



TOWN OF MONTVERDE
COMMUNITY BUILDING - RENTAL AGREEMENT
17436 Division Street, Montverde, FL 34756

Please note: Deposits and fees are due at the time of application. Profanity, loud music and other disruptive behavior is not allowed including **alcohol beverages** of any kind in or around the Community Building this could cause use of the facility be revoked. By signing this reservation form, the undersigned for him or herself and for all persons who will use the facility, agrees to all restrictions. All tables, chairs, etc., will be placed back as was set up prior to use. Please bring your own trash bags and remove trash from the facility.

Seating capacity is 53 people. Renters cannot use the building for a profit.

Check one: Resident Non-Resident Business Organization Non-Profit

NAME: _____

ADDRESS: _____

PHONE NUMBERS (HM) _____ (WK) _____ (CELL) _____

DATE/TIME OF FUNCTION _____

PURPOSE _____

FEES:

RESIDENTS AND NON-PROFIT	Up to 25 people	\$ -0-
	Up to 53 people	\$ -0-
CIVIC AND RELIGIOUS ORGANIZATIONS	Key Deposit	\$ 10.00 (Cash or check) Refundable upon inspection
	Janitorial Fee	\$ 30.00 (Cash or check) Refundable upon inspection
	Cooking Fee	\$ 25.00
NON-RESIDENTS	Up to 25 people	\$ 25.00
	Up to 53 people	\$ 50.00
	Key Deposit	\$ 10.00 (Cash or check) Refundable upon inspection
	Janitorial Fee	\$ 30.00 (Cash or check) Refundable upon inspection
	Cooking Fee	\$ 25.00

The above renter has reserved the facility for his/her use as authorized by the Town Council. The Town of Montverde shall not be liable to any person for injuries or loss or damage to property arising out of, or connected with, the use of the facility.

The renter hereby releases and discharges the Town of Montverde from any and all claims which the renter has or might have, for personal injuries or damage to property arising out of, connected with, or incidental to the use of the above facility.

Renter Signature

Date

Key Number

Deposit Returned: