

Jim Ley, Councilmember

Judy Smith, Councilmember

Allan Hartle, Councilmember

STAFF

Paul Larino, Town Manager

Anita Geraci-Carver, Town Attorney

Sean Parks, Town Planner

Lisa Busto, Associate Planner

Sandra Johnson, Town Clerk

B.J. Cowan, Finance Director

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- Pledge of Allegiance
- Invocation
- Roll Call

I. PRESENTATION AND ADMINISTRATIVE MATTERS

1. Recognition of Janet Davis winning the East Central Florida Regional Planning Council 2022 Photo Contest and having her photo included in the ECFRP annual calendar!

II. MINUTES APPROVAL

1. Minutes of the Town Council Regular Meeting held January 11, 2022.
2. Minutes of the Town Council Special Meeting held January 18, 2022.

III. CITIZENS QUESTION/COMMENT PERIOD

1. The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

IV. DEPARTMENT & COMMITTEE REPORTS

1. Town Manager Larino's Report.
2. Town Attorney Geraci-Carver Report.
3. Town Planner Parks Report.
4. Lake County Commission Report.
5. Fire Department Report
6. Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report.
7. Town Council Reports.
8. Mayor Wynkoop Report.

JANUARY FINANCE REPORT

Beginning Bank Balance	\$ 2,809,804.63
Revenues	\$ 163,394.27
Expenditures	\$ 173,868.18
Ending Balance	<u>\$ 2,799,330.72</u>
Grant Clearing Account	\$ 4,426,500.00
Total Bank Balance	\$ 7,225,830.72

V. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

1. **First Reading: Ordinance 2022-04** An Ordinance of the Town Council of the Town of Montverde granting a non-exclusive franchise to Lake Apopka Natural Gas District for a ten-year period; approving the natural gas distribution franchise agreement between the Town of Montverde and Lake Apopka National Gas District; providing for conflicts and severability; setting an effective date.
2. **Resolution 2022-04** A Resolution of the Town Council of the Town of Montverde, Florida, directing for all grant funds received by the Town of Montverde be deposited into a separate account at the United Southern Bank; providing for authorized signers on the account; providing for an effective date.
3. **Resolution 2022-05** A Resolution of the Town Council of the Town of Montverde, Florida, authorizing the use of American Rescue Plan Act funds for construction of a new library in the Town of Montverde; making findings; providing for an effective date.

VI. DISCUSSION AND ACTION ITEMS

1. Approval of Ranking for RFQ for Engineering and Design Service – Water.
2. Approval of Ranking for RFQ for Engineering and Design Service – Sewer.
3. Approval of Ranking for RFQ for Architectural and Design service – Library.
4. Request for approval of beer and wine sales during the Spring Concert series.
5. Capital Projects Updates.
6. Code violation enforcement activities.

VII. REMINDERS AND ADJOURNMENT

1. Staff and Mayor reminders or comments.
2. Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.