

**MONTVERDE TOWN COUNCIL  
REGULAR MEETING  
MINUTES  
October 14, 2025, at 7:00 PM**

**TOWN COUNCIL MEMBERS PRESENT**

Joe Wynkoop, Mayor  
Carol Womack, Vice Mayor  
Allan Hartle, Councilmember  
Joe Morganelli, Councilmember  
Grant Roberts, Councilmember

**STAFF**

Paul Larino, Town Manager  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner  
Lisa Busto, Associate Planner  
Caroline Trepanier, Town Clerk

**CALL TO ORDER AND OPENING CEREMONIES**

- Pledge of Allegiance
- Invocation
- Roll Call

**PRESENTATION, ADMINISTRATIVE MATTERS AND DISCUSSION**

Presentation from Town Manager - Looking back at the Town's last five years.

Town Manager Larino highlighted the last one hundred (100) years in review as well as the last year and the last five (5) years with a PowerPoint Presentation.

**CITIZENS QUESTION/COMMENT PERIOD**

Mayor Wynkoop opened the public discussion.

Farmer Banks Helfrich shared farming tips and addressed the Council, spoke of our forefathers who signed the constitution about two hundred & fifty (250) years ago, and the amendments. He explained the bill of rights and the caveat of individual responsibility.

Bob Tomlinson, 16634 Magnolia Terrace, Montverde, FL, shared that Town Manager Larino did a great job with the library and that John Arrellano did a great job putting it all together. He spoke of the Visioning Committee, and bringing the library look to the downtown districts and further shared his views.

Mayor Wynkoop closed the public discussion.

**DEPARTMENT & COMMITTEE REPORTS**

Town Manager Larino's Report.

Town Manager Larino's Capital Project Update

1. Library
2. Library Emergency Generator
3. Outdoor Park Bathroom



4. Small Water Storage Tank and Pump House
5. Community Building
6. Fire Station – County
7. Kirk Park Playground
8. Ridgewood Ave – ADA Ramps and Sidewalk Connections
9. Lakeside Ave Storm/Street Project
10. Porter and 1st Storm/Street Project
11. Boat Ramp and Storm Project
12. Truskett Park – Dock, Storm, FEMA Recovery
13. 455 Storm Street, Sidewalk Project
14. 8th, 9th, Temple Street, Sidewalk, and Storm
15. Well # 1 Generator Replacement
16. Elevated Water Storage Tank
17. Redundant Upper Floridan Well
18. New Lower Floridan Well
19. Consumptive Use Permit
20. Water line Upsizing, Loops, and Hydrants
21. Butterfly Garden - Completed
22. Sports Court – Completed
23. Kirk Park Stage – Completed
24. Baseball Field Conversion – Completed
25. Public Works Storage – Completed
26. Park Lighting – Completed

Town Manager Larino provided a brief update regarding the Hills of Montverde; they are starting to build houses, and the town has started to supply water. He also provided a brief update on Franklin Pond. He spoke of the Council chambers, and thanked John Arrellano for all his help and dedication. He discussed the library, thanked Kathleen and the volunteers and provided an update on the Capital Projects.

Town Attorney Geraci-Carver reminded the Council to check their emails regarding a conflict waiver form that Councilmember Roberts filed.

Mayor Wynkoop asked about the legislation and the property tax.

Town Attorney Geraci-Carver stated that she will report at the next meeting.

Associate Town Planner Busto shared that she processed about thirty-four (34) applications in September and that her office hours were to start the next day.

Mayor Wynkoop said that should the residents have any permitting questions, come to the Town Library on Wednesdays, from 9:00 a.m. until 1:00 p.m.

Town Planner Parks stated that there was a recent roundtable meeting with all the cities regarding the JPAs (Joint Planning Agreements) and provided further information.

Councilmember Roberts asked for an update on the Fosgate bridge.

Mayor Wynkoop said that he had heard it should be done by end of month.

There was a brief discussion

Councilmember Roberts spoke of the Permitting Portal and not receiving an email response.

Town Manager Larino said that he is looking into this and shared that we may transition into using the iWorks software, and that it is user friendly.



Councilmember Morganelli spoke of having met with Town Manager Larino regarding the security of our website.

Councilmember Hartle discussed speeding on Lakeside Drive and enforcing a fifteen (15) mile per hour limit, spoke of being Santa, and expressed that it is a joy being part of the holiday event. He also shared his views on the community and Montverde Academy.

Vice Mayor Womack spoke of Montverde's footprint and said that the heart and soul are within the town limits and discussed Franklin Pond.

There was a brief discussion

Mayor Wynkoop spoke of Hills of Montverde, and that it is twenty-three (23) acres and that there will be ninety (90) homes. He explained that having annexed Willow Ridge made it two (2) homes per acre. He also explained the increase in rental homes. He spoke of creating an impact fee summary sheet, the charter change and the fees on the website. He asked Town Attorney Geraci-Carver for an update on Ferndale.

Town Attorney Geraci-Carver stated that she spoke with the County, and the application is still pending.

There was a brief discussion.

Mayor Wynkoop provided a detailed explanation of the Supermajority Vote Charter Amendment to be listed on the November ballot.

#### **SEPTEMBER FINANCE REPORT**

|                        |                 |
|------------------------|-----------------|
| Beginning Bank Balance | \$ 4,483,097.46 |
| Revenues               | \$ 282,437.19   |
| Expenditures           | \$ 822,825.68   |
| Ending Balance         | \$ 3,942,708.97 |
| Pending Liabilities    | \$ 240,729.65   |
| Available Cash         | \$ 3,701,979.32 |
| Total Bank Balance     | \$ 3,701,979.32 |

Mayor Wynkoop reviewed the September Finance Report.

#### **CONSENT AGENDA**

Minutes of the Town Council Regular Meeting held July 8, 2025  
Minutes of the Town Council Special Meeting held July 15, 2025  
Minutes of the Town Council Regular Meeting held August 12, 2025  
Minutes of the Town Caucus held August 12, 2025

Councilmember Hartle mentioned a small correction needed on page 7 of 12, of the minutes of the July 8, 2025, meeting; where Grant Roberts was appointed to Town Council with a vote of 3 to 4, it should be corrected to a vote of 3 to 1.

Councilmember Hartle made a motion to approve the Consent Agenda with the correction of page 7 of 12 on the minutes of the July 8, 2025, meeting, and to approve the meeting minutes for July 15, 2025, August 12, 2025, as well as the Town Caucus minutes on August 12, 2025. Councilmember Morganelli seconded the motion. Meeting Minutes approved 5-0.

#### **DISCUSSION AND ACTION ITEM**

Town Council approval of the appointment by the Town Manager of Caroline Trepanier to the position of Town Clerk.

Mayor Wynkoop explained that this is to approve the position of the Town Clerk.



Mayor Wynkoop opened the public discussion.

No one spoke in favor of or against.

Mayor Wynkoop closed the public discussion.

Mayor Wynkoop motioned to approve Caroline Trepanier to the position of Town Clerk. Councilmember Hartle seconded the motion. Motion approved 5-0.

Oath of Office for Caroline Trepanier for Town Clerk.

Discussion on Legislative Appropriations Requests.

Town Manager Larino explained the last five (5) years' Legislative Appropriations Requests. He also explained that Woodard & Curran are the town's engineers and further provided details on appropriations requests; funding for the old fire stations, additional sidewalks, and enhanced playground at Kirk Park.

There was a brief discussion.

Councilmember Morganelli would like to hear from residents about the need for sidewalks.

Councilmember Roberts mentioned a resident asking for sidewalks on Palm View Avenue.

There was an extensive discussion on sidewalks.

Mayor Wynkoop asked Town Manager Larino if he is looking for direction on funding.

Town Manager Larino explained that yes, he wants to make sure that the Council approves him moving forward with the three (3) appropriations requests for funding.

There was a brief discussion.

The Council agreed to moving forward with the appropriations requests.

**PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

**Resolution No. 2025-194** A Resolution of the Town Council of the Town of Montverde, Florida, Approving Amended and Restated Task Order Proposals dated October 6, 2025 for Design, Permitting, Bidding and Contract Administration, and Funding Administration and Project Management of the Phase 1 and Phase 2 Stormwater Improvements between the Town of Montverde and Woodard & Curran, Inc. Issued Pursuant to RFQ 21-02; Amending and Restating the Task Orders for the sole purpose of incorporating attachment 8 (Contract Provisions for Coronavirus State and Local Fiscal Recovery Funds Agreements) as required by FDEP's Resilient Florida Program for the Town's Awarded Grant No. 22FRP102; Authorizing the Town Manager to Execute the Amended and Restated Task Order Proposals; Providing for an Effective Date.

Town Attorney Geraci-Carver read the resolution by title only.

Scott Shannon with Woodard and Curran discussed the resolution, explained the amending of task orders.

Mayor Wynkoop opened the public hearing.

No one spoke in favor or against the resolution.

Mayor Wynkoop closed the public hearing.

Councilmember Hartle motioned to approve Resolution No. 2025-194, Councilmember Morganelli seconded the motion. Resolution No. 2025-194 approved 5-0.



**Ordinance No. 2025-62** An Ordinance of the Town of Montverde, Lake County, Florida, relating to the Regulation of the Operation of Golf Carts on Public Streets within the Town of Montverde; Amending Chapter 24 of the Montverde Code of Ordinances; Providing for Repeal if all Conflicting Ordinances; Providing for Severability and Providing for an Effective Date.

Town Attorney Geraci-Carver read the Ordinance by title and detailed the changes made to the ordinance. She explained that the changes were directed by the Town Council at the last golf cart discussion/meeting, that golf carts would be allowed on any of the streets and roads within the town where the posted speed limit is 30 miles per hour or less. Until Lake County approves golf carts, they are prohibited on Ridgewood Avenue and County Road 455, also prohibited on Fosgate Road. She further detailed the changes.

There was additional discussion on the use of golf carts and changes to the ordinance.

Councilmember Morganelli made a motion to approve Ordinance No. 2025-62, with the changes that Councilmember Roberts proposed. Amended to include the section of Blackstill Lake Road, in front of Willow Ridge and down Fosgate Road to Ridgewood. Second reading with amendment, Grant Roberts seconded.

Jeff, Willow Ridge Resident, provided his feedback and his views on the use of golf carts and the speed limits.

Bryan Rubio 16548 Magnolia Terrace Blvd, Montverde, FL spoke of the implications of lowering the speed, such as speeding and traffic increase.

There was additional discussion.

Town Manager Larino stated that it would make sense to set up an appointment with a Lake County Engineer to obtain further speed details.

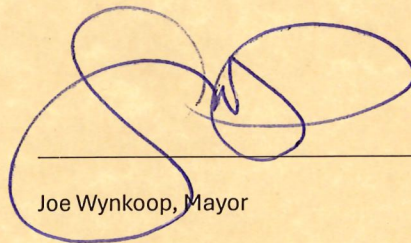
Councilmember Hartle agreed with Town Manager Larino.

Councilmember Morganelli withdrew his motion. Councilmember Roberts withdrew his second motion.

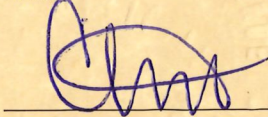
**REMINDERS AND ADJOURNMENT**

Vice Mayor Womack made a motion to adjourn, Councilmember Hartle seconded the motion.

Meeting adjourned at 8:56 PM.

  
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Joe Wynkoop, Mayor

Attest:

  
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Caroline Trepanier, Town Clerk